

2015 Jackson County Commissioners' Minutes

Minutes of January 5, 2015

The Board of County Commissioners met in regular session on Monday, January 5, 2015 at 8:53 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session to discuss personnel for a period of 15 minutes at 8:54. Chairman Elmer called for a vote. Motion carried 3/0. The meeting reopened at 9:11. No decision was made.

Road and Bridge Directors Eric Fritz and Earl Bahret and Bridge Manager Terry Mick met with the Commission to discuss the following:

- The tubes from Welborn's Sales are going to be the same price as 2014
- Signed agreement for dirt for the landfill with the Potawatomi tribe
- Road and Bridge went out Sunday morning to blade snow
- Ed stated that currently, the water runs out of our Bridge yard, and is supposed to run on through behind the old salt building but it's ponding in the neighbor's field.
- The Commissioners are interested in seeing about a lease to purchase program for new motor graders
- Eric and Earl stated they could get a sales representative to talk to the Commission about a new motor grader
- The semi that hit the cows should be back in working condition before the end of the week
- Eric stated that he did some tests and that \$1 a day for compensation of electricity is not actually covering electricity used by the machine, he then stated that he thinks \$2 would come out about even for the graders and trucks driven by employees.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session to discuss personnel for a period of 10 minutes at 9:20. Road and Bridge Co-Director Eric Fritz was present. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session to discuss personnel for a period of 10 minutes at 9:33. Road and Bridge Co-Director Earl Bahret was present. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session to discuss personnel for a period of 10 minutes at 9:44. Bridge Manager Terry Mick was present. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session to discuss personnel for a period of 5 minutes with Earl Bahret and Eric Fritz at 10:01. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.

A motion was made by Kathrens and seconded by Zwonitzer to raise the county vehicle's compensation for electricity for the Road and Bridge employees from \$1 to \$2 a day. Chairman Elmer called for a vote. Motion carried 3/0.

Neal Sutton from Hoyt brought an invitation from "Impact Word Tour", a group that may possibly be coming to bring a positive message to the youth in the county sometime in April. They are having a launch-out meeting to get their name out to the surrounding communities. He brought a ticket for each Commissioner to attend the meeting.

Kerwin McKee and Brett Bauer from the City Commissioners met with the Commission to extend their thanks to Commissioner Kathrens for his service to the County. They discussed the upcoming City election and the current building of the new Casey's and the prospects of what may become of the current Wal-Mart building once the new Wal-Mart is built.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session to discuss personnel for a period of 5 minutes at 10:27. Emergency Management Director Pat Korte was present. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session to discuss personnel for a period of 5 minutes at 10:35. Appraiser Larry Reynolds was present. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session to discuss personnel for a period of 10 minutes at 10:51. Custodian Chad Phillips was present. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.

The Commission looked at the second floor closet that houses the fuse box with Chad Phillips.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session to discuss personnel for a period of 40 minutes at 11:17. Chairman Elmer called for a vote. Motion carried 3/0.

Recessed for lunch at 12:00. Reconvened at 1:00.

County Treasurer Linda Gerhardt met with the Commission to discuss purchasing a newer copy machine to replace the 8 year old Sharp that they currently have.

County Counselor Alex Morrissey met with the Commission to discuss the Vicious Dog Resolution.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session to discuss client/attorney privileges for a period of 5 minutes at 1:05. County Clerk Kathy Mick and County Counselor Alex Morrissey were present. Chairman Elmer called for a vote. Motion carried 3/0.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session to discuss personnel for a period of 10 minutes at 1:13. County Counselor Alex Morrissey was present. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.

Verlin Wichman met with the Commission to show a variety of historical, framed photos of the County.

A motion was made by Zwonitzer and seconded by Kathrens to purchase all of the historical photos presented by Verlin Wichman at \$40 a picture to hang in the courthouse. Chairman Elmer called for a vote. Motion carried 3/0.

Ralph Cronkite, the coordinator for the Jackson-Nemaha Shooting Sport Group met with the Commission to discuss the Gun Calendar they are putting on where a person is picked, among purchased tickets, to win a gun each month. Commissioner Kathrens drew the first winner.

Cindy Hower met with the Commission to discuss the current Ortiz case. She also brought the break-down by line of the 2015 insurance policy.

The Commission signed an abatement.

A motion was made by Kathrens and seconded by Zwonitzer to approve the December 29th, 2014 minutes as corrected.

Motion carried 3/0.

A motion was made by Kathrens and seconded by Zwonitzer to approve the December 31st, 2014 minutes as corrected.

Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to recess for Ed's reception for 45 minutes at 2:55. Chairman Elmer called for a vote. Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to resume session. Chairman Elmer called for a vote. Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session to discuss personnel for a period of 30 minutes at 3:53. Chairman Elmer called for a vote. Motion carried 3/0.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Jail	Richard Myers	15.05	18.65	6 yr	1/5/15

The meeting adjourned at 4:18 p.m. The next Commission meeting will be January 12, 2015.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of January 12, 2015

The Board of County Commissioners met in regular session on Monday, January 12, 2015 at 9 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Bill asked that his cell phone number is not given out to Jackson County Residents. He would rather they call his home phone.
- Eric gave the Commissioners the call-log of requests from people in the county.
- It was stated Jerry Green was concerned with the dirt being pushed up against his fence line from the road graders.

Senior Center Director Cheryl Hamlin joined the meeting.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session to discuss personnel for a period of 5 minute at 9:51. Senior Center Director Cheryl Hamlin was present. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session to discuss personnel for a period of 10 minutes at 10:13. Chairman Elmer called for a vote. Motion carried 3/0. Extended for five minutes. Extended for five minutes. No decision was made.

A motion was made by Zwonitzer and seconded by Kathrens to confirm the appointment of Bob Marney, Delbert Boling, Donald Schuyler, Philip McManigal, Bruce Meininger, Marje Cochren, and Joe Conley to the Planning Commission and Verlin Wichman, Rex Frazier, Jeff Grimm, Philip McManigal, and Sharon Gabriel to the Zoning Appeals Board. Chairman Elmer called for a vote. Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session to discuss personnel for a period of 15 minutes. Chairman Elmer called for a vote. Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session to discuss personnel for a period of 5 minutes at 10:50. Juvenile Intake Director Brooke Smith was present. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes of January 5th, 2015 as corrected.

Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to buy 75 stackable chairs for the Courthouse at \$5 a chair for County use. Chairman Elmer called for a vote. Motion carried 3/0.

County Counselor Alex Morrissey met with the Commission to discuss recent discussion about the proper way to fill in resigned or removed positions of board members for the cities of the county. She also sent letters to each city that stated they were to give the city positions up for election that year to the Clerk's office before January 1, per the state statute K.S.A. 25-2118.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session to discuss client/attorney privileges for a period of 5 minutes at 11:53 with County Counselor Alex Morrissey. Chairman Elmer called for a vote. Motion carried 3/0. The meeting reopened at 11:58. No decision was made.

Robin Ladner was sworn in as 1st District Commissioner by Jackson County Clerk Kathy Mick at 12:00.

Recessed for lunch at 12. Attended Dennis Wheeler's Reception. Reconvened at 1:39.

A motion was made by Elmer and seconded by Ladner to appoint Commissioner Janet Zwonitzer as chairman of the 2015 year. Chairman Elmer called for a vote. Motion carried 2/0.

A motion was made by Elmer and Seconded by Zwonitzer to appoint Commissioner Rob Ladner as Vice-Chairman for the 2015 year. Chairman Zwonitzer called for a vote. Motion carried 2/0.

County Counselor Alex Morrissey met with the Commission and discussed:

- The petition of the Charter Resolution 8 on the increase of the bed tax to 5%
- The stronger language in the Vicious Dog Resolution
- The details of the Ortiz case
- Straight Creek Drainage petition
- Bill stated the concerns of a resident in the county that is requesting the county rock his road.

Brent Teter and Jay Watkins from the Jackson County EMS met with the Commission to wish them Happy Holidays and to give a recap of the last year. They have purchased a new heart monitor for the ambulances. The monitor can now detect carbon monoxide along with blood pressure, the oxygen content in the blood, the defibrillator, and a heart attack detector. This new monitor can transmit all gathered information wirelessly to a hospital of their choosing. An employee of the EMS was awarded Physician of the year for the State of Kansas and Employee of the Year by her employees of the EMS. They have also contacted most of the fire departments about having an AED on hand. They stated that they try to have a paramedic in the first ambulance 100% of the time.

Sheriff Tim Morse and Under Sheriff Darrel Chapman met with the Commission to discuss their end of the year report for 2014.

Cara Robinson and Jody Holthaus met with the Commission to draw a winner for a free gun from the Jackson/Nemaha County Bull Masters 4-H Sports Shooting group.

The Commissioners signed an abatement.

A motion was made by Ladner and seconded by Elmer to approve Resolution 2015-01 regarding Cash Basis Accounting Practices. Chairman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to adopt Resolution 2015-03 to designate The Holton Recorder as the Official Jackson County Newspaper. Chairman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to adopt Resolution 2015-04 that cancels warrants/checks that are 2 years old. Chairman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to approve Konrad Coe as Chairman, Leon Freel as Vice Chairman, Larry Savage as Secretary/Treasurer, Mark Strathman, Dale Reed, LeRoy Rieschick, and Frank Gray as Trustees for the Board of Directors for the Jackson County Rural Fire District #2. Chairman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Elmer to approve Resolution 2015-02 to establish the County's banking institutions of Girard National Bank, Denison State Bank, and Farmers State Bank. Chairman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Zwonitzer to appoint Commissioner Rob Ladner to the NEK-CAP Inc, Board of Directors for 2015. Chairman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to give Royal Valley Recreation Association (Mayetta and Hoyt) \$5,000 for their project to improve the infield for the baseball and softball fields. Chairman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Elmer to appoint Robin Ladner to the Multi-County Health Department Board. Chairman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to appoint Janet to the NEKES (Environmental Services) Board. Chairman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 30 minutes at 3:56. Chairman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. No decision was made.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /

Juvenile	Sharon Wilhelm	00.00	12.79	Hired on	1/12/15
Juvenile	Karen Rogers	12.79	13.00	Length service increase	1/12/15

Commissioner Ladner made the motion to adjourn at 4:40 p.m. The next Commission meeting will be Tuesday, January 20th, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of January 15, 2015

The Board of County Commissioners met in session on Thursday, January 15, 2015 at 9 a.m. Chairman Zwonitzer and Commissioner Elmer were present. Deputy Kasie Robbins recorded the minutes.

Chairman Zwonitzer called W. Harlan Barnett on the phone about some concerns he expressed regarding the county levy.

Road and Bridge Director Eric Fritz met with the Commission to discuss recent blading work in the county.

A motion was made by Elmer and seconded by Zwonitzer to go into executive session to discuss personnel for a period of 5 minutes at 9:40. Chairman Zwonitzer called for a vote. Motion carried 2/0. The meeting reopened at 9:46. No decision was made.

The Commission signed an Insurance letter to send to Blue Cross Blue Shield pertaining to Commissioner Ladner's KPERS.

The Commissioners approved the bills for the 15th.

A motion was made by Elmer and seconded by Zwonitzer to change the standard mileage rates to \$.57.5 cents from \$.56 due to the IRS' new policy. Chairman Zwonitzer called for a vote. Motion carried 2/0.

The meeting adjourned at 9:50 p.m. The next Commission meeting will be Tuesday, January 20, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of January 20, 2015

The Board of County Commissioners met in regular session on Tuesday, January 20, 2015 at 9 a.m. Chairman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Directors Eric Fritz and Earl Bahret and Bridge Manager Terry Mick met with the Commission to discuss the following:

- T road has a bad spot per resident's call to Rob
- Eric stated that OneBeacon sent a waiver regarding the Haverkamp accident with County grader
 - Bill and Janet stated that they would like County Counselor Alex Morrissey to look at it before they sign it.
- Terry presented an agreement with KDOT to proceed with the N-304 bridge
 - He presented proposals to do the GEO services

- BG Consultants recommended using GSI for the GEO services
- Terry - T3 and 278th and B and 126th and D1 and 134th bridges need to be looked at for replacement for the Bridge Departments projects in the upcoming year. The Commissioners will look at those later today and base their decision on Terry's recommendation and their findings.
- Eric stated that the bid should be put on truck frame by Wednesday

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 9:30. Eric Fritz, Earl Bahret and Kathy Mick were present. Chairman Zwonitzer called for a vote. Motion carried 3/0

A motion was made by Elmer and seconded by Ladner to enter into agreement with KDOT for a Bridge Improvement Program for the bridge at N-304. Chairman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to accept the bid from GSI for Core Drilling at the Road Project of the bridge at N-304. Chairman Zwonitzer called for a vote. Motion carried 3/0.

The Commissioners signed Abatements.

Custodian Chad Phillips met with the Commission to discuss some renovations he has in mind for the courthouse, both in the building and in the court yard. He has presented proposals for the interior of the courthouse, framing and matting of the historic pictures purchased from Verlin Wichman for the courthouse, electrical work, replacing the linoleum in the bathrooms, and planting trees. He discussed the current location and maintenance of the pond on the south west corner. He also discussed the problem with the fiber optic line being destroyed by a squirrel.

The Commissioners, Jackson County Clerk Kathy Mick, Deputy Kasie Robbins and Custodian Chad Phillips took a tour of the courthouse.

Recessed for lunch at 12:08. Reconvened at 1:00.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 1:05. County Counselor Alex Morrissey was present. Chairman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 1:20. No decision was made.

Road and Bridge Co-Director Earl Bahret met with the Commission to discuss the possibility of hiring a part-time person to drive the semi that hauls rock.

County Counselor Alex Morrissey met with the Commission to discuss

- OneBeacon's request for a Release for "Property Damage Only" concerning the Haverkamp accident with the County motor grader.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 1:46. County Counselor Alex Morrissey was present. Chairman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 1:56. No decision was made.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 1:57. County Counselor Alex Morrissey was present. Chairman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 1:58. No decision was made.

A motion was made by Elmer and seconded by Ladner to pay \$354 to The Jackson County Humane Society for the balance due after restitution of the Enloe case. Chairman Zwonitzer called for a vote. Motion carried 3/0.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Custodial	Jerry Mencl	13.55	14.07	1 year – step 3	1/20/15
Juvenile Intake	Julie Myers	No change	No change	Status change	1/20/15
Sheriff - PT	Chuck Haggard	0.00	16.55	Hire on	1/20/15

The meeting adjourned at 4:45 p.m. The next Commission meeting will be Monday, January 26th, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of January 26, 2015

The Board of County Commissioners met in regular session on Monday, January 26, 2015 at 9 a.m. Chairman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

The Commissioners drew the name of the third week winner for the Jackson/Nemaha County Bull Masters 4H Sports Shooting group's fundraiser. Mr. Michael Frye from Topeka, KS won this week's drawing.

Road and Bridge Directors Eric Fritz and Earl Bahret and Bridge Manager Terry Mick met with the Commission to discuss the following:

- Recent issues on the call-log
- Discussion whether 182nd road has ever been one continuous road through the county
- Putting rock on Y road, north of 114th and 122nd because it has excessive ruts in it
- Terry brought bids for fixing the bridges of T3 and 278th and B3 and 126th and D1 and 134th
 - T3 and 278th - \$72,852
 - B3 and 126th - \$56,855
 - D1 and 134th - \$59,180
- He also brought bids for signs
 - Welborn Sales - \$5,759.87
 - National Sign - \$4,797.67
 - Marco Municipal Products - \$5,295.18
- Earl asked about rebuilding 214th road – Q road to R4 road
- Oil prices need to be checked – for future use for chip and seal

A motion was made by Ladner and seconded by Elmer to accept Husker Steel's bid for the County Bridge at 278th and T-3 with a concrete slab for \$72,852.00. Chairman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to approve the tube projects for 2015 at the six locations of 190th and L.5, 118th and E.4, 274th and N, 158th and D.1, 257th and S, and 102nd and H. Chairman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to accept the Sign bid from National Sign for \$4,797.67. Chairman Zwonitzer called for a vote. Motion carried 3/0.

Cindy Hower and Rob Wilson with Kellermans Insurance and County Counselor Alex Morrissey met with the Commissioners about the recent OneBeacon paperwork concerning the Haverkamp accident with a county blade. They called the OneBeacon claims adjuster about the issue. The claims adjuster stated that signing the paperwork presented would allow the County to receive their deductible and OneBeacon would receive reimbursement on the claim from Farm Bureau Insurance (Haverkamp's Insurance company).

Cindy Hower also discussed with the Commissioners about the current third-party insurance valuation of the jail and the replacement cost.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the Commissioner's decision not to hire another part time person for hauling rock in the Spring and Fall. Chairman Zwonitzer requested a list of the current duties of each Road and Bridge employee and a Blade Operator area map.

Vicki Pruett and Jana Lutz on behalf of Main Street met with the Commission to discuss the allocation of a portion of the remaining Main Street funds. They would like to renovate the southwest corner of the Courthouse courtyard. Their main focus is to replace the Holton sign, currently on decaying railroad ties with one done in native stone.

Colleen Reamer from the 3rd floor Clerk of the Court's office met with the Commission to discuss the current C-Mass system. The operating system is out of date and needs to be updated and serviced. If the system goes down then the Clerk of the Court will lose many years' worth of information. There is a \$100/month update fee.

A motion was made by Ladner and seconded by Elmer to purchase the new CMASS data system for the Clerk of the Court for a \$4,000 base cost and a \$100/month maintenance fee. Chairman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 11:31. Noxious Weed Director Dan Robinson was present. Chairman Zwonitzer called for a vote. Motion carried 3/0. Meeting extended 10 minutes. The meeting reopened at 11:50. No decision was made.

Recessed for lunch at 12:10. Reconvened at 1:16.

Gerald Keehn met with the Commission concerning the county budget for the County Attorney's office.

The Commissioners, County Clerk Kathy Mick and Deputy Kasie Robbins took a tour of the courthouse yard to discuss the proposed renovations for the southwest corner of the courtyard.

County Appraiser Larry Reynolds met with the Commission to discuss the current office space situation for the courthouse.

A motion was made by Elmer and seconded by Ladner to approve the minutes of January 12th, 2015 as corrected.

Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to approve the minutes of January 15th, 2015 as corrected.

Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 3:16. County Counselor Alex Morrissey was present. Chairman Zwonitzer called for a vote. Motion carried 3/0. Meeting extend 10 minutes. Meeting extended 10 minutes. Meeting extended 10 minutes. Meeting extended 10 minutes. Meeting extended 10 minutes. The meeting reopened at 4:26. No decision was made.

The Commissioners discussed a call from Banner Receptionist Susan Rollins about the fees for weddings and company picnics for the Banner Creek Reservoir.

The Commissioners signed Abatements.

A motion was made by Elmer and seconded by Ladner to change the rate for wedding receptions from \$40 to \$100 for rental parties. This would also eliminate the \$3 fee for every car coming into Banner to attend the wedding. Chairman Zwonitzer called for a vote. Motion carried 3/0.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Sheriff	Darin Bohnenkemper			Full time dispatcher discharge	1/26/15
Sheriff	Dolly Simpson	14.61	14.88	4 years	1/26/15

A motion was made by Ladner and seconded by Elmer to approve the January 20th, 2015 minutes as corrected.

Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to adjourn the meeting at 4:43. Chairman Zwonitzer called for a vote. Motion carried 3/0.

The meeting adjourned at 4:43 p.m. The next Commission meeting will be Friday, January 30th, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of January 30, 2015

The Board of County Commissioners met in regular session on Friday, January 30, 2015 at 9 a.m. Chairman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss current issues regarding the rocking of previously unrocked roads.

The Commissioners reviewed and signed off on payroll and bills.

Road and Bridge Director Eric Fritz met with the Commission momentarily to discuss a recent request from a resident of the county.

A motion was made by Elmer and seconded by Ladner to accept all activities requested by the Holton Chamber of Commerce for the upcoming 2015 year. These activities include an Easter Egg Hunt, Veteran's Day, Patriot's Day, Cruise Night and Santa Claus for Christmas. Chairman Zwonitzer called for a vote. Motion carried 3/0.

Commissioner Rob Ladner left the meeting.

Custodian Chad Phillips met with the Commission to discuss the best way to utilize the space in the courthouse.

A motion was made by Elmer and seconded by Zwonitzer to adjourn the meeting at 12:23. Chairman Zwonitzer called for a vote. Motion carried 2/0.

The meeting adjourned at 12:23. The next Commission meeting will be Monday, February 2nd, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of February 2, 2015

The Board of County Commissioners met in regular session on Monday, February 02, 2015 at 9 a.m. Chairman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Co-Director Earl Bahret and Luther Braun from Murphy Tractor Equipment met with the Commission to discuss machinery options. Murphy Tractor has a guaranteed buyback program estimated to be \$154,000.00 per grader.

Road and Bridge Assistant Nancy Schlotter brought in the fuel bids for 2,500 gallons of gas and 5,500 gallons of diesel. The following bids were received: Jackson Farmers \$17,116.70 & Haag Oil \$16,225.35. ***A motion was made by Elmer and seconded by Ladner to accept Haag's Oil bid for fuel of \$16,225.35. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

A motion was made by Ladner and seconded by Elmer to approve the purchase of VFW grave markers for Veterans of foreign wars at a cost of \$1,296.75 delivered. Chairman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to approve the minutes of January 26, 2015 as corrected. Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to approve the minutes of January 30, 2015 as corrected. Motion carried 3/0.

Head Custodian Chad Phillips met with the Commission to show the paint scheme that a paint specialist had picked out for the lobby area. The Commissioners requested that Chad seek bids on painters. Chad will repair the damages to the walls and apply the primer. A professional painter would then finish them. He also discussed some options for lighting in the halls of the courthouse. They are concerned that the current fixtures do not light up the hallways properly and are in need of replacement because of their age.

Chad stated he hasn't found anyone yet to look at them and Chairman Zwonitzer provided some companies for him to visit.

Jackson County Sheriff Tim Morse, Sherri Ladner and Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss radio communication issues in the county. The Road and Bridge Co-Directors have stated previously that communications are very poor. Road and Bridge stated they called TBS to look at the towers. Sheriff Tim Morse suggested that there could possibly be a problem with the installation of the radios and/or antennas in the County equipment. Sherri stated that the County 911 department needs radio communications with Road and Bridge in case of emergencies or disasters. Commissioner Elmer stated that he would like to discuss the possibility of purchasing or building a new tower for the County. The Commissioners stated they would like a new resolution stating that the county has the rights to put communication equipment on any tower that is approved for new construction in the county.

Sheriff Tim Morse stated that he is about to sign an agreement with the Kansas Department of Corrections for housing minimum to medium security inmates. The County could possibly do some transportation for KDOC. Morse stated that they have only one holding cell for the booking area. He would like a long-term plan for expanding the booking area to include multiple holding cells. Often several people are brought into booking at the same time, some with mental impairments that require a padded holding cell. Sheriff Morse would like to transfer leftover fund to capital outlay so that in 4 or 5 years the County can correct this issue. He also stated that the plumbing in each cell and pod is being renovated so that the prisoners will no longer be able to flood the cells. He also stated that the showers will be covered in epoxy for easier cleaning.

Noxious Weed Director Dan Robinson provided his annual Noxious Weed report for the Commissioners signatures. Dan will send the report to the State Office. Dan also discussed the legal notices for the spraying of noxious weeds when the landowners will not control them.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret discussed maintenance on roads that have been declared 'Minimum Maintenance Roads'. The County does not rock 'Minimum Maintenance' roads.

The Co-Directors have reviewed and interviewed applicants and are ready to offer the position to an individual.

Recessed for lunch at 11:35. Reconvened at 12:00. The Commissioners left the Chambers for the afternoon to attend the Kansas Economic Development Alliance Legislative day in Topeka.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
RWD #3	Bore with 6in casings and 4in main	29/6s/16e	25261 94th Rd Holton	2/2/15

The next Commission meeting will be Monday, February 9th, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of February 9, 2015

The Board of County Commissioners met in regular session on Monday, February 09, 2015 at 9 a.m. Chairman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:00 Carl Eyman from KWORCC met with the Commission to discuss the Worker's Compensation Loss Ratio for the county. He gave the Commission charts depicting the losses, premiums, and claims for the County for the year 2014.

9:20 Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- TBS replaced a cable on the radio tower that Road and Bridge utilizes. Eric stated that it seemed to help.
- Eric stated that the County is licensed to put out 120 watt and we are currently putting out 60 watt. He is having TBS bump it up to 80 watts.
 - Raising the amp wattage only requires a simple tuning.
- Eric is waiting for a call from TBS to provide a price for a possible "pre-amp" which will help boost the signal from the equipment to the base radios.
- Eric stated that all vehicle antennas are cut to length for the radio system that is installed so the signal problem is not with the installation of the radio.
- Earl stated that the county was currently hauling rock.

9:20 Bridge Manager Terry Mick discussed the following:

- Brought the Commissioners a purchase order to sign for 6 tubes and 3 bands
- The county has Federal funds available through KDOT. This money can be utilized if used for qualifying project within the county. Terry will call about what projects the money can be used for.

- KDOT sent Terry an email pertaining to inspections of fractured-critical bridges and the possibility of doing a state-wide inspection of these bridges. KDOT sent a survey out about if the counties would participate that the State could do all of the inspections for the counties and it would be cheaper. They are saying that the inspection price is likely to go up. There is a class in Topeka that will talk about the fractured-critical bridges and the cost of inspection. The counties can either do full, partial, or no participation in the state-wide inspections. Terry will go to the class to see what they recommend. Terry stated that he would see if the money from KDOT could possibly be used for the inspections.

9:53 County Counselor Alex Morrissey met with the Commission to discuss the newest draft for the Prohibition of owning, possessing, keeping or harboring of certain animals. The Commissioners read the newest version of the Resolution and suggested a few minor changes.

10:18 Landfill Director Dan Robinson discussed the following:

- Bruce Boettcher with BG Engineers brought plat and plot plans for the proposed landfill
 - KDHE has a few notes and updates requested before the landfill plans can be finalized
 - They would like cross sections and a reduced set of plans for the landfill
 - Storm water controls and CQA are required before waste is allowed to be placed on the landfill, however these do not need to be finalized before the building of the landfill
- Commissioner Elmer stated that Brahma Excavating asked him about getting a bid for the demo of the houses for the building of the new school on Colorado
 - Wanting to know if there's any kind of price cut the County can give him
 - The County only charges \$9 a cubic yard of garbage
 - Waste Management is \$52 a ton

10:50 Road and Bridge Co-Director told the Commission that the pre-amp that could possibly help the radio signal would cost roughly \$900. Commissioner Elmer wanted Eric to call Sheriff Tim Morse and his assistant Sherri Ladner about their opinions on the radio system and a pre-amp.

10:58 County Counselor Alex Morrissey discussed with the Commission the addition of a section 5 to the draft of the dangerous animal resolution stating that owners of pitbulls or pitbull mixes will need to register their dog with the Sheriff's department. This plan is still in discussion and has not yet been implemented yet.

11:10 County Counselor Alex Morrissey had the Commission sign letters to two specific departments in the county requesting their overtime procedure.

11:15 Brooke Smith and Jim Cyphers met with the Commission to discuss the replacement of a board member of the Juvenile Justice Correctional Advisory Board (JJCAB). The Board was wondering if the Commission would be willing to put someone else on the board. ***A motion was made by Elmer and***

seconded by Ladner to appoint Tina Haefke to the JJCAB Board. Chairman Zwonitzer called for a vote. Motion carried 3/0.

11:30 Mike McManigal and Roger Hower met with the Commission to discuss the Science Center at Banner Creek. They wanted to thank the Commissioners for all their past support to the center. They are requesting \$10,000 for more development for the center. The sidewalk is unfinished along the south side of the observatory. The funds would also be used for classroom supplies for class development. This last year they were fully functional complete with a curriculum and events. One of the main objectives is to get non-local people to attend the center. They have completed a formal business plan.

11:50 Cindy Hower from Kellermans met with the Commission to discuss the jail valuation from several vendors. The total valuation for the jail is \$4,398,809. 259.28/square foot for replacement valuation for the jail.

Recessed for lunch at 12:05. Reconvened at 1:06.

1:07 Jackson County/Holton Chamber of Commerce Director Carolyn McKee and Anna Wilhelm from the Tourism board met with the Commission to update them on Second Saturdays. They have a commercial airing on channels 27 and 49. They are currently working with WIBW to possibly run it on there. They also discussed the current petition concerning a possible bed tax for the County. ***A motion was made by Elmer and seconded by Ladner to appoint Larry Holliday to the 2014-2016 At Large position on the Jackson County Tourism Council. Chairman Zwonitzer called for a vote. Motion carried 3/0. A motion was made by Ladner and seconded by Elmer to approve the grant application for Mayetta Pioneer Days in the amount of \$250. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

1:25 Jackson County/Holton Chamber of Commerce Director Carolyn McKee requested \$5,000 for support for the Chamber. The support would include a membership of the Chamber and a subscription to the newsletter. ***A motion was made by Ladner and seconded by Elmer to appropriate \$5,000 to the Jackson County/Holton Chamber of Commerce. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

1:45 Head Custodian Chad Phillips stated that Kelly Long from Long Lighting gave him a bid for new lighting in the Courthouse. The Commissioners requested at least one more bid.

1:50 Jackson County/Holton Chamber of Commerce Director Carolyn McKee met with the Commission to discuss Sam Brownback coming to Penny's on Friday the 13th to discuss economic advancement for the County.

1:57 Sherri Ladner met with the Commission to discuss the repeater that Road and Bridge uses being boosted back up to its optimum capacity. Sherri stated that K-COMM thinks that it might be an equipment issue in a particular vehicle.

1:57 Ralph Cronkite with Nemaha/Jackson County Sports Shooting let Janet draw this week's winner for the 52 week gun drawing. Allen Coffman from Pomona, Kansas.

2:04 Janelle Welliver and Sherri Ladner met with the Commission to the GIS system for 911 mapping, addressing, and coding data. To completely update the newest system to our County's needs. To get an employee to do some GIS maintenance, they need extensive and optimal training. This training is expensive and could partly be covered by the 911 Fund. For the 5 day complete training, it would cost \$2,600. The entire cost with meals and lodging would be a little under \$4,000. The 911 fund can pay for this as long as there is a contract between them and the County Appraiser's office.

2:25 County Counselor Alex Morrissey met with the Commission to discuss the list of letters and resolutions needing to be worked on.

2:36 Jason Claycamp met with the Commission to update them about the BIA meeting he attended in Wichita. The information he gathered at the meeting was that there were going to be some changes for federally owned and tribal owned land pertaining an update to their natural resource plan.

2:40 Head Custodian Chad Phillips called John Koelzer with Epoxy Coating Specialists to come and give a bid to epoxy the area in front of the elevator in the Courthouse on each floor.

2:44 The Commission discussed the requested funds for the Banner Creek Science Center in greater depth.

2:45 Emergency Management Director Pat Korte met with the Commission to discuss the Storm Spotters Dinner on March 5th. The Dinner starts at 6:00 p.m. and the training starts at 7:00. The Commissioners have agreed to provide meat, dinner rolls, cups and plates.

2:55 The Commission discussed the update of the requirements for the Banner Lake Director job.

3:25 County Appraiser Larry Reynolds met with the Commission to discuss office space. He also stated that they had 13 applicants that they narrowed down to 6. There were 2 specifically that they are having come back in for a second interview. The second interviews will be conducted tomorrow. He stated that he wants to move Kate Immenschuh into the Deputy Appraiser for Personal Property position, where she would also be cross-trained for the new GIS system.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 3:30. Chairman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 3:45. No decision was made.

A motion was made by Ladner and seconded by Elmer to approve the signing of the Base Reallocation and Yield Update Decision for Agriculture Risk Coverage and Price Loss Coverage Programs for farm

number 4613, Gary Zibell, which affects approximately 60 acres of land which is now a part of Banner Lake. Chairman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to approve the minutes of February 2, 2015 as corrected.

Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to adjourn for the evening. Chairman Zwonitzer called for a vote. Motion carried 3/0.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Attorney	Mary Burns	13.55	14.07	Length Inc	02/03/15
Sheriff	Brian Swenson		14.56	Re-Hired	02/03/15

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Road and Bridge	6078	Welborn Sales Inc	6 tubes 3 bands	\$46,935.40

The meeting adjourned at 4:46 p.m. The next Commission meeting will be Tuesday, February 16, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of February 13, 2015

The Board of County Commissioners met in regular session on Friday, February 13, 2015 at 8:30 a.m. Chairman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

The meeting was opened at 8:30.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 20 minutes at 8:30. Chairman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 8:48. No decision was made.

Chairman Zwonitzer signed a KDOT Bureau of Local Projects Request to Exchange Federal Funds. These state funds must be used for transportation project(s) in accordance with the program guidelines and will be paid on a reimbursement basis as the city/county incurs costs on the project(s).

The Commission left at 9:40 to attend the Small Businesses event of Sam Brownback's at Penny's that started at 10:00 a.m.

The Commissioners reconvened at 11:00.

The Commission signed payroll, bills, and abatements.

A motion was made by Ladner and seconded by Elmer to adjourn for the day. Chairman Zwonitzer called for a vote. Motion carried 3/0.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Road and Bridge	Greg Elder		14.40	Hire	/ / 02/11/15

The meeting adjourned at 12:00 p.m. The next Commission meeting will be Tuesday, February 17, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick

Minutes of February 17, 2015

The Board of County Commissioners met in regular session on Monday, February 17, 2015 at 9 a.m. Chairperson Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

County Counselor Alex Morrissey met with the Commission to discuss the newest draft of the Vicious Dog Resolution. Rob requested additional language stating that failure to follow this would be a class C misdemeanor and a fine of not less than \$50.00 and not more than \$500.00 and imprisonment for up to 30 days in the county jail.

Road and Bridge Directors provided copies of the calls received. The Commission reported that they had several compliments on the road conditions.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss how to best utilize the rock budget. Since the gravel pits are located farther away from the county, the county employee and gravel truck are unable to haul rock from the pit to Jackson County and then put it on the roads. The Directors have been contracting with companies to haul the rock to stock piles. Having to pay to have the rock hauled and stockpiled is using up a large portion of the budget and in turn reducing the amount of rock for the roads. Earl Bahret provided the Commissioners with a document showing the effects of having to contract to have the rock hauled. ***The Commissioners stated they wanted to continue paying for the rock to be hauled and stockpiled for one more week.***

Mark Sullivan met with the Commission to discuss the property south of his house that is in disrepair and needs cleaned up. The Commissioners requested that County Counselor Alex Morrissey check with the court system to determine the status of this property.

County Counselor Alex Morrissey met with the Commission to discuss a proposed tower resolution in which the county would have the legal rights to put communication equipment on any new tower that is built in the county.

County Counselor Alex Morrissey also discuss the possibility of reducing landfill rates for a local contractor. Alex advised against this action unless they wanted to reduce the rate for all county contractors. The Commissioners requested information on the landfill income to compare to its expense. It was determined that the landfill is not fully funded through fees and still required tax dollars, it was determined not to reduce the fees.

Head Custodian Chad Phillips met with the Commission to discuss paint proposals for the interior of the County courthouse. He is waiting to receive a third proposal.

He is also still working on obtaining light bids. Kelly Long is preparing a proposal for lobby lights. Kris- Davis Co. has already submitted a proposal.

Chad reported that in preparing the walls to be painted they removed the loose marble on a third floor doorway, repaired the plaster wall and was able to reattach the marble. He reported that there were several more pieces of marble that they would be repairing.

Commissioner Elmer made the motion to go into executive session for a period of 5 minutes for attorney client privileges. Commissioner Ladner seconded and Chairperson Zwoinitzer called for a vote. Motion carried 3/0. County Counselor Alex Morrissey and County Clerk Kathy Mick were also present. The meeting closed at 10:55 and opened at 11:03. No decision was made.

Commissioner Elmer made the motion to go into executive session for a period of 15 minutes for attorney client privileges/real estate. Commissioner Ladner seconded and Chairperson Zwoinitzer called for a vote. Motion carried 3/0. County Counselor Alex Morrissey, County Clerk Kathy Mick and Carolyn McKee were also present. The meeting closed at 11:20 and opened at 11:30.

Carolyn McKee invited the Commissioners to view the new Chamber Office. The Commissioners viewed the remodeled building and then adjourned for lunch.

Reconvened at 1:00 p.m.

Sheriff Morse and 911 Administrator Sherri Ladner met with the Commissioners to discuss additional amps on the Sheriff's frequency from Ka-Comm., Inc. in the amount of \$4,840.30 that could be paid out of 911 Funds. The Sheriff's office would then be at 200 watts.

Sherri also reported that 3 voters are not working. Voters are used for portable radios. Ka-Comm estimated \$1,000 to repair each voter. Ka-Comm believes the problem is in the power supply.

Sherri asked the Commissioners what they want her to do concerning the Road and Bridge radios if anything. The Commissioners requested the Co-Directors to join the meeting. Eric stated that the radios are working fine now. Last Friday everyone was crystal clear reporting in.

Sheriff Morse presented estimated costs for a radio tower.

45G guyed 250' with lighting approx. \$46,000.00 without antennas and heliax.

55G guyed 250' with lighting approx. \$54,000 without antennas and heliax.

Another option for a 250' tower would be a self-supporting tower if the site location does not have enough room for the guys on a guyed tower.

Sheriff Morse will check to see if the Potawatomi tribe is interested in sharing the expense of a new tower and the possibility of grants. All County frequency main communication tower needs to be higher.

911 Coordinator Sherri Ladner stated that the first part of March, the Sheriff's Office will begin testing the sirens to make sure they will work.

The Commission had Sheriff Morse review the proposed Vicious Dog resolution and the fees. The fee collections and registration paper work will be issued by the Sheriff's Department. The fees will be given to the Sheriff's Department to assist in the administration of this resolution. The Dispatch will enter the information into the dispatching system so they can warn emergency personnel to be aware of the dogs.

Sheriff Morse informed the Commissioners that he is having the jail showers redone with epoxy and having a water system installed that is designed especially for a correction facility that will limit the usage of water to prevent unnecessary water usage. It is estimated to reduce water costs by 70%. If a toilet is flushed a timer will prevent the toilet from being flushed again for an hour. The control room will be able to control the usage of water, change television channels or control the volume all from within the control room. Tim believes in order to continue housing prisoners for other agencies these improvements are needed.

The State has offered the 5 week jail academy program to the County.

Jail Administrator Steve Buck will attend the NIC Jail Administrator Training in Denver, this program is free to the county.

Tim is having a professional painter paint the jail pods. An inmate team will paint the area that is easily reached.

Tim reported that the commissary and telephone service is very good. These fees help to eliminate the need to increase the jail budget and save the tax payers the expense when item are needed for the care of prisoners.

Anna Wilhelm called to have a grant of \$970 for the Jackson County Arts for three programs approved. The Commissioners unanimously agreed.

Sheriff Morse discussed a blue impala vehicle that was seized by the Sheriff's department and a claim that may be filed. Tim updated the Commissioners on the situation.

The Commissioners re-signed letters to the Register of Deeds and Appraiser offices requesting written documentation concerning their overtime procedure for their office personnel. The letters were hand delivered.

Dean Hiegert and Fred Cobble compile information for the Commissioners on a suggested equipment rotation and projected replacement costs. A new CAT grader in 2015 costs \$245,000 or you can rebuild one of the County's graders for a cost of \$140,000. They projected an inflation factor 2.5% each year.

The Commissioners requested more information on 2 12M2's on a 5 year lease purchase. Dean will get this information to the Directors. The Commissioners also asked for additional information on KDOT returns.

Bill asked for the director's opinion on 12M2. Eric thinks the John Deere and Volvo need to be sold and entertained the option of rebuilding one machine.

Bill ask if there is any concerns about the other equipment. Eric state that the Case loader does not cost the County much in repairs. Old track loader is still going but is getting some age. Skid loader & 312 excavator needs to be replaced. The 0615 rubber tired backhoe's transmission runs hot in the summer time.

Commissioner Elmer wants Eric to check on purchasing a traffic counter.

Commissioner Elmer made the motion to approve the of Ka-Comm., Inc. quote for 250 watt VHF amplifier equipment and labor in the amount of \$4,840.30. Commissioner Ladner seconded and the motion carried 3/0. This purchase will be out of 911 funds.

Commissioner Elmer made the motion to approve the Ka-Comm., Inc. proposal to fix 3 voters in the amount up to \$3,000. Commissioner Ladner seconded and Chairperson Zwonitzer called for a vote. Motion carried 3/0. The purchase will be out of 911 funds.

Chairperson Janet Zwonitzer stated that all the Banner Creek summer gate attendants will need to re-apply for the positions.

Commissioner Ladner made the motion to adopt Resolution 2015-05 "Prohibiting the Ownership, Possessing, Keeping or Harboring of Certain Animals". Commissioner Elmer seconded and Chairperson Zwonitzer called for a vote. Motion carried 3/0. This Resolution will take effect and be in force within the unincorporated area of Jackson County, Kansas from and after its publication once in the official County newspaper. ***(It was determined later that the Title was wrong and that it referred to a repealed statute. This resolution was not published)***

A motion was made by Commissioner Ladner to approve the Feb 13th minutes as written. Commissioner Elmer seconded and Chairperson Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer to approve the minutes of Feb 9, 2015 as corrected. Commissioner Ladner seconded and Chairperson Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Ladner to give \$5,000 from Economic Development to Banner Creek Science Center for class room curriculum and facility development/maintenance for 2015. Elmer seconded and Chairperson Zwonitzer called for a vote. Motion carried 2/0 Commissioner. Zwonitzer abstained from voting because she is on the Science Center Board of Directors.

Signed Emergency Vehicle Designation Application for Harry D. Cornwell for the Mayetta Fire Department for a 2008 Dodge Quadcab.

The Commissioners further discussed the rock budget and the need to further study reports to determine the amount of rock that was purchased last year, the amount spent hiring contractors and the loads hauled by each truck driver.

The meeting adjourned at 5:00 p.m. The next Commission meeting will be Monday February 23 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of February 23, 2015

The Board of County Commissioners met in regular session on Monday, February 23, 2015 at 9 a.m. Chairman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:00 Ron Karns from Berry Tractor met with the Commission and provided them with quotes for new motor graders. He gave details on the specifications. He has included in a spare tire and wheel with his proposal. The Komatsu tires are not compatible with the rest of our fleet and are more expensive. It will come with a new lift group to fit the current plow. It will come with a diagnostic technology that would be accessed online. He quoted a 5 year 5,000 hour warranty. The current Volvo the County owns would be worth \$56,000 to Berry. Tier-4 Interim machine includes a switch for power or economy mode, which provides savings because it can help reduce motor power which saves fuel.

9:10 Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Earl provided grader blade bids
 - Foley-Cat \$9,609.60
 - Heavy Quip- \$11,400.00
 - Berry Tractor- \$12,894.00
 - ***A motion was made by Elmer and seconded by Ladner to accept the blade bid from Foley-Cat for \$9,609.60. Chairwoman Zwonitzer called for a vote. Motion carried 3/0***
- Commissioner Elmer asked about 158th and F Road past F road and 158th
 - The house on this road has normally provided the rock in the past. Eric stated the County has been providing small amounts of 1 ¼ inch rock in the past and will continue to rock the roads periodically.

9:15 Bridge Manager Terry Mick discussed the following:

- Terry stated that the paperwork from KDOT for the High Resolution Sign Agreement should be in next week.
- He stated that the field check for the bridge replacement is tomorrow at 10:30 for U-195 (over by Birmingham)
 - The field check provides preliminary plans.
- N-304 Bridge with Nemaha County
 - Terry brought in an estimate of what the project would cost
 - He discussed the grubbing and earth work could be done by Jackson County
 - The State is going to pay \$120,000 – the projected cost for the Counties combined would be roughly \$30,000
 - Terry stated that he is going to send Nemaha County the estimate of what it might cost. The construction cost will be split between Jackson and Nemaha County based on valuation cost.

- Terry stated that Tom Bennett from BG Consultants looked at the old highway bridge at 176th and Q4 for a possible project for the Federal Exchange money

9:25 The Commission signed and approved a request to use the Courthouse lawn on June 27th, 2015 for a wedding in the gazebo.

Commissioner Elmer inquired about a Railroad right-of-way property off of Minnesota Street in Holton and whether the County can utilize it for hauled rock. Bridge Manager Terry Mick met with the Commission and they told him to use the land because it is considered county property per court judgment.

County Counselor Alex Morrissey met with the Commission to discuss the editing of the dog resolution. The Commissioners have a few corrections they want made before they publish it.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 5 minutes at 9:53. County Counselor Alex Morrissey was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 5 minutes. The meeting reopened at 10:04.

10:05 The Commission left to tour the Road and Bridge Shop.

11:35 The Commission returned.

11:44 Head Custodian Chad Phillips met with the Commission to discuss bids for new lighting in the Courthouse.

12:08 County Counselor Alex Morrissey met with the Commission with the resolution Repealing 2015-05 (dealing with dogs) and another resolution that proposes the desired changes to 2015-05. She also gave them the GIS agreement between 911 and the Appraiser's office.

Recessed for lunch at 12:11. Reconvened at 1:00.

1:06 Jana Lutz, Brenda Adkins, Lynn Mulroy and Chad Phillips from Holton Main Street met with the Commission to discuss the plans and blueprints that have had drawn up for a proposed renovation of the Holton sign on the Courthouse southwest corner.

1:27 Road and Bridge Co-Directors Eric Fritz and Earl Bahret and Shop Manager Bryson Bain invited Dean Hiegert from Foley Equipment to discuss possible options for lease-to-purchase new and rebuilt used motor graders. He presented a lease for 5 years at 2.3%. At the end of the five years there is a purchase option for the graders.

2:07 Jo Feldmann, co-owner and founder of Brilliant Cities met with the Commission to discuss economic development.

2:54 Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss resealing of current chip and seal roads for 2015. The Directors proposed out of the Chip and Seal budget to fix E road from 94th to 118th, 190th road from Q to R, and 254th road from K to Q4. The proposed out of the 4% Sales Tax budget to chip and seal S road from 118 to 127 and E road from 118 to 134 and the hospital road.

The Commission signed a purchase order for Dispatch out of the 911 funds for a new computer.

3:30 County Counselor Alex Morrissey met with the Commission to discuss the agreement between 911 and the Appraiser's office.

A motion was made by Zwonitzer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 3:33. County Counselor Alex Morrissey was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 3:49.

A motion was made by Ladner and seconded by Elmer to sign the proclamation proclaiming the month of March as Kansas Agriculture Month and March 18th as Kansas Agriculture Day. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

3:54 County Counselor Alex Morrissey discussed the current over-time procedures for County employees.

A motion was made by Zwonitzer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 4:16. County Counselor Alex Morrissey was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 4:26.

A motion was made by Elmer and seconded by Ladner to offer the South Side Park Host to Luanne Colhouer for 2015. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to approve the minutes of February 17, 2015 as corrected.

Motion carried 3/0.

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Road and Bridge	6080	Foley Equipment	120 blades	\$9,609.60
Sheriff	6432	Dell	Dell Desktop	\$1,201.71

The Commissioners viewed lighting fixture options with Chad Phillips online.

The meeting adjourned at 5:45 p.m. The next Commission meeting will be Monday, March 2, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of February 27, 2015

The Board of County Commissioners met in session on Friday, February 27, 2015 at 9 a.m. Chairman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:00 Ron Karns from Berry Tractor came to sit in on the Commission meeting for part of the morning.

9:05 Luther Braun representative from John Deere met with the Commission to discuss a 2012 used blade, Braun presented a trade-in value for the Volvo that the County currently owns.

9:15 The Commission reviewed and made changes to the South Side Park Host Contract.

9:17 Ron Karns from Berry Tractor made some comments about his current bid to the County. He wanted to reiterate the savings that the county would receive when buying from Berry Tractor.

9:30 Emergency Management Director Pat Korte requested \$250 of the \$500 proposed bill for the caterer for the Storm Spotter's dinner.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 9:33. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

9:50 Bridge Manager Terry Mick met with the Commission to have them sign the Sign Agreement with BG Consultants and KDOT for signs on High-Risk Rural Roads.

Terry Mick presented bids to complete inspections on two fracture critical bridges. Elite Engineering bid the inspection for \$1,400 for one R-324 and 2300 for Q.4-275. KDOT bid \$2,500 for R-324 and \$4,000 for Q.4-275. The County would save \$1,800 if the private engineering company inspected the two bridges. The Commissioners accepted the bid from Elite Engineering.

9:58 The Commission recessed to leave the building to tour a few businesses on the square.

10:36 The Commission reconvened.

10:40 The Commission reviewed payroll and bills.

11:20 The Commission signed payroll and bills.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 11:31. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to adjourn. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

The meeting adjourned at 11:48 p.m. The next Commission meeting will be Monday, March 2, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of March 2, 2015

The Board of County Commissioners met in regular session on Monday, March 2, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:00 Verlin Wichman met with the Commission to discuss his concerns about the rock budget. Janet stated that at this time, private companies are not hauling rock for the county because our stock piles are full. County trucks are currently hauling from our stockpiles to the roads. Bill stated that the hauling contractors are used only once or twice a year. The Commission stated they understand the cost of hauling is detrimental to the rock budget, however it is a part of doing business.

9:11 Commissioner Elmer stated that he was called by Dean Hiegert from Foley's Equipment, also referred to as Caterpillar, before the Commission's meeting and wanted to take the Commissioners out for lunch. They politely declined.

9:15 The Commission discussed options for purchasing road graders, the possibility of building a new shop, and discussed how the present shop could be made more efficient.

9:16 Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- 9:25 Bill received a phone call from Dean Hiegert from Foley Equipment with information on trade in's for \$50,000 for the Volvo and \$60,000 for the John Deere. Purchase price for a 2012 motor grader with 658 hours prior to the trade in is \$205,100 with a two and a half year warranty. Commissioner Zwonitzer thought a 5 year warranty would best suit the county. Ladner commented on the good service that the county would receive from Foley if the motor grader was purchased from them.
- 9:37 Bill called Dean Hiegert at Foley Equipment and discussed the current need for a better warranty for the county. Dean stated that the warranty cannot be added until the current warranty is expiring for the machine. Janet stated a 2 year warranty is a problem for the County if they were to purchase a machine and was a deal breaker if it wasn't extended. Dean then stated that he would take care of the cost in late 2017 for an extension on the warranty for 2 ½ more years at no extra cost to the County.
- 9:44 Earl gave the Commission a list of the proposed allocation of funds out of the .04% and Chip and Seal budgets for road projects this year. The Commission asked for a current budget report for the .04% budget to see if the County can fund these chip and seal projects.

9:57 Ron Henneburg requested that the Commission look into reducing the speed limit on 134th Rd, where he resides. He stated that there is a sign for 45 MPH on the last mile of 134th west of S road, heading toward HWY 75. He also stated that on the intersection of V4 and 174th there's a stop sign on one side and a yield sign on the other. The Commission stated that they would review 134th and 174th road before ordering an engineer study to reduce the speed limit.

10:04 The Commission received fuel bids.

- Knotty Pine bid 1,500 gallons of unleaded gas at \$2.3653/gallon for \$3,547.95 and 6,500 gallons of winterized diesel at \$2.4312/gallon for \$15,802.80. A grand total of \$19,350.75 is bid.

- Haag Oil bid 1,500 gallons of unleaded gas at \$2.38/gallon for \$3,570.00 and 6,500 gallons of winterized diesel at \$2.43 for \$15,795.00. A grand total of \$19,365.00 is bid.
- Jackson Farmers bid 1500 gallons of unleaded gas at \$2.385 for \$3,577.50 and 6,500 gallons of winterized diesel at \$2.517 for \$16,360.50. A grand total of \$19,938.00 is bid.

A motion was made by Elmer and seconded by Ladner to accept the fuel bid from Knotty Pine for \$19,350.75. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

- 10:08 The Commissioners discussed the chip and seal budgets.
 - Bill asked about the current conditions of E road
- Bill requested repair figures for 254th E of Q4
 - He stated he wanted these figures before the Commission makes a decision on road projects for this year.
- Gilliland Lane (Hospital back entrance) is also on the list to chip and seal this year. A second and third coat would be applied in 2016 and 2017, respectively.
- Eric has planned for 254th road
 - The worst part is on the East side of the highway
 - 400 feet of this road is completely bare
 - Last year, Eric watered the chip and seal, put 4 inches of 1 ¾ rock, and get the rock soaking wet. When it sets up, it's hard as concrete. He has done this before in a similar spot and it has yet to fail.
- The Commission discussed the motor grader purchase bids they currently have.

10:42 Pat Korte met with the Commission to discuss a Resolution for Emergency Management for the State of Kansas. The Resolution would appoint someone as the Emergency Management Coordinator. ***A motion was made by Ladner and seconded by Elmer to adopt Resolution 2015-06 to appointment Pat Korte as Emergency Management Coordinator. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

10:44 The Commission signed an Emergency Vehicle Designation Application for Jeremy Andrews for a Ford F-250 pickup.

10:49 Rob stated that a county resident had called him and asked about brush work on a county right-of-way.

10:50 Stan Mannell complimented the Commission on the conditions of the county's rock roads.

10:52 Landfill Director Dan Robinson discussed the following:

- The Landfill Committee had a meeting last week and decided that they would suggest raising the price for waste from \$9/cubic yard to \$10/cubic yard. A full sized pickup would go from \$18 to \$20. A little pickup would go from \$12 to \$14. Dump trucks and trailers would be figured by the cubic yard. This increase would be effective on July 1st.

- County Clerk Kathy Mick stated that County Counselor Alex Morrissey will have to draft a resolution stating the increase of Landfill rates
- Dan has requested 150 loads of dirt and two loads of rock for the Landfill.
 - This is per KDA's requests.
 - He has received 60 loads.

11:02 Road and Bridge Co-Director Earl Bahret stated that a representative from Murphy Tractor called and stated he could offer a 2012 motor grader for \$167,000 with nearly 1,000 hours. He also offered 4 years and 6,500 hours warranty. This machine price is only offered with the Volvo trade in.

11:11 Custodian Chad Phillips brought the Commission paint bids for the Courthouse.

- Ken Weigel of Barrington bid total labor and paint and materials as \$14,860.00.
 - Janet called references for Ken's work.
- Jay's Painting was bid a grand total of \$17,015.00.
- Clinton Dick of Mayetta (Clinton's Painting) bid \$9,664.00.

The Commission discussed references, work history, and Insurance policies provided regarding the submitted bids.

A motion was made by Ladner and seconded by Elmer to hire Ken Weigel Painting to paint the interior of the Courthouse for \$14,860.00. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

11:22 The Commission signed abatements 2014-89 through 2014-94.

A motion was made by Zwonitzer and seconded by Elmer to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 11:30. County Counselor Alex Morrissey, County Clerk Kathy Mick, and Custodian Chad Phillips were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting extended 5 minutes, extended 5 minutes and reopened at 11:53. No decision was made.

Head Custodian Chad Phillips asked the Commission about the type of lighting they are interested in.

County Counselor Alex Morrissey met with the Commission to discuss with the Commission the letter she filed with the Clerk of the Court for the release of the tax sale funds that go to the Treasurer to distribute. Morrissey had the Commissioners sign a letter to send Nemaha County on bridge No. N-304. This letter stated that after the state pays \$120,000, the two counties will still owe \$32,680.00 which will be divided between the two counties according to valuation. She also gave them a general form to look at for a Request for Record Inspection.

Recessed for lunch at 12:07. Reconvened at 1:00.

1:00 Maryanne Riederer with the Washburn Tri-County Challenge met with the Commission to invite them to a luncheon on April 1st. The Commissioners can see the projects and pitches of the students at this luncheon.

1:05 Dean Hiegert and Fred Cobble from Foley Equipment met with the Commission to discuss the County's interest in purchasing the 2012 Cat motor grader. Dean stated that Foley will subtract the rental fee of the motor grader that Jackson County has been renting due to one of the county's being under repair. The rental fee totaled to \$5,440. ***A motion was made by Elmer and seconded by Ladner to accept the bid from Foley Equipment for a 2012 12M2 Motor Grader with 658 hours and a 4 ½ year warranty for \$205,100. With the Volvo trade in of \$50,000 minus the rental fee of \$5,440, the total cost of the equipment is \$149,660. This purchase will be taken out of the Special Equipment Fund. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

1:15 Jason Claycamp from the Appraiser's Office met with the Commission to discuss a current zoning violation of a business of Jackson County.

1:23 Rich Eckert the Shawnee County Counselor met with the Commission to discuss the NW Carlson Road (Willard) Bridge which serves as a vital transportation link between Interstate 70 and U.S. Highway 24. The bridge is estimated to cost \$24.5 million. Rich is asking KDOT and Kansas' Senators for help to pay for the bridge. The Federal Government allocates a specified amount of money for each state for highways and bridges. Shawnee County is asking for the County's nonfinancial support through a Resolution supporting the replacement of the bridge. This resolution states that the Jackson County Commission Board asks the U.S. Congress and/or Kansas State Legislature to provide funding to assist Shawnee County in commencing with the replacement of the NW Carlson Road (Willard) Bridge over the Kansas River. ***A motion was made by Elmer and seconded by Ladner to adopt Resolution No. 2015-10 to show support for Shawnee County for the replacement of the NW Carlson Rd (Willard) Bridge. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

1:35 Kerwin McKee and Brett Bauer met with the Commission to discuss the possibility for renovation of the south end of the Courthouse circle drive that connects to the city streets. The current driveway scrapes the bottom of cars when used. Brett will have Rex Cameron contact Terry Mick to work out the details.

2:10 Pat Korte met with the Commission to discuss the testing of the sirens for National Storm Spotter Month. It will start at 1:30 on March 3, 2015.

2:18 The Commission discussed the revision of a form for the county that stands as a request for open records. This form would charge the recipients with a fee to access such open records and would uniformly add that information obtained could not be sold or used in any way other than the stated purpose for request.

2:42 Custodian Chad Phillips met with the Commission to discuss light fixtures.

3:21 Ralph Cronkite with Jackson/Nemaha County Bullmasters Shooting group brought the contestants for the 7th week for the Gun-O-Rama drawing. This week's winner is Glen Thowe.

3:35 The Commissioners are rescinding Resolution 2014-18 and 2015-05 to adopt the Resolution 2015-10 for the current dog resolution.

A motion was made by Elmer and seconded by Ladner to adopt Resolution No. 2015-07 to rescind Resolution No. 2014-18, a Resolution that Prohibited the Ownership, Possessing, Keeping, or Harboring of Certain Animals. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to adopt Resolution No. 2015-08 to rescind Resolution No. 2015-05, a Resolution Prohibiting the Ownership, Possessing, Keeping, or Harboring of Certain Animals. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to adopt Resolution No. 2015-09, A Resolution Dealing with the Ownership, Possessing or Keeping of Dogs. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

3:40 County Counselor Alex Morrissey met with the Commission to discuss the agreement she is writing between the Appraiser's Office and the 911 Department for the payment of training for the new GIS system that will update the County's 911 addresses from 911 funds as state mandated.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss client/attorney privileges for a period of 5 minutes at 3:43. County Counselor Alex Morrissey was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 3:48. No decision was made.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 4:01. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 4:16. No decision was made.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Noxious Weed	Mixie Schafer	13.55	14.07	1 year raise	02/25/15
Dispatcher	Verle Creek			Resignation	02/19/15
Youth Services	Kellie Hundley	200.00	00.00	No longer on-call	3/2/15
Youth Services	Danielle Alley	100.00	00.00	No longer on-call	3/2/15
Youth Services	Sharon Wilhelm	12.79	13.00	Introduct. Period complete	3/2/15

The meeting adjourned at 4:30 p.m. The next Commission meeting will be March 9, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of March 9, 2015

The Board of County Commissioners met in regular session on Monday, March 9, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:11 Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- The Directors gave the Commission the Summary Report for 2014 Annual Engineer's report of the large budget projects from 2014 – this is not the .4% sales tax projects
- 9:18 Earl showed the Commissioners a traffic counting pamphlet
 - This specific counter showed
 - Speed
 - Axles
 - Which lane the car was in
 - One coming in the mail for 30 day trial
 - Jefferson Co uses three sets manufactured from same company
- 9:28 W and 318 – there was a citizen's complaint of a hole in the road
 - Shoulder, concrete pipe is separated. We dumped a load of dirt there.
 - Minimum maintenance road begins at W road north of 310.
 - Citizen asked about blading it.
- 9:31 Janet asked if the Commission was ready to approve chip and seal plan as submitted by Road and Bridge Directors.

9:34 Harold Lamberson from the Hornet's Nest met with the Commission to discuss proposals for gym fees for the County. They offered one on one, personal training, and sports programs for kids. Right now they are offering a six week weight loss program. The Commissioners wanted to hear his pitch to decide whether the county would want to negotiate gym memberships for county employees at a discounted rate. Employees would pay for their memberships.

- The Commission briefly discussed chip and seal projects
 - They stated they would drive the roads on Friday when they come in to pay the bills
- 9:42 Eric presented oil bids
 - Ergon Asphalt and Emulsions
 - \$1.99/gallon
 - Includes a pump charge of \$60
 - And an Environmental fee of \$.00133/gallon
 - Vance Brothers
 - \$1.90/gallon

A motion was made by Ladner and seconded by Elmer to accept the oil bid from Vance Brothers. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

9:54 Guy Cameron and Tim O'Bryne met with the Commission to discuss an event called Impact World Tour from the 14th to the 18th of April. They are putting on programs at Royal Valley, Holton High, and possibly Jackson Heights. At this event an extreme team performs. There are many groups working in Jackson County to bring this event to Jackson County. Both groups have about 60 people that perform or do the production side. There has been a launch banquet to show the County what kind of event is coming. Janet asked whether the events will be held in the schools during the evening. These events will start at 7:00 p.m. and will last about an hour and a half. They stated that the money donated by the County would go toward the food and materials that promote healthy teen lifestyles and discourages drinking and other unhealthy and poor decisions. None of the donated money goes to salary because they are all not-for-profit workers. The Commission decided they would discuss the possibility of a donation. They asked for his contact information to contact them later per their decision.

10:06 County Counselor Alex Morrissey met with the Commission to discuss whether the Commission will be in the office all day. She gave them the draft of the resolution calling for election in case the petition for the Charter Resolution 8 is filed by 4:30 today. She gave them a retyped form for a request of information with a required fee for use.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 20 minutes at 10:12. County Clerk Kathy Mick was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 10:31. No decision was made.

10:33 County Counselor Alex Morrissey gave the Commission a resolution calling for the changing of landfill rates. Bill stated that the County is looking into traffic counters and wanted Alex to look into whether or not there are any legal ramifications or requirements for using said counters.

10:50 Landfill Director Dan Robinson discussed the following:

- The Commissioners gave Dan the newest resolution raising landfill rates for review.

10:53 The Commission discussed the cleaning bill received by the County for the Multi-County Health Agency. Janet called the Health Department to inquire about the bill and get more information on the details.

10:59 Robert Knisler, 3rd district, met with the Commission to discuss pasture burning. He stated that he called the Holton Fire Department at 3:00 in the afternoon on Saturday. They told him they couldn't let any more people burn until some of their trucks came back.

- 11:15 Landfill Director Dan stated that there needs to be a part of the resolution that states that they do not accept anything with Freon. Dan stated that he had a person ask him about volunteer work down there. In the past he has turned them away for liability issues. Janet didn't think that there was any reason not to have a volunteer at the Landfill. She thought that a volunteer would be a great addition to the county.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 11:12. Dan Robinson was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 11:15. No decision was made.

A motion was made by Elmer and seconded by Ladner to approve the liquor license for the Prairie Band Pottawatomie Nation FireKeeper Golf Course and Casino. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 11:21. Jackson County Sheriff Tim Morse and Under-Sheriff Darrell Chapman were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting extended ten minutes. Extended fifteen minutes. Earl Bahret joined the meeting. Meeting extended 10 minutes. County Clerk Kathy Mick joined the meeting. The meeting reopened at 12:18. No decision was made.

Recessed for lunch at 12:18. Reconvened at 1:21.

1:21 Anna Wilhelm met with the Commission to update them on Jackson County Tourism. They approved a grant application for Circleville Saddle Club for \$600. They are printing 7,000 brochures with Second Saturday inserts to hand to the surrounding counties in Kansas. 5,000 brochures would go to Central Brochure Distribution who has information racks around the state. The total for the brochures is \$2850.

They paid \$222 for a booth fee for the Kansas Sampler in Wamego of May 2nd and 3rd and \$175 to Audrey Oliverius for an audit of the council.

A motion was made by Elmer and seconded by Ladner to approve the expenditures on the Jackson County Tourism report. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to appropriate \$1,000 from the Alcohol Tax Fund for the support of the positive youth impact program that will be in Jackson County April 14th through the 18th. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 1:39. Twila White was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 1:43. No decision was made.

A motion was made by Elmer and seconded by Ladner to accept the 2015 Chip and Seal Project list as presented by the Road and Bridge Co-Directors. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

1:56 Brent Teter and Jay Watkins from Jackson County EMS met with the Commission to give them some general updates of the system. They brought some informational packets about the current state of the EMS and how they operate within the county. Kurt Johnson was recognized as employee of the year.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 5 minutes at 2:25. County Counselor Alex Morrissey was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 2:30. No decision was made.

2:34 Kelly Long from Long Lighting met with the Commission to discuss any questions they might have about the bid they received. They decided that on the bigger fixtures of 48 inches and the mid-sized of 36 inches.

2:59 The Commission took a tour of the courthouse lawn with Head Custodian Chad Phillips.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 3:34. County Counselor Alex Morrissey and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 3:46. A motion was made by Elmer and seconded by Ladner to sign the letter to move the Meadowlark Extension to an offsite location. The County will pay the rent for the office until the lease is up in March of 2016. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to approve the minutes of February 23, 2015 as corrected.

Motion carried 3/0.

3:50 The Commission agreed to open Facebook for the County to use for elections and other county information.

3:55 Jody Holthaus and Nancy Nelson from the Meadowlark Extension office met with the Commission to discuss the moving of their office per the Commissioner’s request. They have been offered two suites that Dennis White owns on the north side of the square. The open office space on the first floor of the

Department	Name	From	To	Reason	Date / /
Youth Services	Julie Myers			Resigned due to illness	3/9/15
Dispatch	Morgan Cashier	13.56	14.34	1 year	3/9/15

courthouse will be used by the county as a meeting space and for county events, safety meetings, tax roll time, and appraiser meetings as it was originally written for in the blueprints when the building was built. The Commission Chambers will be moved to free up space for election.

4:15 The Commission discussed that they would pay the donated \$1,000 from the Alcohol Tax Fund to the Holton representatives for the Impact World Tour coming to Jackson County in April.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 4:23. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. No decision was made.

Adjourned at 4:30.

Reconvened at 4:31

A motion was made by Elmer and seconded by Ladner to appoint Michelle McClintock-Ramage to the NE KS Multi County Health board to fill the vacancy of the position recently held by Julie Bahret. Motion carried 2/0. Janet was absent.

Signed the following Payroll Notices:

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Road and Bridge	6081	Foley	12M2 motor grader w/ Volvo trade in	\$149,660.00
Road and Bridge	6082	Foley	Rental of 12M2 motor grader (applied to purchase price of grader)	\$5,440.00

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Friday, March 13 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of March 13, 2015

The Board of County Commissioners met in session on Monday, March 13, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 9:00. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 9:05.

A motion was made by Ladner and seconded by Elmer to approve the minutes of February 27, 2015 as read.

Motion carried 3/0.

The Commission briefly discussed more issues on the Meadowlark Extension District.

The Commission signed abatement 2014 3-15085.

9:30 Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- They stated that a John Deere motor grader was being delivered for a trial run.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 30 minutes at 10:26. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended for 20 minutes. The meeting reopened at 11:13.

A motion was made by Ladner and seconded by Elmer to waive the septic fee for the Hindman that burned in 2014. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Zwonitzer to adjourn for the day at 11:15. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

The meeting adjourned at 11:15 a.m. The next Commission meeting will be Monday, March 16, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of March 16, 2015

The Board of County Commissioners met in regular session on Monday, March 16, 2015 at 9 a.m. Chairwoman Zwonitzer and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:10 Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Eric discussed a conversation he has had with a citizen of the county about fixing a ditch. This citizen has also explained his interest in chip and seal on his road.
- The Commission told the Co-Directors to put the ad for the motor grader driver position in the Topeka Capitol Journal for one Sunday and online until the end of March.

9:14 Bridge Manager Terry Mick discussed the following:

- Terry gave the Commission a purchase order for the yearly stock pile of culverts.
- Presented a contract for the inspection of the fractured critical bridges in Jackson County with Elite Engineering. County Clerk Kathy Mick will have County Counselor Alex Morrissey review the contract.
- Informed the Commission that County Counselor Alex Morrissey's secretary called him on Friday and informed him not to stockpile material on the old railroad right of way because of the appeal.
- Put in a 6 ft. pipe at 198th and I.
- County Clerk Kathy Mick stated that the watershed dam previously owned by Griffiths at Banner Creek Lake needs trees removed, according to the inspection done by Watershed #10. It was stated that Bridge Manager Terry Mick would fix the problems found during the inspection.

A motion was made by Zwonitzer and seconded by Elmer to go into executive session for matters of real estate for 10 minutes at 9:29. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 5 minutes. Commissioner Ladner joined the meeting at 9:41 a.m. Extended 10 minutes. The meeting reopened at 9:54. No decision was made.

10:00 David Keys, Jeri & Corky Albright, Carolyn Kennedy, Bruce Yonke, Cara Robinson, Jody Holthaus, and Nancy Nelson met with the Commission to discuss the recent decision to move the Meadowlark Extension District office from the courthouse. David Key reported that the Meadowlark Extension District Board has a regular meeting tomorrow (March 17) night at the new fairgrounds. This group has discussed the stipulations of the letter and current agreement written between the Meadowlark Extension District and the county. David stated that looking at the letter; the group understands that the courthouse does need the space. It was noted by the Commissioners that the indicated space was originally a public meeting room. David stated that they toured the proposed space and that they appreciated the county taking the initiative to find and rent a space for them, but they have concerns with the new office space not being handicap accessible from the front entrance. It was pointed out that it is handicap accessible from the alley entrance. David stated that the space doesn't seem to be large enough in square footage for the

amount of inventory they own. The group asked for more time to move. Janet asked that David Key report back with a time frame that is adequate for the move.

Cara Robinson reported that the Livestock barn was to be completed by the first of May and the building at the new fair grounds would hold 40 plus people and is available to rent. A person would need to contact the Fair Board to rent the building.

10:30 Chad Phillips, Brenda Adkins, Jana Lutz, and Lynn Mulroy from Holton Main Street met with the Commission to discuss the Southwest corner of the courthouse lawn drawing plans. The plans show a wall with pillars on each side. It will be lit and there will be extensive landscaping done to the corner. Main Street's contribution would be \$22,000 toward this project. The other 1/3 of the project price would be at county expense. Lynn stated that they visited with the city and she asked if they would donate bricks for the front area. Bret Bauer took down her information and stated that they had a surplus of bricks and that he would get back to her. Brenda stated that they need 400 square feet of bricks. Chad stated that the flag pole could be replaced with a more sustainable flag pole.

10:47 Custodian Chad Phillips met with the Commission to give them the final proposal for the lobby lights for the 1, 2 & 3 floor. ***A motion was made by Ladner and seconded by Elmer to approve the Long Lighting bid for the courthouse lighting at \$18,459.69. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.*** The light fixtures will be purchased out of the General Fund. Custodian Chad Phillips stated that Kellie Long from Long Lighting requires 50% of the total cost, in advance, to send to the manufacturer.

11:25 Chad asked if Quilting on the Square can be open the courthouse for a Second Saturday event to serve food in the lobby if the weather is inclement. The Commissioners agreed.

11:31 Noxious Weed Director Dan Robinson discussed the following:

- Dan brought three bids for chemicals
 - Red River Specialties
 - \$334,289.10
 - Van Diest Supply Company
 - \$341,597.80
 - CPS
 - \$334,605.25

A motion was made by Elmer and seconded by Ladner to accept the bid from Red River Specialties for chemicals for Noxious Weed. The purchase will be for \$334,289.10 and paid out of the Noxious Weed Fund. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

11:50 The Commission discussed the Main Street landscaping project. Janet stated she would like to go with the less expensive and durable lettering presented by the Main Street committee. Bill had reservations about the tree that the landscaper had placed in the bid. It was decided to table the project until next week.

Recessed for lunch at 12:00. Reconvened at 1:00.

1:00 Bridge Manager Terry Mick, Tom Bennett and Moni El-Aasar from BG Consultants met with the Commission to discuss estimates on repairing fracture critical bridge Q.4-275. Tom Bennett presented two options.

- Total Construction – KDOT let \$802,125.00
- Deck Replacement – County Let using existing retaining wall \$434,320.

It was the recommendations of Moni El-Aasar with B & G Consultants to use the existing retaining wall with a deck replacement because the wall were in very good shape. The Commissioners decided to take the recommendation. Tom Bennett will be back next week with a contract.

1:27 County Counselor Alex Morrissey met with the Commission to discuss the bridge inspection agreement and landfill rates.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 1:31. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended for 5 minutes. Extended 5 minutes. No decision was made.

1:55 The Commission signed abatements 2014-95 to 2014-101.

2:00 Commissioner Zwonitzer left with Custodian Chad Phillips to attempt to locate a metal table that once belonged to the Courthouse. She returned at 2:20.

2:44 Paul Mills met with the Commission about some interest that a homeowner on 214th road and Gharst road has regarding the purchase of chip and seal materials and pay the county to do it. It was advised by County Counselor Alex Morrissey a couple years ago that this would not be a good business practice for the County. The county does not want to compete with private business.

2:50 Tony Rieschick met with the Commission to discuss the stipulations of pasture burning in the county.

3:03 Ralph Cronkite with the Bullmasters Shooting Sports had Kathy Mick draw for this week's gun-o-rama winner. Greg Dunn from Holton won this week. He also introduced Kayla Meggison, a current shooter in the program. The kids of the Bullmasters program participated at the Northeast Kansas 4-H Shooting Sports Events in Wyandotte on March 14th and 15th and received 3rd place as a team. Their BB team placed 4th.

3:36 County Counselor Alex Morrissey met with the Commission to discuss the draft she wrote for a dirt/hauling agreement with a business in Jackson County. The business is giving the County rock and dirt, so the county will in turn help haul the donated rock and dirt.

A motion was made by Elmer and seconded by Ladner to approve the minutes of March 13, 2015 as corrected.

Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to approve the minutes of March 2, 2015 as corrected.

Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to approve the minutes of March 9, 2015 as corrected.

Motion carried 3/0.

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Road and Bridge	6096	Welborn Sales Inc	98 pipes and 93 bands	\$25,657.28
County Misc- Gen	6482	Long Lighting	Lights for Courthouse amount 50% upfront	\$9,230.00

The meeting adjourned at 4:37 p.m. The next Commission meeting will be Monday, March 23rd, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of March 23, 2015

The Board of County Commissioners met in regular session on Monday, March 23, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:00 Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Earl presented a bid from Murphy Tractor for a John Deere 770G Motor Grader 2011 model with 2,470 hours for \$115,000.
- The Commission discussed in detail whether or not they wanted to purchase this grader.
- Earl discussed hauling rock to E road for the chip and seal project.

9:30 Bridge Manager Terry Mick discussed the following:

- Tom Bennett from BG Consultants presented an agreement to the Commissioners for the fracture critical bridge Q.4 – 275.
- ***A motion was made by Ladner and seconded by Elmer to go into an agreement with BG Consultants for the design and construction of Bridge Q.4 – 275 over Straight Creek. The project is to cost \$55,000 for Preliminary Engineering and \$35,000 for Construction Observation. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. 2015-A3.***

10:00 Judge Michael Ireland stopped by to express his support for KANZA Mental Health Center's CEO David Ellsbury's plan for reform.

A motion was made by Elmer and seconded by Ladner to break at 10:06 to attend the funeral service of previous third district Commissioner, Roy Ogden. They will reconvene after the service. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reconvened at 11:28.

11:35 The Commission received a letter from Helen Plankinton, resident of Jackson County, stating her request to leave the extension office where it is.

11:40 The Commission discussed a letter received from the Meadowlark Extension District #7 office concerning the move of their office and the requests they have. They had found office space that they considered satisfactory to their needs. They requested the county pay rent and utilities for one year.

Recessed for lunch at 12:00. Reconvened at 1:00.

1:00 Road and Bridge employee Nancy Schlodder presented fuel bids for 3,000 gallons Gas and 5,000 gallons of diesel to the Commissioners; Knotty pine - \$17,025.90 & Haag Oil - \$16,800.60. ***A motion was made by Elmer and seconded by Ladner to accept the bid from Haag Oil for fuel at a total of \$16,800.60. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

1:10 Emergency Management Director Pat Korte met with the Commission to state that the Firefighters Association meeting is Wednesday, March 25th at 7:00. The Commission signed emergency vehicle designation applications for Ryan Hermreck, Jacob Davidson, Gary Fontaine and M. Bryce Carpenter. She also discussed burn permits being ordered through Bell Graphics. She then stated that the Whiting siren was repaired and that there is a table top discussion over Ebola from 9 am to 12 pm on the April 28th.

1:23 Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the recent motor grader bid from Murphy Tractor. It was discussed that the current bid is for a good price. ***A motion was made by Elmer and seconded by Ladner to approve the purchase of a 2011 John Deere 770G Motor Grader with 2,470 hours at a sale of price of \$182,000, minus the trade in of the 2006 John Deere 770D for \$67,000. This comes to a total of \$115,000. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. 2015-A5. The County will purchase the grader out of the Commissioners Capital Outlay and then Road and Bridge will repay the fund over the next few years.***

1:35 County Counselor Alex Morrissey met with the Commission to discuss the current draft of the agreement between the County Appraiser's office and the 911 Public Answering Point for GSI training.

A motion was made by Ladner and seconded by Elmer to approve raising landfill rates for the County with Resolution 2015-11. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. 2015-11.

1:38 The Commission decided to put information about Legacy Fitness in Netawaka and LifeCare Fitness Center in Holton in the next pay stub for all county employees. This information will include details about a discount the employees can receive at either gym.

1:40 Dan Degenhart from Banner Creek Animal Hospital met with the Commission to discuss renewing the ***"Stray, At-Large, Abandoned, Dangerous or Vicious Dog Housing Agreement"*** between Dan and the County. ***The Agreement was signed by both parties. The Contract price remains at \$600 a month for a one year period.***

1:57 David Ellsbury, Virginia Freece, and Karen Stous from KANZA Mental Health met with the Commission to discuss a presentation about the renovation proposal of the Moser building. He stated that the KANZA building on Idaho Street in Holton was not big enough. He stated that last year 1,369 unduplicated people were treated at this facility. The total cost for renovation is estimated at \$732,832. KANZA seeks the support of Jackson County to secure funding in the form of a Community Development Block Grant through the Kansas Department of Commerce to fund up to 50% of the cost of renovation of the Moser Building structure. Janet asked if, with the new floor plans, KANZA would hire more employees to serve the residents of Jackson County. Ellsbury stated that was not currently the plan. Karen Stous stated that the total KANZA board has recognized the need for a better facility in Jackson County. She stated that the board recommended for David to propose this plan to the Commission. David stated KNZA would be asking Jackson County for more money if the sale goes through. Janet asked David how much more than the \$64,000 that the county already gives KANZA, would they need due to the larger facility. David mentioned that he would bring the Commission an estimate of how much growth the new facility

would experience after being completed and how much on top of the current funds paid to them, would they need. It was questioned if the County could be the grant sponsoring agency to a building the county does not own. Virginia Freece and David Elsbury will check on this and get back with the Commissioners on April 13, 2015 at 1:00 p.m. No decision was made at this time.

2:57 Jason Claycamp with the Appraiser's office met with the Commission to discuss a citizen of Jackson County that owns property that is currently noncompliant with the stipulations of his zoning regulations.

The Commission signed abatement 2014-102.

3:23 Luther Braun from Murphy Tractor met with the Commission to sign the agreement for the 2011 John Deere 770G Motor Grader. The document was signed by both parties. **2015-A5.**

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 3:28. County Counselor Alex Morrissey and County Clerk Kathy Mick was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 3:42.

It was determined a couple of weeks ago that an order of attachment of land for RWD #1 was never signed on December 29, 2014 following a published hearing. Stumbo Law has provided an order attaching the land in Jefferson County. A motion was made by Elmer and seconded by Zwonitzer to adopt the order on application resolution for attachment of lands in Jefferson County to Rural Water District #1 as per mentioned in the December 29, 2014 minutes. Chairwoman Zwonitzer called for a vote. Motion carried 2/0. Commissioner Ladner abstained from voting because he was not a Commissioner at the time of the hearing. 2015-12

A motion was made by Ladner and seconded by Elmer to approve the agreement at the cost of \$3,800 to ESS, a limited liability company, for the inspection of bridges Q.4 – 275 and R-324. It is verbally agreed that if the Q.4-275 Bridge is replaced before the inspection, the county is not liable for payment of inspection of such bridge. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. 2015-A6.

A motion was made by Ladner and seconded by Zwonitzer to approve the appropriation to Holton Main Street's project with Topeka Landscape for the new Holton sign on the corner of the courthouse for \$35,190 with the county's share being \$12,885. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

4:10 Custodian Chad Phillips met with the Commission to discuss options for getting rid of the old florescent lights.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 4:22. County Clerk Kathy Mick was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 4:28.

A motion was made by Elmer and seconded by Ladner to approve the minutes of March 16, 2015 as corrected.

Motion carried 3/0.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
Centurylink	Bore 118 rd to provide telephone service to 4583 118 th rd	23/95/13E	4583 118 th rd	3/13/15

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Wednesday, March 25, 2015 for interviews for the Banner Creek Lake Director position.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of March 25, 2015

The Board of County Commissioners met in regular session on Wednesday, March 25, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

The Commissioners were in closed session from 9:00-10:00 for personnel. No decision was made.

The Commissioners were in closed session from 10:00-11:00 for personnel. No decision was made.

The Commissioners were in closed session from 11:00-12:00 for personnel. No decision was made.

The Commission approved the Courthouse Lawn Use Request for Jackson County Community Band to hold a concert on Sunday, June 14th. They have invited the 35th Infantry Division Band from Olathe.

The Commission recessed for lunch at 11:00. They reconvened at 1:00.

The Commissioners were in closed session from 1:00-2:00 for personnel. No decision was made.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 17 minutes at 1:53. Earl Bahret was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Meeting extended 7 minutes. Meeting extended 3 minutes. Meeting extended 10 minutes. The meeting reopened at 2:26.

The meeting adjourned at 2:47 p.m. The next Commission meeting will be Thursday, March 26, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of March 26, 2015

The Board of County Commissioners met in regular session on Thursday, March 26, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

The Commissioners went into closed session from 9:00-10:00.

The Commissioners went into closed session from 10:00-10:50.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 10:50. County Counselor Alex Morrissey was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

The Commissioners went into closed session from 11:00-12:00.

Recessed for lunch at 12:00. Reconvened at 1:00.

The Commissioners went into closed session from 1:00-2:00.

2:15 The Commission signed the letter replying to the Meadowlark Extension District #7's concern with moving out of the courthouse. The Commissioners decided to withdraw request for the Extension District to move by May 1, 2015. The County will not renew the agreement entered into in March of 2006 and the agreement will end at the close of the business day on February 29, 2016 at which time the Meadowlark Extension District #7 will relocate.

2:50 Sheriff Tim Morse met with the Commission to discuss compliments to the Youth Services Director Brooke Smith.

3:00 The Commission discussed with County Counselor Alex Morrissey and Sheriff Tim Morse the board of KANZA and when it was established.

4:07 Sheriff Tim Morse discussed security procedures for county buildings.

A motion was made by Ladner and seconded by Elmer to adjourn for the day at 4:25. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

The meeting adjourned at 4:25 p.m. The next Commission meeting will be Monday, March 30, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of March 30, 2015

The Board of County Commissioners met in regular session on Monday, March 30, 2015 at 9:00 a.m. Chairwoman Zwonitzer, Commissioner William Elmer and Commissioner Rob Ladner were present. County Clerk Kathy Mick recorded the minutes.

Larry Holiday called and offered to un-winterize the restroom, bathhouse & fish cleaning station at Banner Creek Reservoir. The Commissioners accepted Larry's offer and instructed him to keep track of the hours.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Reviewed the Call-In Log
- Eric discussed dust control.
- Bill reported taxpayers concerns at 150th and 158th & a hole in the road on Spring Road.
- Twila submitted the 2014 Annual report generated from the 'Star Program' and the County Engineer's/Road Supervisor's Annual Report that is filed with the state.
- Bill discussed a tube by Delia west of 110th and N. Earl said they cleaned the ditch and cleaned out around the existing tube.
- Bill asked about the traffic counter. Earl is having problems with downloading data to the computer. He will make a call this week to help figure out the connection problem.

Bret Bauer and Kerwin McKee discussed the south entrance of the east circle drive. Rex Cameron was instructed to meet with Terry Mick concerning this issue. Terry has visited with Rex but has not reported yet to the Commissioners.

Bret informed Janet that the bricks for streets are different than the bricks for the sidewalk. The Commission understands that the pavers will be fine.

Diane and Rob Levick met at the Commissioners request to discuss the operations at Banner Creek Reservoir to see if anything needs to be changed in the park host contract.

- Concerns were:
 - Possible extension to the camping season to Oct 31, 2015
 - Hours worked in winter month, checking on the drop box and water hydrants
 - Who gets money during the week at the drop box.
 - Wants to use the grey truck to pick up trash.
 - County Counselor Alex Morrissey was instructed to write a draft park host contract.

A motion was made by Rob Ladner to go into executive session for a period of 10 minutes to discuss attorney/client privileges. The motion was seconded by Elmer and Chairperson Zwonitzer called for a vote. Motion carried 3/0. The meeting closed at 10:20 and opened at 10:30. County Counselor Alex Morrissey, County Clerk Kathy Mick and JJA Director Brooke Smith were also present. No decision was made.

How much of the following do you want in the minutes?

911 Administrator Sherri Ladner, Appraiser Larry Reynolds, Mapper Janelle Welliever and County Counselor Alex Morrissey were present for a discussion on the draft agreement between 911 and the County Appraisers office. The initial project requires mapping data points for addresses. The State system will be a couple of years before it is online. Century Link can upload data for Jackson County into the Next

Generation 911 system. This contract will be for the initial data set and then ongoing maintenance as necessary to remain compliant. The Appraiser's Office department will be responsible for the research that needs done. Roads will need to be named at Banner Creek Reservoir Lake with lot numbers issued to camp sites to be more accurate. Upstairs apartment will also require research and addressing. Appraiser will need to develop a working relationship with Holton City, the reservation and the BIA. BIA ownership (The County does not assign the address for their housing.) There will need to be communication between jurisdictions to accomplish this new task. Larry Reynolds questioned the process if an address is found to be wrong. Individual will be notified that it is necessary to change their address.

ESRY software. Janelle said it is all in the software. Larry also talked about the data that need to be added to the different layers. Rodney Sanders will also need to be consulted with to work with the software. Larry has sum funding for this cost. 911 could assist with funding if it directly relates to 911 addresses. Janelle reported that her training in Colorado has been confirmed.

Larry plans on cross training Kate on the 911 addressing. Road assignments in park areas. Sherri wants it done in 5-6 months. . An excel document can be uploaded to the system. RMS has been contracted for the initial data centerlines. Janelle has talked to Bruce and she is 99% caught up. Janelle will sent all the information again and that will be the starting data.

Sherri doesn't want an end date to the agreement. This service contract is needed for 911 to assist in paying for training to keep mapping in compliance with the program. Larry will put together a letter of general training form that will be approved by the Appraiser, 911 and Commissioner to qualify for 911 funding assistance.

Susan Rollins met with the Commissioners with some questions concerning Banner Creek Reservoir. Janet made the motion to go into executive session for a period of 15 minutes for matters of personnel. Elmer seconded and the motion carried 3/0. The meeting closed at 11:25 with County Clerk Kathy Mick and Banner Creek Reservoir Clerk Susan Rollins present. Extended 5 Minutes. Opened at 11:45 and no decision was made. Susan was instructed to contact Grass Roots to get a contract for the same services as last year. She is to have the grey truck removed from storage so the north side trash can be picked up. She was instructed to contact gate keepers and start setting up a schedule.

Recessed for lunch at noon and reconvened at 1:00 p.m.

Brooke Smith, with Juvenile Intake, discussed the proposed office space if KANZA were to purchase and remodel the Moser building. She stated her department would have 25% less space with the possibility of rent increase. Even with possible additional space that has been discussed, it will be a 9% reduction of space.

Brook reported that she has a vacant intake position, but at this time she is not advertising the position until later this year.

The Commissioners left the Commissioners Chamber at 1:50 p.m. to view the improvements happening at the new fair grounds. Aaron Allen met the Commissioners at 2:00 p.m. to tour the facilities. The Commissioners then viewed Banner Creek Reservoir. They returned to the chambers at 3:20 p.m.

Signed designations of Emergency Vehicles for Michael F. Rash for two vehicles. Authorized by the Holton Rural Fire #4 Circleville Volunteer.

Signed off on the payment on 3/24/2015 to Deggingers Foundry in the amount of \$498.75.

Chairwoman Zwonitzer signed the ESRI (Mapping Software) Annual Agreement in the amount of \$2,400.

The Commissioners, Appraiser Lawrence Reynolds and 911 Administrator Sherri Ladner signed an Agreement between Jackson County 911 Public Safety Answering Point and the Jackson County Appraiser's Office concerning the New Generation 911 GIS Data Model mapping service. This agreement will allow 911 funds to use for training of appraiser's office personnel who are responsible for issuing and maintaining 911 addressing.

The Commissioners made the decision to omit Life Time Fitness corporate county rate from the personnel Fitness option because their proposal stated that the memberships and payments would be issued through the county.

The Commission decided to Extend the Dog Registration due date to May 1st. A 2x4 advertisement will be placed in the Holton Recorder and the Shopper.

Janet discussed writing an article concerning the facts and history about the Extension Office and Meadowlark Extension District.

County Clerk Kathy Mick informed the Commissioners that County Counselor Alex Morrissey checked with the Department of Revenue and the earliest date to implement the new Bed Tax of 5% will be July 1, 2015.

Appraiser Larry Reynolds reviewed and explained to the Commissioners an e-mail from Stafford County Clerk requesting the Commissioners' opinion on a bill exempting low producing oil wells from the tax rolls. Larry stated he could not find a bill that referred to this. The Commissioners had no comment.

The Commissioners agreed to allow the Jackson County Community Band as well as the 35th Division Band to perform in the courtyard on June 14th starting around 2:00 p.m.

The Commission received a 'thank you' for supporting the Holton Post Prom.

The Commissioners agreed to issue one \$300 scholarship from the Van Sweringen Scholarship Fund to a student that shows intent to attend Kansas State University.

The Commissioners discussed the increase in postage for the attorney/district court office for child welfare. It was determined to make a separate line item so the amount can be determined for budgeting purposes in 2016.

The Commission will meet again Wednesday morning at 9:00 a.m. to work on hiring a Banner Creek Reservoir Director, set up a meeting with the Tribal Council, and tour Banner Creek Reservoir.

The meeting adjourned at 4:30 p.m.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of April 1, 2015

The Board of County Commissioners met in regular session on Wednesday, April 1, 2015 at 9 a.m. to approve bills. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:30 Emergency Manager Director Pat Korte met with the Commission to discuss burning regulations for the County. It was also discussed how to get county residents to comply with rules and regulations and “No Burn Day” designations. They discussed trying to find a compromise between the fire departments and the residents of the County.

10:25 Banner Creek Reservoir Employee Larry Holliday discussed the following:

- He checked on the boat ramps at the lake to make sure they are where they need to be.
 - The main ramp on the north side is still usable to launch boats
- He discussed opening and turning on the facilities of the bath house in the campground, the fish cleaning station and the North side.

- He discussed the grant for a floating boat dock.
 - The current dock being used is on poles and is semi-floating and is slanted and is not as safe as a floating dock would be at this location.
 - The grant is through Kansas Wildlife and Parks.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 10:34. Janelle Welliver was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended for five minutes. Meeting reopened at 10:49. No decision was made.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 30 minutes at 10:51. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended for 10 minutes. Reopened at 11:31.

A motion was made by Elmer and seconded by Ladner to offer the position of Banner Lake Reservoir Director to John Kennedy. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 10 minutes at 11:33. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to approve the minutes of March 23, 2015 as corrected.

Motion carried 3/0.

12:06 Emergency Management Director Pat Korte told the Commission that a meeting has been set up for next Wednesday, April 8, 2015 at 7:00 for the fire departments of the County to further discuss burning regulations and permits.

The Commission received a Thank You from Roy Ogden's family for the gift that was given for Roy's funeral service last week.

A motion was made by Ladner and seconded by Elmer to adjourn for the day at 12:16. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

The meeting adjourned at 12:16 p.m. The next Commission meeting will be April 6, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Minutes of April 6, 2015

The Board of County Commissioners met in regular session on Monday, April 06, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

The Commissioners reviewed a 1915 Kansas map that Darin Martin would donate to the County if the Commissioners want to display it. The Commissioners agreed that they would like the map to be on display. The Commissioners will have an agreement drafted that if the County no longer wanted the map it would be returned to Mr. Martin.

9:05 Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Eric passed out the county request call-logs.
- Rob inquired about the traffic counter
 - Earl stated that it was currently at 214th and Q.1
- Eric and Earl discussed the Safety Training Video that they would have Deputy Kasie Robbins order for training for their employees.
 - They chose Driving Risk Control

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 9:45. Earl Bahret and Eric Fritz were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10. Extended 10. Extended 15. Extended 5. The meeting was reopened at 10:35. No decision was made.

10:45 The Commission left the quarters to view Banner Creek's office building and speak with secretary Susan Rollins about any requests that she had. They returned at 11:30.

11:40 County Counselor Alex Morrissey met with the Commission to discuss the drafts of the Park Host Contract and the contract between the county and Brahma Excavating for donation of rock foundation/soil/dirt.

A motion was made by Elmer and seconded by Ladner to adopt the agreement for donation of dirt/soil and/or foundation rock with Donald Wischmeier doing business as Brahma Excavating, regarding the USD 336 renovation. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. 2015-A08.

Recessed for lunch at 12:05. Reconvened at 1:03.

1:04 The Commission signed a vacation request.

1:05 The Commission briefly discussed burning permits.

1:18 Anna Wilhelm and Carolyn McKee from the Tourism Council met with the Commission to discuss the appropriations from their funds for the Calico Garden Quilt Guild on June 13 and the Whiting Fire Department Fire Festival on September 26.

A motion was made by Elmer and seconded by Ladner to accept the appropriations for the grants of the Calico Garden Quilt Guild for \$750 and the Whiting Fire Festival for \$500. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

1:26 Carolyn McKee and the Commissioners discussed the current “dry county” status of Jackson County.

A motion was made by Ladner and seconded by Elmer to go into executive session for matters of real estate for 10 minutes at 1:29. Carolyn McKee was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. County Counselor Alex Morrissey joined the Commissioners and the meeting was extended for 5 minutes. No decision was made.

1:53 County Counselor Alex Morrissey met with the Commission to discuss the Rock It-Fest Music Festival that the Banner Creek Science Center will be holding at Banner Creek Reservoir and the ability to have a cereal malt beverage Beer Garden at this event.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 10 minutes at 1:56. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 2:15. No decision was made.

2:19 Sheriff Tim Morse met with the Commission to discuss some concerns he has with the procedures of handling potentially dangerous defendants who are awaiting jury decisions.

2:30 Sheriff Tim Morse and the Commissioners went to the old jail on the fourth floor to see about finding an area to hold defendants for emergency situations per the Judge’s request.

A motion was made by Ladner and seconded by Elmer to approve Resolution No. 2015-13, a resolution granting a temporary exemption from the provisions of K.S.A. 41-719 (C) to allow the consumption of alcohol on the property owned by Jackson County known as Banner Creek Reservoir. Chairwoman Zwonitzer called for a vote. Motion carried 2/0. Janet abstained from the vote because she is the Vice Chairperson of the Board of Directors for the Banner Creek Science Center.

3:10 Commissioner Elmer left for the day.

A motion was made by Ladner and seconded by Zwonitzer to approve the minutes of March 25, 2015 as corrected.

Motion carried 2/0.

A motion was made by Ladner and seconded by Zwonitzer to approve the minutes of March 26, 2015 as corrected.

Motion carried 2/0.

3:27 Jason Claycamp met with the Commission to discuss the regulations on splitting land among family members. A split of the acreage has to have an average of 20 acres. In this particular situation, there are less than 40 acres so splitting the acreage is not an option. The regulations indicate that there must be only one resident per 20 acres. They also discussed a homeowner in the county that is technically in compliance but Janet inquired about whether the county can require him to put up a fence.

3:35 Commissioner Zwonitzer picked a winner for the Nemaha/Jackson County Bullmasters Shooting Sports Gun-O-Rama drawing. The winner is Wes Holthaus.

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday, April 13, 2015.

Board of County Commissioners
Jackson County, Kansas

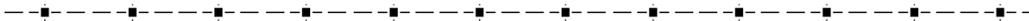
Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of April 8, 2015

The Board of County Commissioners met in session on Wednesday, April 8th, 2015 at 7:00 p.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. Also present were David Ent, Kevin Ingels, Ed Kester, Steve Banaka, Brent Teter, Jay Watkins, James House, Todd Stauffer, Tim Morse, Doug Schreiner, and Pat Korte. Deputy County Clerk Kasie Robbins recorded the minutes.

Emergency Director Pat Korte started the meeting with a small introduction to those attending about what was going to be the topic of discussion, open burning resolution and the open burning permits.

It was noted that currently, when a person is found to have violated the Resolution 2008-01, they are considered to have a Class A misdemeanor and are subject to fines of no less than \$100 and no more than \$500 on their first conviction. A second conviction holds a fine not less than \$500 and not more than \$1,000. A third conviction holds a minimum of \$1,000 and not more than \$2,500.

It was noted that the Fire Departments are not getting their money from the courts over the convictions. It was then noted that the violators are getting a diversion instead of being truly "convicted" of the crime so the money is going into the County Diversion Fund. It was then stated by Director Korte that she would like to see the wording changed, if it would help the Fire Departments get their money. There was a comment that maybe it needed to be so that violators do not get the option of a diversion. Several of those present were in favor of making \$500 the minimum fine, payable to the Fire District that the violator resides in. It was also noted that it costs more than \$500 every time a truck is called out to a fire. It was also discussed making this a class C Misdemeanor.

Mr. Schreiner and Mr. Kester both requested the reclassification of burn days according to the wind and the Fire Range Index. Kester wanted to place a 15 mph wind speed limit on low, moderate and high classifications. Ent stated he would like to see that for year round conditions. It was stated that several of the men would like to redefine category days and that would like to differentiate "wind" as either "sustained winds" or "gusts." All citizens will continue to call into Holton Fire Department number for permission to burn and all departments agreed that all fire departments in the county will stay uniform on Burn and No Burn Days. No department shall make exceptions for their own districts.

Kester suggested using the Recoverable Expenses from a Hazard Material Resolution from FEMA. The Commission wants the same Recoverable Expenses for the EMS.

Commissioner Zwonitzer suggested the Fire Department heads mail current permit-holders new permits at their next fire association meeting.

It was discussed that burn permits should be renewed every 2-3 years.



Minutes of April 13, 2015

The Board of County Commissioners met in regular session on Monday, April 13, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:07 Road and Bridge Director Eric Fritz, Custodian Chad Phillips and Bridge Manager Terry Mick met with the Commission to discuss the following:

- Eric handed out the call-log of requests in the county.

- Terry discussed the removal of the concrete from the southwest corner sign on the courthouse lawn.
 - He stated it would be \$175 per day to rent a jackhammer.
- Terry stated he had spoken to Rex Cameron about replacing the curb on the east side for the circle drive. This decision was made to table this project for now.
- Chad mentioned that he has spoken with the Eagle Scouts leader, Kenny Fox, about a concrete flag pole to be installed at the southwest corner of the courthouse lawn to replace the existing one.
- Chad said Harold Kennedy would like to donate Georgia Granite to the project. Chad mentioned it would not be large enough for the proposed sign.
- Chad asked about moving a bench to Banner Creek. The Commission agreed.
- Eric stated that Earl was training the new Road and Bridge employee, Ryan Hermreck.
- Terry brought the Commission an agreement for Advantage Metals Recycling, which the County sells scrap metal to.

9:30 Bridge Manager Terry Mick discussed repairs made to two bridges that were on the annual inspection list. He stated they may be taken off the annual inspection list.

9:33 Road and Bridge Director Eric Fritz discussed spreading rock. He also discussed 94th road having a large pothole that needs fixing.

9:36 Rob discussed that he had spoken with Travis Cattrell about the zoning regulations pertaining to splitting land, which was discussed last Monday.

9:40 County Counselor Alex Morrissey joined the meeting.

9:41 Banner Creek Reservoir Manager John Kennedy discussed the following:

- Janet spoke with him about his time slot on Mondays to visit with and update the Commission.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 9:41. John Kennedy and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 9:51. No decision was made.

9:55 Commissioner Zwonitzer took Banner Reservoir Director John Kennedy to the Banner Creek office to meet the secretary Susan Rollins and introduced to his new job location and asked Susan to take him for a tour and introduce him to the park hosts.

10:00 The Canvass for the April 7, 2015 General City/School Election began. No discrepancies were found. Commissioner Zwonitzer drew names to break the ties for Delia City Council and Mayetta City Council. Names drawn were Shelley Ramage for Mayetta and Ernie Schmidt for Delia.

11:02 Noxious Weed Director Dan Robinson discussed the following:

- Spoke with the Commissioners about the NEKES Board meeting he is attending on the 16th.

11:05 County Counselor Alex Morrissey met with the Commission to discuss how to go about getting a special event cereal malt beverage license for the "Rock It Fest" festival, a fundraiser for the Banner Creek Science Center this summer at Banner Creek. The Commission has already signed a resolution for a one-time event for 3.2 beer and wine coolers on Banner Creek property last Monday.

11:51 County Clerk Kathy Mick discussed changing levies for specific areas of the county.

11:52 County Clerk Kathy Mick is in favor of doing away with Township Boards due to lack of finding citizens to fill the positions. This would not dissolve the townships, it would just transfer the duties to the Commissioners.

Recessed for lunch at 12:07. Reconvened at 1:04.

1:05 David Ellsburry, Karen Stous, Virginia Freese, Representative Randy Garber, Sheriff Tim Morse, Undersheriff Darrel Chapman, and County Counselor Alex Morrissey met with the Commission to further discuss KANZA's plan for the purchase and renovation of the Moser building. Lyle Peterson from the Kansas Department of Commerce informed David that Jackson County would not have to own the building to submit the grant to renovate it. David provided the Commission with a document that detailed his vision for the KANZA center in Jackson County. Currently, they open the KANZA office for four days a week and take every Wednesday for staff meetings. David plans to increase "Staff Days", as he defines as one psychiatrist working for 8 hours at a time, from 7, currently, to 18. For example, when there are three psychiatrists working an 8 hour shift in one day then that would constitute three Staff Days. Janet stated the Commission's concerns of the reduction of the space currently available for the Youth Services department of the County. Janet asked if KANZA would add additional therapists and extend the days of service to 5 days in Jackson County if they purchased the Moser Building. Ellsburry stated there are no plans to do either at this time. Bill stated that he was concerned with the extra amount of money that KANZA would ask for on top of the amount that is appropriated to them already. David commented that for the KANZA center in this area of the state, most of the psychiatrist turnover rate comes from employees leaving to take another job within the state. He stated that the KANZA Mental Health Organization Board is currently viewing and evaluating the exit interviews of said employees.

1:42 The Commission left the Chambers to view the Moser building.

2:25 The Commission returned to the Chambers.

2:25 David Ellsburry stated his intentions to be flexible with the County over the space for Juvenile Services within the building that is up for possible renovation.

2:33 Register of Deeds Tammy Moulden met with the Commission and inquired when the North East Kansas County Officials Meeting. The date has not been set, but will be in the fall.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 2:36. County Counselor Alex Morrissey and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended for 10 minutes. 10 minutes. 10 minutes. 10 minutes. 10 minutes. 10 minutes. The meeting reopened at 3:33. No decision was made.

A winner was drawn for the Jackson/Nemaha Bullmasters Shooting 4-H group Gun-O-Rama drawing by John Kennedy, the current Banner Creek Reservoir Director. The winner was Vickie Galle of Morrill, Kansas.

A motion was made by Zwonitzer and seconded by Elmer to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 3:41. County Counselor Alex Morrissey and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 3:52. No decision was made.

3:52 Commissioner Elmer requested that Appraiser Larry Reynolds meet with the Commission. Larry brought the Commission regulations for the agricultural section of the county's zoning laws. The Commission wanted to talk specifically about mapping within the department and the new GIS system that an employee is training for. It was stated by Reynolds that this employee would spend 75% of their time for the initial implementation of the system for all state mandated mapping. Reynolds stated that cross-training was currently taking place in the Appraiser's office.

4:13 The Commission discussed requests for funds from the Community Core Book Mobile, requested by Angie Allen. It was noted that Commissioner Elmer would like to see the expansion of the book mobile to the Delia area. Commissioner Ladner stated he would call Angie Allen to get more information. Commissioner Zwonitzer and Commissioner Ladner were in favor of appropriating money to the Book Mobile.

4:16 The Commission discussed request for funds from Brenda K. Holliday-Stanton the Soldier Ball Club.

4:18 The Commission received a request to appoint Shelly Rickstrew to the Juvenile Corrections Advisory Board.***A motion was made by Elmer and seconded by Ladner to appoint Shelly Rickstrew, USD 320 Wamego, to the Educational Representative position on the Juvenile Corrections Advisory Board. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

A motion was made by Elmer and seconded by Ladner to appropriate \$2,500 to the Soldier Ball Club for 2015. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. It was also noted that Soldier Ball Club had not received any funding from the county since 2013.

A motion was made by Ladner and seconded by Elmer to approve the minutes of April 6, 2015 as corrected.

Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner Bill to approve the minutes of March 30, 2015 with corrections as noted.

Motion carried 3/0.

The Commission approved a dinner, put on by courthouse employees, for Juvenile diabetes on May 15, 2015 at the courthouse on the first floor.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
RWD #3	Open cut R rd.	22/7S/15E	25261 94 th	4/13/15

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Banner Lake Director	John Kennedy		19.41	Hired	/ / 04/13/15
Road and Bridge	Ryan Hermreck		14.40	Hired	4/10/15

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Wednesday April 15, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of April 15, 2015

The Board of County Commissioners met in session on Wednesday, April 15, 2015 at 9 a.m. Commissioner Ladner and Commissioner Elmer were present. Chairwoman Zwonitzer was absent due to a family health emergency. Deputy Kasie Robbins recorded the minutes.

A motion was made by Elmer and seconded by Ladner to approve the minutes of April 1, 2015 as corrected.

Motion carried 2/0.

9:10 The Commission reviewed and signed bills.

10:05 Banner Creek Reservoir Manager John Kennedy met with the Commission to discuss surplus equipment that doesn't run any longer and how to either sell or remove the equipment from the Reservoir. Elmer asked whether or not Kennedy has given consideration for summer help at the reservoir. Kennedy replied he had and that he was considering putting an advertisement in the Holton Recorder. The level of the water in the Reservoir was discussed. Kennedy asked what the class was on the dam at the reservoir. County Clerk Kathy Mick stated that it was a class C.

11:00 Elmer requested reports on rock fund allocation and tube projects for the county for 2015.

The meeting adjourned at 11:34 p.m. The next Commission meeting will be Monday, April 20, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

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Minutes of April 20, 2015

The Board of County Commissioners met in regular session on Monday, April 20, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:16 Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Capital trucking hauled again-will stop this week in a day or two
- Earl handed out traffic counter results
 - 214 has over two hundred cars a day

9:30 David Elsbury called in on the conference phone to speak with the Commission. The Commissioners voiced concern that there needs to be more mental health and additional therapists services provided if the renovation of the Moser building were to be considered.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel issues for a period of 15 minutes at 9:50. Eric Fritz, Earl Bahret and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting extended 10 minutes. Extended 15 minutes. Extended 10 minutes. Extended 30 minutes. The meeting reopened at 11:06. No decision was made.

11:06 The Commission received fuel bids.

- Knotty Pine
 - 2,000 gas – \$2.2379 for \$4,475.80
 - 6,000 diesel- \$2.2251 for \$13,350.60
- Haag oil
 - 2,000 gas – \$1.9773 for \$3,954.60
 - 6000 diesel- \$2.1747 for \$13,048.20
 - Total \$17,002.80
- Jackson Farmers
 - 2,000 gas-2.23 – \$4,460.00
 - 6,000 diesel 2.215—\$13,290.00
 - \$17,750.00

A motion was made by Elmer and seconded by Ladner to accept the bid from Haag Oil. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

11:12 Banner Creek Reservoir Manager John Kennedy discussed the following:

- He asked about using fisheries money for new docks
- He asked whether he could start filling out a grant for new boat docks
 - He mentioned he was impressed with the company EZ Docks
- He inquired about redesigning the flyers for Banner Creek. He was given the go-ahead.
- He asked if he could obtain a few bids for “on-call” plumber and electrician
- He’s had concerns about charging for parking and tent camping when they are technically only fishing after the hour of 10:30 p.m.
- He asked about calling Noxious Weed for spraying

- He stated he had already met with Mike Riechle, the director for Holton Parks and Recreation for future plans for the Reservoir.
- John stated his interested in joining the Kansas Recreation and Park Association
- Requested quiet hours extended to 11:00 p.m. (from 10:30) to 6:00 a.m.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 11:37. County Counselor Alex Morrissey and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. Extended 10 minutes. Opened at 12:03p.m. No decision was made

Recessed for lunch at 12:05. Reconvened at 1:05.

1:06 Custodian Chad Phillips meet with the Commission to provide concrete flag pole bids. He stated that a local Eagle Scout is looking for a project.

1:10 Custodian Chad Phillips discussed that the Andy Gilliland, the landscaper for the courthouse southeast corner will be ready to begin landscaping tentatively in June.

1:14 Custodian Chad Phillips discussed epoxy bids for the front of the elevator entrances on three floors. He received a bid from ECS for \$5,500 and 4State for \$9,379.34. The Commission decided to wait on the epoxy. The Commission asked Chad to bring the bids back to the Commission in June.

1:24 Sheriff Tim Morse asked Custodian Chad Phillips about the jail situation upstairs on being available to hold a person awaiting verdict for hours at a time. The Commission toured the 4th floor and discussed cleaning out an old jail cell that is being used for storage to use for providing secure space in these instances.

1:29 County Counselor Alex Morrissey drew this week's winning name from the Nemaha/Jackson Bull Masters 4-H Shooting group's Gun-O-Rama drawing. The winner is Daniel Sterwerf from Cincinnati, Ohio.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 20 minutes at 1:32. Sheriff Tim Morse, Captain Steven Buck, County Clerk Kathy Mick, and County Counselor Alex Morrissey were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Meeting extended 20. Extended 20 minutes. Extended for 20 minutes. Extended for 15 minutes. The meeting reopened at 3:01. No decision was made.

3:02 Sheriff Tim Morse, Captain Steven Buck and County Counselor Alex Morrissey met with the Commission to discuss the requirements for the previous and current agreements with KANZA Mental Health and Guidance Center. The Commission was in agreement to provide David Elsbury with a list of concerns pertaining to KANZA Mental Health and Guidance.

3:24 The Commission signed the appointment letter of Shelly Rickstrew for the Educational Representative of the JCAB Board.

3:25 County Counselor Alex Morrissey discussed county burning issues.

3:25 County Counselor Alex Morrissey met with the Commission to discuss the issues regarding the county issuing a cereal malt beverage license.

3:32 The Commission received a quote from SecureTech for the security panic button system. The Commission decided to request information from Gary Thiessen on the current maintenance that he does on the system compared to the maintenance fee the company charges.

3:37 County Clerk Kathy Mick gave the Commission VanSweringen scholarship applications. There were 4 applicants.

3:38 County Clerk Kathy Mick gave the Commission a public notice regarding a proposed Kansas Water Pollution Control Permit for the cities of Holton, Whiting and Delia.

3:40 The Commission signed abatements 2014-142 to 2014-145.

3:42 County Clerk Kathy Mick discussed the price of a different website for the county from a website building company, Civics Plus. The smallest price that Civics Plus can offer is \$5,000.

4:28 The Commission decided to set September 25th as the tentative date for the Northeast Kansas County Officials Association meeting which will be hosted by Jackson County.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Road and Bridge	Mike Collier	14.93	0.00	Resignation	04/20/15

The meeting adjourned at 5:00 p.m. The next Commission meeting will be Monday, April 27, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick



Minutes of April 27, 2015

The Board of County Commissioners met in regular session on Monday, April 27, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:08 Road and Bridge Director Eric Fritz met with the Commission to discuss the following:

- He handed out the log of requests by county citizens.
- He stated the project at 134 and S road was started this morning.
 - He stated he thought there were some buses using minimum maintenance roads.

9:40 The Commission signed an Emergency Application Designation for Larry D. O'Hare, Hoyt Fire and Rural Fire District #3, for a GMC Yukon.

9:50 The Commission discussed dust control. There is roughly \$2,000 in a line item in the county budget and discussed where to use it. No decision was made.

10:05 Chairwoman Zwonitzer stated she would like to consider to support the Community Core Book Mobile. Commission Ladner stated he agreed with Janet's statement. Commissioner Elmer stated his concern that Delia is not being given a chance to enjoy the book mobile. ***A motion was made by Ladner and seconded by Zwonitzer to donate \$2,500 from the Alcohol Fund to the Community Core Book Mobile as requested by Ange Allen for their summer program. Chairwoman Zwonitzer called for a vote. Motion carried 2/1.***

10:15 County Counselor Alex Morrissey met with the Commission.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 10:34. County Counselor Alex Morrissey and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Meeting opened at 10:50. No decision was made.

A motion was made by Elmer and seconded by Ladner to go into executive session for client/attorney privileges for a period of 15 minutes at 10:51. County Counselor Alex Morrissey and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Meeting extended 15 minutes. The meeting reopened at 11:20. The Commission signed a letter to KANZA with their concerns.

11:24 Landfill Director Dan Robinson discussed the following:

- Dan gave the Commission the Landfill Annual Report for KDHE.
- He mentioned that the 5 year Landfill plan is not up until 2017.
- He also gave the Commission his “thank you” Frog Mail letters from Mrs. Strube’s third grade class from Central Elementary School to read.

Banner Creek Reservoir Manager John Kennedy discussed the following:

- Gave the Commission his new business cards.
- Gave them a Grassroots contract to sign for pest control in Banner Creek Reservoir buildings.***A motion was made by Elmer and seconded by Ladner to accept the contract from Grassroots Pest Control for the continuance of pest control at Banner Creek. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Agreement 2015A-10.***
- Discussed the water level issues in the reservoir and asked if the County had water usage control.
- John brought up the purchase of a County cell phone for him.
- He discussed the quiet hours for the reservoir. The hours are currently 10:30 to 5:30. He is requesting changing the hours to 11:00 p.m. to 6:00 a.m.
- He asked about purchasing a small utility vehicle to move barrels around the reservoir. The Commission told him to receive bids and come back with them.
- He also discussed the use of golf carts on lake property. The Commission stated they saw no problems with letting campers use them on the property. No ATVs.
- He discussed people swimming in the non-designated swimming area.
- The John Deere mower was sent off for repairs under warranty.

Recessed for lunch at 12:05. Reconvened at 1:13.

1:18 County Counselor Alex Morrissey received noticed from Kansas Development Finance Authority for the Beginning Farmer Program Revenue Bond received for Jamie K. Kissel. The Commissioners have no objection to K.S.A. 74-8905(c), KDFA is required to give notice of its intent to issue the Bond at least thirty days prior to the issuance of the Bond. In the event that the County Commission objects to this transaction it has 15 days after the giving of such notice to pass a resolution or ordinance opposing the project.

1:22 Sheriff Tim Morse stopped in to discuss the update on the jail renovation and was also given a historic Jackson County Sheriff Posse platter that Commissioner Elmer had purchased.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 20 minutes at 1:26. County Counselor Alex Morrissey, Banner Creek Reservoir Director John Kennedy and County Counselor Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting was extended 10 minutes. The meeting reopened at 1:56. No decision was made.

1:30 Banner Creek Reservoir Director John Kennedy spoke with the Commission about hiring a firm in the future to come in and develop a 5 year CIP (Capital Improvement Plan)

2:20 Sheriff Tim Morse met with the Commission to discuss what other sheriffs are doing in other counties pertaining to mental health. The mental health company that the Jackson County Sheriff's Department uses is called Advanced Correctional Healthcare. He stated that they quoted, on top of what the Sheriff already pays for them, \$7,800 to stand as the county's mental health care. This company would provide three hours a week of a professional mental health specialist. The county jail currently has a doctor and nurse on call to help see and doctor the prisoners.

2:57 Commissioner Zwonitzer took a call from Ron Ellis, a Jefferson County resident, who serves on their Economic Development Committee. He scheduled Thursday at 9 to meet with the Commission regarding the Jackson County Economic Development program.

4:16 The Commission received a public notice regarding a proposed Kansas Water Pollution Control Permit for USD #335 Jackson Heights Grade and High Schools Wastewater Treatment Facility.

4:35 The Commission chose to award the VanSweringen Scholarship in the amount of \$300 to Dean Klahr.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
Westar	Install conduits	31/6S/15E	246 th Rd	04/27/15

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Patrol	Corey Schuetz	0.00	16.55	Hired – part time	04/27/15

The meeting adjourned at 4:55 p.m. The next Commission meeting will be Thursday, April 30, 2015.

Board of County Commissioners
Jackson County, Kansas

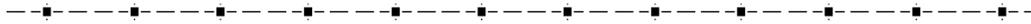
Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of April 30, 2015

The Board of County Commissioners met in regular session on Thursday, April 30, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:00 Ron Ellis from Jefferson County Economic Development met with the Commission to discuss Jackson County Economic Development. The Commission explained to Ron that they have not had the adequate time to establish a current or future plans for economic development.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 9:22. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 9:32. No decision was made.

9:30 Youth Services Director Brooke Smith and Jim Cyphers met with the Commission to discuss JCAB Grant Financial. Janet signed an agreement with the Kansas Department of Corrections. ***A motion was made by Elmer and seconded by Ladner to accept the Juvenile Justice Comprehensive Plan State Block Grant. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. A2015-11.*** Brooke further discussed the annual report with the Commission. Janet then signed the 2016 2nd Juvenile Justice Comprehensive Plan State Block Grant Workbook. ***A motion was made by Elmer and seconded by Ladner to accept the 2nd Judicial District Community Corrections Comprehensive Plan Grant Application. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. A2015-12.*** Janet also signed the Second Judicial District Community Corrections Comprehensive Plan Grant Application. Brooke also discussed that at the board meeting the Board discussed the extra funds left over for the year. The Board appropriated those funds toward the purchase of a new vehicle.

10:15 The Commission reviewed bills.

10:31 Sherri Ladner and Undersheriff Darrel Chapman met with the Commission to discuss replacing the server for the Sheriff that is no longer supported by the security system and could be easily penetrated if

not updated to a more current server than 2003. Sherri requested that the county would pay one-third of the purchase which is approximately \$5,000 of the \$15,627.47 bill. The cost is not set in stone, as there is one license to remove but something else will be added. **A motion was made by Ladner and seconded by Elmer to appropriate \$5,000 toward a new server for Dispatch out of the 911 Fund. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.**

10:41 The Commission signed bills.

10:45 The Commission signed the letters to the applicants of the VanSweringen Scholarships.

10:53 Deputy Kasie Robbins gave the Commission a mailed letter from Brandon Mann at KWORC stating the Defensive Driving class that he taught to county employees this month.

11:00 The Commission left to observe the Road and Bridge shop.

11:43 The Commission returned.

11:45 The Commission signed payroll.

11:46 The Commission signed the agreement for the Federal Fund Exchange with the Kansas Department of Transportation. **A2015-13.**

11:50 The Commission discussed the rock budget.

The meeting adjourned at 12:00 p.m. The next Commission meeting will be Monday, May 4, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of May 4, 2015

The Board of County Commissioners met in regular session on Monday, May 4, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Directors Eric Fritz and Earl Bahret and Bridge Manager Terry Mick met with the Commission to discuss the following:

- Discussed plugging in motor grader with Greg Drinovsky at the water tower located at 142nd and S road
- 9:07 Terry – Right of Way at U and 196th road. All landowners affected by project will be paid the same amount per acre.
 - Janet suggested offering \$2,000/acre to Anderson, Scheid, Kathrens for land needed to rebuild the bridge at U and 196th road.
 - Terry is working on the bridge of 278th-T.3 which has a 56 foot of piling. The pilings on the east side are complete. Pilings on the west side will begin shortly.
- Bill discussed informing the Road and Bridge Directors of an additional \$100,000 in Rock that was set aside at budget time.
 - They told the Co-Directors so that they can disperse the rest of the rock accordingly.
- Janet asked about 214th road.
 - Janet would like to see the road widened and start re-building a good base because the current base is not holding up and is deteriorating. This road is a possible chip and seal project in the future.
- Bill also discussed the possibility of building a new shop for the Road and Bridge employees.
 - The Commission had planned on roughly an 80 by 125 foot shop.
 - They want to have a tire changing station.
 - They discussed putting work pits and vehicle lifts in it to better work on equipment.
 - They also discussed building washing bays.
 - They discussed the possibility of taking the old shop and make that into the Sheriff's impounded car lot. The current Sheriff's lot is a small, fenced area that is not adequate.

9:25 Greg Drinovsky stated that Earl Bahret had come to him about using the Rural Water District building at 142nd and S road near Hoyt to park a motor grader. The Rural Water District Board said that the grader can park in there as long as the county has a padlock and key, an insurance rider, county employees are

responsible for any accidents or damages, and there should always be proper handling of the fuel tank that will be set with the grader. Earl will meet with Greg to discuss where to put the fuel tank on the lot. Bill had concerns that there needs to be a containment plan in case of a fuel leak.

9:35 Bill asked what company built the new Fair Building.

10:00 Custodian Chad Phillips met with the Commission to discuss Arnold's Refrigeration who is interested in servicing the county facilities. Chad asked whether we wanted to stay with McElroy's or go with this Arnold's Refrigeration. The County has chosen previously to contract with McElroy's because they installed the current air system. Chad had concerns over the current repairs made by McElroy's. The Commission mentioned receiving bids. Janet wanted to make sure that the County didn't break the contract/warranty changing companies and that all county refrigeration and air businesses have an opportunity to bid. Chad stated that McElroy's wants 45 days' notice if the contract is going to be discontinued.

10:07 Custodian Chad Phillips discussed epoxying the floor space in front of the elevator. Janet asked if he had bids. Chad has bids from Epoxy Coating Services (ECS) and 4State Maintenance. 4State uses ECS as a subcontractor. The bid is for \$5,500.00. Janet said she would take the epoxy out of the \$25,000 in the current courthouse maintenance budget.

10:08 Bill asked Chad if we had a bid for the installation of the new lights in the courthouse. Chad had stated he had not gathered any yet. Janet asked for an estimate of the installation of the lights. Janet asked how much we owe on the lights yet.

10:15 Bill asked what fund the money for the renovation of the southwest corner with Main Street was coming from. Janet stated she would like to see the \$12,000 out of the Parks and Rec Fund, which currently holds \$108,000.00.

A motion was made by Ladner and seconded by Elmer to enter into an agreement with ESC to epoxy the areas in front of the elevators on each floor for a total of \$5,500.00 to be taken from the General Courthouse Repairs fund. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. A2015-14.

10:20 Danny Curl met with the Commission to discuss a walking/biking trail to Banner Creek Reservoir from the City of Holton. He states that currently a person cannot get to the Reservoir unless they get a ride or walk on the Highway. He stated that a sidewalk was needed and that it would increase the number of people that would go to the lake. He suggested that the County apply to Wildlife and Parks for a grant to receive funding for the project. It was stated that the Banner Reservoir property line runs up to the Holton cemetery.

10:28 The Commission signed the agreement with ESC for the Courthouse elevator epoxy project.

10:43 County Counselor Alex Morrissey met with the Commission. She is working on zoning issues throughout the county. Bill discussed that Alex needs to draw up an agreement between the County and RWD #1 to house the motor grader on a water tower property.

Noxious Weed Director Dan Robinson discussed the following:

- Bill stated that the Commission are discussing putting up a new shop in the Road and Bridge yard which would be on the property directly behind the Noxious Weed/Recycling location.
- Gave the Commission a bid for a sprayer for the Banner Creek Reservoir to use for spraying weeds. It is from Fairbank Equipment in Wichita. The sprayer would be \$690.97.

11:09 County Counselor Alex Morrissey discussed the agreement that she will write for the storage of one motor grader and one fuel barrel and the accessible electricity for the motor grader with Rural Water District #1.

The Commission approved the Jackson County EMS request to use the Courthouse lawn on May 20th. They are promoting National EMS week, May 17th-23rd, and will be hosting a public BBQ that is free and open to all Jackson County Citizens. The barbecue would be from 5 p.m. to 8 p.m., weather permitting.

The Commission signed abatements 2014-146 and 2014-147.

11:20 Juvenile Intake Director Brooke Smith gave the Commission the Comprehensive Form of the Grant to sign.

11:22 County Counselor Alex Morrissey discussed briefly the County resolution stating that the county will charge a \$25 fee for a special event permit to sell Cereal Malt Beverages for fundraising events.

11:25 Banner Creek Reservoir Director John Kennedy discussed the following:

- He has started to fill out the application for the grant for the docks from Wildlife and Parks.
 - He applied for 6 new docks.
- He said that the State said that it was very competitive this year. If the County could go 50/50 on the Grant payment, the odds are much better than if you ask for the full funding.
- He stated that it would be roughly \$45,500.00 for the total grant.
- The most the state will provide is \$40,000.00.
- John is seeking approval from Commission to send the applicants to the biologist, Kirk Tjelmeland, designated to the Jackson County area of the State of Kansas to sign off on his grant.
- John is currently looking at three different styles
 - 2 are T type docks
 - \$17,500.00 for a T-Dock
 - 1 design is a straight dock style
- He is sending in pictures of the existing boat docks with the applications.

- If the County received funding for the 6 docks, he would be replacing all three current docks and then adding three more.
- John would like to put a low profile dock in the swimming area which is easier for swimmers to use.
- John discussed dragging the swim areas.
- Kirk Tjelmeland, the area biologist, and John and Larry Holliday's grandson, Ty Binkley, who is job shadowing Kirk, installed the fish feeders in the Reservoir.
- John discussed GIS mapping on all of the water and sewer lines on the campgrounds which would be for County use.
 - John would also GIS all the brush sites in the lake – info made available in office so anyone that wants to fish can get the info
- Smaller restroom has lost many shingles on the roof.
 - The commission stated they would rather put a metal roof on it.
 - John will gather some bids for roofing the restroom.
- Bill stated the large Maintenance building by the office needs a coat of paint.
 - John plans to rent a sprayer and do it himself this fall.
- John and Susan have made some suggestions for the current flyer for the Reservoir.
 - Janet wants better fonts
 - Asked the Commission to mark the corrections they would like to make and initial it so that he knows who specifically to talk to about the correction.
- John discussed purchasing padlocks for all gates, restrooms, and offices
- He made a special event request application that is free to fill out.
 - He will put it online.
 - There is a spot where the event needs to be described.
- He discussed the sprayer that Dan Robinson found for spraying weeds at the Reservoir.
- He asked the Commission whether we had a logo for the reservoir.
- He discussed that the Jackson County would be the co-insurer for special events after the applicant's initial insurance coverage. The applicant would need to state their special event insurance.
- John is looking into trading in the old ATV and purchasing a golf cart at Don's Cars in St. Mary's for \$1,800.00.

11:54 Noxious Weed Director Dan Robinson stated that the State, KDOT, will no longer reimburse us for spraying the weeds on the highways. It is a statewide policy for all counties except Wabaunsee County.

11:59 Cindy Hower from Kellermans Insurance brought a Statement of Value from One Beacon for the structures and contents on county property. The Commission signed the updated values sheet.

A motion was made by Elmer and seconded by Ladner to approve the minutes of April 8th, 2015 as corrected.

Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to approve the minutes of April 13th, 2015 as corrected.

Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to approve the minutes of April 15th, 2015 as corrected.

Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to approve the minutes of April 20th, 2015 as corrected.

Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to approve the minutes of April 27th, 2015 as corrected.

Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to approve the minutes of April 30th, 2015 as corrected.

Motion carried 3/0.

Adjourned for the day at 12:14 to attend the Kansas County Commissioners meeting in Wichita.

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Custodial	6484	ECS	Epoxy flooring	\$5,500.00

The meeting adjourned at 12:14 p.m. The next Commission meeting will be May 11, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District



Minutes of May 11, 2015

The Board of County Commissioners met in regular session on Monday, May 11, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:10 Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- The crew is putting rock on the roads. Repairing bad spots from the rains last week.
- Bill reported he got a phone call from Pat Blosser from Hamm Company who is wanting to know why we weren't buying rock from them.
 - Bill told him that they couldn't compete with the price the other quarries are charging the county.
- Earl said that his crew was rolling/packing E Road, preparing it for "chip and seal".
 - Eric stated that there is an individual that has been "mudding" his pick-up on 270th road. College road and 286th off of the old Hwy is also used frequently for "mudding". Eric inquired if the County could implement a fine. County Counselor Alex Morrissey stated that the county would want restitution for the damage done to the road way. Eric stated that the long-term damage of vehicles driving off of the roads has made minimum maintenance roads very difficult to fix, specifically the ditches and drain pipes. The grass isn't holding the ditch anymore and farmers are needing to use these roads.

9:35 County Counselor Alex Morrissey gave the Commission a draft of the resolution for the special event retailers' permit to sell cereal malt beverage to inspect.

9:40 Bill stated his First Aid certification expired on May 1st. He is wanting to make sure the County Road and Bridge Employees are still certified and if not, he would like to set up a time to have a training session from Jackson County EMS.

9:41 John Stous brought the Commission a letter regarding the KANZA Mental Health Center, written by Karen Stous. She stated that she would regretfully miss the meeting.

A motion was made by Elmer and seconded by Ladner to adopt Resolution 2015-14, a resolution for setting a special event retailers' permit to sell cereal malt beverages for consumption on un-licensed premises for a limited duration. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

9:48 Dennis Foster with NEK Environmental Services and John Hesston with Jefferson County Environmental Health met with the Commission to discuss their activities for the past year. He provided the Commissioners with a list of the permits issued for new septic systems. He also gave them a list of nuisances, which are the events and fixes that the county's allocation covers. Jackson County is the only county to inspect the sewage systems of any houses being sold. John does these inspections.

10:15 Brent Teter and Jay Watkins with Jackson County EMS met with the Commission concerning the renewal of the contract with Jackson County. They thanked the Commission for allowing them to use the Courthouse Lawn for their upcoming BBQ and Health Fair. Jackson County EMS' primary ambulance is ALS staffed with a paramedic and EMTs, when called out. The second truck is staffed by on-call EMTs. Brent stated that other counties our size have multiple units that are staffed full time. The second truck has always been a volunteer or on-call truck. The main problem across the state of Kansas is that the staffing for the second truck is getting more difficult to do. Brent and Jay currently have four trucks. The problem is having consistent staffing for the second truck. They are asking for suggestions on what the Commission might consider doing about staffing the second truck for quicker response times. Janet asked additionally, how much they would need to fully staff the second truck. Brent stated that it would cost the county roughly an additional \$350,000. Bill asked how many times the second truck was being called out. Brent stated he would have to get the number, but he is estimating several hundred times. Rob asked where they would keep the two trucks. Brent said that it would be more fiscally responsible to hold both trucks in Holton since it is more centrally located in the county. Brent said he thinks Holton is over half of the call load. Hoyt and Mayetta would be the second highest calls. Brent and Jay thanked them for their time and will report back with the requested information.

11:03 LeRoy Koehn, Area Engineer from the Kansas Department of Transportation, and Terry Smith, Horton KDOT, met with the Commission to discuss the "mixing strip" north of Hoyt that is owned by the State. LeRoy stated that KDOT has gone through some restructuring of the districts in Kansas. They eliminated an area office Osage City. The sub-area office in Holton is now under the first district, along with the rest of Jackson County. Horton is now the voice of KDOT for Jackson County for the State. A mixing strip is a place where the state typically stores highway materials. LeRoy stated that KDOT is storing very minimal materials at the 75 Highway and 214th location and KDOT has allowed the county to store equipment there and pile rock. He stated that the State of Kansas has decided to discontinue their use of that strip as they also have a mixing strip farther north on highway 75. Terry stated their main goal was to simply find out whether or not the County was interested in purchasing the mixing strip. Janet stated on behalf of the County that they were interested and would like to know a price.

Banner Creek Reservoir Director John Kennedy discussed the following:

- The Reservoir is co-hosting a 5k run/1k walk with Life Care Fitness Center on June 21st.
- A Water Festival will be held Wednesday, May 13th 8:30-2:30.
- He asked if the Commission had a chance to review the flyer he gave them last week. They had not, because they were in conferences last week.

- John asked for rock in the parking areas, roads and RV hookup spots and sand at the swim beaches. The Commission advised him to speak with Road and Bridge.
- He stated that Terry Mick is helping him with a dock that is stuck because the poles are bent. They used a tow truck to pull the dock out on the south side.
- Discussed tents for the stage area at shelter house #1. They could pay \$450 for a tent delivery setup and take down system or they can buy two nice sized pop ups on a heavy duty frame that weigh 65 pounds apiece (or a bigger one).
- John stated the current 1996 Polaris ATV has no value and repairs to make the vehicle safe would be \$4,000, if they could even find all the parts. He went to Heritage Tractor to see if they would consider the Polaris to be used as a partial trade for a gator or a golf cart.
- He received two lighting quote for florescent shop lighting.

- Joe Montgomery \$1,860

- Riley Electric \$1,737

A motion was made by Ladner and seconded by Elmer to accept the lighting bid from Riley Electric for the Banner Creek Reservoir Shop Building in the amount of \$1,737. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

- John also stated his interest in holding a mountain bike tournament on the trails. Kansas City Mountain Bike Club would come in and set up. They would have to shut down the trails for this event for two days.

11:47 Kent Saylor, Margie Ross, Virginia Freece, and David Elsbury from KANZA Mental Health to discuss the current concerns regarding the request for Jackson County to act as the governmental agency for the Community Development Block Grant. David stated that they are honored to be the mental health care facility for Jackson County. He provided some background information that in 2009 he decided to end the Alcohol and Drug Counseling Program. He stated that they moved to televideo screenings for three reasons. The first reason was because of the high turnover rate within the facility. The number one reason that people were leaving this agency was because they didn't like being on call and they didn't like all of the traveling for crisis situations. They are currently having to cancel regular appointments for emergency screenings. They were looking into a full time, night time crisis person. However, the volume at night is not large enough to justify a \$40,000 expenditure. From January of 2014 to May of 2015, the number of screenings for the Sheriff's department was 19 but they've done 82 screenings overall. Margie stated that they currently have 7 inmates that they are mental health assessing face to face. In February they hired a crisis service coordinator who stays in Brown County to help coordinate the efforts of keeping appointments with clients. David states that his idea of expansion in Jackson County is to get a couple people who are full time that will not leave Jackson County. Margie stated that she met with every medical staff in the five counties. When she met with Nemaha County, they were also concerned about response time. When she explained the situation and how it works, they were surprised. Margie stated that Nemaha County really liked the televideo because it helped with response time, tying up ER hours, tying up Law enforcement staff, wouldn't have to council therapy, and the people could keep their same therapists. Her vision for Jackson County is that the office will be open five days a week and there will be

a mid-level management person full time. David stated that he spoke to the Jackson County Sheriff who has many concerns with televideo. The Sheriff, Tim Morse, was concerned that the screener might not notice something on televideo that they would have noticed if they saw them in person. KANZA has televideo therapists contracted with Aaron East of LSCS of Hutchinson from Sunday through Thursday 8 p.m. to 8 a.m. This company is paid \$100 a day for 250 days. Margie stated that her therapists are 6 pm to 6am Friday to Sunday. These therapists are on-call and speak with inmates through video camera.

David then stated the County's concern of having to appropriate more money. If KANZA were to renovate the entire building, there would not be enough space for the Youth Services for what they are currently paying in rent. David stated he would not raise their rent the moment they would purchase the building. David wants to renovate the whole building and maintain relationships with the Youth Services. If they couldn't do the whole thing, then they would want to do it in steps but it might not be enough to keep them in the building. Same day access means that people can call, at whatever level of emergency presentation there is, they can walk in to get assessed. This is not the same as an urgent or emergent presentation. An urgent presentation is somebody who has a significant problem that is not life threatening that can be seen in 48 hours. Janet stated she wanted to confirm that appear suicidal, homicidal, or extremely distraught receive same-day care. CAPS, Community Alternative Program for Success, is currently in Wetmore. CAPS is a separate standalone alternative classroom for misbehaved youth. Janet asked about the entire day of Wednesday being closed for staff meeting. The meetings are currently from 12:00 to 2:00. Margie wants to change it to from 8:00 to 10:00 switching from one week in Holton and one week in Brown County the Commissioners want to see the KANZA Therapy Office opened 5 days a week, not 4. KANZA has previously had therapists 1 and a half days a week in the schools. When KANZA began to have the turnovers of the therapists, they had to pull them out of the schools to get them in the offices. They are still making appointments to see the children there. Jackson County has four full time general case managers for children. They are budgeted for a crisis case manager for Jackson County. David stated that by providing a better building that the services would expand.

David stated that there were conflicts of interest concerns regarding some members of the Board of KANZA. Janet stated that the Commission doesn't want KANZA seen as making compromised decisions because David is not following KANZA Bi-Laws and putting Board Members in the position of appearing to possibly have a conflict of interest. Janet stated that she doesn't believe anyone on the board is profiting from being on the KANZA board, she wants to make sure that others cannot make these accusations.

Janet stated as a Commission that they would like to meet with Jackson County KANZA Board members quarterly and receive updates and the minutes of their Board meetings. David mentioned he would still like to talk about the Community Development Grant.

1:15 The Jackson County Communities that Care Coalition (JCCTCC) met with the Commissioners to report on how the alcohol prevention funds have been spent at the three local schools. Sponsors present were Adrienne Walsh (USD 335), Rod Wittmer (USD 336), Sheri Dibbern (USD 335), Michelle Finnegan (USD 337) and Nancy Nelson (Meadowlark Extension District). Deanne Armstrong DCCCA. R. PC was also present. The following students reported on training they have received, meetings and

activities they have at school to promote drug/alcohol free students: Cassidy Dahl, Jenna Thurman, Blake Harris, Maggie Pruitt and Lyndie Copeland. Some of their activities include SAFE (Seatbelts Are For Everyone), Sticker Shock (a message at New Years on alcohol boxes stating that you can go to jail if you provide alcohol to minors), Red Ribbon Week and the Grim Reaper demonstration. Regional Director Deanne Armstrong presented a scrapbook for the Commissioners to see and some of the posters that are used in their campaign. Rob Witmer commented that this program brings the county's students together under one umbrella and without the county's support this wouldn't happen.

1:42 The Commission signed a Courthouse Lawn Use Request for the Jackson County Community Band who will be performing on June 27th, July 11th, and July 19th at 7:00, 6:00, and 7:00, respectively.

1:45 The County received notice from Blue Cross Blue Shield that their rates for the coming year will increase 58%. The Commission met with Stacy Elersic from the State Health Insurance group to discuss insurance options for the County's renewal process. She showed them the State Employee Health Plan for a New Non State Group. As a self-funded pool, the benefits covered are medical, dental, prescription drugs and an optional vision plan, an award winning health and wellness program, and an Employee Assistance program. The Commission thanked her for her time and stated they would discuss it and let her know.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 3:34. County Attorney Shawna Miller was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting was extended for 10 minutes. The meeting reopened at 3:50. No decision was made.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 30 minutes at 3:56. Sheriff Tim Morse and County Attorney Shawna Miller was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 4:26. No decision was made.

4:29 The Commission received a request from the Hoyt Firefighters Association for funds for fireworks for the Hoyt Fourth of July festival. ***A motion was made by Elmer and seconded by Ladner to appropriate \$500 to Hoyt Fire for their 4th of July festival. This money will come from the Parks and Recreation Fund. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

4:30 Sally Alley, Payroll Clerk, met with the Commission to discuss insurance premiums and the out-of-pocket expenses that the county would be paying if they went with the State Employee Health Plan for Non-State Employers Insurance group in comparison to the current insurance company of Blue Cross Blue Shield.

A motion was made by Ladner and seconded by Elmer to enter into a three year contract with the State Employee Health Plan's Non-State Employers Program. They decided to change groups in light of the 58% increase of the current insurance plan. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Senior	Ryann Bowser	0.00	11.59	Temp hire	05/11/15
Sheriff	Debbie Bedigrew	Full-time dispatcher	-----	Resignation	05/11/15

The meeting adjourned at 5:10 p.m. The next Commission meeting will be Friday, May 15, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of May 15, 2015

The Board of County Commissioners met in regular session on Friday, May 15, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:14 The Commission received a signed Thank You from Holton High School After-Prom.

9:15 The Commission signed a Courthouse Lawn Use Request for the 22nd of May for the Glory Days celebration for the 22nd event and the 23rd event.

9:30 Janelle Welliver from the Appraiser's office asked the Commission about vacating a road near 214th and U road. The Commission told her to contact the landowner to the north.

9:36 The Commission discussed Health insurance options with County Clerk Kathy Mick.

9:54 Payroll and Insurance Clerk, Sally Alley met with the Commission to discuss Health insurance.

10:30 Banner Creek Reservoir Director John Kennedy met with the Commission to discuss looking into putting either a trail or a sidewalk to Banner Creek from the City of Holton.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 11:00. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 5 minutes. Meeting reopened at 11:15. No decision was made.

11:20 The Commission discussed bills.

A motion was made by Elmer and seconded by Ladner to leave the employee's rate the same plus \$40 for the July 1 to December 31st and then the Commission will reevaluate in January when the new State insurance fees come in. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Recessed for lunch at 12:00. Reconvened at 12:40.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 15 minutes at 12:42. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 15 minutes. Extended 10 minutes. The meeting reopened at 1:20. No decision was made.

1:21 The Commission received a request for funds from Whiting Ball Association for \$2,500 for utilities, equipment and upkeep of the facilities.

A motion was made by Elmer and seconded by Ladner to give the Whiting Ball Association \$2,500 to use for upkeep for the facilities, utilities, replace equipment and other items necessary to have a successful ball season. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

The meeting adjourned at 2:00 p.m. The next Commission meeting will be Monday, May 18, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of May 18, 2015

The Board of County Commissioners met in regular session on Monday, May 18, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:05 Road and Bridge Co-Director Earl Bahret met with the Commission to discuss the following:

- The Commission reviewed fuel bids for 1,500 gallons of gas and 6,500 gallons of diesel.
 - Haag Oil - Total of \$18,650.00
 - Knotty Pine - Total of \$19,032.45
 - Jackson Farmers - Total of \$18,979.00

A motion was made by Ladner and seconded by Elmer to accept the fuel bid from Haag Oil for \$18,650.00. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.
- Earl and the Commission discussed the call-log of concerns/requests from residents in the county.
- Earl stated that they are hauling rock to the stockpile.
- Earl stated he will check with the Potawatomi Tribe concerning the parking lot at 190th and 75 highway as a possible location to stockpile rock.
- Bill asked about the Hoyt strip and asked if the State had gotten back to him on.
 - Earl stated that they would have to see if they needed to put it up for auction first and then he would let us know.
 - The Commission discussed the minimum acreage needed to build a house in specific zoning areas in the County.

9:40 The Commission received a letter from J. Richard Lake regarding the future courthouse sign on the southwest corner. Mr. Lake's opinion was that the sign should say 'Jackson County' instead of 'Holton'.

10:03 The Commission discussed finding a caterer for a buffet style lunch for the North East Kansas Officials Fall Conference. No action was taken.

10:30 Deputy Appraiser Jason Claycamp met at the Commission request to discuss permits for the proposed shop building for Road and Bridge and the extension of water and sewage. Jason stated he didn't think it would be an issue and that he would just have to issue a building permit.

Janet asked whether there was a map that showed different zoning areas. Jason will have a map printed. Jason stated that the bare minimum of land to build a residence is three acres.

Jason stated that he sent violation letters to a couple residents about cleaning up their property.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss non-elected personnel for a period of 15 minutes at 10:53. County Clerk Kathy Mick was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended for five minutes. The meeting reopened at 11:13. No decision was made.

11:13 Noxious Weed Director Dan Robinson discussed the following:

- The County has been authorized, by the State to “spot spray” noxious weeds on the State Right of Way. The County will then be reimbursed for the expense.
- Dan asked about whether Road and Bridge was going to hire a seasonal employee to spray this summer.
- Dan stated that Road and Bridge put gravel on 166th road. Dan also stated that when you drive out of the landfill, the hill east of the landfill, is very difficult to drive on because the rock dissolved after the rain. He stated a resident in a two-wheel-drive pickup hauling a 16 foot trailer could not make it up the hill last Friday. He has informed Earl Bahret.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss non-elected personnel for a period of 10 minutes at 11:26. County Clerk Kathy Mick was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. No decision was made.

Banner Creek Reservoir Director John Kennedy discussed the following:

- John said the Reservoir water level raised another foot.
- He is worried about the Reservoir’s revenue. Campers have been rained out two weekends in a row and this upcoming weekend is supposed to bring bad storms also. Bill stated that Memorial Day/Weekend usually kicks off the summer of campers for the Reservoir.
- John stated that the new T-shirts for Banner Creek are in the office.
- John inquired whether they were still meeting tomorrow at 2:30 at Banner Creek Reservoir to go over Rock-It Fest. The Commissioners agreed.
- John stated that the backyard playground set in campground C, which was donated by a family, needs replaced. He stated the slide, the glider, and the spinning top are broken. Chairwoman Zwonitzer informed John to get rid of it.
- John gave an update on his search for a utility vehicle. He stated it is estimated at \$2,025 to buy a golf cart that has a utility bed. He stated it is either going to be a gas engine or battery operated. Bill stated he would suggest buying one ran by a gas engine due to the work the County needs it to do.

- Brett Bauer and Kerwin McKee from the City of Holton came to discuss with John and the Commissioners the possibility of building a trail that would start in Holton and end up at Banner Creek Reservoir.
 - John stated that it can be placed in several different locations and wants it to tie in with Banner Creek's current trail system
 - Brett asked where John proposed he would start it. John thought possibly the old Wal-Mart, whenever the new one is built. Brett stated he would like a potential starting point at Countryside Park (Soccer Fields). The trail would have to cross 75 highway. It would run parallel to Banner Road. However, there would be several landowners to contact to get to Banner Creek Reservoir.
 - Brett asked what type of path John would suggest.
 - John said the Department of Transportation recommends a hard surface with 10 feet in width with a clear space of 2 feet on each side. This sidewalk would have to follow Americans with Disabilities Act (ADA) guidelines.
 - He also said it was a Multi-use, bicycle/pedestrian type path and that the large space was ideal.
 - Brett asked John how he anticipated to fund the sidewalk project.
 - John stated that the Recreational Trails Grant Program helps with these projects. He also stated that the Land/Water Conservation Fund, which is a Federal Program, could also be explored.
 - Brett asked how they propose the residents would cross 75 highway.
 - John stated that a stop light would be ideal there. Brett stated that a stop light will be put in but there is no guarantee the State will provide a crosswalk with it. The City has no say on the type of stoplight that will be provided.
 - Bill stated that district engineer LeRoy Koehne from the Horton KDOT office, which is currently Jackson County's base office, would be the person to contact and request a crosswalk.
 - Kerwin asked if the trail came from the Wal-Mart store, where would John take the trail to connect with the existing trails over the damn.
 - John stated he would assume you would angle toward the north where it flattens out.
 - John stated the county would need to obtain easements with the landowners of the area that the sidewalk would go.

Recessed for lunch at 12:00. Reconvened at 1:00.

1:03 The Commission signed letters and contracts with the State Employee Health Plan for a New Non State Insurance Group for a five year period starting July 1, 2015. **A2015-16.**

1:03 Emergency Director Pat Korte met with the Commission to discuss the Whiting Siren being out of commission. She has contacted the siren vendor Blue Valley Public Safety out of Missouri to repair it.

1:07 County Counselor Alex Morrissey met with the Commission to discuss the Giant Communication Contract. She stated that there cannot be a confidentiality clause because the County's records are considered "open."

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss attorney/client privileges for a period of 20 minutes at 1:10. County Counselor Alex Morrissey was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. The meeting reopened at 1:36. No decision was made.

1:37 Ramona Ward-Broxterman met with the Commission to discuss the condition of the Stewart/Point Pleasant Cemetery. She stated it is not being maintained. The ownership of the Cemetery is in question. Ramona would like the Commission to write the Steward Muddy Creek cemetery Board, a letter, informing them it is their responsibility to see that the cemetery is maintained because it is in their district. County Counselor Alex Morrissey was present and will research her documents on the cemetery and contact the Cemetery Board.

Cheryl Hamlin joined the meeting.

Rob asked about the Denison Meal site he wondered why they had a meal site and other small towns did not have one. Cheryl explained that back in the 1970's the Denison people got a grant from the federal government to start their meal site. When the grant ran out they then asked Jackson County Senior Citizens if they could help to fund their meal site. Rita Jenkins was the Director at that time and she talked with the Northeast Kansas Area Agency on Aging and they decided to help fund them.

Cheryl would like for someone to be hired by Sept 1, 2015 so that they can work the end of a fiscal year with her and the start of a new fiscal year on Oct. 1st. The month of November would be used to finalize fiscal year 2015. Cheryl will be on payroll through December but will use vacation days and will not work in December.

Cheryl said that she would not encourage opening of any new centers at this time, due to the costs, number of employees and funding that it would take to open one. We are having problems with our head count at Denison as it is and she just doesn't see how we could afford another site.

2:11 Brent Teter and Jay Watkins of Jackson County EMS met with the Commission to bring them a snack for EMS Week.

2:21 County Counselor Alex Morrissey gave the Commission a draft of an agreement between the County and RWD #1 for use of premises for the storage of Road and Bridge equipment. Bill stated he would like added into the agreement the liability of parking the employee vehicle within the facility.

2:34 The Commission received copies of letters from KANZA sent to Brown, Doniphan and Nemaha County Commissioners stating that KANZA had a "very productive" meeting last week with the Jackson County Commissioners and that KANZA is moving forward to address Jackson County's concerns and plan for the future.

2:34 The Commission received a "Thank You" from the Royal Valley Post Prom program.

2:35 The Commission received a copy of a letter from Kansas Department of Health and Environment sent to Dan Robinson to notify the County that Permit No. 0257 for a Transfer Station and Construction/Demolition must be renewed by July 1, 2015.

2:37 County Counselor Alex Morrissey gave the Commission a copy of the letter sent to Ms. Carol Gilliam Green concerning the Sharron Jenkins vs. Chicago Pacific Corporation, Case No. 113,104.

2:38 Road and Bridge Co-Director Earl Bahret discussed with the Commission about hiring Don Butler seasonally to spray the county roads for Road and Bridge. The Commissioners agreed.

2:50 Bridge Manager Terry Mick met with the Commission to discuss the agreement with Kansas for the 43 C-4689-01 Signing project. The Force Account Actual Costs agreement will be delivered in June. The 'Force Account' will allow the county forces to put up the signs. The Commission signed the agreement with the Secretary of Transportation of KDOT for the Signing Construction project. **A2015-17.**

Concerning Bridge project at U-195 Mrs. Anderson has signed the permanent easement agreement for .24 acres and has agreed to accept \$480.00 as full compensation for the permanent easement.

Terry has also sent paperwork to Attorney, Tom Barnes (Scheid's Attorney) will be the one to sign the paperwork for their easement agreement. Russell Scheid has agreed to the offer.

Larry Kathrens agreed to the offer and has also been given an easement agreement.

Terry stated the State has a new off-system bridge program and a Low Cost Bridge Option for smaller bridges like the one at N-304. It's an 80/20 bridge program where the State would pay 80% and the County would pay 20%.The County could be awarded one bridge. Terry stated he would like to apply for the programs. Bill asked which bridge Terry would consider for the other bridge programs. Terry stated that he would consider applying for B.3-126 or D.1-134 Bridges.

Tom Bennett and Moni El-Sasar with BG Consultants along with Terry did the field check on the N-304 Bridge today.

Terry then requested to purchase more piling for his stockpile for emergency situations. He received permission to purchase 10 piling for \$3,500 from Husker Steel. Terry informed the Commissioners that there is no money in the steel line-item budget. The Commissioners agreed to pay for this out of the 4% Sales Tax Fund.

John Kennedy provided draft 'Specifications and Bid Documents for Banner Creek Reservoir' for park hosts.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 3:02. County Counselor Alex Morrissey, Banner Creek Reservoir John Kennedy, and County Clerk Kathy Mick was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. Extended 10 minutes. Extended 10 minutes. Extended 15 minutes. Extended 30 minutes. The meeting reopened at 4:12. No decision was made.

County Counselor Alex Morrissey will revise the park host contracts.

4:25 The Commission signed Abatement's 2014-148 to 2014-151.

Signed the following payroll change notices:

<u>Department</u>	<u>Name</u>	<u>From</u>	<u>To</u>	<u>Reason</u>	<u>Date</u>
Banner Creek	Korby Strube	0.00	8.54	New Hire - Laborer	/ / 05/12/15
Banner Creek	Keri Miller	0	8.54	Re-hire gate attendant	05/12/15
Banner Creek	Kyrstie Miller	00.00	8.54	Re-hire gate attendant	05/12/15
Banner Creek	Susan Rhule	00.00	8.54	Re-hire gate attendant	05/12/15

Signed the following Purchase Orders:

<u>Department</u>	<u>PO #</u>	<u>To</u>	<u>For</u>	<u>Amount</u>
Bridge Department	6487	Husker Steel	Pilings	\$3,491.04

The meeting adjourned at 4:30 p.m. The next Commission meeting will be May 19, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of May 19, 2015

The Board of County Commissioners met in special session on Tuesday, May 19, 2015 at 9:53 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:50 Janet stated there is an issue with a dog that was impounded recently at Banner Creek Animal Hospital. The dog was quarantined, even though the owner of the dog showed proof of vaccinations. The owner does not want to be responsible for the cost of quarantining the dog. This situation will now go to court. Janet wants the Commission to speak with the Sheriff on the restitution issue for the cost of boarding the dog until the court case is resolved.

10:30 The Commission reviewed the State Employee Health Plan for a New Non-State Group and made the decision to not make any full time employee pay more for the Blue Cross Plan than they are currently paying.

A motion was made by Elmer and seconded by Ladner to approve the minutes of May 4, 2015 as corrected. Motion carried 3/0.

The Commission recessed for lunch with Prairie Band Potawatomi Nation at Trails Café from 11:00 to 1:00. Those present for the luncheon was Liana Onnen, Joyce Guerrero, Jr. Wahweotten, Thomas Wabnum, Rob Ladner, Bill Elmer, Janet Zwonitzer and Kathy Mick.

1:00 The Commission reconvened.

1:24 The Commission received an email from Brent Teter with answers to their questions from May 11 about the number of times the second ambulance unit is sent out. Brett compiled the following stats from the most recent EMS data of 2015.

On average, annually, the number of times the second ambulance is utilized is 200 times per year. This includes independent second unit calls, car accidents and critical patient assists with the primary ambulance. It does not include the number of times the primary ambulance was on a standby and was called away. (If there was an on duty second ambulance crew, they would have taken these responses.) So 200-250 times annually would be an appropriate number for second ambulance responses.

The service averages around 1400-1500 calls annually. When the primary ambulance is on a call, adequate resources are needed for the next out ambulance.

2:30 The Commission left the chambers to go to Banner Creek Reservoir to go over the plans for Rock-It Fest and the proposed bike trail with John Kennedy. County Clerk Kathy Mick also attended. Janet informed John of the location of the beer garden, travel trailer, parking, picnic tables, and entrance gate and audience area. Janet stated that the hay ground in the area will need to be baled and removed before the event. Commissioner Elmer has a tent that will provide some protection for the band.

The Commissioners viewed the proposed area for a bike/walking trail if a grant was submitted and approved. The trail was proposed to meet up with the current trails and Banner Creek on the east side of the spillway. The Commissioners then went to the south side of the Holton Cemetery where the trail ends. They viewed the area for possible options to connect to P Road and then to the City of Holton.

The Commissioner's returned to the chambers.

A motion was made by Elmer and seconded by Ladner to approve the minutes of May 11, 2015 as corrected. Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to approve the minutes of May 15, 2015 as corrected. Motion carried 3/0.

The meeting adjourned at 4:20 p.m. The next Commission meeting will be Tuesday, May 26, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of May 26, 2015

The Board of County Commissioners met in regular session on Tuesday, May 26, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:10 Commissioner Ladner reported on his meeting with NEK-CAP and provided the Commission with a pamphlet of information.

9:14 The Commission was given copies of two letters that County Counselor Alex Morrissey sent regarding the Sharron Jenkins vs. Chicago Pacific Corporation, Case No. 113,104. Sharon Jenkins' attorney is asking for an extension to file their briefs.

9:38 Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Eric handed out the contact sheet of concerns/requests of county residents for the Road and Bridge crews.
- The Commission discussed the lots that the County own in the City of Denison. One of the lots has a house on it. The County Road and Bridge crew has mowed two of the lots and Earl is concerned with the condition of the house. County Counselor Alex Morrissey will be instructed to determine how the property can be sold.

10:40 County Counselor Alex Morrissey's legal assistant Cheryl Klahr brought a draft for the park host contract.

10:42 Banner Creek Reservoir Director John Kennedy discussed the following:

- John stated that the sewer pump for the first shelter house bathroom broke down over the weekend due to a broken fitting in the pump well. Honey Do Plumbing pumped the sewer pit three times and was able to keep the restrooms and showers open until the pump truck got stuck. They were pulled out by the County tractor, but was not able to return to pump the pit. Two Port-a-Potties were delivered to the site.
- Bill stated the urgency for trail cameras. There seems to be vandalism issues. John and Janet stated the need for a gate in that area that is designated as a "Do Not Enter" area. They gave John the okay to lock the Boy Scout area of the Reservoir. Janet stated if there is not a better purpose for the entrance, they would request that John put up a fence and gate. John stated that he would call the Banner Creek Science Center Board and make sure that they are not using the entrance before he locks it.
- John stated that the Fritz/Dillner fundraiser breakfast went well and they had good food.
- He stated that shelter house #4 was used for the fundraiser and that they had to bring a generator. John would like to have an electrician inspect the shelter so it can provide more adequate electricity.

- John stated that he spoke with a man in St. Mary's who sells recreational vehicle John stated that the best deal he found is on a 2011, E-Z Go, gas-powered golf cart for \$3,500.
- Janet gave John the newest draft of the Park Host bid contract.
- John provided a bid from Charles Renfro who has roofed other buildings at the Reservoir. John stated that the small restroom by the main loading ramp is in need of roof repairs. The Commission requested that he receive more bids for the roofing work.
- John discussed the proposed trail from Holton to the Reservoir. Bill stated that the strip of land to the east of the cemetery is owned by the Onaga Hospital. Bill stated that it would either start at the new Wal-Mart, the old Wal-Mart, or the Red Roof Inn.
- John stated his interest in putting a pop-machine at the Banner Creek Reservoir office and possibly at one of the restrooms.
- Events scheduled include:
 - Tractor Ride on Saturday, May 30th
 - 5K/1K Run/Walk on Saturday, June 13th
 - Rock-It Fest on Saturday, June 20th
 - July 4th Celebration, Saturday, July 4th

11:06 Landfill Director Dan Robinson discussed the following:

- Dan gave the Commission the blueprints of the Landfill Area, showing the 'Capacity and History Table' and future Construction and Demolition (C & D) areas and cells.
- Dan stated there will be an annual estimated cost of \$500 to hire a licensed engineer to estimate closing costs for the landfill as required by KDHE.

11:16 Chairwoman Zwonitzer commented on the letter she wrote to legislature concerning the HB 2435 and HB 2109 bills that would constitute a budget cut and property tax increases on the county's part to cover the decrease in revenue that would result from such bills passing.

11:30 Sheriff Tim Morse met with the Commission to discuss the budget line item on employee benefits. Tim would like to remove employee benefits from his budget and have an employee benefit fund. It is difficult to check the budget and cash balances in a fund because it includes employee benefits. The Employee benefit line item is budgeted within the department and it is understood that if any funds remain in that line item at the end of the year the department head cannot spend it and if it runs short the difference will be added to the department's budget so this can throw the percentages spent off on a department budget. County Clerk Kathy Mick is in favor of changing the employee benefits budget to make one line item for the entire county. It would simplify the budgeting process. The Commissioners agreed to change the way employee benefits are budgeted for 2016.

11:38 Bill stated the interest of the Commissioners in trail cameras for monitoring activity in the County. Sheriff Morse stated that there are types of camera systems that a county employee would be able to control with a smart phone or by computer. The Commission indicated their interest in monitoring possible illegal activity.

Recessed for lunch at 12:03. Reconvened at 1:00.

1:00 p.m. The commissioners left the Chambers to view county roads and the following:

- Stewart/Pt. Pleasant Cemetery
- South Cedar Cemetery
- Lots in Denison City that the County owns
- 238th and T Roads tubes that replaced a bridge in 2014
- The Construction of a bridge at 278 and T3

Returned to the chambers at 4:00 p.m.

4:10 Banner Creek Reservoir John Kennedy met with the Commission to discuss the current draft of the Park Host contract that County Counselor Alex Morrissey had written up. He had a few discrepancies. He wanted to omit the references to the “dual” contract because he does not feel it is in the County’s best interest to provide dual contracts for park hosts at this time.

A motion was made by Elmer and seconded by Ladner to enter into agreement with RWD #3 for the use of the Water Tower area to park a county motor grader. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. A2015-18. The agreement will need to be signed by the RWD #3.

A motion was made by Ladner and seconded by Bill to approve the minutes of May 18th and 19th as amended. Motion carried 3/0.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
RWD #3	Bore W rd with 4 in HDPE	27/6S/16E	25261 94 th	5/26/15
RWD #3	4 in main in N rd ditch	28/6S/16E	17080 246 th	5/26/15

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Banner Creek Reservoir	6488	Car Center – St. Mary’s	EZ-Go Golf Cart	\$3,500

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Friday, May 29, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of May 29, 2015

The Board of County Commissioners met in regular session on Friday, May 29, 2015 at 8:34 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. Deputy County Clerk Kasie Robbins recorded the minutes.

8:36 County Clerk Kathy Mick and the Commission discussed the premiums of the new insurance. The new health insurance has an option of reducing the premiums \$40 a month if the employee will participate in their wellness program and earn 30 points. The Commissioners will pay the \$40 premium for three months, after that the employee should have had time to earn 30 points. If the employee decides not to participate in the wellness plan they will then be responsible for the additional \$40. It was also decided that the employer/employee share of health insurance for a part-time employee will follow the Non-State Insurance plan, which will result in higher out of pocket cost for part-time employees that select to purchase health insurance.

9:02 Commissioner Zwonitzer signed a letter to VSP indicating the cancellation of our vision insurance contract. The County's new Health Insurance will have a different vision insurance carrier that will start January 1, 2016. County Employee will be without vision insurance from July 1- Dec 31, 2015.

9:15 The Commission reviewed and signed bills and payroll.

9:30 Banner Creek Reservoir Director John Kennedy met with the Commission to discuss the new draft of the Park Host Contract. Bill asked whether he had ordered the golf cart yet. John stated that he has and will pick it up from the Car Center in St. Mary's when it's delivered.

A motion was made by Ladner and seconded by Elmer to enter into an agreement between Waste Management and Jackson County/Road and Bridge with the added Non-Appropriation Clause. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. A2015-19.

10:00 Bridge Manager Terry Mick met with the Commission to inform them of a concrete box that he had to close at Q.4 and 146th. Ladner asked if we had the material to fix it. Terry said no, it would take a month to get it and would cost \$12,000. Terry said he would have it replaced with a tube before school starts. This expense will come out of the Bridge fund.

Terry informed the Commissioners that BG Consultants has changed the type of stringers in the plans for the cement bridge on Old Hwy 75 north. It will be a reduction in cost and allow the bridge to be 24 feet wide.

Janet reported that Tim Schlotter stated on Facebook that the bridge south of 26662 and P road is 13'10" wide and he has to drive around 4 miles to get equipment to the other side of the bridge. He also stated it was discussed a couple of years ago. Terry stated he would also like to have the bridge replaced because of the danger of it being on a curve and narrow, but there are other bridges in the county that have a lower sufficiency rating and have a higher need of being replaced.

The bridge at T7 and 218 efficiency rating is down around 40. It jams up with brush, the county removed a pier thirty years ago and it is a long bridge.

Terry wants to apply for small bridge grant for the bridge at D1 and 134th

The meeting adjourned at 10:28 a.m. The next Commission meeting will be Monday, June 1, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of June 1, 2015

The Board of County Commissioners met in regular session on Monday, June 1, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:13 A couple discussed with the Commission about purchasing a vacant lot in Denison that is owned by the county. County Clerk Kathy Mick stated that the Commission is waiting for an answer from County Counselor Alex Morrissey on the proper way to dispose of property owned by the county.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Eric handed out call log of requests

- Twila White met with the Commission to discuss the Federal Funding Exchange Reimbursement. She was going to use one of Terry's projects. Then she was going to use the chip and seal project on E road but it's not done yet. Bill stated that it was built; it was only waiting for the chip and seal to be laid down. She stated that she used the bridge at 158th and B6, at a cost of \$97,077.55 and a bridge at 238th and S.6 estimated at \$35,262.81. She added stockpiled rock, bridge sheeting, and in-stock brome seed. She did not have invoices for these purchases. The Commission told Twila to put only the bridge at 158th and B.6 and 238th and S.6. The Commission wanted her to take off the sheeting and stockpiled rock.
- Bill asked if we put the tubes in on 214th. Eric stated yes.
- Earl gave the Commission unsolicited proposals from Murphy Tractor on a 2011 John Deere 770G motor grader with 2034 hours for \$123,000 with the 2004 12H Cat trade or \$140,000 with 2008 Komatsu trade. He also gave them a bid for a John Deere 130G Hydraulic Excavator, 2012 Model with 1039 hours for a less trade of the 1994 Cat 312 for \$106,106. County Counselor Alex Morrissey joined the meeting. The Commission discussed comparing prices on used equipment and the difficulty in doing so. The Commission discussed the funding options or the equipment and what would be left in the special equipment fund. Chairwoman Zwonitzer called Luther Braun at Murphy Tractor for extension of the warranty on the motor grader in the bid. Zwonitzer stated that before the County would decide on the purchase, she would like to know that they were getting an adequate warranty.

10:12 The couple interested in the vacant lot in Denison returned to the Commission's chambers to speak with County Counselor Alex Morrissey about the proper way of purchasing the lot. County Counselor Alex Morrissey stated that State statute requires for a property worth less than \$50,000, the county will need to publish a request for sealed bids for the property for two consecutive weeks and then they can choose the bid that best suits the county.

10:20 County Clerk Kathy Mick stated that the Commission should review the safety training that the County employees have taken this year, so far and how much they would like them to complete by the end of the year.

10:25 Ali from the Recorder joined the meeting.

10:36 Luther Braun from Murphy Tractor met with the Commission to discuss the bids that Earl brought the Commission. He stated that the Commission could get the Commission a 2 year and 4 month warranty on this piece of equipment. ***A motion was made by Ladner and seconded by Elmer to accept the bids from Murphy Tractor for a 2011 John Deere 770G motor grader with 2,034 hours for \$123,000 minus the 2004 12H Cat Trade of \$140,000 (A2015-20) and a 2012 John Deere 130G Hydraulic Excavator with 1,039 hours for \$106,106 minus the 1994 Cat 312 trade (A2015-21). Chairwoman Zwonitzer called for a vote. Motion carried 3/0. These purchases will be paid out of the current Road and Bridge budget.***

10:40 Eric Fritz complimented Ali on her article about the roads being torn up after a heavy rain.

10:56 Custodian Chad Phillips showed the Commission the new light fixtures that the Courthouse received last Friday.

11:02 County Clerk Kathy Mick discussed cell phone stipends with the Commission. John Kennedy wants to use his personnel cell phone and be paid a stipend. The Commission agreed to a \$45 stipend for John.

11:10 County Appraiser employee Jason Claycamp provided the Commission with a list of county owned properties.

11:21 Banner Creek Reservoir Director John Kennedy discussed the following:

- He stated that Ralph Ortega has requested to perform an Eagle Scout project for the swim beach area. He and John have decided to build a shade structure at the swim beach located on the north side. Ralph will have to formally present the project to the Commission.
- John brought three bids for roofing for the restroom located on the north side of the Reservoir-
 - Dovetail Construction - \$2,147.80
 - Tracy Harris Construction - \$1,792.16
 - Chris Gross Construction- \$1,925.00

A motion was made by Elmer and seconded by Ladner to accept Tracy Harris's bid in the amount of \$1,792.16 to repair the roof of a restroom located on the north side of the Reservoir. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. It was stated that Tracy's bid meets all the specifications for the replacement of the three tab single roof with a standing seam metal roof.

- John reported Kirk Tjelmeland from Kansas Wildlife and Parks conducted an electro shock fish survey of Banner Creek Reservoir. Crappie, bass, catfish, and walleye were well within the acceptable recommendations. The Biologist also reported that expectations are that the population will see substantial growth and larger species of game fish are expected due to the higher water levels and the washing in of nutrients to the lake.
- Banner Creek Reservoir has a number of smaller inoperable items that staff would like to place on Craig's list to sell to the general public. These items include:
 - Pull behind mower
 - Pull behind sprayer
 - 4 chain saws
 - Edger
 - 4 weed eaters
 - Leaf blower
 - Power washer
 - Ice machine
 - Boat, motor and trailer
- County Counselor Alex Morrissey stated that these pieces of property could be sold on Craig's List because they are all worth under the statutory amount.

A motion was made by Ladner and seconded by Elmer to sell the several inoperable items listed on Banner Creek Reservoir Director John Kennedy's agenda. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

- The Banner Creek Reservoir staff has had discussion with Eric Bjelland, Administrator for the Onaga Hospital about the possibility of developing a trail between Banner Creek Reservoir and the City of Holton. Mr. Bjelland was very supportive of the project and would be willing to meet with representatives from the County and the City as the project develops. Janet stated she would call the Holton Cemetery Board about the section of the sidewalk that would run through the cemetery property.

Recessed for lunch at 12:00. Reconvened at 1:30.

1:36 David Elsbury and Karen Stous from KANZA Mental Health Center met with the Commission to discuss the Osawatomie Mental Hospital. The census was to not be any greater than 206 and at one point was up just above 250. The optimum census is 185 persons. They are currently only allowing involuntary admissions. When the census is below 131 they will take voluntary admissions. Rob asked where we would hold a person that is deemed mentally ill when there is no room in the Osawatomie Mental Health center and Law Enforcement cannot hold them either. David stated that currently, there was no place for that person to go.

David did also increase the facility by 2 new staff days. Two new individuals each has one day they spend in Holton. The KANZA Board approved the new years' budget. They budgeted a full-time therapist position in Jackson County, a half-time psychiatrist budgeted for all counties associated with KANZA, a full-time adult crisis case manager and a full-time children's crisis case manager in Jackson County. The KANZA Board wanted the Commissioner to know about these position additions. David stated that the clinic on Idaho is going to be open 5 days a week.

The Commission scheduled David to come back on June 15th at 1:30.

2:10 Luther Braun from Murphy Tractor met with the Commission to discuss the purchase of the above mentioned 2012 John Deere grader and 2011 Excavator. Luther gave detail on a thumb for the excavator. ***A motion was made by Ladner and seconded by Elmer to add the Hydraulic Thumb in the amount of \$7,975 to the Excavator. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

2:20 Dan Barrow met with the Commission to discuss his concerns with the county roads, in particular, W Road past his house, which is chip and seal.

2:52 Emergency Director Pat Korte met with the Commission to sign her Application for Emergency Management Performance Grant Funds. ***A2015-22.***

2:55 Twila White from the Road and Bridge office met with the Commission to show them the changes she made on the Funds request. She stated she took out the information on the bridge sheeting on the request. She stated she explained her requests on the cover sheet of her letter to the federal funds exchange program. She added a culvert on V and 291. She requested \$1,296 on this project.

3:05 Brent Teter and Jay Watkins from Jackson County EMS met with the Commission to discuss EMS week and their employee appreciation dinner and their recent training. They also stated that if the Commission had any questions or requests for information on the second unit staffing, to give them a call.

3:24 County Counselor Alex Morrissey met with the Commission to discuss the steps to take to put the county owned property out for bids. They discussed each piece of property owned by the county from the list that Jason Claycamp provided for them earlier.

3:38 The Commission decided to change the date of the North East Kansas Officials Association to October 2nd because September 25th is already reserved at Penny’s on New York Avenue.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 3:46. County Counselor Alex Morrissey and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 15 minutes. The meeting reopened at 4:18. No decision was made.

4:25 The Commission requested Deputy Kasie Robbins send information about the North East County Officials meeting to businesses that would like to help sponsor.

Review a letter from the US Department of the Interior notifying the Commissioners that a piece of real estate on the Reservation will be acquired into trust. The Commissioners had no objection.

The Commission received a Thank You from Rossville Junior Class for the After Prom Donation.

The Commission received notice of Calendar Year 2016 Holidays, an amended annual budget from the 2nd Judicial District, and a “local cash match” from Northeast Kansas Area Agency on Aging of \$2,102.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Patrol	Tyler Caudle	17.99	18.65	Promotion to Patrol Sergeant	05/26/15
Patrol	Bradley Hanika			Classification change	05/19/15
Jail	Kristopher Pope	14.30	14.56	Full time 28 day cycle	05/13/15

The meeting adjourned at 4:45 p.m. The next Commission meeting will be Monday, June 8, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of June 5, 2015

The Board of County Commissioners met in emergency session on Friday, June 5, 2015 at 11:00 a.m. Chairwoman Zwonitzer and Commissioner Ladner were present.

Chairwoman Zwonitzer signed Resolution number 2015-16 declaring a proclamation of a State of Local Disaster Emergency for Jackson County.

The meeting adjourned at 12:00.

The next regular session will be Monday, June 8, 2015 at 9:00 a.m.

Minutes of June 8, 2015

The Board of County Commissioners met in regular session on Monday, June 8, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret and Bridge Manager Terry Mick met with the Commission to discuss the following:

- The call-log of requests.
- The many issues around the county from the recurring rains
- The Commission is interested in purchasing cameras for the road grader operators and bridge crew so they can document the process of repairing the damaged areas of the county.

Emergency Management Director Pat Korte joined the meeting.

- Pat stated she is not sure whether the recent rain storms will be declared a FEMA Disaster Reimbursement but extensive paperwork needs to be done.
 - Everyone needs to log their information
 - Keep track of all information about fixing these spots
 - Need to document equipment usage at each site.
 - 6 counties sent in disaster proclamations Friday, including Jackson County.
 - Pictures need to document the before and after repairs
- Terry stated that a wing wall collapsed at 318th and W causing the road to be unusable. The bridge has been closed because it is unsafe to cross. Discussed alternate route for residents that can no longer cross the bridge. No decision was made at this time.
- Eric provided the timesheet log of the overtime hours of the road and bridge crews that will be converted to comp time for Friday and employees will be instructed go home early for Sunday's hours.
- Each road closing is documented at the time of closure so if people drive through the water, it is at their own risk
- Earl asked if part time help that is spraying road right-of-ways for the road and bridge department is entitled to the 5% raise that the other county employees received from the Commission at the first of the year. The Commissioners stated that decision was left up to the department heads.
- Pat Korte showed the Commissioners the information log used by the Road and Bridge office to document sites that may qualify for a FEMA disaster.
- Chairwoman Zwonitzer showed Terry pictures of the roads she traveled this weekend, inspecting damage.
- Pat requested that the Commissioners approve an upgrade to smart phones for Earl Bahret, Eric Fritz and Terry Mick so they can check the weather and communicate with her during this type of situation. The Commissioners informed them to go to the Verizon store in Holton and order new phones with otterbox cases for protection.

Janet and Bill left the Chamber along with Kasie Robbins to go to Wal-Mart to check on purchasing cameras. Wal-Mart didn't have the quantity needed so they sent Kasie to Topeka. Kasie ordered camera at Best Buy as instructed by the Commissioners. The Commissioners informed the Directors that they ordered 16 cameras for the employees to document the damages done by the flooding.

Road and Bridge Office employee Nancy Schlodder showed Rob Ladner the timesheets used by Road and Bridge employees and explained how information is documented on the forms for data collection for a possible FEMA disaster reimbursement.

County Counselor Alex Morrissey provided the draft documents to sell county real estate. Rob reviewed the real estate descriptions of the property to be sold and found a couple of corrections. Elmer made the motion to adopt resolution 2015-17 stating that certain tracts of real estate remain unsold from tax foreclosure sales of Jackson County. The property will be advertised for sealed bids in the Holton Recorder on June 10th, 17th, and 24th. The deadline to have the sealed bids to the Jackson County Clerk is set for June 26th at noon. The Commissioners will open the sealed bids on June 29th at 10:00 a.m.

Dan Robinson reported that the Noxious Weed office has water damage; sheet rock and carpet. Dan dug a hole outside the door to pump the water away from the building's foundation. Water also was a problem at the recycling center

A motion was made by Elmer and seconded by Ladner to go into executive session for a period of 5 minutes for client/attorney privileges. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. County Counselor Alex Morrissey and County Clerk Kathy Mick were present. The meeting closed at 11:12. It was extended for 10 minutes, extended 10 minutes and opened at 11:30. No decision was made.

Banner Creek Reservoir Director John Kennedy met with the Commissioners to discuss the following:

- He stated that the water level has crested and is going back down.
- Camp Host Contract is completed and been reviewed by both of the Camp Hosts. There was one change. The date of payment will be on the 15th of the month.
- 1988 Ford Ranger Pick-up has blown a head gasket and the main bearings are bad. It is likely to cost more to repair the truck than its current value. The Commissioners discussed options of where to find a used truck.
- Boat motor has stranded staff out on the lake twice in the last 2 weeks. The boat and motor are essential to lake maintenance. John requested permission to trade the current motor for a new 25hp boat motor. John provided the Commissioners with proposals for a Mercury motor. ***A motion was made by Ladner and seconded by Elmer to purchase a motor for \$3,780 from Arnie's Marine out of the Capital Outlay fund. The current motor will be sold on 'Craig's List'. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***
- 5K run – 1K walk Race is scheduled for Saturday, June 13, 8:00 a.m. There are 20 pre-registered participants and we expect a good walk-up registration.
- The Banner Creek Science Center Benefit Concert 'Rock-It Fest' is Saturday, June 20 at 4:00 p.m. Banner Creek staff has tested all the electrical and it is in good working order. John requested a list of all items needed for the event. Commissioner Elmer has volunteered his tent. Janet stated the set up will begin Friday (June 19) afternoon.
- Discussed if there is a need for a culvert tube in the ditch to the parking area.
- Cleaning up the debris on the shorelines.

Signed a letter to the Steward/Muddy Creek Cemetery District Board asking them to meet with the Jackson County Commissioners at one of their regular meeting in the near future.

Recessed for lunch at 12:17p.m. Reconvened at 1:00 p.m.

Health Nurse Angie Reith, Kristin Watkins CEO and Cindy Cluck CFO with N/E.K. Multi-County Health Department, Inc. met with the Commissioners and provided data and asked for a 5% increase (\$3,365.50) for a total of \$70,676 for 2016. No decision was made at this time. The Commissioners will consider the request at budget time.

Cheryl Hamlin requested that a new contract with Cintas for rugs and mats be signed. The 5 year contract is up. The old rate was \$43 and the new rate will be \$44.86 per month. The Commissioners approved the new contract. Chairwoman Zwonitzer sign the three year contract. **A2015-23.**

Cheryl Hamlin gave official notification of her intent to retire December 31 of 2015. She provided a list of duties but stated you never know what it is that comes up and you just have to deal with it. Cheryl has been employed with Jackson County since 1979.

County Counselor Alex Morrissey provided the Commissioners with the corrected publication to sell the real estate parcels. Alex will take the publication to the Holton Recorder.

Discussed the 'Burn Permit' issues and if the County needs to have individuals reapply for a burn permit every year or two. A discuss was also held on where to check wind speed.

Chairwoman Zwonitzer texted Representative Hutchins requesting that she votes against the property tax lid and the sales tax exemption and please do not vote on anything that hurts the funding sources for County Government. It was noted that Senator Pyle voted against this bill.

Bob Martin called to discuss setting up a meeting time with the Commission and the Stewart/Muddy Creek Cemetery. A meeting is needed to discuss the title and deed to the land where the abandoned cemetery of Stuart/Pt. Pleasant is located.

The Commission agreed to let Dean Hiegert from Foley Equipment display a motor grader and backhoe in the Courthouse parking lot during the NEK County Officials Association meeting on October 2nd. Foley has agreed to sponsor the breakfast at the NEK County Official's Meeting.

A motion was made by Elmer and seconded by Ladner to approve of the May 26th and 29th minutes as corrected. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to approve the June 1st, 2015 minutes with corrections. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Road and Bridge	Pat Kennedy		10.66	Seasonal employee	06/08/15
Road and Bridge	Don Butler		10.66	Seasonal employee	06/08/15

The meeting adjourned at 4:45 p.m. The next Commission meeting will be June 15th at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of June 15, 2015

The Board of County Commissioners met in regular session on Monday, June 15, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

A motion was made by Ladner and seconded by Zwonitzer to approve the minutes of June 5, 2015. Chairwoman Zwonitzer called for a vote. Motion carried 2/0. Commissioner Elmer was not present for this emergency meeting so refrained from comment and vote.

Twila White brought fuel bids for 2,000 gallons of gas and 6,000 gallons of diesel

- Jackson Farmers total bid is \$18,222.00
- Knotty Pine total bid is \$18,168.00
- Haag Oil total bid is \$17,873.00

A motion was made by Elmer and seconded by Ladner to accept the fuel bid from Haag Oil for a total of \$17,873.00. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Twila asked if she could return some of the digital cameras that the Commission had purchased for the Road and Bridge grader operators to document the road condition for possible FEMA reimbursement. The Commissioners denied the request. Janet stated that the Commission is requesting/requiring that Road

and Bridge employees document the damaged areas before they begin the repairs. They purchased enough cameras for all of the motor grader operators, for the bridge crew and the three Commissioners for the Road and Bridge department heads.

Willy Wilson met with the Commission and stated his concerns with water running down driveways and cutting ruts across gravel roads. The Road and Bridge employees are forced to repair this problem. He had suggestions about crowning the road and making sure the water doesn't cut across the roads. Willy asked whether there were regulations in the county about the size of tube a person can put under their driveway. Commissioner Elmer stated that no tube with a diameter of less than 15 inches can be used.

Ralph Conkrite from Nemaha/Jackson County Bullmasters Shooting Sports group let Janet draw for the weekly winner of their Gun-O-Rama drawing. The winner was Ron Pase.

The Commission signed the Special Event Cereal Malt Beverage License for James Myers for the Rock-It Fest event on June 20th, 2015 to be held at Banner Creek Reservoir.

An individual met with the Commission to request monetary aid from the VanSweringen Needy Fund. The Commission decided to loan her \$150.00 so she can pay her utility bill. The Commission granted her request with the agreement that she reimbursed the County with payments each month.

Holton Recorder Reporter Ali Holcomb and Road and Bridge Co-Directors Eric Fritz and Earl Bahret joined the meeting.

The Commission received a copy of a letter to the Holton Chamber of Commerce from Brian West from Palm City, Florida with his concerns about the Holton Recorder. He stated that he felt the newspaper was improper toward him when he presented a business advertisement to run in the paper. He was told that the Recorder was not interested in promoting scams and would not be running the ad. Mr. West felt like he was not given the fair chance for the advertisement and wrote the Mayor, the City of Holton Chamber of Commerce, the City Commissioners and the County Commissioners a letter explaining his grievance.

The Commission was also given an email that was sent to Deputy Clerk Kasie Robbins from Mr. David Powls, Editor of the Holton Recorder. David is concerned about the Commission meeting minutes not being approved in a timely manner. He would like the minutes before they are approved by the Commission. The Commissioners stated they would try to do better about getting the minutes approved.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Commissioner Elmer stated he had received many compliments on the condition of the roads after all the rain.
- Commissioner Ladner stated that he received a request for a "Children at Play" sign for a constituent and was asked to talk to Terry Mick when he came in.

- Eric stated that the Road and Bridge crew is close to having all of the problem areas documented from the hard rains since May 1st.
- Earl stated that the recently purchased used track-hoe and used motor grader should be received tomorrow
- Eric said dust control was due to be put down on Tuesday. Bill stated that he received a letter stating that this would be the last year for the dust control from the current supplier.
- Bill asked if John Kennedy, Banner Creek Reservoir Director had contacted the co-directors about a vehicle he could use for reservoir maintenance. The directors reported they had no extras.

Bridge Manager Terry Mick discussed the following:

- Tom Bennett from BG Consultants met with the Commission to discuss the 2017 Off-System Bridge Program. The applications are due in July. One of the programs is 80/20 funded. The state government would pay 80% and the County would pay 20%. This would cover costs of the construction and inspection. The most probable bridge that Terry has picked for the program is the bridge at T.7 -218th rd. He has also considered the bridge at D.1-134th rd. Terry recommends sending in two bridges to the Off-System bridge program, a large one and a small one in hopes of one being funded.
- Bill asked how many signs the county would need to lower the speed limit to 45 mph on county roads. Terry stated a resolution would need to be passed stating what the speed limit is throughout the entire county unless otherwise posted. This will be discussed with Alex.
- Rob Ladner asked if a “children playing” sign could be put up. Terry replied that when he attends sign-training these signs are not in the MUTCD manual and most counties will not put them up because then it appears that it is okay to play in the road.

Noxious Weed Director Dan Robinson discussed the following:

- He has spoken to Earl Bahret about digging a hole and putting in a sump pump, to pump runoff water away from the Noxious Weed building. Earl informed him there is a tube already there that has probably collapsed and may be able to be replaced or cleaned.
- Dan stated there is damage to the sheetrock walls and the carpeting. He stated the carpet should be replaced with linoleum.
- The weed sprayer that Dan found for Banner Creek was delivered the reservoir.
- He stated the landfill needs larger rock and he has contacted Earl about it. He needs more concrete or a better rock base for the trucks that haul the roll off containers in order to load them.

A motion was made by Elmer and seconded by Ladner to approve the minutes of June 8, 2015 as corrected. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Banner Creek Reservoir Director John Kennedy discussed the following:

- Deputy Clerk Kasie Robbins provided John with a letter from the Delaware Watershed Joint District No 10 stating that if he needs any help with repairing erosion or wave action or other damages to the dam, to contact them.

- John stated that he met with Ralph Ortega with the Eagle Scouts to build a shade structure at the swim beach. He will be meeting with an engineer or an architect to develop plans for the structure and do a cost estimate for materials.
- The Appraiser's Office has assisted in furnishing a map to show the preliminary route for the trail connecting Banner Creek trails to the City of Holton.
- Met with Mike McManigal to lay out the perimeter fencing for the "Rock-It Fest" event. Staff will be placing a temporary drainage tube in the ditch to the parking area.
- He spoke with Pat Korte about damage from recent heavy rains. The Reservoir has not had any significant damage. The staff has spent approximately 20 hours cleaning up debris.
- The staff has received a quote from a Topeka Architectural firm for a Master Plan for the future advancement of the Banner Creek Reservoir. A plan of this magnitude would cost anywhere from \$18,000 to \$20,000. No decision was made.
- Bill asked about the items he put on craigslist to sell. John stated they had put them online but were going to add some preliminary prices to get more interested parties.
- The 5K/1K Run/Walk has been rescheduled for this Saturday, June 20, 2015.
- Staff has received a quote for the electrical upgrade of Shelter #2 (Shelter in main RV area). The Commissioners will try to work this project into the 2016 budget.
- Projects
 - Staff will be painting restrooms inside and out.
 - Staff will be painting picnic tables.
 - Staff will be installing a drain tile in the sidewalk to Shelter #3.
 - Staff will be spraying vegetation in the RV spots, trails and parking areas.

Road and Bridge Co-Director Eric Fritz met with the Commission to discuss the process of taking photographs of the damage from the heavy rains. He stated that long range pictures are the best for determining damage rather than close-ups.

County Clerk Kathy Mick gave the Commission a purchase order from May 18 that needed corrected for the 10 H-beams that Bridge Manager Terry Mick needed to purchase from Husker Steele. Husker put the incorrect amount on the proposal that was submitted earlier. The Commission decided to cross out the incorrect amount and replace it with the correct one. They decided to pay for five of the H-beams out of the .04% and five out of County General. Two more of the stockpile of H beams are being used for bridge damage repairs due to flooding.

County Counselor Alex Morrissey met with the Commission and gave them a draft of a new open burning resolution.

Janet inquired about the steps about changing the county speed limit to 45 mph. Alex stated a resolution would need to be passed and said she would check into other counties.

Recessed for lunch at 12:02. Reconvened at 1:07.

Carolyn McKee Chamber of Commerce Director, Teresa McAnarny from Northeast Kansas Enterprise Facilitators and Mary Anne Reiderer met with the Commission to discuss business solutions. The Enterprise facilitator services five counties; Atchison, Brown, Doniphan, Nemaha, and Jackson. In the past they asked for \$9,765. The state has dropped their portion of the funding. They are requesting \$10,740. They have raised their request from each county. Also, every year they hold an entrepreneurship academy for teenagers at a cost of \$100/person. Janet called later to find out what other counties were paying for their service. Teresa stated that Atchison paid roughly \$14,700, Nemaha pays roughly \$13,000, and that the average that the five counties are giving are between \$10,000 and \$14,700. County Clerk Kathy Mick received a letter of support for this service from Stacy Woltje and Lois Pelton.

Kristi Roush met with the Commission to discuss developing a new county website. She will build a demo for the Commission and they will meet again on Wednesday, July 1, at 1 o'clock to discuss the website services she can provide.

County Counselor Alex Morrissey stated that she was going to send the draft of the new open burning resolution to Emergency Director Pat Korte. Commissioner Elmer noted he had a few changes he wanted done to the resolution. Alex was going to make changes then send it to Pat.

The Commission stated they would pay the budgeted \$4,500 to Enterprise Facilitation Support for 2015.

Ron Karns met with the Commission to discuss an issue with a motor grader operator. He was unhappy with the work that the operator was doing on his road. He stated the operator drove on by without the blade down. The Commission stated the grader operators had been told to take pictures of the roads before they repaired them for documentation required for possible FEMA reimbursement.

The Commission discussed how to appropriate the 'Health Savings Plan' that some employees are choosing from the new health insurance options. The Commission decided to pay out semi-annually the same as the state does for their employees.

County Counselor Alex Morrissey met with the Commission to discuss further changes to the new open burning resolution. It was discussed that a person convicted of violating the agreement to burn could result in the suspension of the permit.

The Commission signed and reviewed invoices and payroll for payment on June 15, 2015.

Commissioner Elmer left the Chambers to take his canopy tent to Banner Creek Reservoir for the Rock-It-Fest event.

County Appraiser Lawrence Reynolds met with the Commission to discuss new property valuations regulations. He stated that the most notable increase was crop ground.

He also mentioned that County Appraiser employee Jason Claycamp received his Appraiser certification for Mass Appraisals. This certificate requires 6,000 hours of experience, 200 hours classroom hours and 3 major tests.

Larry Reynolds also submitted his letter of retirement/resignation. It is his intention that his last work day will be on August 24, 2015.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Youth Services	Gina Durkes		12.79	\$200.00 stipend	6/2/15
Youth Services	Lisa Blaha		12.79	\$200.00 stipend	6/2/15
Dispatch	Justin Fitzhenry		13.56	Hire	6/10/15

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Bridge Yard	6487	Husker Steel	H beams	\$8,312.00 (correction)

The meeting adjourned at 4:25 p.m. The next Commission meeting will be Monday, June 22, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of June 22, 2015

The Board of County Commissioners met in regular session on Monday, June 22, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:10 Bridge Manager Terry Mick discussed the following:

- Terry stated that the bridge crew had finished repairing the wing wall of the bridge at W-318 that was damaged by the flooding.
- He stated he needed to order a pipe to replace a tube (old water tower) that was washed out at 270th-X.1 Terry also stated that it would be roughly a \$13,000 pipe. The Commission agreed to the purchase.
- Q.4-156th near Mayetta is another area in need of a new pipe.
- State and FEMA representatives are coming Wednesday to do a preliminary damage assessment of the recent flooding in the county.
- Terry stated that he needs to start obtaining the right-of-ways on the county line bridge at N-304. He questioned if the compensation paid to the adjoining landowners would be the same offered to the previous right-of-way acquisitions: \$2,000 per acre for a permanent easement and \$1,000 per for temporary easements. The Commission agreed to the same rate.

Deputy County Clerk Kasie Robbins stated that she received a phone call from Jeff Moser from the Hoyt Fire Department. He was inquiring whether they would be able to block off a mile of road on 118th from S to R.4 road to set up the fireworks display for the fire festival on July 3rd. Bill called Moser and left a message about the request.

Deputy Clerk Kasie Robbins took a phone call for the Commission from Merlin Nelson who reported a possible traffic violation by a motor grader operator driving on his road. Mr. Nelson also reported that the grader operator was driving with the blade up.

Jackson County Conservation District Board members Dennis Smith, Dan Pollock and Henry Hill along with District Manager Roberta Spencer updated the Commissioners on the services they provide. They are requesting \$61,554 for the 2016 budget. According to the report, the State of Kansas through the Kansas Department of Agriculture, Division of Conservation, will match the County Appropriated Funds up to \$22,096 in FY 2016.

Roberta stated that the Conservation District rents out equipment which includes 3 no-till drills, 3 manure spreaders, a root plow, soil probes, a soil compaction tester, a cover crop roller and a trailer. They then take revenue dollars from renting out this machinery and use it to fund projects held by the district. These projects include things like the request of putting a tree windbreak up at the new fairgrounds or when teachers request trees to send home with their students. Many farmers seek assistance in terracing their land and the district helps with a cost share but there funds are limited.

She also discussed other funding programs. They receive funds from the Nonpoint Source Pollution Program from the State of Kansas. This specific program provides household septic assistance to individuals that meet the set qualification.

Henry Hill stated that the board would like to take the Commission around the county to show them the Conservation projects. The Commission informed Henry to let them know when and they would like to tag along.

Roberta stated that much of the grasslands and timber are being converted to cropland. She stated if a farmer converts to cropland, they will not give them any monetary funds to help with their land. They stated they do not provide incentives for the clearing of these lands.

Janet asked about the septic assistance and whether it had to do with creeks running through a manure lot or whether it's a household assistance. Roberta stated that it was a household assistance and that there are many stipulations set in place by the state that residents must follow to receive assistance from any of the conservation district programs. She stated that the house has to be within 500 feet of a perennial or intermittent stream. If the home is on well-water then there is a separation distance required to receive this assistance.

They stated that the budget request included funds to continue hiring a high school student part time to work for the district. Roberta also stated they receive many volunteers for their events throughout the county. They thanked the Commission for their continued support over the years.

A motion was made by Zwonitzer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 10:15. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 10:25. No decision was made.

Debbie and Jim Ricketts met with the Commission to discuss their property valuation. He discussed that he has drainage issues in his back yard. He lives at the bottom of a hill which caused a water issue in his yard and crawl space. He stated that he was told by a county employee that the water issue was self-inflicted. He stated he has put a pump under his house to try to fix the problem. He stated there are no ditches or tubes or right of ways on his road. Debbie stated that the problem started 31 years ago when the houses were put in on Clements drive, which is the drive behind their house. Her backyard was dug up 31 years ago to fix the sewer problem of another house behind theirs. They are wanting to have their property valuation lowered because of this problem. As far as drainage issues are concerned, this is a city issue and cannot be resolved on the county level.

County Counselor Alex Morrissey met with the Commission to discuss the new open burning resolution. She stated that there is a fireboard meeting on Thursday at 7:00 p.m. in the Emergency Management meeting room.

Alex stated she received a letter in the mail stating that the Appellate Court upheld the decision of the BIA to take into trust two properties located in Jackson County, Kansas, on behalf of the prairie Band Potawatomi Nation of the BIA, dated January 17, 2013. The properties are referred to as the Green Consolidated Tract and the Prairie Land Consolidated Tract which are located in Sec 35/9/15 and Sec 26/8/15, which are off of the 11 square mile reservation, but is contiguous to other Tribal Trust property.

Alex stated she is still researching how to legally lower the speed limit on the county roads to 45mph.

Ralph Cronkite from Jackson/Nemaha Bullmasters Shooting Sports group met with the Commission to draw a winner for this week's Gun-O-Rama drawing. Douglas Hug from Mayetta won this week's drawing. He also asked if the Commission would be willing to make a proclamation for "Bullmasters Day" next Friday. The Commissioners agreed.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 11:03. County Counselor Alex Morrissey was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting was extended for 10 minutes. Zoning Administrator Jason Claycamp joined the meeting. The meeting reopened at 11:23. No decision was made.

The Commission received a letter from the Shawnee County Public Works office in Topeka letting the Commission know that they resubmitted a 2017 KDOT's Local Off-System Bridge application, for the NW 94th Street Bridge over Little Soldier Creek. If awarded the bridge cost would be shared between the two counties based on assessed valuation.

Banner Creek Reservoir Director John Kennedy discussed the following:

- Stated that he thought the hot weather had a definite impact on Rock-It Fest attendance. He stated that the sound and lighting was done well. Staff would like to suggest a post meeting to discuss the event and to start making plans for 2016.
- Staff had received the signed final contract for the 2015 Camp Host contracts with Cheryl Hicks on the South side and Diane and Rob Levick on the North side. Chairwoman Zwonitzer signed the contracts. **A2015-24 and A2015-25.**
- Staff is working on the park in preparation for July Jubilee. John will be meeting with Kirk Miller to discuss the fireworks. He plans on speaking with the fire department about this event. Chairwoman Zwonitzer stated that someone from the Chamber usually collects donations at the gate for this event. John stated that he had spoken with the Chamber and he would provide a gate attendant to take donations for those looking to enjoy July Jubilee.
- Staff has started to work on a list of possible capital projects for 2016. John stated that input from the Commissioner's and the public would be greatly appreciated. Commissioner Zwonitzer stated that a county citizen stated that he would like to see a road placed around the entire lake. She also stated that she would like to see kayaking rails. John stated he would like to tie all of these things together, along with a few cabins on the lake.

- There have been several instances when there is a high demand for electricity that the power shuts down for the campers on the south side. An electrician has been contacted to evaluate the power supply and the pedestals.

Bridge Manager Terry Mick provided Right-of-Way agreements for the utility companies of Westar and Centurylink for the U-195 bridge project.

Recessed for lunch at 12:01. Reconvened at 1:17.

A motion was made by Zwonitzer and seconded by Ladner to appoint William Elmer as a voting delegate for the Kansas Association of Counties 40th Annual Conference. Chairwoman Zwonitzer called for a vote. Motion carried 2/0. A motion was made by Zwonitzer and seconded by Elmer to appoint Robin Ladner to be the first alternate delegate for the Kansas Association of Counties 40th Annual Conference. Chairwoman Zwonitzer called for a vote. Motion carried 2/0.

Commissioner Elmer received a phone call from Jeff Moser about the details of the fire festival that they hold on July 3rd on 118th road. The Commissioners agreed to allow the road to be barricaded off during the fireworks because of the smoke.

The Commission discussed the letter from Oren Long with County Treasurer Linda Gerhardt. His grievance was that there was an error made concerning the title of his pickup. He wanted to purchase a license plate for the truck but was unable to do so since it was previously labeled in another county in error as a "Non-Highway" duplicate antique. Oren stated that he had contacted State Trooper Joshua MacEwan. The trooper told him that he needed to get a quiet title. Linda stated that this was an issue that the State would have to resolve. It cannot be resolved on the county level.

Road and Bridge Co-Director Earl Bahret met with the Commission to discuss:

- The recently purchased track-hoe is to be delivered in a couple days.
- Janet stated that a resident on Prairie Drive off of Old Highway 75 to the south of town asked her about how the homeowners on that drive go about rocking the drive and bringing it up to 'Road Standards' and then request that the county take over the maintenance.
- Discussed the call-log of requests.

The Mayetta Fire District #1 Fire Board requested that the Commission appoint Lance Renken to replace Jim Shenk who is retiring. ***A motion was made by Elmer and seconded by Ladner to appoint Lance Renken to the Mayetta Fire District #1 Board effective July 15, 2015. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

Commissioner Zwonitzer spoke on behalf of the Tourism Board for their recent appropriation of funds to county businesses. The board had approved the spending of funds of \$500 each to Red Roof Inn, Super 8, Hotel Josephine, and Red Rock Ranch and \$800 to the Jackson County Historical Society for a fundraising

event on November 20th with the Peterson Brothers. ***A motion was made by Elmer and seconded by Ladner to accept the Tourism Board's appropriation of \$500 to the four entities of Red Roof Inn, Super 8, Hotel Josephine and Red Rock Ranch for marketing and \$800 to the Jackson County Historical Society for a fundraising event on November 20. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

The Commission also discussed the current events of the Kansas State Legislature and the passage of a new tax lid that could hinder the Commissioners in funding everyday operations and special projects.

Emergency Director Pat Korte informed the Commission of the State's Disaster Emergency Proclamation declaring Jackson County as a designated disaster area.

The Commission discussed KANZA Mental Health Center's request to be part of Community Development Block Grant they are wanting to apply for to be able to purchase and renovate the Moser building in Holton.

The Commission discussed the pictures of the county and cities in the county that are going to be displayed in the courthouse. It was stated that the County Commission is very interested in finding addition photograph of the inside of the courthouse when it was built in 1921 and other interesting picture taken within the County. If anyone has some pictures they would like to submit, take them to the County Clerk's office and they will scan them and return them immediately to them.

The Commission discussed displaying the pictures of current Commissioners right outside their doorway and to have the prior Commissioners matted in one large picture frame and the dates of service given below.

David Powls from the Holton Recorder joined the meeting.

David Elsbury and Margi Ross from KANZA Mental Health Center met with the Commission to update them on recent events for the mental health facility. On June 8th, Margi met with Sheriff Tim Morse about the crisis and outpatient services. David noted his recent meeting with Youth Services Director Brooke Smith about the agency's needs if the Moser building was purchased and renovated. David stated that the KANZA Mental Health Board approved the April 16 meeting minutes. He gave a copy to the Commission.

Ross discussed her meeting with Sheriff Tim Morse. She stated that she hires 10 therapists; seven are full time, two work one day per week and one works two days a week. She discusses the lengths that she goes to, to post job advertisements for psychiatrists for KANZA. She posts advertisements to every college/university in Kansas and the Topeka Capital Journal. She stated she feels that KANZA is extremely competitive with other mental health facilities. Margi stated that her televideo is up to par with other facilities. Margi stated that crisis counseling is happening in all four counties and would be very difficult to serve Jackson County's needs face-to-face. She stated the great effort that her employees go to, to assist those in need in the county. She stated that televideo was initially used for after-hours evaluation

but because of substandard staffing, it has been used more frequently and during regular “business hours.” Margi stated that KANZA seeks to avoid the unprofessionalism of canceling appointments for patients to send their psychiatrists to do face-to-face evaluations. There are services provided five days a week for adult and child crisis interventions. She stated on occasion that there are services seven days a week in the county.

Zwonitzer asked whether the County’s contribution is only 2% of KANZA’s total revenue. Elsbury stated that roughly \$70,000 was given by Brown County, roughly \$67,000 was given by Jackson County (actually \$64,974 plus the \$7,000 in liquor tax), roughly \$59,000 was given by Nemaha County, and Doniphan County gave roughly \$28,000. The bulk of the revenue comes from the services that they provide that generates money when people pay for them either through insurance or at personal expense. David stated that the State gives roughly twice the amount of money that the county contributes. David stated that the purposes of the state dollars are “fairly designated.” There are roughly 120 adults within Jackson County with severe and persistent mental illnesses. Around 66% have medical cards, and the others don’t. They do not have the money to pay for the costs of care. State dollars are used to offset this cost. The state dollars also support crisis services.

Margi stated she was meeting with the Commission because they have voiced deep concern about whether the county is receiving adequate mental health services in comparison to the needs for such services in the county.

Elsbury mentioned that they are not requesting anymore funds from the County, just the support of the Community Development Block Grant.

Chairwoman Zwonitzer asked about Osawatomie and what KANZA plans to do with those who meet involuntary state hospitalization criterion but are refused admission into the state hospital. There is a waiting list for these persons who are refused admission. There were three possible scenarios given: a person will stabilize with medication and will consent to voluntary admission to a private psychiatric hospital (which the KANZA screener will coordinate), a person will stabilize with medication and be able to be served at the community level with intensive KANZA services (which the KANZA screener will coordinate), or a person will not stabilize, will be maintained/kept safe in hospital or law enforcement setting until granted admission to the State Hospital (screener will be contacting OSH continuously until bed is available).

David Elsbury asked if the County needed any more information.

Zwonitzer stated the Commission’s concerns with being ultimately responsible for funding the other 50% of the project if KANZA were to default on their payments. David asked whether there was any bonding that KANZA could obtain to protect the county funds. David requested that the county look into finding a way to protect the county from being responsible for these defaults. Janet stated that the Kansas Legislature has also put a cap on taxes that cannot be raised, without the approval of the voters of Jackson

County (with some exceptions). Janet stated that the Commission will not put the county in the position of compromising tax dollars, needed to fund County operations.

Chairwoman Zwonitzer asked County Counselor Alex Morrissey about the “penalty” for planting crops next to the roadway in the County’s Right-of-Way. County Clerk Kathy Mick stated that the Commission previously stated they would reclaim the easement by mowing the crops.

A motion was made by Elmer and seconded by Ladner to approve the minutes of June 15, 2015 as corrected.

Motion carried 3/0.

The meeting adjourned at 4:30 p.m. The next Commission meeting will be June 29, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of June 29, 2015

The Board of County Commissioners met in regular session on Monday, June 29, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

A motion was made by Zwonitzer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 9:03. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 5 minutes. The meeting reopened at 9:18. No decision was made.

The Nemaha/Jackson Bullmasters 4-H Shooting Sports Group met with the Commission to discuss their upcoming shooting sports competition. This group is one of 68 teams participating in the competition. They’ve had a shooter place 9th out of 80 participants already this year and a team of four finished third. Those present were Jason White, Jodi White, Tayla Manuel, Trey Manuel, Olivia Hietzman, Erika White, Lisa Cronkhite, and Ralph Cronkhite. Mr. Cronkhite drew the name of this week’s winner as Melisa Hanley.

A motion was made by Elmer and seconded by Ladner to proclaim July 3, 2015 as Bullmasters 4-H Shooting Sports Day. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret joined the meeting.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 9:29. Earl Bahret and Eric Fritz was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. Extended 10 minutes. Extended 10 minutes. Extended 5 minutes. Extended 5 minutes. Meeting reopened at 10:23. No decision was made.

The Commission opened sealed bids on the county owned properties that was put up for bids:

- 203 Western Avenue, Denison, Kansas 66419
\$3,000 Janice and Harvey Smith, 303 2nd P.O. Box 116 Denison, KS
- 107 Eastern Avenue and 109 Eastern Avenue, 114 Central, vacant lot on Central, Denison, Kansas 66419
\$50/lot Dennis and Hannah Johnson, 16440 158th Rd., Mayetta, KS 66509
- 327 Whiting St., Whiting, KS 66552
\$2,500 Brandon Osbourne, 905 Branchton Court, Atchison, KS 66002
- 327 Whiting, St., Whiting, KS 66552
\$1,000 Roger Breshears, 785 873 3124, 785 851 0092
- Lot 43 and 45 Eastern Avenue, Hoyt, KS 66419
\$643.55 Earnest DeBusk, 785 845 4847, 785 966 2598

A motion was made by Elmer and seconded by Ladner to accept the bid from Janice and Harvey Smith for 203 Western Avenue in Denison for \$3,000. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. County Counselor Alex Morrissey will draw up the 'quit claim deeds' for the properties.

Robert Martin, Kerril Bauerly, C.M. Lovendahl from the Steward/Muddy Creek Cemetery Board and Delbert Zachariasson who does maintenance for the cemetery, met with the Commission to discuss the unnamed cemetery sometime referred to as the Stewart/Pleasant Point cemetery that is on the back (east) side of a 5 5/8 acre track of hay land. Bob stated that years ago the cemetery was by the Stewart farm which is why it is referred to as the Stewart Cemetery. Bob asked if the Commission was familiar with the original deed on the ground. He stated that the original deed from Brown stated that it could never be transferred or conveyed. Alex stated that since the county received it through a tax sale and since it was used for cemetery purposes, the County is able to transfer the deed. The Cemetery Board was apprehensive of taking on the maintenance of another cemetery. All of the board members have family attachments to the Steward and Muddy Creek Cemeteries, which is why they are on the board. There are no known families in the area with connections to this cemetery. The Commissioners only option for care of this unnamed abandoned cemetery (Stewart, Brown, or Pleasant Point) is to transfer the ownership to

the Steward and Muddy Creek Cemetery who has the authority to levy tax dollars to cover the maintenance of the abandoned cemetery.

The board questioned if they would have to allow new burials at this cemetery. County Counselor Alex Morrissey stated that would be at the discretion of the cemetery board, but since there are no known burial records for this cemetery it would be unlikely to allow new burials. It was discussed that K.S.A. 80-916 states that abandoned cemeteries are to be mowed at least twice a year. Currently for 2015, the landowner south of the cemetery has agreed to keep the grass/weeds cut back twice a year, in exchange for the hay ground west of the cemetery. The Steward/Muddy Creek board will be responsible beginning in 2016 for any agreements concerning maintenance. Janet stated that the VFW and the Legion is interested in restoring old cemeteries. The cemetery is not fenced off from the hay land. Janet asked County Counselor Alex Morrissey to write a letter requesting that the Smith's (Neighbors on the South) offer any information they have pertaining to the cemetery. Bob stated that they were willing to cooperate with the county to make sure the cemetery is being taken care of. **A 'quit claim deed' was signed by the Commissioners transferring ownership to the Steward/Muddy Creek Cemetery Board** that was organized by Resolution on February 7, 1944.

The Commission agreed to spray thistles at the Stewart/Brown/Pleasant Point Cemetery that the Steward/Muddy Creek cemetery board is being deeded. The Cemetery Board also requested a sign to place in the county right of way letting passerby's know that a cemetery is there. Appraiser Larry Reynolds will help the Commission fill out the tax documents to exempt the county from the tax role.

Tim Morse, Shawna Miller and Lisa Hyten from the YWCA Center for Safety and Empowerment to discuss a grant funding opportunity for the county with the Victims of Crime Fund. This money is collected from convicted federal offenders, penalties, fees, and assessments, and put into a pool of money called a victims fund which is administered by the Office of Victims in Crime, OVC, which is a branch in the U.S. Department of Justice, who sends it to the states to provide grant funding opportunities for public and private entities who provide services for victims. The funding is not contingent on the state's ability to provide the money and is not dependent on tax dollars. Lisa stated it is a "Safe-funding stream" and it is applied for every year. The purpose of the money is to restore a person's life after having been a victim to a crime and to help them to be able to fully participate in the justice system to successfully convict criminals. Currently, the majority of the money is being given to agencies that provide sexual and domestic violence victim's services, however, this program is available to all victims of violence. The purpose for this meeting is to discuss the possibility of hiring a full time victim's services position. Victims of violent crime are the most vulnerable in the county and need protection and support provided by this program by this position. Tim stated that he has worked with three agencies and saw little results until Lisa came to Jackson County. Shawna stated that Lisa has done an outstanding job. She stated that Lisa has gone above and beyond for the victims of crimes in the county, and in these cases, the victims are the evidence. Lisa said in 2014 that 100% of sexual assault cases that were filed were concluded with positive outcomes and considered successful verdicts.

To get this new position, the county would put in a request for a grant for these finances. This grant requires a 20% match to these funds. However, in lieu of money, the county can provide in kind funds like rental space in the sheriff's office for the proposed new position. The trick to the grant is the start-up funds, because the county would be reimbursed monthly. It was discussed that either the attorney's office or the sheriff's office would apply for the grant. The Commission asked for some figures for exactly how much the county would request from this Victim's Fund. Lisa stated she would gather figures for the County. The Commission told the Sheriff that he or the Attorney's Office could start the application process for the funds.

Recessed for lunch at 12:00. Reconvened at 1:00.

Banner Creek Reservoir Director John Kennedy discussed the following:

- Banner Creek Reservoir does not have enough picnic tables to provide tables for shelters and a table for each camp site. Staff would like permission from the Commission to get price quotes for 12 picnic tables. This would not fulfill all the needed tables, but would start the process. John stated that the staff is looking into pouring concrete to permanently place picnic tables in the future.
- Staff has located a 2007 Ford extended cab half-ton pickup with 75,000 miles on it, from the local Ford dealer. The asking price is \$10,000. Rob and Janet thought this price was reasonable. John stated that Kelly blue book gave an estimate close to this number.
- A good crowd is expected for July Jubilee. The weather forecast is favorable for Friday. The town band will start off the festivities at 8:00 and followed by fireworks at 9:45.
- Additional sand will be placed on the two swim beaches this week. John stated he would like to purchase finer sand. The current sand was purchased at Kansas Sand.

Terry Mick requested permission to purchase pipe for 270 X.1 and 156 Q.4. Terry informed the Commissioners that Dennis Brown no longer works for Welborn Sales. Dennis has his own company Conmat. He will still purchase the pipes through Conteck. Dennis will still honor his pricing. The Commissioners agreed and signed a purchase order for \$25,395.20.

Road and Bridge Co-Directors Earl Bahret and Eric Fritz and Murphy Tractor Representative Luther Braun met with the Commission to sign extended warranties on the recently purchased track hoe and grader.

Road and Bridge discussed the rock budget with the Commission. The Commission agreed to move funds to cover rock expenses for the county roads. The Commission is moving \$100,000 out of .04%, \$64,000 out of county miscellaneous, and 20,000 out of the federal exchange reimbursement funds. These funds would be replenished if the president declares a natural disaster.

Judge Ireland met with the Commission to discuss KANZA Mental Health. He is stating his support for KANZA's plan to purchase and remodel the Moser Building. The Judge inquired as to what the county was concerned about when deciding not to support KANZA for the Community Development Block Grant that they wanted to apply for. The Commission stated their concern was that KANZA did not have any plans to expand their services when they presented their original business plan. They have since changed their plan to accommodate the county with more services. The Commission explained the County would be liable financially if KANZA was unable to repay funds and the County will not put tax money in jeopardy. Alex is instructed to see if that can change.

Sheriff Tim Morse and Undersheriff Darrel Chapman met with the Commission to discuss the Sheriff's 2016 Budget Request. Tim is requesting that the Commission look into Kansas Police & Fire Retirement. Tim is also concerned with paying his employees overtime and holiday pay. He doesn't think they are being compensated well enough to work these holidays and cases. Janet stated she thinks Tim should have someone come and audit. Tim estimated that it would cost the County \$52,000 for holiday pay for his employees. Tim submitted a 2016 budget request of \$1,513,340 for the Sheriff's Department and \$794,270 for the Jail Operations. (Sheriff Current Budget \$1,890,567 less Employee Benefits \$413,989 = \$1,476,578 an increase of \$36,762. \$32,330.88 of this increase is Holiday Pay. Jail Current Budget \$979,526 less \$202,172 = \$777,354 an increase of \$16,916. The cost of Holiday pay for jailers equal \$20,879.04. Employee Benefits will be paid for out of the Co General Fund starting in 2016.)

Chairwoman Zwonitzer reported on phone calls to Becky Hutchins, Dennis Pyle, and Randy Garber concerning House Bill #2109.

Commissioner Elmer asked Sheriff Tim Morse's opinion about changing the speed limit for the county. Sheriff Tim Morse was not in favor of changing the speed limit because of enforcement issues and the cost of replacing all the signs and making sure each road was posted. Undersheriff Chapman states he thinks the state statute does not properly address the situation.

County Counselor Alex Morrissey met with the Commission and inquired whether the county would qualify for FEMA funding from the State. Commissioner Elmer and Chairwoman Zwonitzer stated that the county did qualify for FEMA funds.

Chairwoman Zwonitzer spoke on behalf of Tourism Board. They voted to spend \$500 for advertising for Pride of Hoyt and 250 Chamber Directories for \$187.50. ***A motion was made by Ladner and seconded by Elmer to approve the Tourism Councils requests for expenditures totaling \$687.50. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

A motion was made by Ladner and seconded by Elmer to issue a written order for two properties, one with the bid of \$2,500 from Brandon Osborn for the South Half of Lot 4, all of Lot 5 and the North Half of Lot 6, Block 9, in the City of Whiting, commonly known as 327 Whiting Street, and \$3,000 from Janice and Harvey Smith for Lots 59, 61, 63, 65, 67 and 60 on Western Avenue, City of Denison, commonly known as 203 Western Avenue. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

The Commission discussed the roads that the County maintains on the reservation for FEMA purposes. The Potawatomi Reservation plans to apply for FEMA assistance so the FEMA representatives requested a map of who maintained the roads on the reservation. County Counselor Alex Morrissey recommended that the County Commission and Road and Bridge meets with the tribe's road and bridge department to discuss which roads and bridges are being taken care of by whom and develop a summary document that list the roads each entity is responsible for.

Chairwoman Zwonitzer discussed a pending case on a dog that was quarantined for 10 days at the local shelter and has continued to be housed since the incident. Janet stated that the dogs that are housed because of a criminal case should be paid out of the county attorney's office and that restitution should be given back to the county attorney's office.

The Commission discussed a faxed proposal from D. Hoover Construction Co, Inc. for \$898,500.00 for construction of a new County Shop.

The Commission discussed a request of a county resident to rock a minimum maintenance road he wants to build house on after the resident has agreed to and accomplished getting it up to county standards.

The Commission reviewed and signed payroll and bills.

The Commission signed an appointment letter to Mayetta Fire Board appointing Lance Renken.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 4:11. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 4:16. No decision was made.

A motion was made by Ladner and seconded by Elmer to approve the minutes of June 22, 2015 as corrected.

Motion carried 3/0.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
RWD #1	To install service for new house		14338 E. 6th	

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Jail	William Wilson	14.84	15.12	Full time	06/24/15
Banner Creek Reservoir	Brody Harshaw		8.54	Part time hire	06/24/15

Banner	Lane Slocum		8.54	Hired seasonal	06/24/15
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Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Bridge	6492	Conmat	Galvanized tube	25,395.20

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Wednesday, July 1, 2015 at 1:00.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of July 1, 2015

The Board of County Commissioners met in regular session on Wednesday, July 1, 2015 at 1 p.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Kristi Roush from MA Web Centers met with the Commission to discuss the possibility of creating a new and improved county website.

Recycling Director Dan Robinson met with the Commission to discuss water damage to the recycling center office. He stated that he is not in favor of digging a ditch to move the water away from the building. He would rather see a tube put in to redirect the water completely away from the building. Dan showed the Commission some photos of the water damage to his building. They have plans to look at the building this afternoon.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 2:06. Dan Robinson was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 2:11. No decision was made.

Jason Claycamp and Treasurer Linda Gerhardt met with the Commission to discuss their specific department pages and what they need out of a website if the county were to decide to go with the new website.

The Commission signed a leave request for Pat Korte for vacation time.

County Counselor Alex Morrissey met with the commission to discuss the most recent draft of the new open burn resolution.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 3:28. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. The meeting reopened at 3:53. No decision was made.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 4:15. Road and Bridge Director Earl Bahret was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 4:20. No decision was made.

The Commission worked on the county budget with County Clerk Kathy Mick. It was agreed that those using a county issued phone for personal use shall owe the County \$15 a month.

A motion was made by Elmer and seconded by Ladner to approve the minutes of June 29, 2015 as corrected.

Motion carried 3/0.

The meeting adjourned at 6:00 p.m. The next Commission meeting will be Monday, July 6, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of July 6, 2015

The Board of County Commissioners met in regular session on Monday, July 6, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Bridge Manager Terry Mick dropped off a signage agreement with Kansas Department of Transportation which included a statement and guidelines that the County would hold a certification of Non-segregated Facilities and insurance. **A2015-29.**

The Commission decided to run the advertisement for Senior Citizen Center Director position in the Holton Recorder and The Jackson County Shopper. Applicants have until July 24th to apply.

County Clerk Kathy Mick briefly discussed with the Road and Bridge Co-Directors about a resident of the county wanting to put their driveway on a minimum maintenance road.

Chairwoman Zwonitzer received a public notice regarding a proposed Kansas Water Pollution Control Permit for the city of Mayetta.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Bill stated he noticed that the recently purchased track hoe had been delivered.
 - The track hoe has a quick attach set up for the bucket and that there are hoses for jackhammers, post-hole diggers, tree shearers and other equipment.
- Janet stated she noticed the entrance to Deer Run's pipe needed to be cleared out and a pipe west of it, up the road, is completely uncovered and needed to be reburied.
 - Eric stated he would fix this as soon as he could get a scoop of soil that wasn't mud to put on top of it.
- Eric stated that 254th was ready for chip and seal.

County Clerk Kathy Mick discussed Sheriff's Day Camp with the Commission about volunteering.

The Commission discussed picking a person for the opening speech for the NEK County Officials Association meeting that the county is holding on October 2nd, 2015.

Holton Recorder Reporter Ali Holcomb joined the meeting.

Custodian Chad Phillips discussed the "Holton" sign being built on the southwest corner of the courthouse lawn. Chairwoman Zwonitzer had previously mentioned to him that she would like to know the cost of adding "Jackson County" to the sign. It was stated that being the sign is located on county property within the city limits, and it is being partially paid for by the county, that Jackson County should be somewhere on the sign. It was decided that the Commission would like to see Jackson County in 10 inch letters under "Holton." The Commission noted how well the building of the sign was going and that so far it looked very nice.

Chad stated that the electrician is roughly 95% done with the light project. The exit signs are being replaced because the batteries are no good.

Chairwoman Zwonitzer asked Chad if he was prepared to discuss his budget for fiscal year 2016. He stated he had many renovation projects for the courthouse and lawn. He then stated that he was considering purchasing epoxy and laying it himself in front of the elevator doors on each floor. He stated he didn't think ECS was interested in doing the project because it was not a big enough area of flooring to epoxy.

The Commission received a letter from KCAMP offering the County their Liability Insurance. The County currently contracts with Kellerman's Insurance.

County Counselor Alex Morrissey joined the meeting. She presented the written order for the sale of the Hoyt and Denison properties from the bid opening on June 29th. Chairwoman Zwonitzer signed the order.

The Commission left the chambers to look at the new light bulbs (or light fixture on the fans) that Chad put into the lights put in on the third floor of the courthouse to help brighten the area.

County Counselor Alex Morrissey discussed writing a resolution/agreement on which roads the county maintains and which roads the Potawatomi Tribe maintain. Alex will contact Vivian Olsen.

Morrissey also discussed an email she received detailing the County Clerk's legal ability to audit certain municipalities, including cemetery districts, if they have aggregate gross receipts or bonded indebtedness in excess of \$275,000.00.

Morrissey stated that County Commissioners appoint the board for the fire district. She stated that the fireboards need to meet with the Commission to appoint or reappoint members. It was discussed that the Commission will meet on July 22nd at 7:00 p.m. with the Fire Association Board, Emergency Director Pat Korte, and County Counselor Alex Morrissey.

Morrissey gave the Commission a copy of a letter and Memorandum Decision of the Sharron Jenkins v. Chicago Pacific Corporation, et al, Case No. 2010 CV 77 regarding the County's share of the cost of services of a surveyor for \$1,824.46. This will be paid out of County Miscellaneous.

The Commission discussed with Reporter Ali Holcomb that the new open burn permits will require the permit holder to renew his permit and update his information every two years (odd years).

Emergency Director Pat Korte joined the meeting.

The Commission discussed the rotation of fire boards with Pat Korte.

County Counselor Alex Morrissey stated she would write a letter to all the fireboards to set up a meeting with the Commission.

Tyler Warner from Kansas Wildlife Parks and Rec and Banner Creek Reservoir Director John Kennedy met with the Commission to discuss the Walk-In Hunting Access program that makes private land available for public hunting through a lease agreement between the Kansas Department of Wildlife, Parks and Tourism and Kansas landowners. Participating landowners receive payments which vary with the number of acres, quality of habitat, and length of the lease access period. The department posts signs on the land, produces maps of the properties for hunters, and patrols the areas. Wildlife and Parks offers a special hunt program. John stated that there are currently designated areas for hunting. He would provide Tyler and the Commission with the list of areas for hunting. Tyler stated that other reservoirs will post that certain trails are in use by hunters in specific time periods. John stated that his biggest concern is the conflict that hunting zones could create with other recreational users of the trails and land around the reservoir. The County would hold a program through the State Wildlife Parks and Rec Association in which the Reservoir has zones split up for hunting during specific seasons. The County would pay the Kansas Wildlife Parks and Rec for setting up the zones and hosting the Reservoir on their database but the Commission would see revenue coming in from hunters that use the hunting zones.

Carroll Young met with the Commission to discuss his property being landlocked off of 262nd and T road. The road does not go all the way through. He would like 262nd road to be extended 297 feet to his property line so that he can reach his land by road. There is currently a sign at the intersection that states it is a dead end. He thought that possibly in 2003-2004 that the County rocked this strip of road so that he would have access to his property, paid by a Mr. Farmer and himself. The Commission stated they would have to do some extensive research to make sure they go about fixing the situation properly.

Nancy Schlodder stated that on an old road record map shows that there has never been a road between S and T, or a continuation of 262nd at this section. It was thought that the adjoining neighbor rocked the area for him to get to his property.

Recessed for lunch at 12:09. Reconvened at 1:00.

Brooke Smith from Youth Services met with the Commission to update them on the approval of the Juvenile Justice Comprehensive Plan Grant. She is going to training in August for the grant workbooks. She is still training the on-call position she recently filled.

The Commission asked her about the intake on the week of Stampede. Brooke stated that the intake during Stampede week is usually in the twenties or thirties. She noted that this year, they only had 8 juveniles come through the system due to Stampede.

Senior Citizens Director Cheryl Klahr met with the Commission for budget purposes for the new hires in her department.

Zoning Administrator Jason Claycamp and Appraiser Larry Reynolds met with the Commission to discuss the issue of a piece of property that is possibly landlocked on 262nd road between S and T roads. Jason stated as the County shows it, there is no proof that a road was vacated nor that the road ever existed.

Appraiser Larry Reynolds stated he received an email from a representative of a software company about a program for road and bridge work that would help cut costs on engineering services. He also discussed the possibility of hiring a consultant for commercial property.

Banner Creek Reservoir Director John Kennedy discussed the following:

- John stated the weekend went very well. The revenue for the week was over \$7,400.
- He stated his appreciation for the help from the Sheriff's department, EMS, and the Volunteer Fire Department.
- Staff has received quotes for the purchase of (12) 6 foot picnic tables. This includes 2 3/8" heavy duty galvanized frames, treated wood tops and seats:
 - Belson Outdoor \$5,875.57
 - Uline \$5,076.00
 - Kay Park \$3,444.48
 - Staff is recommending the purchase of replacement picnic tables from Kay Park in the amount of \$3,444.48.
- As of this morning, both the Ford Ranger and Chevy ¾ ton pick-up are not operational. Bryson from Road and Bridge will be out after lunch to work on troubleshooting the two vehicles.
- Staff will be working on the trails this week, weather permitting. Trimming trees back, repairing trail surface, repairing drainage culverts and bridges.
- He also discussed the budget, briefly. County Clerk Kathy Mick stated she and the Commission would be discussing the budget in great detail very soon.
- John stated that he usually picks one project per budget year. This shows that taxpayers are getting something for their money.

Chairwoman Zwonitzer stated she wanted to start the budget process with all department heads starting by 1 p.m. on Wednesday. She told County Clerk Kathy Mick if a department head had no changes to their budget, to put it in writing and leave it for the Commission to see.

- John stated that there were many things that the reservoir staff learned that need to be done before and after July Jubilee next year.

Zoning Administrator Jason Claycamp stated that there is a probate in 1941 that does not include the road. This indicates that 262nd road between S and T roads has not been there at least since 1941.

The Commission left the chambers to view roads at 2:15. The Commission returned at 3:35.

Deputy Clerk Kasie Robbins stated she received a phone call from Sheriff Tim Morse over the Commission's lunch break in which he stated that the asphalt behind the jail is in disrepair. He would like to see some patchwork on this area.

The Commission discussed the current rock and rock hauling budget.

A motion was made by Ladner and seconded by Elmer to approve the minutes of July 1, 2015 as read. Motion carried 3/0.

The Commission discussed that they agreed that Carroll Young's land is the dead end of a county road. The Commission stated that they would have County Counselor Alex Morrissey write up documentation to prove that they decided that road 262 remains a county road, open to the west from the intersection of 262 and T for 297 feet.

A motion was made by Zwonitzer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 4:15. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended for five minutes. The meeting reopened at 4:30. No decision was made.

The meeting adjourned at 4:35 p.m. The next Commission meeting will be Wednesday, July 8, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of July 8, 2015

The Board of County Commissioners met on July 8, 2015 at 1:00 p.m. to work on the County Budget. The meeting was called to order at 1:00 p.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick recorded the minutes.

Commissioners Elmer made the motion to go into executive session for a period of 10 minutes to discuss personnel. Commissioner Ladner seconded the motion and Chairwoman Zwonitzer called for the vote. Motion carried 3/0. The meeting closed at 1:05, extended 5 minutes and opened at 1:20. No decision was made.

Dan Robinson joined the meeting to review with the Commissioners his 2016 budget request.

Recycling and HHW will be combined for 2016

Janet discussed the condition of the eve troughs on the Noxious Weed building. Two down spouts are not connected and the corner on the West side need flex extensions.

John Kennedy met with the Commissioners and informed them that he purchased a 2006 F150 Truck in the amount of \$8,200 with a trade in. No Purchase order has been signed.

John provided a list of Projects for 2016 he would like for the Commissioners to consider.

John also reported walking bridge damage and the loss of rock due to the recent rains. The Commissioners informed John to take pictures and report all damage to Pat Korte so it can be included in the FEMA disaster documentation.

Commissioners Elmer made the motion to go into executive session for a period of 10 minutes to discuss personnel. Commissioner Ladner seconded the motion and Chairwoman Zwonitzer called for the vote. Motion carried 3/0. The meeting closed at 2:17, opened early at 2:22. No decision was made.

John also suggested the possibility of issuing a Recreation bond for \$500,000 to complete all the projects at Banner Creek Reservoir to make a really nice facility and then pay for it over the next 20-30 years while the interest rates are low.

Commissioner Elmer made the motion to go into executive session for a period of 15 minutes to discuss personnel. Commissioners Ladner seconded and Chairperson Zwonitzer called for a vote. Motion carried 3/0. The meeting closed at 2:58 and extended 10 minutes and opened at 3:18. Sheriff Morse and Undersheriff Chapman were also present.

Commissioners Elmer made the motion to go into executive session for a period of 5 minutes to discuss personnel. Commissioner Ladner seconded the motion and Chairwoman Zwonitzer called for the vote. Motion carried 3/0. The meeting closed at 4:00, extended 5 minutes and opened at 4:05. No decision was made.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Janet Zwonitzer, 2nd District

Attest:

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of July 13, 2015

The Board of County Commissioners met in regular session on Monday, July 13, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Zoning Administrator Jason Claycamp met with the Commission to discuss Appraiser Larry Reynolds's retirement gathering.

Twila White of Road and Bridge gave the Commission fuel bids for 2,000 gallons of gas and 6,000 gallons of diesel:

- Knotty Pine = \$17,716.00
- Haag Oil = \$17,706.00
- Jackson Farmers = \$17,800.00

A motion was made by Elmer and seconded by Ladner to accept Haag Oil's fuel bid of \$17,706.00. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

- Twila asked what fund the excavator is being paid out of. The Commission agreed on the Current Operating Budget for Road and Bridge.
- She also requested the stage at Banner Creek Reservoir be moved into town for Jazz on the Square on September 12. The Commission approved the request.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 10:01. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 10:16. No decision was made.

Chamber Director Carolyn McKee met with the Commission to discuss sponsoring Jazz on the Square. Carolyn reminded the Commission they are given 8 free General Admission tickets for sponsoring the event.

A motion was made by Elmer and seconded by Ladner to donate \$1,000 for Jazz on the Square on September 12th, 2015. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 30 minutes at 10:35. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 11:05. No decision was made.

Recycling Director Dan Robinson discussed the following:

- The truck that hauls recycling trailers is not good enough for the recycling center. It has trouble shifting into reverse. He would like to take it to the landfill and bring the white ford to the recycling center to haul the trailers.
- He stated he repaired and cleaned out the guttering on the recycling building.

Banner Creek Reservoir Director John Kennedy discussed the following:

- Revenues for the week of July 5th was \$2,600.
- Staff had recommendations for Walk in Hunting and Special Hunt Programs. Staff prepared a memo for the Commissioners to review. They do not recommend opening the land for hunting purposes. John stated that the staff would like to remove some of the hunting area, especially on Campground C, and limit current hunting regulations to shotgun for waterfowl only, no deer.
- Maintenance staff will be working on restrooms in the next few weeks, including painting inside and out, plumbing upgrades, sealing of the shower walls and repairs or replacements of entry doors.
- Staff will be installing a surface drain across the walk at Shelter #3. This will eliminate the rock and fine sand from washing into the shelter during significant rains. A grate will be placed over the drain and there will be a tube placed under the drain to catch and relocate the running water.
- Staff will be trying a new trash policy for the camping areas starting July 15. Trash barrels will be removed from the camping areas and each camper will be given a 13 gallon trash bag to place trash in. The bags will be distributed by the Camp Host as the campers arrive at their site. When a bag is full the camper can place the bag at the roadside for staff to pick up and a new bag will be given to the camper.
 - Staff feels that this will decrease the amount of waste placed in dumpsters, eliminate a lot of the heavy trash bags, save money, and make it easier for the campers.
- Kansas Sand of Topeka has quoted a price of \$25/ton for sand. A truck can hold 20 tons of sand. Cost per truck is \$585.00 including delivery. Staff anticipates that it will take two truckloads to replenish the sand lost in the last high water situation for a total of \$1,170.00.
 - Commissioner Elmer requested that John ask the Road and Bridge crew on what they could haul and for what price. John stated he thought \$85 to haul wasn't bad and the Commission ultimately agreed.
 - Elmer stated that Wamego Sand Company provides sand and rock. John stated he would call them.

Commissioner Zwonitzer received a phone call from Jeff Rogers who was concerned about reseeding the ground that the county used when building the Gilliland Drive. The Commission stated that Road and

Bridge Co-Director Eric Fritz would be helpful in determining what the county is responsible for when considering renovation.

Recessed for lunch at 11:55. Reconvened at 12:58.

County Attorney Shawna Miller brought the Commissioners her yearly budget. She was curious on whether the increase in the cost of benefits would affect her budget for salary. Her biggest concern was the budget for trial expense. It seemed to be projected quite low. She was also concerned with witness fees. Chairwoman Zwonitzer suggested upping the witness fees to \$5,500 and trial fees to \$4,500. Rob asked how the county spends diversion money. County Clerk Kathy Mick stated that if the County makes over \$10,000 in diversion money, which is required to meet part of salaries, whatever is made after the \$10,000, is used per the office's discretion. Commissioner Ladner asked how many people were employed in the Attorney's office.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 1:16. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 1:22. No decision was made.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Eric stated that they started chipping 254th today.
- Chairwoman Zwonitzer stated that Road and Bridge directors are asking for \$90,000 more for the rock budget. She stated she thought that could be a reasonable request. They would first need to review the entire County budget before making this decision.
- The Commission discussed the infeasibility of trying to re- chip and seal the mile of 254th road east of highway 75 which has seen lots of damage.
- Chairwoman Zwonitzer asked how P road is holding up. She is concerned with the number of semis using this road. Director Eric Fritz stated that 110th road is seeing some damage from large trucks, also.
- Eric stated he was rotating employees between chip and seal crew and their normal positions.
- Chairwoman Zwonitzer stated that Jeff Rogers called about Gilliland Drive. Eric stated he did not take the sprayer off the county right of way. Eric agreed there was probably several bare spots and that the county could seed this. Eric stated that he did run the seeder over the fence line to replenish the land that was used for the making of the Gilliland Drive. The fence within the hedge row was removed and replaced when the County made the road.
- Earl asked if Road and Bridge could sell the green posts that we use for sign posts to the Jackson County Fair Board. Chairwoman Zwonitzer stated they could sell the posts at cost.

Sheriff Tim Morse, Undersheriff Darrel Chapman, and Sherri Ladner from the Sheriff's department met with the Commission to discuss the renting of a Kansas Broadband tower on K-79 highway and K road, on the west side. He stated the county has been paying roughly ten thousand a year for a space on the tower. He stated there were links on this tower that connect to various voter sights in the county. He noted that

currently, the Sheriff's department has to run generators out to the specific tower or repeater that goes down for whatever reason and that it would make better sense to put these in one spot and have one generator to back them up with. Tim stated that Kansas Broadband was in favor of selling the tower. To compare, Tim found that building a 300 foot tower would cost the County, on the small end, \$82,000, before considering the cost of land and other fees. Kansas Broadband was willing to sell the tower for \$7,000. The current contract for the land where the tower sits doesn't expire until 2068.

Tim stated he would take the FireCom repeater at 206th and K road, and put it on the top of the tower.

Bill asked whether it would be feasible to move the tower. Tim stated that it would cost a considerable amount of money and that it works well at the point that it is at right now. It will also help to put the repeater at the top of the 300 foot tower.

Bill stated he is concerned to see what the extra cost in liability for the purchase of the tower. Tim stated it would have to be insured.

County counselor Alex Morrissey asked who owned the land that the tower stands on.

Sherri stated that if the county bought the tower, they would let Kansas Broadband stay on the tower, lowered to 250 feet and rent free for 15 years, as long as they remained in business. Tim stated he would also like to see a generator purchased in the future that could automatically switch on if the electricity were to fail. Up to this point, 911 has taken care of the repeaters that the County currently has. The generator currently owned by the Sheriff's department is an indoor generator, and would need to be in an enclosed area if it were to be used for the tower. He stated he thought it would put out more electricity than what is needed to run the repeater. Alex asked, if needed, if could the county possibly build more buildings on the property. Tim stated he thought so. He also stated a smaller generator would work to run it.

Bill asked what Road and Bridge bought for a generator. Bill also asked if we pay anything on the FireCom repeater on 206 road. Sherri stated that KaCom would fix the light and possibly move the repeater if the county decided to do so.

Sherri stated Kansas Broadband will draw up the contract with their in-house attorney, at no cost to the county.

Tim stated he would purchase the tower as long as the Commissioners see the need to purchase a generator for the tower.

The Commission signed a Lawn Use Request for LifeCare Fitness for a Chris Schuetz Memorial Run/Walk on August 15th.

County Counselor Alex Morrissey gave the Commission a draft of a letter to send to the Fireboards for a meeting to discuss each fire departments bylaws and to give updates on the boards.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 2:48. County Counselor Alex Morrissey was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 2:55. No decision was made.

Appraiser Larry Reynolds met with the Commission to discuss the Appraiser budget for 2016. He stated he doesn't see any major changes for the budget. A lot of the training for GIS is coming out of 911. There is already \$7,500 in the budget.

The Commission discussed boundary lines of properties on and against the Banner Creek Reservoir Property. Mary Fernkopf of the Register of Deeds showed the Commission a Platt of Banner Creek that shows the property lines.

Todd Stauffer, Ed Kester, Kevin Ingels, Pat Korte, and County Counselor Alex Morrissey met with the Commission to discuss the new open burn resolution. It was the opinion of the Commission to give permit holders until the first of the year to get reregistered. These changes fix issues the fire chiefs had with the current resolution including wind speed, current weather conditions and the fines for unlawful burning.

A motion was made by Ladner and seconded by Elmer to accept Resolution 2015-19 Open Burning Resolution. This resolution would be in effect upon publication. Permit holders will have until the first of the year to get reregistered and the permit is only valid for 2 years. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Ed Kester questioned County Clerk Kathy Mick whether the fines would affect the budget. Kathy Mick stated that it does not affect the budgeted amount that the fire department receives. Kathy stated that we do not budget for any fine income but if fines are received she would have them amend the budget for the current year or allow a budget increase for the following year because of the previous years' fees collected.

Ed Kester noted his concern with a motorcycle accident that happened recently in a field in his district. Hoyt First Responders stabilized the patient. The woman was taken by helicopter to a Topeka hospital and was not given any care by Jackson County EMS ambulance staff. Jackson County EMS arrived on the scene at the same time that the helicopter did but did not provide any care to the woman, but billed her "on behalf of the Hoyt Fire Department" roughly \$900. Jackson County EMS usually replenishes the Fire District the supplies they use, however the supplies used did not sum to \$900. Ed was concerned on how many others are being billed this amount if and when they are in an accident and not actually treated by Jackson County EMS.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
CenturyLink	Relocate buried telephone facilities	32/7S/16E	122 North 7 th St.	07/09/15

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Banner Creek	6508	Kay Park	12 Picnic Tables	3444.48

The meeting adjourned at 4:30 p.m. The next Commission meeting will be July 20, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of July 20, 2015

The Board of County Commissioners met in regular session on Monday, July 20, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Eric handed out the call-log of requests within the county.
- Bill discussed a resident of the county requesting a stop sign. The request was denied.
- Rob mentioned the request that he received about repairing 254th road east of Highway 75. Eric requested to table the discussion about repairing 254th road, east of 75 highway until after the chip and seal projects of the summer are done.
- Bill discussed a call he received from Ken Bailey concerning water damage at K road and 116th.
- Eric asked what the Commission decided about Carol Young's land on 262nd. The Commission decided that the County will continue to maintain 262nd road west of T. This encompasses 297 feet to the end of the road, where the gate to his property lies. (The legality of this needs to be further discussed with the County Counselor)

- Bill stated there were a few complaints about the closing of 118TH road for Hoyt's Fire celebration. The complaints came from a few people who felt "forced" to watch the celebration from within the park.
- Eric stated that they are still chipping and sealing on the hospital road and they still have two more layers to apply before they are finished. They will then go to 214th road, 190th road, and then to S road.

County Clerk Kathy Mick discussed tax abatements due to a decision made by the Board of Tax Appeals, reducing several electrical companies' utility valuations. These electrical companies are assessed by the Property Valuation Department of the state not the County Appraiser. The Commissioners signed the abatement orders. They signed 2014-152 through 2014-223.

Custodian Chad Phillips stated that all of the courthouse lobby lights are installed. Received a bill from Montgomery Electric in the amount of \$7,207.21 for material and installation of the lights. Chad stated that new exit lights, priced at roughly \$52 apiece, were installed.

Chairwoman Zwonitzer stated that a representative from the City of Holton's staff told her that the project to fix the curbing on Pennsylvania Street between 4th and 5th on the courthouse side is a likely future project for the City of Holton. In conjunction with this project the County wants to change the slope of the circle drive so vehicles do not drag exiting the driveway and construct a sidewalk around the edge of the courtyard. This expense will be paid from Alcohol Tax dollars.

Commissioner Elmer discussed with Chad the historical pictures recently purchased from Verlin Wichman. Chad will take these pictures to have them framed. There will be a space below the picture where there is room to add descriptions and details.

It was also discussed that the current Commission would like to display the pictures of the past Commissioners near the Commissioners' Chambers.

Reporter Ali Holcomb asked the Commission whether they have further discussed the walking trail/path to the Reservoir from the City of Holton. Chairwoman Zwonitzer stated they are in agreement so far with the City but have not made any major decisions about the project at this time.

A motion was made by Ladner and seconded by Elmer to not accept the Walk-In Hunting Special Hunt offer from Kansas Wildlife Parks and Tourism. The Commission has decided to retain the allowance of bow and shotgun hunting of Upland Game, small game, waterfowl and turkey. Deer hunting will be archery only as it was decided to no longer allow shotgun hunting for deer. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

The Commission decided to eat lunch next Monday at the Senior Center in Holton. The Commission decided they will be visiting other Senior Centers in the next several months.

The Commission discussed the job description for the director position of the Senior Citizen Center.

Banner Creek Reservoir Director John Kennedy discussed the following:

- Revenues for the week of July 12th were \$2,291.00
- Road and Bridge hauled (20) loads of rock and spread it on both the north and south drives. John would like to thank the Road and Bridge staff for improving the roads at the Reservoir.
- East and West of the entrance into the Reservoir is barbed wire fencing located south of the roadway drainage ditch. Staff is interested in discussing the removal of the fence.
- Staff attended a very informative session on Natural Playgrounds in Kansas City last week. Staff will be creating an in-house design for a new natural playground for the Reservoir. Staff will be enlisting volunteers in the construction of this new project. The goal is to have the playground open and ready in time for the 2016 season.
- The Sheriff's Camp for this year is scheduled for August 6th and 7th. Staff has begun preparation. Two (2) loads of sand have been delivered and will be spread this week on the swimming beach area.
- The picnic tables are in. Staff will be putting these together, starting this week.
- The entrance on the north side has two speed bumps. The speed bump on the east side has deteriorated extensively within the last month. Commissioner Elmer told John to request Road and Bridge to bring an excavator to use at his leisure. John would like to replace the deteriorated speed bump with roughly 6 to 8 inches of concrete.
- John stated he purchased sand from Wamego.
- The Commission asked John about the trail that is being discussed for a future project. John stated to receive a grant, the county would have to have a specific plan for a trail already in place. Chairwoman Zwonitzer has made contact with a few members of the Holton cemetery board who will be discussing it in future board meetings. She stated the idea was received favorably.
- Commissioner Ladner requested that John call Kansas Wildlife Parks and Recreation about the feasibility/possibility of building cabins on the Reservoir.
- Bill asked John how his trash bags are holding up, compared to the trash barrels that use to sit at each campsite. He said he hasn't received any negative feedback yet but will probably know more at the Wednesday staff meeting.

Lisa Cronkhite from the Jackson/Nemaha County Bullmasters Shooting Sports 4-H Group presented the random tickets for their Gun-O-Rama drawing. The 4-H group draws a name each week to win a prize. This week's winner was Thomas Musso from Rockford, Illinois.

Cindy Hower from Kellerman's Insurance met with the Commission upon their request to discuss the need to modifying the consultant agreement with Kellerman's that indicates how much written notice the County must give them if they were to decide to terminate or modify the agreement. The County requested a deadline to receive written notice to be changed to September 1, 2015. Cindy Hower agreed to the request. KCAMP offered the county a chance to let them present insurance bids. The

Commissioners feels they need to check out all options and listen to KCAMP's proposal. Kasie Robbins later delivered the letter to Kellerman stating the need to modify the agreement to allow the deadline to receive written notice be changed to September 1, 2015.

Cindy stated that insurance to cover the tower on K-79 and K road will be roughly \$400 for the County.

County Clerk Kathy Mick discussed the GeoSpan representative that visited with her last week about their services. They fly over the county and take aerial photos and upload the pictures into their system and compare their system against our Orion system. GeoSpan would receive 50% of the taxes discovered for three years on any additional taxable buildings that are found.

Les Crawshaw visited County Clerk Kathy Mick last week about inviting the County Commissioners to the Opening Ceremony for an event called Remembering our Fallen on July 29th at 6:00 p.m. The Commission is regrettably unable to attend because they will be in the Jackson County Parade.

Recessed for lunch at 12:01. Reconvened at 1:00.

David Elsbury with KANZA Mental Health met with the Commission to discuss his appropriations for the 2016 budget. He stated that Jackson County residents that worked for KANZA within a twelve month period made roughly ¼ of a million dollars in pay last year. David stated this represents nearly 27% of their total salaries. In July 2015 the Health Center is serving a total of 73 kids with a severe emotional disturbance (SED) and has been working in the community to serve these kids. They are also providing a summer psychosocial program for kids ages 3 to 18+ years and serving 47 kids with a SED over a 10 week period at the Moser Building. KANZA recently hired a psychologist with a doctoral degree that will begin in August. Ultimately, KANZA is requesting no fund increase from the County. KANZA asks that the County continues to support them this next year.

David stated that KANZA will continue to seek the opportunity to purchase the Moser Building. He stated his appreciation for Judge Ireland, whom showed his support for KANZA Mental Health in their plans to purchase the Moser Building.

Rob asked David about staffing. David stated that there are currently two unfilled positions within staff. David stated that minus the person starting in August, there is still one position to fill. David stated that in the future, he plans to extend services in Jackson County. Janet asked that if KANZA purchased the Moser Building, would the County need to find a place to put Youth Services. David stated he has discussed this with Brooke Smith, the Director of Youth Services, who would have plenty of time to find a place to move their offices, if it came to this point.

David stated that he heard that Wyandot Mental Health Center is opening 12 adult beds for involuntary admissions who are not able to stay at the Osawatomie State Hospital when they are at full capacity. Rob asked whether or not the County was competitive in getting one of those beds for a county patient. David stated that it was first-come-first-serve.

The Commission discussed the possibility of using maWebCenters, a website designing service, to furnish a more feasible website for the County that is easier for those researching County information to navigate. Commissioner Elmer was concerned with receiving services from a web designing center from out of state. County Counselor Alex Morrissey suggested receiving references from the website center.

A motion was made by Ladner and seconded by Zwonitzer to allow maWebCenters to build and design the county a new website. Chairwoman Zwonitzer called for a vote. Motion carried 2/1. Commissioner Elmer opposed.

County Counselor Alex Morrissey gave the Commission a copy of the letter she sent to the Fire District Fire Chiefs about scheduling a meeting to update the Commission on their by-laws and provide a list of who is currently running on each fire district board and the expiration of their term. This meeting is to be either August 4th or 5th in the Courthouse.

Sheriff Tim Morse, Undersheriff Darrel Chapman, and County Counselor Alex Morrissey met with the Commission.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 2:02. County Counselor Alex Morrissey, Sheriff Tim Morse, and Undersheriff Darrel Chapman were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. The meeting reopened at 2:28. No decision was made.

The Commission left the Chambers at 2:35 to view K Rd and 116th, the recycling center, and the entrance at Banner Creek Reservoir. The Commission decided to leave the fence at the entrance to Banner as it is and that the gutters at the Recycling Center still need more repairs.

The Commission returned to the Chambers at 4:30.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Detective at Sheriff	Andy Caviness	18.86	19.03	Promotion to Sergeant	07/20/15

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Tuesday, July 21, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of July 21, 2015

The Board of County Commissioners met in regular session on Tuesday, July 21, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

A motion was made by Ladner and seconded by Elmer to approve the minutes of July 6th, 8th, and 13th as amended. Chairwoman Zwonitzer called for a vote.

Motion carried 3/0.

The Commission reviewed and discussed the 2016 budget.

The meeting adjourned at 12:00 p.m. The next Commission meeting will be Monday, July 27th, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of July 27, 2015

The Board of County Commissioners met in regular session on Monday, July 27, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Eric handed out the call-log of requests from county citizens.
- Janet stated that she received a phone call about the tree line north of Knoufts. Road and Bridge is cleaning the ditches along this windrow. Eric stated he agrees that it is narrow and he's going to take care of it.

David M. Luke with KCAMP met with the Commission to discuss what KCAMP offers for liability insurance to Kansas clientele. Luke stated that KCAMP offers tailored coverage, a whole range of services that are tailored to risk management needs, and stable rates. Pool costs are comprised of claims, reinsurance, and administration costs. He stated that claims are funded at a conservative level. Luke stated that the property program has all risks coverage like traditional perils, catastrophic perils, and equipment breakdown. The property deductible is \$500. The crime program coverage limit is \$1,000,000 and includes employee theft, forgery, alteration, theft/robbery, computer fraud, and counterfeit currency. At no additional cost to the County, they also provide increased liability for extra jurisdictional tort claims and increased crime limits. Luke also discussed the max amount that rates can rise and stated that, for example, if a tornado comes through, the damage incurred will not go against the county in producing a 5% rate increase if the loss ratio is above 65%. They provide unlimited access to a team of attorneys and a team of professionals in developing indemnity and insurance requirements in contracts. KCAMP offers tuition reimbursement for compliance classes. They also provide quarterly loss-runs for the county. They've added cyber coverage so any information stored online that might be breached is covered by KCAMP, up to a certain extent. The Commission agreed that KCAMP could present an insurance bid to the Commission. He requested loss information. The Commission thanked Mr. Luke for his time.

The Commission left the chambers to attend the FEMA meeting in the Emergency Management office.

Chairwoman Zwonitzer returned to the chambers to meet with the Developmental Services for Jackson County center. Elizabeth Lewis with the DSJC and several of their clients met with Janet to update her on the current conditions at the center. Lewis stated that the laundry machine grant that they received in 2008 helped purchase/cover the cost of the commercial laundry machines that provide some employment for many of her clients. She also discussed that her clients do other services like shredding, potting mums, and other various jobs. Lewis stated that the center needs to replace the laundry equipment. She stated that she thinks the bid shows the equipment at \$9,000 per unit. Lewis stated that the center also needs new flooring in the workshop. She is not requesting any additional funds, since the one mil that the center receives will provide adequate funds for the future purchases. Lewis stated that they just received zoning clearance to build a three bedroom duplex, totaling 6 bedrooms for housing for her clients. The DSJC is the only residential provider for clients in Jackson County. Chairwoman Zwonitzer thanked them for visiting and for the framed picture they brought for the Commissioners.

Jason Claycamp from the Appraiser's Office met with the Commission to discuss reimbursing \$31 to Betty Estes for purchasing Larry's blanket for his retirement. He also presented a request for a zoning change east of Hoyt on 94th and V rd. Part of the individual's property will be changing to "I1". The Planning Commission approved the zoning change. It is up to the County Commission to approve the decision. Our zoning regulations say in order for him to store his equipment on site, he will have to have a zoning change of the property that the equipment sets on. Janet was concerned with the County "spot zoning" property in the county. She also had concern that if the current landowner were to move, whomever acquired the land could potentially put any business they want to on this property. This concerns the Commissioners, and they asked for County Counselor Alex Morrissey opinion on a potential "spot" zoning issue.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 10:55. Jason Claycamp was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. The meeting reopened at 11:19. No decision was made.

Recessed for lunch at 11:20 to eat at the Senior Citizen Center. Reconvened at 12:20.

Rob opened the meeting at 12:30.

The Commission left the chambers to take a tour of the jail and the Sheriff's office at 1:00 to review the renovations that the Sheriff's department has done in the past year.

The Commission returned to the chambers at 2:34.

The Commission discussed a letter received on Friday about a citizen's concerns that the Banner Creek Reservoir does not have handicap accessible water and fishing docks.

Chairwoman Zwonitzer and County Counselor Alex Morrissey discussed the Community Development Block Grant and the 2016 Kansas Consolidated Plan hearing on Wednesday, August 5th, 2015 at 10:30 a.m.

The Commission discussed the Remember the Fallen exhibit in Pottawatomie County this weekend.

The Commission signed the Courthouse Lawn Use Request for Lamberson Elite Athletics for September 19, 2015.

The Commission briefly discussed a few people camping at the Banner Creek Reservoir at the horse trails for several weeks. It was stated that there was concern that they were not paying for a camping spot since they were staying on the horse trails. The Commission would like to remind the campers that campsites are not available on the horse trail and that they can be subject to penalties for not following Banner Creek regulations.

Brent Teter with the Jackson County EMS met with the Commission to discuss budgeting a second responder truck. Chairwoman Zwonitzer stated the county cannot afford to fully staff another truck at an

estimated \$350,000. Brent stated that the second truck is needed and used in Jackson County. Brent stated that JCEMS would like to enter into a five year contract if there is room for improvement in the funding for a fully staffed second truck. JCEMS currently receives \$187,000 from the county. The Commission is concerned with budgeting a total of \$535,000 out of the County's funds to fund two fully staffed ambulances for JCEMS. Commissioner Elmer stated that he thinks the County could staff a second truck part time, for a portion of the day. Bill asked Brent what it costs to have employees on-call right now. Brent stated he thinks it costs roughly \$24,000 a year. Chairwoman Zwonitzer voiced her concern for the inability of the county to be able to find the funds to appropriate \$350,000. Chairwoman Zwonitzer stated that the Commission would like to consider giving \$65,000 to the EMS. However, they would like more figures to help decide the appropriate amount to budget for the EMS. Brent asked what the Commission sees for a long-term plan with EMS. Brent stated he would like to investigate either paying an on-call crew more money or paying for a part-time staffed vehicle. Commissioner Ladner was concerned that if Jackson County is going to pay more money to staff a second truck, he would want to make it so that our second truck is solely being used to handle Jackson County calls. Brent stated that if JCEMS has the extra people on hand, then they will continue to partake in mutual aid transfers with other counties. County Counselor Alex Morrissey asked how they've come to agree to cover the Wetmore area. Brent stated that this has always been a practice of JCEMS. The Commissioner requested information on twelve hour staffing for the second truck. Brent stated he would bring information on a half-time truck on 12 hour shift salaries and upping on-call pay to \$3-\$4, which would be 24/7.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss attorney/client privileges for a period of 20 minutes at 3:55. County Counselor Alex Morrissey and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Executive session ended at 5:15 p.m. No action was taken.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Sheriff's Office	John Calvert	0.00	19.00	Full time 28 day cycle	07/27/15
Jail	Jacklyn Kaiser	0.00	13.84	Full time	07/28/15

Bill moved to adjourn, Rob second, motion carried unanimously. Meeting adjourned at 5:16 p.m. The next Commission meeting will be Tuesday, July 28, 2015 commencing at 9:00 a.m. in the regular commission meeting room.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of July 28, 2015

The Board of County Commissioners met in regular session on Tuesday, July 28, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 30 minutes at 9:00. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Zoning Administrator Jason Claycamp joined the meeting. Extended 10 minutes. County Clerk Kathy Mick joined the meeting. The meeting reopened at 9:47. No decision was made.

Banner Creek Reservoir Director John Kennedy met with the Commission to discuss:

- The letter that a gentleman sent about not having water and dock access for the handicap. John stated that the new docks will be ADA compliant and that he would be happy to call the individual to discuss the future renovations of the Reservoir to help with this issue.
- They also discussed the several campers that have been using the horse trails to camp without paying. Rob stated that they need to be in a designated campsite.
- Two individuals have been camping at Banner Creek in an area not designated for camping and they have paid no camping fees. John was told to have them leave the area.
- John stated the Reservoir made over \$3,000 this past weekend.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 30 minutes at 10:00. County Clerk Kathy Mick was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 30 minutes. Extended 10 minutes. Extended 20 minutes. Kathy Mick left the meeting. Extended 20 minutes. The meeting reopened at 11:50. No decision was made.

The Commission discussed appropriating county funds to nongovernmental entities.

The Commission broke for lunch at 12:00. They reconvened at 1:00.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 1:00. County Attorney Shawna Miller was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 1:08. No decision was made.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 60 minutes at 1:10. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 2:00. No decision was made.

The Commission discussed the Jackson County Parade.

The meeting adjourned at 2:20 p.m. The next Commission meeting will be Friday, July 31st, 2015 to sign bills and payroll.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of July 31, 2015

The Board of County Commissioners met in regular session on Friday, July 31, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Chairwoman Zwonitzer mentioned that Greg Tanking requested if the Banner Creek Reservoir would be interested in having Quail Unlimited on August 29th. This event is for kids 17 and under. The event holder stated they hold a high liability insurance rate. Zwonitzer stated she would give John Kennedy his number. The Commission agreed that this event could take place at Banner Creek Reservoir with John's approval.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 15 minutes 9:06. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. The meeting reopened at 9:33. No decision was made.

Signed abatements 2014-270 through 2014-273.

The Commission discussed the email that Brent Teter from Jackson County EMS.

Chairwoman Zwonitzer called Sherri Ladner at the Sheriff's Office to let her know the Banner Creek Science Center will be open for Sheriff's Camp next week.

The Commission reviewed and signed bills and payroll.

Janet stated she received a concern on 238th road where it is thought that someone from the county sprayed trees hanging down over the road right of way. Janet was concerned that the county is not removing dead trees in the county right of way. The Commissioners discussed the "No Spray List."

The Commission signed **A2015-31**, an agreement for the purchase and maintenance of five more poll pads for elections.

A motion was made by Elmer and seconded by Ladner to approve the minutes of July 20, 2015 as corrected.

Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to approve the minutes of July 21, 2015 as read.

Motion carried 3/0.

The meeting adjourned at 11:15 p.m. The next Commission meeting will be Monday, August 3, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of August 3, 2015

The Board of County Commissioners met in regular session on Monday, August 3, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 9:08. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

9:15 Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Earl handed out the call log of requests.
- Janet discussed the call she received about the trees on 238th road. She wanted to discuss spraying trees on the county right of way between S and Q.4. Janet stated that lots of trees were dying. Janet wanted to know why the county is spraying trees instead of cutting them down. Commissioner Ladner stated that he thinks it's because of the limbs hanging down over the fence line. Commissioner Elmer stated that the whole purpose of spraying is to clear the area so that the county doesn't have to come back two years later to cut trees back down. Earl stated he would go check it out and find out the reasoning behind the trees being sprayed. (It was later discovered that a utility company had done the spraying.)
- Bill asked if the directors had been down to see 102nd and N road, which is a current complaint on the call log sheet.
- Fuel bids for 4,000 gallons of diesel and 4,000 gallons of gas were presented:
 - Jackson Farmers: total of \$18,176.00
 - Haag Oil: total of \$17,688.00

A motion was made by Elmer and seconded by Ladner to accept the fuel bid from Haag Oil for \$17,688.00. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

- Janet mentioned the potholes on 238th road before you get to S. Earl stated that road hasn't been drug in a long time because he has been waiting to get some more moisture. Janet stated she told a landowner on this road that the road had been under water for a while and had sustained lots of damage during this event.
- Bill asked what the fence dispute was on the call log sheet on A road. Earl stated the fence is not on the County right of way. Janet stated she sees it as a property dispute between two landowners and that he would need to contact the County Attorney for this issue.
- Commissioner Ladner asked about mowing roads.
- Eric stated they are done chip and sealing.
- Eric stated that on the last shot on the third lift, they were out of oil and another load would cost roughly \$12,000. Eric stated they would finish this project next year on 118th to 134th. Without ordering another full order of oil and just to shoot radius is \$12,000. Janet stated they would drive to see it. Bill stated he was asked by several people why we were laying that specific morning – Bill stated the last thing he wanted was to screw up the chip and seal because the county spends lots of money on these projects – he is concerned with the road being done right

Brent Teeter and Jay Watkins with Jackson County EMS met with the Commission to discuss future budgeting options for staffing another ambulance for JCEMS. Brent started by discussing the several options that he previously sent the Commission. Brent stated it is crucial that they make night time hours work for volunteers so that they are still able to do their day job. Commissioner Elmer asked when people

are considered on-call. Brent stated that the second ambulance is on-call 24/7 with two people staffed as on-call personnel. Brent stated the main problem is keeping staff for \$1/hour. They see this as a problem that hiring two EMT's full time would fix. Janet stated that the Commission discussed upping on-call pay to either \$3 or \$4. Brent stated the reason that option wouldn't work as well as option 2 was because people have full time jobs. Bill stated that one concern would be that we fully staff one truck for \$187,000 but will need twice as much money to staff another ambulance full time. Brent stated that insurance payments offsets a lot of cost for staff. Brent stated that the proposed amount that they are asking for is what it actually costs to fully staff an ambulance. Janet stated the county does not have these funds to fully staff a second ambulance. She would suggest appropriating \$65,000 and enter into a 1 year contract with JCEMS. Next year they would be able to come back to address the problem and possibly figure out a longer-term contract. Brent asked whether they would consider doing a longer contract this time. Janet stated that the County hesitates to go into a longer contract because the county may have many funding cuts from the legislature. It was stated that our revenues could be severely diminished if the legislature continues to pass these bills. Jay Watkins stated that in other counties they do an option to negotiate clause. The County and EMS agreed to \$65,000 on a one year contract. Brent stated he would send County Counselor Alex Morrissey the proposed agreement so that she can look at it and get it written to cover the county's needs as well as JCEMS'. The county Commission thanked them for their time and good service to Jackson County.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 15 minutes at 10:03. Juvenile Intake Director Brooke smith is present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. Brooke left the meeting. Meeting opened at 10:30. No decision was made.

Commissioner Elmer received a call about a road request near Delia.

Chairwoman Zwonitzer called Sherri Ladner from the Sheriff's Office about Sheriff's Camp this week.

Kerwin McKee and Bret Bauer from the City of Holton met with the Commission to discuss recent and future projects within the city limits. Janet stated she would like to discuss fire department issues. Janet thanked them for the city bricks on the corner. Bill stated there is lots of work on the new Walmart already done.

Commissioner Ladner asked what the big concrete area next to the old fair building is. Bret stated he thought it would be a gymnasium and a storm shelter.

The Commission stated that County Counselor Alex Morrissey will be speaking with the Holton Fire Department on behalf of the County to discuss the resolution written between the city and the county regarding the Holton Rural Fire Department #4. Bret stated that the lawyers would need to review current state statutes on the matter regarding electing a board. The city manager approves the fire chief and the assistant fire chief. The fireboard is a county board. Commissioner Ladner's suggestion was that since two entities fund their revenues, there should be people chosen by each entity to sit on the board. Kerwin

suggested two and two and one at large. Bret mentioned the difficulty of finding people to serve on the board.

Bret asked whether the county would fix the circle-drive on the east side of the courthouse. The Commission stated they would fix the driveway once the city commission agrees to fix the curb. It was stated that Rex Cameron told Terry Mick that it would be next spring. Bret stated that the city has plans to work on paying two debts off that the city has in old renovation projects. Kerwin stated there has been a lot of work done on 1st street.

Bret inquired when the county is supposed to have their budget done. It was noted that by August 25, the budget is usually submitted.

Bret asked when the last time the county has updated the weapons portion of the personnel policy manual. County Clerk Kathy Mick mentioned that prohibiting guns signs have been removed from the courthouse. They discussed that if the County wanted to continue to outlaw guns in the courthouse then we would need a metal detector and armed guard at each public entrance. The County Commission thanked them for their time.

Bill Cochren from Parallel Farms near Whiting met with the Commission to request chip and sealing X road from Highway 9 to 286th road and a half mile east to Parallel Farms. Mr. Cochren stated they have been in business for 35 years, with 10 employees and they do roughly \$10 million in sales. They sell fertilizer, crop chemicals, seed, fuel and other farming products. His request is for the County to look into chip and sealing these roads from the highway. Cochren stated he would invite the Commissioners to come view the road with him. He stated the moisture from the rain last week has made many ruts in the road. Cochren stated that many farmers would be very appreciative if the county were to decide to chip and seal the road. Commissioner Lander stated he took a tour with Luke Cochran last month. Mr. Cochren stated he was hoping that in the next two years he would like to address the issue further and then possibly do a mile a year. The Commission stated his road would be put on the list for consideration.

Noxious Weed Director Dan Robinson discussed the following:

- The 2002 Chevy 1-Ton spray truck went down two weeks ago. He took it to Clark's Chevrolet on a Thursday. They had it for a week. Dan was told last Thursday to take it to Topeka transmission. Dan stated he is hoping it will be ready tomorrow. Dan stated the mileage on the truck is low but the hours are high, which has put wear and tear on the truck.
- Commissioner Ladner stated that people are getting letters on spraying and asked how the County goes about deciding who to send letters to and when. Dan stated he does it on a complaint basis. When residents turn others in, then he goes and sees the problem for himself before he sends a letter. There are ten sections within the county, selected randomly, that the state of Kansas makes Dan report on each year. He then sends letters to landowners off of this list. Dan stated he gives people two weeks to spray. If they don't get it done in the two weeks then he has to send a registered letter.

- Dan stated he has sent several registered letters in the past week. He has a meeting with County Counselor Alex Morrissey tomorrow (Tuesday the 4th) about a person who owns land in the county but doesn't live in this state. Dan is concerned that people are not taking the spraying seriously and the state says so long as they "make an attempt" to follow regulations, the county cannot pursue this individual or spray their land. Dan stated that he is working with County Counselor Alex Morrissey to make sure these landowners are making honest attempts to appease state regulations on noxious weeds.

Janet stated that a group of three people are coming from Louisburg to show their telescopes at the Banner Creek Science Center for Sheriff's Camp.

The Commission discussed rocking and work done on X road in the past for Parallel Farms.

The Commission discussed the Remembering Our Fallen exhibit at the Pottawatomie County Fair. Commissioner Ladner attended and stated that this traveling exhibit is looking to visit Jackson County next year and a point of contact in the county for this exhibit is Les Crawshaw. Reporter Ali Holcomb asked where they would hold the exhibit. Commissioner Ladner stated that during an event in the county, the exhibit could be held in many different places, including the first floor of the courthouse. Chairwoman Zwonitzer stated there were many different events throughout the year in the county that this particular exhibit could be in conjunction with, like Glory Days.

Banner Creek Reservoir Director John Kennedy discussed the following:

- The Sheriff's Camp is this Thursday and Friday. Staff will be working this week to make sure that everything is ready for this event.
- Revenues were \$3,083 for the week.
- Researched cabins and yurts and will be handing out information. Cabela's and Bass Pro no longer sell cabins. Conestoga Cabins is the company that previously provided the cabins that Cabela's sold. John has requested information from this manufacturer and will provide it to Commissioner's when it becomes available. Staff will be visiting several area parks to look at cabins and other lodging options.
 - \$30,000-\$36,000 a piece with kitchen and bathroom, installation, plumbing and electrical and sidewalk access
 - Three different styles of cabins from Conestoga Cabins.
 - The Commission stated that the yurts are fairly large.
 - John stated he would not like to build any permanent structures that will hold less than 6 people.
 - John stated that the crews for these companies would actually come to the site and build on site.
 - Rob stated that it typically takes 5 years to pay off these permanent fixtures.
 - John stated that Horsethief Lake charges \$110 a night for the nice/modern cabins.
 - Rob stated he would like to go with John to visit the Black Hoof Park at Lake Lenexa.

- Korby and Lane both left for the year. John stated that they both did a great job. Korby may work some weekends helping to keep up with the weed eating and other duties. Looking to possibly hire someone part time that would like to work for a couple of months.
- Staff is looking to solicit a firm to develop a new interactive web page for Banner Creek Reservoir. The Commission stated that they just went into agreement with an interactive webpage company that Banner Creek will/could be a part of.
- Staff will be attending a tourism meeting this Wednesday.
- Rob asked John about looking into discussing with Tim Parks about getting a county focus/friends group for the Reservoir.
- John asked Kathy for a report to see how the Reservoir compares this year to last year.

Banner Creek Reservoir Director John Kennedy left the meeting.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 11:55. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 12:00. No decision was made.

A motion was made by Elmer and seconded by Ladner to break for lunch. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Recessed for lunch at 12:00. Reconvened at 1:00.

A motion was made by Ladner and seconded by Elmer to open the meeting. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Commissioner Ladner signed his Public Official's Bond with Travelers Insurance.

Deputy Clerk Kasie Robbins presented a letter from Richard Fields, Assistant Field Manager for the United States Department of the Interior. The letter gives Zoning Administrator Jason Claycamp the dates and times of future BIA meetings. The Commission requested he attend the Tuesday, August 11 meeting at 10:30 in Wichita.

Roger DeVader met with the Commission to discuss presenting a bid for the Commissioners to frame the historical pictures. Roger stated with his arm in a cast, he would not be able to start the pictures within the next three months. The Commission thanked him for his time and that they would be contacting him for future bids for the next picture-like projects the County has.

Chairwoman Zwonitzer stated that County Counselor Alex Morrissey will need to write a letter to the owner of the Donaldson dog that has been boarded at Banner Creek Animal Hospital for several weeks. The Donaldson's will need to repay the county for paying the fines within the court system. Commissioner Ladner stated that for future court proceedings, the county attorney needs to be aware to go after the

owner for the restitution and to cover all costs of quarantining and boarding the dog through the court proceedings and also for the court fees.

The Commission briefly discussed retrieving insurance bids.

County Counselor Alex Morrissey joined the meeting.

Chairwoman Zwonitzer stated that they need to make a decision on 262nd, west of T road. It was Alex's opinion that the County leaves the decision up to the landowners. Bill stated the current landowner, Carroll Young, will need to talk to the adjoining landowner for a permanent easement. It was stated by Chairwoman Zwonitzer that she would like to see something done so long as to prevent future property disputes that could result in Carroll Young being landlocked.

Bridge Manager Terry Mick met with the Commission to discuss salt bids:

- Independent Salts: \$63.38
- Central salt LLC: \$56.37/ton

A motion was made by Ladner and seconded by Elmer to approve the salt bid from Central Salt LLC for \$56.37/ton. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

County Counselor Alex Morrissey stated she had lots of research on spot zoning that she would copy off for the Commissioners.

Kristi Roush met with the Commission to extend her congratulations for the county purchasing a brand new and innovative website. She also gave Deputy Clerk Kasie Robbins instructions regarding the setup of the website.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 2:06. County Counselor Alex Morrissey and Zoning Administrator Jason Claycamp were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended for 5 minutes. Extended for 5 minutes. Meeting reopened at 2:28. No decision was made.

County Counselor Alex Morrissey and Zoning Administrator Jason Claycamp met with the Commission to discuss changing a piece of property, roughly two acres, from an A1 to an I1 zoning.

A motion was made by Ladner and seconded by Elmer to approve Resolution 2015-20, a recommendation for the Jackson County Zoning Board to change the zoning from A1 to I1 at the address of 17056 94th road. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Chairwoman Zwonitzer questioned Zoning Administrator Jason Claycamp about Carroll Young's land at the end of 262nd road, west of T. Jason stated he went back to 1903 and could not find a county map with the road platted. Zwonitzer stated somebody needs to tell the landowners that the agreement is between

the two of them. Jason stated if Carroll were to build anything other than an agricultural building, he would have difficulty building it because the county will not zone any buildings on a landlocked piece of property. County Counselor Alex Morrissey stated that the road could be opened, it would simply need a resolution. Bill is not in favor of opening the road because it wouldn't be seen as fair to other county residents who might have asked for a road opening in the past and been denied or for others in the future.

It was decided that upon further research that the County Commission decided to review the road issue at 262nd road, west of T, that the County Commission will not be taking official action about a rocked piece of road that is not platted by Jackson County. It was further decided that the current landowner and adjoining landowner will have to file for a permanent easement with the ability to transfer with the transfer of the property to a future landowner, if the current adjoining landowner were to sell his property.

County Counselor Alex Morrissey requested more information on the proposed agreement with Jackson County EMS. The Commissioners stated that the County discussed appropriating an additional \$65,000 for a one year contract with JCEMS.

It was decided that County Counselor Alex Morrissey would contact the City of Holton's attorney Dennis White about the history of Holton Fire #4 resolution. It was suggested that there be two county, two city and one at-large position on the board. A Holton Fire representative stated that they would send the County the election results every year for the board.

The Commission would like to note that the earlier conversation with Banner Creek Reservoir Director John Kennedy about renovations at Banner Creek Reservoir would only take place if the County could receive grant funding through Kansas Wildlife and Parks.

Chairwoman Zwonitzer asked County Counselor Alex Morrissey if she had any information on whether the county could apply for a Community Development Block Grant to build a shop for the Road and Bridge department of the county. She will check into it.

A motion was made by Elmer and seconded by Ladner to approve the minutes of July 27, 2015 as amended.

Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to approve the minutes of July 28, 2015 as amended.

Motion carried 3/0.

Jackson/Nemaha County Bullmasters 4-H Shootings Sports Group met with the Commission to draw a name for their Gun-O-Rama drawing each week this year. Bart Skeet from Lane, Kansas won this week's drawing.

Austin Taylor, Shelby Patch, Jessica Snyder, Tanner Snyder, Mike Eiburger, and Jamison Honeycutt, landowners of the Green Acres subdivision met with the Commission to discuss requesting the county take over the road and eventually maintaining it. Austin Taylor stated that he believes there is a “good-ol-boy” contract where Bailey states that after ten years, the county would take the drive over, maintenance wise. The landowners already went in and purchased rock and had it graded so that it might be to county standards. It was just brought to the attention of the Commission that it is possible that the drive would have to be brought up to adjoining road conditions. Shelby Patch stated she had a discussion with the Appraiser’s office and thought that they might be grandfathered in because it was built before this particular change in zoning was put into place. Commissioner Elmer thinks that three subdivisions are maintained by the county. He stated he thinks only 300 foot of one of these subdivisions is actually maintained by the county. This same subdivision is chip and seal. Chairwoman Zwonitzer asked what the width of the current drive is. Shelby stated that the drive is a least two car widths wide. Commissioner Elmer stated the county standard is 24 foot. There are 10 lots and 5 houses within the subdivision. Mike Eiburger stated that there is a drainage ditch on each side of the drive. Zwonitzer asked if Leland Bailey, developer, had left any bylaws on the subdivision. The landowners stated they would get the measurements of the length and width of the drive and the Commission stated they would get with the Road and Bridge Directors about the probability/possibility of making it a county road and/or maintaining it. County Counselor Alex Morrissey stated she wasn’t sure about the discussion of the grandfathered ability but she’ll do more research about whether or not they have to bring it up to the adjoining road speculations or not.

Commissioner Ladner requested that County Counselor Alex Morrissey research more information and begin writing an agreement stating what roads the county maintains and what roads the Pottawatomie Tribe maintains.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Dispatch	Janet McDougal	16.67	15.42	Demotion	07/29/15
Juvenile Intake	Karen Rogers			Return to payroll from sick leave	07/29/15
Dispatch	Kelsee Schuetz	13.56	14.09	Length of service increase	07/29/15
Dispatch	Morgan Cashier/Thompson	14.34	0.00	Termination	07/28/15

The meeting adjourned at 4:54 p.m. The next Commission meeting will be Tuesday, August 4th, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of August 4, 2015

The Board of County Commissioners met in regular session on Tuesday, August 4, 2015 at 9:07 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

The Commission worked on the 2016 County budget.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 5 minutes at 9:07. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 9:13. No decision was made.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 9:14. County Counselor Alex Morrissey was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 9:21. No decision was made.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 10:01. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. Extended 10 minutes. The meeting reopened at 10:30. No decision was made.

The Commission discussed the budget.

A motion was made by Elmer and seconded by Ladner to go into executive session to conduct an interview for the Senior Citizen Center Director position for a period of 30 minutes at 11:01. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 11:31. No decision was made.

Recessed for lunch at 12:00. Reconvened at 1:00.

A motion was made by Ladner and seconded by Elmer to go into executive session to conduct an interview for the Senior Citizen Center Director position for a period of 30 minutes at 1:00. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 1:30. No decision was made.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 1:46. Jason Claycamp was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 1:56. No decision was made.

A motion was made by Ladner and seconded by Elmer to finish the last two years of a four year contract with Jason Claycamp to be the Appraiser and Zoning Administrator for \$55,000. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

The Commission worked on the 2016 budget.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 3:35. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Commissioner Ladner left for the day. Extended 15 minutes. Extended 10 minutes. The meeting reopened at 4:15. No decision was made.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Appraisers	Jason Claycamp	19.32	\$55,000 salary	Taking Appraiser's Job when Larry Reynolds retires also Zoning Administrator (as held previously)	08/25/15

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday, August 10th, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District



Minutes of August 10, 2015

The Board of County Commissioners met in regular session on Monday, August 10, 2015 at 9 a.m. Commissioner Ladner and Commissioner Elmer were present. Commissioner Zwonitzer was absent. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Commissioner Ladner stated that John Kathrens on V road, south of 238th road, wants to be able to mow his ditch with the lawnmower. He would like for the county to keep the rock out of the ditches.
- Bill asked if Road and Bridge was currently hauling any rock. Earl said not at this time.
- The Commission will transfer \$150,000 back to the County General Budget from the Road and Bridge Budget. They had transferred \$184,000 to Road and Bridge Rock on June 29 from County General because it appeared that the rock line item was in the red. It was determined that there was a glitch in the computer program that didn't clear the June encumbrances causing the reports to show the rock fund in the red. The encumbrances have been corrected and there is a balance of \$107,000 for rock for the rest of the year.
- Eric stated he has some spots in need of rock. Bill told them to start hauling rock. Eric stated the county would do the hauling.
- The new bridge build by the Bridge Crew at T3 and 278th will be opened today.
- Working on placing a new pipe at 270th between X & Y.
- Eric stated he was waiting for a hot day to fix the spots in the chip and seal where oil is showing, by applying more rock.
- Earl stated there was excess chip rock left from Chip and Sealing E Rd north of Delia. This rock will be used next year for the second coat of chip and seal. He is considering putting a fence up.
- Some property on the dirt road of 206 and U has recently been purchased and is in need of roughly 500 feet of rock. The landowner will pay for the rock. Earl would like to lower the bank and raise the road before the road is rocked. The waterline would need to be moved because it is only 3-4 feet deep. It would cost \$1,500 to move the line. Bill stated he would like to see it before any decisions are made about the road.
- Earl mentioned if it were to be done, some of the dirt from the road reconstruction and the leftover dirt from a previous project a mile down 206 road would be used to flatten out the approach to Hwy 16 at 206 & T that currently is on a large incline.

- Rob asked about the traffic counter situation. He wanted to know if the department had decided to purchase one. Earl stated he had done some more research and found another company but was having troubles getting the company to let the county use one for a test-run.
- Rob stated he had a request for a stop sign and wanted to know if we could do a study about the traffic at this particular intersection. They discussed how to go about putting in and changing the location of stop signs.
- Bill presented a letter from Gerald Hawkins that he received concerning the road conditions on 102.
- Bill presented a letter from John Brison about C road between 174th and 158th to A road – thanking the County for the repairs of the roads.
- Bill brought up the question of maintaining Prairie Drive. The directors and the Commission are in agreement that the county cannot show favoritism to specific areas of the county. County Clerk Kathy Mick asked if there are any stipulations in the subdivision regulations that states whether the county shall maintain these roads once brought to county standards. Jason Claycamp was asked to join the discussion.
- Jason Claycamp provided a copy of the “Minimum standards for roads, streets, and alleys within the unincorporated areas of Jackson County, KS” revised 4/22/2008 that any new road must be made to a standard equal to or greater than the existing county road that it connects with. So Prairie drive would have to be chip and sealed before the county would consider taking over the maintenance of the road. Bill questioned how many other subdivisions within the county, the county would be liable for if the road standards were to state that the county shall take care of the road.
- Earl stated just for oil and chip rock for first year it would be about \$45,000 and for machinery and labor it would be \$50,000. For the second and third year each it would be \$25,000 for materials and \$25,000 for machine and labor. He stated this cost does not include building the road base.
- It was then read by Commissioner Ladner that the ‘Minimum Standards for roads’ states that ‘Only after completion of all improvements and to the approval of the Jackson County Road and Bridge Supervisor may the road be accepted into the maintenance system of the Jackson County Road and Bridge Department.’ **It was agreed by the Commissioners and Road Supervisors that at this time the County is not financially able to add more roads to their maintenance program.**
- Trees have been cleared off the right of way of the Hoyt Cemetery at 110 and Q road.
- Rob asked about whether the Steward Muddy Creek Cemetery district is maintaining the Stewart/Pleasant Point Cemetery. Bill stated that the adjoining landowner has not been contacted about mowing the Stewart/Pleasant Point Cemetery yet.

Sheriff Department employee John Calvert stopped in and discussed the success of Sheriff’s Camp this year.

Holton Recorder Reporter Ali Holcomb joined the meeting.

The Commission discussed Pioneer Days in Mayetta on September 12th. The parade is at 3:00.

Ron Karns stopped in to see the Commissioners. He asked whether the County received FEMA Disaster funding. The Commission stated the county was approved for some FEMA funds but the amount has not been finalized.

Cindy Hower from Kellerman's Insurance met with the Commission to discuss the process of bidding property/liability insurance since KCAMP, an insurance pool for counties wants the opportunity to bid. Commissioner Elmer stated he is interested in getting a quote from KCAMP to see how it compares. Kathy explained that KCAMP wants a bid date set to present their proposal. Cindy stated that most carriers won't give a renewal quote any earlier than sixty days prior to the renewal date. Rob stated he was wanting to get these quotes before November. Cindy stated that usually a carrier's quote is good for only 60 days. The Commission decided to set the bid date for November 2nd at 10:00 a.m. The Commissioners would then need time to compare coverage and rates before making a decision. The current Kellerman Consultant agreement will cease September 30th. Kellermans will continue servicing the account until December 31, 2015 regardless of the outcome of selecting an Insurance company for 2016.

Cindy stated she is waiting on OneBeacon to send the loss runs requested by KCAMP. Cindy stated when she receives the loss run report she will send it to County Clerk Kathy Mick who will pass it on to KCAMP.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 10:50. Commissioner Ladner called for a vote. Motion carried 2/0. The meeting reopened at 11:06. No decision was made.

The Commission signed a vacation leave.

Banner Creek Reservoir Director John Kennedy discussed the following:

- Revenue totals for the week of August 2nd were \$2,822.00
- Staff would like to propose an Advisory Board that would help with the marketing, development, funding, and be a general liaison to the public. This would be an advisory volunteer position. Each Commissioner could appoint two citizens from Jackson County for a two year term. Proposed rules and regulations could be submitted by staff for the Commission's approval. No decision was made.
- Staff would like to receive quotes for water service to Shelter #3. This is the only shelter currently without water. Work included would be tapping of the existing water line on the west side of the restroom/shower house located by the swim beach, running a water line to shelter #3, and installing a freeze hydrant at this location. John was instructed to determine the cost to do this.
- Asked if Road and Bridge has an air compressor and a jackhammer.
- Staff is proposing a new event to be held by the local chapter of Quail Forever. The proposed event is scheduled for Saturday, August 29th. It would be held in the Boy Scout area located on the west side. Greg Tanking is the contact person and more information will be provided.

- Staff is proposing the removal of the barbed wire fencing at the entrance on the north side. Staff would like to do a new entry plan with the integration of a new entrance sign, landscaping and the installation of white vinyl fencing.
- John stated that Banner Creek Reservoir could use some more lifejackets. The majority of the lifejackets the county has are for smaller children. Rob agreed that at least 10 to 20 mediums would need to be purchased.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 11:52. John Kennedy was present. Chairwoman Zwonitzer called for a vote. Motion carried 2/0.

A motion was made by Elmer and seconded by Ladner to adjourn for lunch at 12:06. Commissioner Ladner called for a vote. Motion carried 2/0.

Recessed for lunch at 12:06. Reconvened at 1:06.

A motion was made by Ladner and seconded by Elmer to reconvene at 1:03. Commissioner Ladner called for a vote. Motion carried 2/0.

Appraiser Larry Reynolds and Zoning Administrator Jason Claycamp met with the Commission to discuss the use of the fairground board's old property beside the new Casey's. It has been exempt since the early seventies. Larry stated as long as it's being used for fair board type activities, current stipulations apply, it can remain exempt. Larry stated that the county needs to put it back on tax roll if the land is no longer being used for its tax exempt activities. Larry has written a letter, based on original order that states his observation is that it is not currently being used for these activities, if the fair board has immediately scheduled activities where it's being used for these activities to let the County know. Otherwise, if they don't show the county proof for what they are using it for, it needs to be put back on the tax roll.

Larry gave the Commission a CJ Online article that gave some clarification about BIA land. He stated he knew the interest the Commission had about the agency, so he passed along current information about it. It basically clarifies a bill that is being presented for tribal land being recognized by the federal government and putting the land into the BIA trust. Jason stated there was a situation in the past year where a person who had land in the trust was wanting to sell her land and she was told to get permission from the agency, and they granted her request.

Noxious Weed Director Dan Robinson discussed the following:

- Dan stated he had a phone call that a wheel had gone flat and came off the rim of the Noxious Weed sprayers that he rents to county residents and it was late in the day last week. Dan stated he personally had two extra implement wheels off of a piece of scrap machinery that he used so Road and Bridge would not have to come get the tire, repair it and then put it back on. He changed the tire then so the person could continue spraying. Dan offered two tire/wheels to the county for \$150 for the pair. Bill stated that the shop for Road and Bridge could purchase them as spares

for the sprayer. Bill stated he thinks the county could save money on this purchase and he told it was okay to sell them to the county.

County Counselor Alex Morrissey

- Stated she is working on writing a brief of the appellee about the Sharon Jenkins vs. Chicago Railroad Pacific case.
- Discussed the letter she wrote to Carroll Young and his neighbor, Mr. Rethman, about the County's decision to refrain from interfering with the maintenance of a driveway that was never open to the public by the county.
- County Counselor Alex Morrissey stated the phone contract with Giant is ready to be signed. ***A motion was made by Elmer and seconded by Ladner to enter into a 5 year contract with Giant Communications for the new phone system. Commissioner Ladner called for a vote. Motion carried 2/0. A2015-32.***
- County Counselor Alex Morrissey also presented the Commission with a letter stating her resignation from the County Counselor position effective December 31, 2015. She stated that at this time she cannot devote enough time to this position.

A motion was made by Elmer and seconded by Ladner to approve the minutes of July 31, 2015 as read. Motion carried 2/0.

Deputy Clerk Kasie Robbins was requested to contact County Attorney Shawna Miller to have her visit with the Commission.

The Commission left the chambers to view U and 206 and the bridge at 278th and T.4 at 2:44.

The Commissioners viewed the following locations

- 206 & Hwy 16 steep incline
- 206 & U – They decided that the County could start reconstructing the road past the waterline, so there will be no expense of moving the waterline.
- John Kathrens ditch – The Commission agreed that there was too much rock in the ditch. They will talk to the Directors about this.
- New bridge at T3 and 278 – Talk with Bridge Foreman Terry Mick

The Commission returned at 3:50.

that the low water crossing is on Mr. Houck's land, so the Commission is unable to assist him on this matter.

Noxious Weed Director Dan Robinson discussed the following:

- Several complaints of sericia lespedeza around the Reservoir. He is going to speak with Banner Creek Reservoir Director John Kennedy about spraying the noxious weed. Dan stated right now is the peak time to spray.
- Rob stated Dan's Recycling center employee Ed Rostetter does a good job.

Janelle Welliver from the Appraiser's Office met with the Commission to inquire whether the Commission had named the roads at Banner Creek Reservoir.

Rob asked Janelle about an update on the GIS system. She stated she is waiting on the data transfer clean-up process before she can go any further with the GIS point system project.

Janelle asked whether there was a decision made on a pay increase for the appraiser employees.

Bill stated he addressed the email about a blind child on Q road. The family was initially wanting the speed limit lowered on Q road. Commissioner Elmer stated that is not something the county can do at this time. The family then requested a sign that states a blind/handicapped child lives at this residence so that drivers are aware of that fact and may slow down.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 30 minutes at 11:02. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. The meeting reopened at 11:42. No decision was made.

Banner Creek Reservoir Director John Kennedy discussed the following:

- Revenues for the week of August 9th through August 15th was \$2,989.
- John will be visiting the Tuttle Creek cabins and archery range on Wednesday, August 19th.
- Banner Creek Reservoir will be the new home for the Cross Country teams from USD 336. John has been working with the school to lay out the course for practices and the (2) two meets scheduled for the fall season.
- John is working with Haug Construction to develop a budget amount for the construction of a new water line to shelter #3. John would like to also consider the placement of a shower tower at the southeast corner of the parking area of the swim beach. The tower would include shower sprays for feet and body plus a spigot located on the side of the tower. Literature on the shower tower provided.
- John will present to the Commission a preliminary design proposal for a new interactive nature playground at the August 24th Commission meeting.
- John asked about purchasing more shade structures and lifejackets for the Reservoir. Rob stated that the Sheriff's department purchased 10 new lifejackets for the Reservoir at a discounted price.

- John would like to close the south side earlier in the year. Access to ramps, feeders, and swim beaches are also on the North side. He stated he would consider closing the south side after Labor Day. The Commission stated since the County has already contracted with the south side park host they would like to keep the south side open until the end of her contract. John stated that the Reservoir is not making enough money on the south side to sustain the maintenance of that side of the Reservoir.
- John stated he would be bringing in proposals for the 2016 Camp hosts.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 11:53. Banner Creek Reservoir Director John Kennedy was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 11:58. No decision was made.

A motion was made by Elmer and seconded by Ladner to break for lunch at 12:00. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Recessed for lunch at 12:00. Reconvened at 1:00.

A motion was made by Elmer and seconded by Ladner to reopen the meeting. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Carolyn McKee from the Holton/Jackson County Chamber of Commerce and Anna Wilhelm representing the Tourism Board met with the Commission about changing the Tourism Board's financial process. The Tourism board is requesting that the county be the treasurer for their funds and issue checks on their behalf. These funds are generated by the county Transient Guest Tax. The Tourism Board is estimating a total of \$35,800 in expenses in 2016. The board has decided to meet fewer times throughout the year. It was questioned whether the 'bed tax' can be used for administrative fees for the Chamber. It was stated that County Counselor Alex Morrissey would look into the situation further.

Carolyn stated that the music license fee is due for the County. Legally, all businesses and entities have to pay a fee to avoid copy right infringement when playing music for the public. The current company has lowered their price and would charge the county \$335. Carolyn mentioned the County also has the choice of using Pandora which would provide a different way to play music over the Courthouse speakers. The Commission told Anna to have the Tourism Board check with Custodian Chad Phillips on what he prefers.

Cory Hefner, Hoyt, wants to know if the County will vacate the undeveloped portion of the right of way at the end of 6th street, east of Hoyt. Hefner owns both sides of the road. The Commission stated they would have to look into it to see if the county would have the authority to make decisions about this easement.

Bridge Manager Terry Mick discussed the following:

- Bill asked about whether Terry knows about any signs that the county can put up for a blind child living in the county. Terry stated the county can place blind and deaf child signs but not specifically “children playing” signs.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Bill discussed Douglas township roads. Bill stated he was unhappy about the road conditions.
- For liability reasons, the County does not allow anyone other than county employees to work on the county right of way.
- Bill stated he would like to see a few blade operators moved into the area to improve the road conditions.
- Janet asked how many loads of rock have been laid in the Douglas Township this year. The exact amount will be researched by the Road and Bridge office. (Report provided Tuesday, the 18th. V.4 from 110-118 received 287 ½ tons of rock and V.4 from 118-126 received 225 tons of rock.)
- Bill asked about the large divots on M road, north of 110th road. Terry stated that there are barricades up on this road and no county residents are to be traveling this road.
- Bill asked where the county crew is mowing. Earl stated they are mowing V4 road currently and they just mowed 134th road.
- Bill stated that 98th road south needs some attention from Shawnee County.

Sheriff Tim Morse, Undersheriff Darrel Chapman, and County Counselor Alex Morrissey met with the Commission to discuss client/attorney privileges.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 20 minutes at 2:22. County Counselor Alex Morrissey, County Clerk Kathy Mick, Sheriff Tim Morse, and Undersheriff Darrel Chapman were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 15 minutes. No decision was made.

County Counselor Alex Morrissey stated she received the 2016 contract with JCEMS. She stated it was a standard contract and that only the county appropriations has changed from the previous contract. The amount changed from \$187,000 to \$252,000, a \$65,000 increase, for one (1) year.

Chairwoman Zwonitzer received a phone call from Lisa Hyten, proposed Violent Crime Victim Advocate. She has prepared a grant on behalf of the County for Victims of Crime Act funds. “The Crime Victims Fund (the Fund), established by the Victims of Crime Act of 1984 (VOCA), is a major funding source for victim services throughout the Nation. Millions of dollars have been deposited into the Fund annually from criminal fines, forfeited bail bonds, penalties, and special assessments collected by U.S. Attorneys’ Offices, federal U.S. courts, and the Federal Bureau of Prisons. To date, Fund dollars have always come from offenders convicted of federal crimes, not from taxpayers” (Office for Victims of Crime website). If granted, these funds would provide Jackson County with a full time Violent Crime Victim Advocate.

Sheriff Tim Morse stated he has no complaints about Road and Bridge.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 3:33. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. The meeting reopened at 3:54. No decision was made.

The Commission reviewed and signed bills and payroll.

County Counselor Alex Morrissey stated she was doing research on whether the bed tax revenues can be used for administration fees for the Holton/Jackson County Chamber of Commerce.

County Counselor Alex Morrissey gave the Commission a copy of the original letter sent to Fisher, Patterson, Sayler and Smith about the Verification page of the Answers to the Interrogatories in reference to the Ortiz case.

County Counselor Alex Morrissey is doing research on whether the startup funds (\$5,000) for the Violent Crime Victim Advocate can come from the Alcohol Tax Fund. This will be an annual contribution on behalf of the county to cover first month expenses that the grant will not cover because of the resubmission process. Each year there will be a one month gap between the end of the fiscal year funds and the beginning of funds for the next year's grant to be appropriated to the county.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Dispatch	Brandy Davidson		13.56	Hired	08/13/15
Road and Bridge	Gregory Elder	14.40	14.93	Length of Serv Increase	08/13/15
Dispatch	Cassandra Wohlin	14.88	15.15	Length of Serv Increase	08/13/15
Dispatch	Dolly Simpson	14.88	15.15	Length of Serv Increase	08/13/15

The meeting adjourned at 4:50 p.m. The next Commission meeting will be Tuesday, August 18, 2015 at 9:30.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District



Minutes of August 18, 2015

The Board of County Commissioners met in regular session on Tuesday, August 18, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 5 minutes at 9:30. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 9:35. No decision was made.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 9:54. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 10:04. No decision was made.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Gave the Commission the call-log of requests.
- Discussed the 8,612 ton of rock, 574 truckloads, that has been hauled into Douglas Township this year.
- Earl stated that 500 tons of rock has been hauled on V4.
- He also stated 122 tons of rock has been hauled on U4.

A motion was made by Zwonitzer and seconded by Elmer to go into executive session to discuss personnel for a period of 15 minutes at 10:24. Road and Bridge Co-Directors Earl Bahret and Eric Fritz were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended for 15 minutes. No decision was made.

- Bill requested the directors call KDOT about the Hoyt strip.
- The Commission thanked the Road and Bridge Directors for their hard work.

The Commission discussed briefly the original request from JCEMS for the \$350,000 increase of funds.

A motion was made by Ladner and seconded by Elmer to enter into a one year contract with Jackson County EMS, with the increase of \$65,000 totaling to \$252,000 with 12 monthly installments of \$21,000 each. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. A2015-33.

The Commission received three bids for the buffet style dinner for the Kansas County Officials Meeting Dinner on October 2nd. The bids were based on the price of two meats, a vegetable, a potato, a dessert, and drinks:

- Trails: \$15
- Bailey's Bakery: \$12, \$10, \$10.50, \$9.50 (four bids submitted)
- Boomers: \$13

A motion was made by Ladner and seconded by Elmer to accept the bid from Bailey's Bakery, Café, and Sports Bar for \$12 for the luncheon for the Northeast Kansas County Officials meeting on October 2nd, 2015. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Jackson County businesses will be extended the invitation to donate items to the Kansas County Officials meeting on October 2nd, 2015 for door prizes. In the past, local businesses have donated items representing Jackson County to the meeting in which counties that are members of the North East Kansas County Officials Association attend.

A motion was made by Elmer and seconded by Ladner to offer the Senior Citizen Center Director to Amanda Spalding, to start September 1st. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to adjourn for lunch at 12:02. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Recessed for lunch at 12:02. Reconvened at 1:00.

Bridge Manager Terry Mick discussed the following:

- \$5,084 pipe for bad bridge wall by Delia. Terry needs to order a pipe for the bridge at A.4 and 152nd road. Terry will turn this project into FEMA.
- Terry has talked with Randy LaBreque and Hardy Eteeyan with the Pottawatomie Tribe concerning a cement box at 156 and Q.4 and replacing it with a tube. The Commission agreed that a verbal agreement is fine. Terry will also get dirt ½ mile west of this bridge on 150th and Q. Concrete box culvert at Mayetta on Q.4 and 156th road.
- Reviewed the paperwork with Lake View Estates concerning closing a portion of 6th street, east of Hoyt city limits, of which the county maintains (Resolution 2006-32).

The Commission discussed the 2016 County Budget.

Bob Gay, Mayetta Fire District #1 Treasurer, met with the Commissioners to report that they are financially sound with approximately \$30,000 in the equipment reserve fund.

Eric and Earl met with again with the Commissioners about submitting request for a wheel loader. The current wheel loader lost its second transmission and is a 1991 model.

Amanda Spalding called Chairwoman Zwonitzer and stated she would take the Senior Citizen Center Director Position.

The Commission continued to discuss the 2016 County Budget.

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday, August 24th, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of August 24, 2015

The Board of County Commissioners met in regular session on Monday, August 24, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 9:08. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 9:13. No decision was made.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Bill asked about 110th road west from 75 Hwy. Eric stated he has noticed semis hauling hay which puts lots of pressure on the road and causes it to fracture.
 - Bill stated that there used to be a “No Commercial Vehicles” sign on 198th and 75 highway per Resolution No. 1992-20. He also stated the ineffectiveness of the sign.
- Bob Ehrhart offered assistance in locating the fiber optic lines at 134th and S.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 9:26. Road and Bridge Co-Directors Earl Bahret and Eric Fritz were present.

Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 9:36. No decision was made.

- Eric stated he would like the Commission to view 254th road between Q4 and T road.
- Chairwoman Zwonitzer asked if there is any extra asphalt to put down behind the Sheriff's department building.

Verlin Wichman met with the Commission to discuss historical photos of the county.

David Ent and Kevin Ingalls representing the Holton Fire Department met with the Commission to discuss the procedure of appointing people to the fire board. Janet explained the process of the other fireboards appointing new members and having the County approve or disapprove of them. She also stated that the number of people sitting on the board needs to be an odd number so that decision making is simpler if a difference of opinions were to arise. County Clerk Kathy Mick stated that the Holton Fire District was formed under K.S.A. 80-1501 et seq., which is different from the other fire districts. (*The statute states there should be no less than 3 members and no more than 9.*) She also stated that the Resolution 1982-15 is not clear on the process of establishing a board member. Chairwoman Zwonitzer asked when the board meets. Kevin stated the board meeting is on the first Friday of every month at 7:00. The Commission stated that they wanted to make sure who the fire board is answering to and who is approving the board. Janet stated that County Counselor Alex Morrissey is supposed to be meeting with the city of Holton's attorney to write a resolution that develops a process of appointing board members and clarifying the original Resolution 1982-15. Chairwoman Zwonitzer suggested that board members be presented to the Commission for approval. If the Commission does not approve, then the board would have to present another individual. Kevin stated that they will get the fifth member in the September meeting. The Commission suggested that an amendment to the resolution be written so that the county has control of the fireboard for protection purposes.

Mike Kennedy met with the Commission to discuss his daughter's attempt to obtain a building permit. It was discussed that this property is on tribal land and that she would need to go through the Pottawatomí Tribe to obtain the permit.

Banner Creek Reservoir Director John Kennedy discussed the following:

- Revenue for the week of August 16th – 22nd is \$2,349.41.
- A quote has been received from Haug Construction Inc. in the amount of \$825. This includes installation of 300' of schedule 40 pipe, installation of a freeze hydrant and the boring under one sidewalk.
- The first Quail Forever Shoot is scheduled for this Saturday, August 29th. The group will be providing insurance to the County to cover this event. The event will be held at the Boy Scout area on the north side of the lake. They are expecting between 50 – 100 kids.
- John took the opportunity to visit with staff from Tuttle Creek State park Wednesday, August 19th. He toured the archery range, campgrounds and looked at the various styles of cabins. Cabins at

the park are rented on a constant basis during the summer and are rented periodically during the winter months. It took less than 2 years to pay for the cabins.

- John has received a quote for the shower tower to be located at the north side swim beach. The amount is \$2,540 from Most Dependable Fountains (emailed – will receive formal quote). The project was put on hold.
- Adventure Playground plan is not finished.
- John stated that he wanted to discuss the comment in the paper that any cabins will be paid for with grants by the state. John stated that there aren't any type of state grants for this purpose. Corporate grants could be explored.
- John stated he would like to set up a meeting to discuss Reservoir fees. He stated he would suggest a resident/non-resident fee base and to build on from there.

A motion was made by Ladner and seconded by Elmer to adjourn for lunch at 12:00. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Recessed for lunch at 12:00. Reconvened at 1:00.

A motion was made by Ladner and seconded by Elmer to reconvene at 1:00. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Mary Ann Reiderer, Business Consultant at Washburn University KSBDC, met with the Commission to update them on an Agritourism Informational seminar in Sabetha and a Contingency Planning and Transition Tips for Businesses seminar in Hiawatha.

The Commission momentarily adjourned to view 254th between Q.4 and T road.

County Clerk Kathy Mick stated that Mayetta Fire District wishes to appoint Damian Brackenbury to the Fire Board.

Chairwoman Zwonitzer signed an Emergency Vehicle Application for Ryan Hermreck.

The Commission discussed the question of closing the road right of way on 6th street of Hoyt. Commissioner Elmer states he thinks there is a water line in the road easement.

The Commission received the receipt of the updated liability insurance certificate and financial assurance documentation of the landfill facility as required by K.S.A. 65-3407. The Permit No. is 0893. This permit is good from October 30, 2015 through October 29, 2016.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 2:40. County Counselor Alex Morrissey and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Chairwoman Zwonitzer signed an Emergency Vehicle Application for Alan Slipke.

County Counselor Alex Morrissey met with the Commission to discuss the issue of building permits on tribal land within the county.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 5 minutes at 4:12. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 5 minutes. Extended 5 minutes. The meeting reopened at 4:22. No decision was made.

A motion was made by Ladner and seconded by Elmer to publish the 2016 budget as developed. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Zoning Administrator Jason Claycamp joined the Commission to review and sign the Jackson County Appraiser's contract to fill the previous appraiser's vacant position effective August 24th, 2015. ***A motion was made by Elmer and seconded by Ladner to adopt Resolution 2015-21, appointing Jason Claycamp as Jackson County Appraiser.***

A motion was made by Ladner and seconded by Elmer to approve the minutes of August 3rd and 4th as amended.

Motion carried 3/0.

A motion was made by Ladner and seconded by Zwonitzer seconded to accept the appointment of Damian Brackenbury to the Mayetta Fire District #1 board. Chairwoman Zwonitzer called for a vote. Motion carried 2/1. Commissioner Elmer cast the no vote because the fire boards were requested to give more than one name when submitted.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Elderly Services Dir	Amanda Spalding	12.22/hr	16.75/hr	Accepted director position	09/01/2015

The meeting adjourned at 4:34 p.m. The next Commission meeting will be Monday, August 31st, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of August 31, 2015

The Board of County Commissioners met in regular session on Monday, August 31, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 9:23. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Meeting extended 5 minutes. Meeting extended 5 minutes. The meeting reopened at 9:43. No decision was made.

Discussed the funeral services for Judge Michael Ireland on Tuesday. County Clerk Kathy Mick suggested closing the courthouse for the funeral services and any employee that does not attend the funeral will just continue to work. The Commissioners decided to close the Courthouse from 10:00-Noon on Tuesday to allow co-workers to attend the funeral.

Jenny Stowers met with the Commission to discuss a Tax Exempt Bond IRB Security for a new business she is considering starting in Jackson County at 110th and Highway 75. The business would be an auto auction and café. Jason Claycamp checked and the tracts of land are in the city limits of Hoyt. The Commission stated that it is not a County matter and that Stowers would need to talk to the City of Hoyt.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Fuel bids:
 - Haag Oil for \$16,548
 - Knotty Pine for \$16,678.50
 - Jackson Farmers for \$16,785.00
 - ***A motion was made by Elmer and seconded by Ladner to accept the bid from Haag Oil for \$16,548.00. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***
- Eric stated FEMA has decided to allow the County to put in dirt road repairs for reimbursement.
- Bill discussed K road. Eric stated that the FAS roads only qualify for debris cleanup per FEMA.
- Rob stated he was asked by a resident on 166th between R4 and T road about fixing the roads.
- Eric stated that Ron Karns, Berry Tractor and Equipment will rent a road tiller for \$7,000 for one week. Eric stated the County would have to insure it. Berry Tractor would haul it to the site. The County would purchase a round of teeth (included in \$7,000). This tiller would be used to smooth out Q.4 to R.4 on 254th.

- Eric stated he would like the Commission to consider starting a program in the county that targets a mile of old chip and seal every year to be redone. The number of roads with chip and seal grows every year and a program will need to be started. Current problem areas include but are not limited to:
 - 198th
 - 110th east of Hoyt
 - 94th
- Bill wants the foremen to check on borrowing the rock spreader from the Pottawatomie Tribe again, to get an even spread on 254th road for repair.
- Eric stated he has more patching on 254th to do and behind the sheriff department building.
- Earl stated he is going to start fixing flood damage.
- Bill asked about the Hoyt strip.
 - Eric stated the state is aware of the County's interest in purchasing the strip and are in the process of selling these strips. He told Eric he would get back with him soon.
- ***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 10:48. Co-Directors Eric Fritz and Earl Bahret were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

County Attorney Shawna Miller requested that the Commission let her office close for the funeral service for the Honorable Judge Michael Ireland. The Commission stated the decision was already made to allow County employees leave the Courthouse from 10:00 a.m. to 12:00 p.m. or until the service was over. Those not going to the service were to remain working. If the entire office attends the funeral then that office can be closed.

County Clerk Kathy Mick discussed a document in need of being written between the County and the Tribe that states the County gives the Tribe jurisdiction over the bridge at G and 205.

Banner Creek Reservoir Director John Kennedy discussed the following:

- Revenue for the week of August 21st through August 27th was \$2,131.
- John has received official notification of the award of a Competitive Development Grant in the amount of \$40,000 from the Kansas Department of Wildlife, Parks, and Tourism. The original grant amount request was \$45,000 with matching funds provided by the County. The maximum grant awarded through this program is \$40,000. John is requesting that the amount budgeted for the Counties participation remain at \$50,000 (previous minutes indicate the county offered to appropriate \$45,500). This will allow for construction of abutments and "deadman" anchors that will be needed to secure the new docks. Upon approval, John will be working on design, specifications, and possible locations for the docks. The next step will be to formally bid the docks followed by action by the Commission on bids received. Bill stated he wants to lower the County contribution to \$40,000 to match current funds awarded by the grant. Chairwoman Zwonitzer stated she would like to see the need for the extra \$10,000 before the Commission appropriates such funds to the project. John stated he would also need to build new sidewalks and place a

handicap accessible parking space near the docks to be ADA compliant, which is a stipulation of the grant monies.

- A new high school cross country course has been laid out on the south side of the lake. The Holton team has been practicing. The first meet is scheduled for September 11th.
- The first Quail Forever event was held last Saturday at the Boy Scout area on the North side. The event was very successful with 69 youth and 20 adults in attendance.
- Staff will be starting the spraying of sericea on Tuesday of this week.
- John stated that Larry Holliday will be mowing on behalf of the county.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 11:46. Banner Creek Reservoir Director John Kennedy was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 11:56. No decision was made.

Landfill Director Dan Robinson met with the Commission briefly to discuss complaints received that the Reservoir needs to be sprayed.

Recessed for lunch at 12:05. Reconvened at 1:05.

County Counselor Alex Morrissey met with the Commission to discuss a document between the county and the Pottawatomie Tribe that states the county is relinquishing ownership of the bridge at G and 205 to the Tribe.

Chairwoman Zwonitzer discussed with County Counselor Alex Morrissey the request for the Tax Exempt Bond IRB Security. Morrissey stated she would need to research the bond.

Custodian Chad Phillips met with the Commission to discuss epoxying the elevator area. He stated he would like to do the work himself and the Commission approved his request.

The Commission decided to go with Pandora to play music in the Courthouse speaker system for holidays and special events.

Chairwoman Zwonitzer viewed a public notice from the Kansas Department of Health and Environment for the cities of Hoyt and Soldier. Comments are due September 5th. Notices are posted on the first floor bulletin board in the Courthouse.

Nancy Nelson and Jody Holthaus met with the Commission to discuss the moving of their office out of the Courthouse beginning this week. They also gave the Commissioners a copy of the latest newsletter.

Road and Bridge Co-Director requested to rent a milling machine that mounts on a skid-loader to 254th road for repairs.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss client/attorney privileges for a period of 5 minutes at 2:45. County Counselor Alex Morrissey and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting was reopened at 2:50. No decision was made.

A motion was made by Zwonitzer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 3:04. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 5 minutes. Extended 5 minutes. The meeting reopened at 3:20. No decision was made.

Sheriff Tim Morse met with the Commission to discuss court-ordered drug evaluations as well as KANZA Mental Health Inmate evaluation billing for Jackson County.

Cindy Hower from Kellerman Insurance brought in the renewal application for liability insurance.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 4:05. Sheriff Tim Morse and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 4:10. No decision was made.

A motion was made by Elmer and seconded by Ladner to approve the Addendum to Employment Agreement (A2015-34). This addendum clarifies hourly employment. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The County Commission signed the addendum. A2015-35.

A motion was made by Zwonitzer and seconded by Ladner to approve the minutes of August 18, 2015 as corrected.

Motion carried 2/0. Bill was absent.

A motion was made by Elmer and seconded by Ladner to approve the minutes of August 10, 2015 as corrected.

Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to approve the minutes of August 24th, 2015 as corrected.

Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to approve the minutes of August 17th, 2015 as corrected.

Motion carried 3/0.

A motion was made by Rob to approve the bills and payroll as submitted. Elmer 2nd and Chairwoman called for a vote. Motion carried 3/0.

The Commission discussed mowing the Stuart/ Point Pleasant cemetery.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Youth Services	Gina Durkes	12.79	0.00	Temp. Pos. End	08/28/15
Youth Services	Lisa Blaha	12.79	13.00	Intro Period Comp	08/28/15
Dispatch	Brandy Davidson	13.56	14.09	Off of training	08/25/15
Dispatch	Justin Fitzhenry	13.56	0.00	Resignation/ Retirement	08/25/15
Appraiser/Zoning Admin	Jason Claycamp	19.32	26.44	Hired	8/25/15
Senior Citizen Center Director	Carrie Amanda Spalding	12.22	16.75	Hired	8/31/15

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Tuesday, September 8th, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of September 8, 2015

The Board of County Commissioners met in regular session on Tuesday, September 8, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Terry Bottom met with the Commission to discuss the closing of 238th from C to D road in September of 2012. It was discussed that the tube on this property is rusted out and needs to be replaced.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Bill discussed 238th road between C and D. The resolution of the closing of the road indicates that the last ¼ east from C road should be closed to the private landowners. Bill stated that an 18 inch tube on the western ¼ of the road is rusting through and that the landowner needs it replaced to use his property.
- Bill asked Earl if he had heard any more about a traffic counter. Earl stated the company he is interested in does not usually allow potential customers to use one for a trial run. Bill stated he would like to place the counter on 126th road west of highway 75.

Chairwoman Zwonitzer informed the other Commissioners that she received a Facebook message from Lana Dillner concerning constructing a shelter house/tornado shelter for the Banner Creek Reservoir.

Custodian Chad Phillips met with the Commission to discuss the epoxying of the floors of the elevator entrances. The Commission left the chambers to view the epoxy flooring. The Commission returned to the chambers. Chad Phillips will continue to work on the flooring to obtain a marbled look.

Noxious Weed Director Dan Robinson discussed the following:

- Dan informed the Commissioners that when ordering more chemicals Red River Specialties had increased the price of the chemicals. Dan had bid these chemicals previously this year and had not yet exceeded the bid quantity. It was in his opinion that the county should not pay the higher price, given that he had not reached his gallon bid limit. Dan would also like to see a contract for future chemical purchases that is written to guarantee that a chemical provider cannot raise prices after the bid amount was agreed on.
- Dan stated that the John Deere tractor at the Reservoir was purchased through the Noxious Weed department.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 11:07. Noxious Weed Director Dan Robinson was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 11:10. No decision was made.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 11:12. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. The meeting reopened at 11:34. No decision was made.

Recessed for lunch at 12:00. Reconvened at 1:00.

Bret Bauer and Kerwin McKee met with the Commission to discuss the Wal-Mart entrance project, the new school project, and the homestead affordable housing project.

County Counselor Alex Morrissey met with the Commission to discuss the details of the road closing of 238th road between C and D roads. County Counselor Alex Morrissey stated that on September 17, 2012

the Commission ordered the vacation of 238th road between C and D, the eastern $\frac{3}{4}$ of a mile from C2 to D road. The remaining $\frac{1}{4}$ east from C road remains open (C to C.2). **Resolution 2012-22.**

Bridge Manager Terry Mick met with the Commission to discuss:

- Working on M and 112 on the abutment.
- Terry stated that all of the pipes qualifying for FEMA reimbursement have been installed.
- Terry stated he was informed to move the bidding for construction of the bridge at U and 195th road up to later this year. This is the 80-20 bridge that the state agreed to help pay for the replacement. Terry stated the power companies will be moving power lines in next couple of weeks.
- The Commission signed agreements with Jackson County Rural Water District #3, CenturyLink, and Brown-Atchison Electric Cooperative utility companies that are located in the right of way at the bridge at Q.4 and 275.

Kevin Ingels brought in the letter that stated that Rob Wilson was elected to the Jackson County Rural Fire District #4 Board as the "At-Large" position.

The Commission filled out the KCAMP Questionnaire.

Aaron Allen with the Fair Association met with the Commission to discuss their budget. He submitted the same budget as last year. He mentioned the old fairground lots have been placed back on the tax roll because it is not used for fair board purposes.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 3:11. County Counselor Alex Morrissey and County Clerk Kathy Mick was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. Extended 10 minutes. The meeting reopened at 3:36.

Dean Hiegert from Foley Equipment met with the Commission to discuss the Northeast Kansas County Officials Association meeting on October 2nd, 2015.

A discussion was held on maintenance regarding the road named Prairie Drive located in the Green Acres platted subdivision and no action was taken as to accepting responsibility for road maintenance of the Green Acres subdivision. The BOCC had previously discussed pros and cons of accepting maintenance for the road in this subdivision but no official action has ever been taken.

A motion was made by Ladner and seconded by Elmer to approve the minutes of August 31st, 2015 as corrected. Motion carried 3/0.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
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RWD No 3	Bore new 2 in main	19/7S/16E 30/7S/16E 20/7S/16E	25261 94	09/08/15
RWD No 3	Bore 1 in service line	31/7S/16E 32/7S/16E	25261 94	09/08/15
RWD No 3	Bore 2 in main	34/6S/16E 37/6S/16E	25261 94	09/08/15
John Flanagan	Trench 3 ft. long on west of B road	36/8S/12E		09/08/15

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Patrol	Dillon Frederick	16.55	16.85	Length of service	/ / 09/02/15

The meeting adjourned at 4:35 p.m. The next Commission meeting will be Monday, September 14, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of September 14, 2015

The Board of County Commissioners met in regular session on Monday, September 14, 2015 at 9:00 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Deputy Kasie Robbins recorded the minutes.

The Commission received a letter from the Mainstreet Committee thanking them for their donation for roughly 1/3 of the cost of the new sign on the northwest corner of the courthouse yard.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- ***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 9:09. Co-Directors Eric Fritz and Earl Bahret were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 9:19. No decision was made.***
- Eric gave the Commission the September call-log of requests.
- Earl discussed the directors' request for purchasing a 2010 938H wheel loader for \$112,000 with a two-year extended warranty and 2,300 hours. Eric stated it comes with a set of forks. This would replace the 1991 0604 Case Loader that the transmission failed in.
- Janet asked the directors what pieces of machinery would need to be replaced in the near future due to age and wear. They stated they need a skid loader and a rubber tired backhoe. Janet stated she understands the need for good equipment to adequately maintain the county roads and right of ways but is concerned with the spending on machinery in the past year.
- Eric asked whether the Commission would be interested in a CAT machine with 5,000 hours and no warranty. Janet stated she would not consider it. Rob and Bill agreed it would not be a feasible purchase.

A motion was made by Elmer and seconded by Ladner to start the 2016 County Budget Hearing. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to close the 2016 County Budget Hearing. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Youth Services Director Brooke Smith met with the Commission to discuss the on-call issues of her department. Brooke wants to hire a back-up person to be on-call with a \$50 stipend. She would hire someone from Pottawatomie County. She felt it would be an asset to have a juvenile advocate in Pottawatomie County as another on-call representative for Wabaunsee. Brooke is the Youth Services director for Pottawatomie, Wabaunsee, Jackson, and Jefferson counties. The Commission agreed that it was within her duties to hire this person.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 5 minutes at 10:08. Brooke Smith was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 10:13. No decision was made.

The Commission left the Chambers at 10:15 to visit Lasting Impressions and the Hoyt Community Building where the local senior citizens held a potluck lunch.

The Commission returned at 1:30.

A motion was made by Ladner and seconded by Elmer to approve the appointment of Rob Wilson to the At-Large Position for Holton Rural Fire Board. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Banner Creek Reservoir Director John Kennedy discussed the following:

- Revenue for the week of September 6-12 made \$1,533.00
- John’s goal will be to close the restroom/shower houses as late as possible. Ordinarily John would not close restrooms until the middle of November, but we will monitor temperatures to determine when the first hard freeze will be.
- It is the intention of John to close the south side camping area and camping areas “B” and “C” on the north side by October 15th. This would leave camping area “A” fully operational as long as temperatures permit. John is considering placing a space heater in the restroom/shower house to help prolong the usage of this facility.
- John will complete all the required paper work for FEMA reimbursement funds this week. The (4) areas of reimbursement that has been requested include:
 - Park roads
 - Storm debris removal
 - Swim area beaches rehabilitation
 - Trails and pedestrian bridges
- John is working with a local group to host a fall classic and antique car show.
- John stated he used five gallons of herbicide for the sericea around the lake.

Bret Bauer and Kerwin McKee met with the Commission briefly.

Road and Bridge Co-Director Eric Fritz met with the Commission to discuss 238th road between C and D roads. There is concerns with the possibility of encroachment on county right of way.

A motion was made by Zwonitzer and seconded by Elmer to appoint Commissioner Ladner as the voting delegate for the KWORC meeting on November 4th with Commissioner Elmer as the alternate. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Chairwoman Zwonitzer signed the Amended Annual Budget for the 2nd Judicial District for Jackson County, Kansas.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 10 minutes at 3:52. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 5 minutes. Extended 5 minutes. The meeting reopened at 4:14. No decision was made.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
RWD No 3	Bore in new service line	34/7S/16E 3/8S/16E	26251 94 th rd	09/14/15

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday, September 21st, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of September 21, 2015

The Board of County Commissioners met in regular session on Monday, September 21, 2015 at 9 a.m. Chairwoman Zwonitzer and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Co-Director Eric Fritz met with the Commission to discuss the following:

- FEMA sites being repaired.
- Eric says Terry will be putting a tube in at 158th and D.
- Cancelled last week's occupy right of way on 94th road.
 - Initially the right of way was to bore under. Change is to cut across the road.
 - Water line runs across the road. Eric stated they were going to put a casing around it and then fill it back in with rock.
- Handed out call-log request sheets.
- Stated he had spoken with a landowner about removing the gate across the road on the west end of 238th and it will be moved.
- Bill discussed building a pad for the proposed new Road and Bridge maintenance shop building. The concrete will be 135 feet by 140.
- Janet stated that FEMA will only reimburse the County for the road repairs after repairs have been completed. This means that the County will have to front the money for the repairs and then FEMA will reimburse the funds.

Custodian Chad Phillips met with the Commission to discuss the pictures being matted and the future projects of the courtroom for new carpet and a coat of paint.

The Commission left to view the old extension office and the bridge yard at 10:00. They returned at 11:11.

Janet briefly discussed the rock budget for the rest of 2015. Bill stated he has seen the Road and Bridge employees working hard on the FEMA projects. He also reiterated that FEMA will reimburse the County as soon as a project is completed. Janet stated she would like to discuss the .04% projects when Rob returns next week.

Recessed for lunch at 12:00. Reconvened at 1:00.

A motion was made by Elmer and seconded by Zwonitzer to go into executive session to discuss client/attorney privileges for a period of 20 minutes at 1:30. County Counselor Alex Morrissey County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended for 15 minutes. Extended for 10 minutes. Extended for 10 minutes. Extended 10 minutes. The meeting reopened at 2:35.

Jerilyn Smith with Amy's Angels Ending Domestic Violence met with the Commission to discuss her upcoming event on Tuesday, October 6th, 2015 on the Courthouse lawn at the Gazebo at 6:30. She also discussed next year's date as October 4th.

A motion was made by Elmer and seconded by Zwonitzer to approve the minutes of September 14th, 2015 as corrected.

Motion carried 3/0.

A motion was made by Elmer and seconded by Zwonitzer to approve the minutes of September 8th, 2015 as amended.

Motion carried 3/0.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
RWD #3	Open cut to set new service	34/7S/16E 3/8S/16E	25261 94 th	09/21/15

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Road and Bridge	Russell Lambert	0.00	14.40	Hired	09/21/15

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Clerk of Court	6473	Network Computer Solutions	2 computers for benches	\$2,096.09
Clerk of Court	6472	NAVRATS	2 desk units	\$10,000.00

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday, September 28th, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of September 28, 2015

The Board of County Commissioners met in regular session on Monday, September 28, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 9:04. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 9:09. No decision was made.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Fuel bids:
 - Jackson Farmers
 - Total bid of \$15,885.50
 - Haag Oil
 - Total bid of \$15,718.05
 - Knotty Pine
 - Total bid of \$15,808.50

A motion was made by Elmer and seconded by Ladner to accept the fuel bid from Haag Oil for \$15,718.05. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

- Eric presented a quick claim deed from KDOT for the Hoyt Strip.

A motion was made by Elmer and seconded by Ladner to accept the proposal for the KDOT mixing strip at Hoyt in agreement with the KDOT Quick Claim Deed for an amount of \$1. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

- Earl spoke about the JAMAR traffic counter that uses radio waves for measurement of traffic on roads. He states that the company does not rent it out for a trial use. However, at the price of \$4,000, if purchased, the county may return it if not satisfied with the results.
- The Commission discussed the option of purchasing a wheel loader for the county with 2,300 hours for \$112,000. Janet discussed the projected funds left in the fuel budget at the end of the year. Bill discussed his concern with the purchase of the wheel loader for that price. He stated his concern with the amount of hours on it and was least worried about the warranty. Bill stated for the amount of hours that this machine is used during the year, he does not see the need in purchasing a newer machine with fewer hours. He stated he would rather spend less money on an older machine with more hours on it because the county does not utilize it every working day of the year. Bill asked Eric about the machine with the 5,000 hours. Eric stated he was not in favor of purchasing a wheel loader that is an off-brand and he thinks it would end up costing the county more money in the long run. The Commission requested that the Co-Directors search once more for a good deal on a wheel loader with more hours for a lower price. Janet stated this machine is necessary for the Road and Bridge employees to work efficiently.

Bridge Manager Terry Mick discussed the following:

- Terry stated he must put a notice in the paper for an invitation to bid the cost of rebuilding the N.304 (Nemaha county line) bridge for the \$120,000 bridge project that KDOT awarded the county this year. He is requesting permission to put the bid in the paper for three weeks, which was instructed by KDOT. The Commission will open and accept or reject them at the end of the three week period. Terry discussed that he will be sending temporary easements to Nemaha County for the property on their side of the bridge to be filed under their clerk.
- Janet briefly discussed about the open mechanic position for the County. It was decided that the County would refrain from hiring a mechanic for the time being.
- Terry stated that the bridge at Q.4 and 275th road is one of the last bridges with the metal bannisters and that the Historical society has contacted BG Consultants, the company that works with the county on building bridges, about running an ad in the Recorder to see if anyone wants to salvage the bridge. Terry stated that preserving the bridge as it is being torn away from the road will make the cost of the project go up. Terry stated the County would have to decide who was going to pay for the difference. The Commission stated that if someone wants the bridge then they should be paying the extra cost for the cautious removal of the bridge.
- County Clerk Kathy Mick stated that the Commission are needing to discuss the future expenditures from the .04% fund. The Commission decided to discuss it on Wednesday.

Bill Zirger and Bill DePlato met with the Commission to discuss IceCold, a reduction catalyst which reduces energy costs and CO² /GHG Emissions. This product is not an additive. It would be implemented into an air-conditioning system in which it eliminates and prevents buildup of debris in the tubes.

Noxious Weed/Recycling Director Dan Robinson discussed the following:

- Discussed the issue regarding the quote from Red River Specialties for chemicals. Dan stated when he went to reorder the prices had increased from what we were initially quoted. Dan stated he was uninterested in purchasing chemical for more than what was bid at the beginning of the year. Dan stated he was not going to purchase chemical for more than what was initially bid. Dan stated he is looking into writing a contract that holds a chemical provider to a specific price for the year, no matter the change in the base price of the chemical.
- Dan stated he received money from the insurance company to cover the flood damage on the recycling center office.
- Bill stated that the plan for the proposed new shop building will interfere with the loading dock at the Recycling Center.
- Dan stated that the blacktop outside of the north door at the recycling center is crumbling. Dan was considering pouring a concrete slab of roughly 16 by 16 foot in front of the door where the forklift is used often.
- Dan stated that on Wednesday they will be shipping out all of the hazardous waste with Veolia.
- On Oct 14th, Dan will host the NE Kansas Noxious Weed Association meeting at Red Rock Ranch. A program discussing different surfactants has been scheduled. The Commissioners agreed to purchase the cinnamon rolls.

Banner Creek Reservoir Director John Kennedy discussed the following:

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 11:28. John was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. It was extended 10 minutes. Meeting reopened at 11:44. No decision was made.

- Revenues for the week of September 20th was \$1,320.00.
- Revenues for the week of September 27th was \$1,825.00.
- Goals and objectives for Fall/Winter 2015-2016
 - Develop Friends of Banner Creek group.
 - New interactive website.
 - New brochure.
 - Develop marketing campaign for Banner Creek Reservoir.
 - Trail design to link City of Holton to Banner Creek Reservoir.
- Park Development
 - New fishing/boating docks.
 - Design and build Phase I for archery range.
 - Design and construct new Children's Adventure Playground.
 - Finalize proposal for cabins.
 - Design and build removable cover for stage area.
 - Clear cedar tree areas along the Lake Front for unrestricted lake view. He wants to have another picnic at the Reservoir with the Commission and show them where he would like to consider cabins and where he would like to clear the cedar trees from a couple of the campground areas.

- Kayak Fishing Tournament
 - Banner Creek Reservoir hosted a new event last weekend. Kayakers from outside of the Jackson County area participated in a fishing tournament at the lake. John stated that it is a growing sport and that he will try to capitalize on the opportunity of keeping it at Banner Creek. John stated he would like the Commission to consider a kayak launching ramp.
- The Commission discussed that the Jackson County Girl and Boy Scouts should not be charged to rent the shelter in the Boy Scouts area at the Reservoir. They did however agree that out-of-county Scout groups will be charged a small fee for the use of water and electricity hookups.

Recessed for lunch at 12:07. Reconvened at 1:00.

Dennis White met with the Commission to discuss repurposing and reinstating the Neighborhood Revitalization Act.

Road and Bridge Co-Directors Earl Bahret and Eric Fritz, Bridge Manager Terry Mick, Sheriff Tim Morse, Treasurer Linda Gerhardt, County Attorney Shawna Miller, Appraiser Jason Claycamp, County Clerk Kathy Mick, and Register of Deeds Tammy Moulden met with the Commission to discuss the October 2nd Northeast Kansas County Officials meeting.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 2:05. Sheriff Tim Morse, County Clerk Kathy Mick and County Attorney Shawna Miller were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting extended 5 minutes. The meeting reopened at 2:25. No decision was made.

Nancy Nelson and Jody Holthaus with the Meadowlark Extension Office met with the Commission to turn in their building and room keys.

It was decided that all insurance claims dealing with the jail will be paid out of the jail income.

Road and Bridge Co-Director Eric Fritz met with the Commission to discuss their final decision on whether or not to purchase the wheel loader from Foley for \$112,000.

The Commission asked Eric to return in 15 minutes once the Commission has discussed their options.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 3:05. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 5 minutes. Extended 5. Reopened at 3:30. No decision was made.

A motion was made by Ladner and seconded by Zwonitzer to purchase the 2010 938H Wheel Loader with 2,300 hours and a two year warranty for \$112,000. This will be paid out of the Road and Bridge Operating Fund and supplemented with the funds leftover from the fuel fund at the end of the year. Chairwoman Zwonitzer called for a vote. Motion carried 2/1. Commissioner Elmer opposed.

Jackson County Appraiser Jason Claycamp met with the Commission to discuss Janelle Welliver attending the Kansas Mapping Conference. He also inquired whether the Commission are considering renewing the Neighborhood Revitalization Act. The Commission stated that they had recently heard a proposal from Dennis White and had not yet had time to discuss it.

The Commission set the 2016 Holiday Schedule.

A motion was made by Elmer and seconded by Ladner to approve the minutes of September 21st, 2015 as corrected.

Motion carried 3/0.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Youth Services	Kim Davis Farmer	\$350 stipend	\$0.00 stipend	Unable to take calls due to illness since 8.28.15, will reinstate once cleared medically	09/10/15
Dispatch	Janet McDougal	\$17.90	\$0.00	Resignation	09/20/15
Dispatch	Amy Purcell	\$0.00	\$13.56	Hired	9/20/15

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Bridge	6496	National Sign	Signs	\$6,915.23

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday, September 28th, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District



Minutes of September 30, 2015

The Board of County Commissioners met in regular session on Wednesday, September 30, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

The Commission discussed several minimum maintenance roads within the County.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 10 minutes at 9:09. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 5 minutes. Meeting reopened at 9:25. No decision was made.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Ideas for .04% projects:
 - 254th road – 1 mile of mill and relay= \$65,000
 - 214th road – (Q to R.4, 1 ½ miles) rebuild and rock = \$100,000
 - Delia road – (E road, 118 -134th). Earl stated oil costs \$24,000. Earl stated he already has rock for Delia. Bill stated the county has two more years on this project.
- It was noted that the Pottawatomie Tribe blades 174th road from the highway west.
- There is a complaint about a landowner planting crops up to the road. It was noted that the County has the authority to mow the crops to the end of the county right of way. It was also noted that there may be several areas in the county where this occurs.

Bridge Manager Terry Mick discussed the following:

- Projects (add 30 ton of rock to each)
 - W.3 and 262nd - 50 feet of 8 foot pipe - \$9,200.00
 - S.4 and 310th - 60 feet of 9 foot pipe - \$12,300
 - G and 231th – 50 feet of 5 foot pipe- \$3,600
 - M and 236th – 50 feet of 5 foot pipe- \$3,600
 - Low water crossing at T4 and 220th road. Terry stated that the tube rusted out. Replacement cost estimated at \$3,500 for a 36 inch pipe.
- 110th rd.– 40 feet of pipe – 15.6 feet across top – 14 foot long = \$5,300
- B.3 and 126th – Reimbursement from Federal Exchange dollars - 40 foot bridge - \$70,000

A motion was made by Elmer and seconded by Ladner to appropriate \$20,000 to support the Jackson County Communities that Care Coalition from the Alcohol Fund. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to adopt 2015-22, a resolution expressing the property taxation policy of Jackson County with respect to financing the annual budget for 2016. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

The Commission reviewed bills and payroll.

The Commission signed the Tax Exemption Application for the Hoyt Strip.

Recessed for lunch at 12:00. Reconvened at 1:00.

The Commission left the Chambers at 1:10 to view 110th road. They returned at 3:45.

The Commission signed the FY 2015 Year-End Outcome Report for the 2nd District Adult Intensive Supervised Probation.

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday, October 5th, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of October 5, 2015

The Board of County Commissioners met in regular session on Monday, October 5, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- It was stated that the Road and Bridge Directors are not in favor of dragging gravel roads right now while the roads are so dry.
- It was stated that the Directors and Commission received concerns about the multiple road graders that were sitting in the officials' parking lot on the west side of the Courthouse. It was stated that the concerns were mostly inquiries whether the Commission were purchasing the multiple pieces of equipment. The Commission want to state that the machinery was on show for the Northeast Kansas County Officials meeting that the county held on October 2nd, 2015. It was intended for the Road and Bridge department heads from the surrounding counties to view the equipment. The Commission gave the several machinery dealers the chance to showcase their machinery to the 17 county organization. The Commission had no intentions to purchase the equipment.
- Bill stated that the bridge at 126th and D6 had a plank deck. He suggested the county replace the planks with a steel deck.
- Bill also stated that the bridge north of J and 126th has a hole in it.
- Cleanout the bridge by watershed near that location. It was noted that it was the east side of the bridge
- Eric stated he laid asphalt patches behind the Sheriff's Department. He wanted to know if the road and bridge department is supposed to be billing the sheriff's department for the work and material. Eric was informed to bill the department for the material. The Commission agreed.
- Eric stated he will have to purchase more 15 inch pipe.
- Reviewed the call log of requests.
- Eric stated that the recently purchased wheel loader should be delivered next week.
- It was noted that the rock sitting on the Hoyt Strip is small rock.
- Earl inquired whether the Road and Bridge department would be able to buy a 3 point seeding disk. Earl stated he knew a resident of Denison had one for sale. Bill stated he had one.
- Earl stated he thought the Northeast Kansas County Officials meeting on Friday went well.

Ralph Cronkhite from the Nemaha/Jackson 4-H Bullmasters Shooting Sports Group joined the meeting to let the Commission draw this week's winner for their Gun-O-Rama. Earl Bahret drew the name of Steve Clark from Lawrence to win this week's prize.

Custodian Chad Phillips met with the Commission to discuss the dedication of the Holton/Jackson County wall on the southwest corner by the Main Street committee on the 19th.

Road and Bridge Co-Directors Earl Bahret and Eric Fritz met with the Commission to discuss that the rock budget is down to \$36,000. County Clerk Kathy Mick stated that if the rock is used for FEMA sites the account can run in the red until FEMA reimbursement.

Twila White from the Road and Bridge office met with the Commission to discuss how the FEMA project will be financially documented. Twila stated that the damage sites will all be categorized as "large projects" which means that FEMA will reimburse the county for exactly the amount that is spent on these

projects. Twila is to send the details of the projects on a monthly basis and then they will send a reimbursement check. Twila stated that the county has spent budget rock on some of the sites. Twila will research how much rock from the stock pile has been spend on FEMA sites so a better remaining rock budget can be determined.

The Commission advised Eric to purchase more rock because the county will eventually be reimbursed for the FEMA projects.

Noxious Weed Director Dan Robinson discussed the following:

- Getting bids on pouring concrete slabs on the north side of the recycling building. Dan stated he has spoken with a contractor who had a low bid on water damage repairs in the office. Dan would like to finish the bathroom while the contractor is available. Dan stated he was able to get the bid for the bathroom to \$1,500. He will begin doing repairs on the 1st of November.

Banner Creek Reservoir Director John Kennedy discussed the following:

- Revenue for the week of September 27 through October 5 is \$1,224.
- Installation of a new water service for shelter house #3 has been completed by Haug Construction. John will be completing the final grading and over seeding of the excavated areas.
- A new fee schedule for the usage of the Boy Scout area is now in effect. Jackson County groups will be able to schedule the facility at no charge. Scouting groups outside of Jackson County will be charged \$20.00 to help cover the cost of water and electricity.
- John is working with Brian Boeckman of Homestead Affordable Housing to provide American Corp Volunteers to Banner Creek Reservoir. John has identified a variety of projects that would qualify the Reservoir for the aid of this group. As more information becomes available, John will report it to the Commission.
- Staff will be planting 75 trees into the new nursery at Banner Creek this week. The nursery will be located east of the maintenance shop. Staff will be tilling the area and preparing it with soil amendments. The trees were purchased from Kansas Forest Service.
- Discussion of new dock locations.
 - John notes that:
 - Docks and gangways are to be installed by a vendor.
 - Sidewalks and abutments are to be constructed by staff.
 - Docks will comply with ADA regulations.
 - Grant funds available of \$40,000 from CFAP. This amount is to be matched by County.
 - Original budget request of \$91,000. The project will be downsized to meet current funding level.

Colby Van Wagoner visited the Commission to inquire whether the County still had a large magnet that they run over the roads. He was concerned with the County roads because he has had several flat tires here recently.

Recessed for lunch at 12:15. Reconvened at 1:15.

Bridge and Special Projects Manager Terry Mick met with the Commission to have them sign a memorandum of agreement between the U.S. Army Corps of Engineers, the Kansas State Historic Preservation Office and Jackson County over the engineering significance of the bridge on Q.4 which is eligible for listing on the National Register of Historic Places under Criterion C. The County will advertise for sale the bridge bannisters.

Terry informed Bill that he plans on putting a steel deck on the bridge at 126th and D.6 when he is done with disaster sites and his sign agreement.

David Elsbury from KANZA met with the Commission to discuss updates for KANZA. He noted that the Osawatomie State Mental Hospital and Moratorium has 60 bed renovations nearly completed and the Center for Medicare and Medicaid Services survey and open these beds and then will close another 30 beds for renovation. Completion target is early in 2016. There is a Medicaid Screening policy change to go into effect on October 12th. Most changes for the CMHC and the process of responding to crises will not change. Psychiatric Residential Treatment Facility admissions are now on the MCO. David stated in Olathe, a private psychiatric hospital called Cottonwood Springs opened up with 72 beds for ages 12 and up. Taking insured and uninsured patients. Treating mental health and substance abuse patients. David stated that KANZA is doing a lot of crisis work. David stated another change that is occurring is a change in the screening program for persons with Medicaid. David stated that Mental Health First Aid has been implemented in Brown, Doniphan, and Nemaha counties. David invited the Commission to the Annual KANZA meeting which is in Holton this year.

Cheryl Hamlin and Amanda Spalding met with the Commission to discuss the Denison Senior Citizen Center. Cheryl is concerned that the numbers of senior citizens that use the facility every day has dropped way below the suggested number of participants by Northeast Kansas Area Agency on of 10 people in order to make it feasible to leave the site open.

County Clerk Kathy Mick discussed the Parks and Recreation Budget with the Commission.

The Commission discussed the letter from the Northeast Kansas Environmental Services for the lagoon evaluation at the Banner Creek Reservoir to see if there is a possibility of placing a cabin somewhere on the Reservoir. The bill sent was for \$100. It will be paid for out of the Banner Creek Reservoir funds.

County Counselor Alex Morrissey met with the Commission to discuss the procedures for handling multiple types of counselor/county privileges. She also discussed the proper procedure for bidding a trash company to service the county department/buildings.

The Commission agreed that they would appropriate \$2,500 to the city of Delia for improvements of their ball facilities. Their list includes mowing 4 hours a week for 20 weeks at \$10/hour, infield maintenance of 40 hours for \$10/hour, chemical cost for weed control, and much needed repairs to the concession stand.

The Commission discussed with County Counselor Alex Morrissey about the clarification of a resolution that gives the Jackson County Commission authority over the Holton Rural Fire District #4 Board, as they do all other fireboards in the county.

The Commission discussed the .04% projects that were requested by the Road and Bridge Co-Directors and Bridge Manager.

Chairwoman Zwonitzer spoke with Co-Director Earl Bahret about trying out a JAMAR Radar Recorder traffic counter to assist in determining the priority of road projects.

It was noted that the Commission is actively pursuing construction of a new shop building.

A motion was made by Elmer and seconded by Ladner to approve the 2016 .04% Sales Tax Projects for Road Improvement budget and the funds that the county receives from the state for bridge repairs. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Sheriff/Detective	Phil McManigal	0.00	18.86	Hired	10/05/15
Sheriff/Patrol	Brian Roush	17.52	18.33	Promotion	10/05/15
Senior citizens	Leatrice Ann Jim	---	----	Part time position instated	10/9/15

The meeting adjourned at 4:16 p.m. The next Commission meeting will be October 13th, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of October 13, 2015

The Board of County Commissioners met in regular session on Tuesday, October 13, 2015 at 9:15 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- ***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 9:17. Co-Directors Earl Bahret and Eric Fritz were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 9:27. No decision was made.***
- Earl stated they would be getting telephone poles from Mr. Fenske.
- It was noted that there was a complaint on T road. Earl stated that T road from 114th-198th was dug last week.

The Commission discussed the Christmas gifts for County Employees this year.

- Bill asked the Co-Directors on their thoughts for a pad for the proposed shop building.
- Eric stated there is a main water line directly in the center of the area for the proposed shop building
 - Earl asked whether the Commission had discussed building the shop out of town. The Commission stated they had considered it but were not in favor of purchasing land
- Bill stated that he is meeting with 4 or 5 contractors this week.
- Eric stated that the dry spots in certain roads are starting to break up and when the county receives moisture, it will be difficult to keep the roads well maintained.

County Clerk Kathy Mick discussed the pumpkins that the surrounding businesses put on their windows for Trick or Treating. The Commission stated they would like to have the pumpkins on the courthouse doors so that the Trick or Treaters will know they can come get some treats. The Commission will be set up on the first floor.

Mick also gave them an agreement between the County and SunGard for the time clock and payroll program support and software.

A motion was made by Elmer and seconded by Ladner to accept the agreement with SunGard for the time clock and payroll program support and software. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. A2015-40.

County Clerk Kathy Mick stated she had received a phone call from a gentleman that is interested in helping the county receive municipal grants.

Commissioner Elmer called Greg Drinovsky with RWD #1 pertaining to the water easement on 6th street in Hoyt for a potential road closure.

The Commission left the chambers to view rooms within the courthouse at 10:30. They left to visit City Hall. The Commission returned at 11:20.

Custodian Chad Phillips met with the Commission to discuss using vacation hours. He also discussed the renovations to the new meeting room on the first floor.

Banner Creek Reservoir Director John Kennedy discussed the following:

- Revenues for the week of October 4th were \$1,409.00.
- Staff has completed planting of 75 trees. The breakdown of trees planted are as follows:
 - 25 Redbud
 - 25 White Oak
 - 25 Burr Oak
- The Reservoir will be hosting a Trail Run fundraiser on the south side of the lake for the Holton Cross Country program. The event is scheduled for October 17th. Registration information can be completed through the high school.
- Staff will be meeting with a representative from Easy Dock on Friday, October 16th. The goal of this meeting is to complete design of the docks, determine elevations and develop plans for the abutments. John will be sharing this information with the Commissioners for their review.
- Staff will be painting the exterior of the restrooms this week and the following week weather permitting.
- John will be presenting to the Commissioners a proposal to heat and insulate the maintenance facility at the October 19th meeting. The Commission asked whether he had considered a single room heater. Janet stated she is impressed with the size of the rooms that a small heater can heat. John asked who the Commission recommend that he speak to about a furnace for the shop. The Commission is in favor of only heating the shop specifically when the building is being used.
- He stated he sprayed over 80 hours and spent \$500 on chemical for sericea lespedeza.
- John discussed renting kayaks to people at the Reservoir and how it would operate.
- John asked what the Commissioners have in mind for placing cabins at Banner Lake Reservoir. He stated the first cabin would have to be ADA compliant and would cost roughly \$50,000. Janet stated she is serious about the cabins but is more concerned about the planning, building, and paying for the proposed Road and Bridge maintenance shop first because of the current need. She told John to keep gathering information for when the Commission is setting the budget for 2017.
- Janet requested that John speak with Kellerman Insurance about the liability of having a kayak rental on the Reservoir premises. John stated he would also discuss a possibility of an archery range at the Reservoir with Kellerman, as well.
- Janet stated another costly project that the Commission has been looking into will be the trail from the city of Holton to the Reservoir. John stated he thought with the city's help, that the trail would be less of an undertaking than previously thought.

Undersheriff Darrel Chapman met with the Commission to discuss the Maintenance Shop Project Folder he made regarding the proposed shop project. Bill stated that the County would be able to do some of the work, such as dirt work for the pad. Bill said the electrical will run overhead. Bill stated he was told

that the sewer line runs down the middle of the fifth street. Darrel will post an advertisement in the newspaper indicating that a meeting will be held on Friday, November 13th at 10:00 for those who are interested in bidding for the construction of the building.

Chairwoman Zwonitzer received a call from Scott Misenhelter about the Noxious Weed rental spray equipment. He stated that he felt the equipment needed to be updated.

Chairwoman Zwonitzer received a call from Chris Mercer about the proposed trail that would run along the south fence of the Holton Cemetery. The Holton Cemetery Board is having a meeting tonight (October 13th) and the trail project is on the agenda.

Recessed for lunch at 12:20. Reconvened at 1:20.

The Commission met at the Holton Fire Department to view their renovated meeting area.

The Commission returned to the Chambers at 2:05.

The Commission discussed procedures for employees using accumulated vacation time before the October 24th cutoff date.

County Counselor Alex Morrissey joined the meeting. She discussed the procedures for accepting bids on construction of a building.

Commissioner Elmer, Commissioner Ladner and Deputy Clerk Kasie Robbins left the Chambers to view the Road and Bridge Yard at 2:35. They returned at 3:00.

County Counselor Alex Morrissey discussed the proper way to renew, end, and amend contracts.

County Counselor Alex Morrissey reported that she had a meeting with Dennis White about writing a resolution that clarifies past resolutions and which would also place the Holton Rural Fire district #4 Board under the authority of the County Commission as all fireboards in the county are.

BOCC had received a request by Corey Hefner to close the road between two parcels of real estate that he owns. This road is located entirely in the Lake View Estates Subdivision east of Hoyt, Kansas. The BOCC had requested County Counselor Alex Morrissey look into the procedure of vacating the road. Counselor Morrissey reports the usual procedure to vacate the road should be used but wanted to see if there was a legal description for the exact piece which was to be vacated because the original plat gave a legal description of the entire land, not the little piece at the end which the owner wants vacated.

A motion was made by Ladner and seconded by Elmer to approve the bills. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to approve the minutes of September 28th, 2015 as corrected.

Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to approve the minutes of September 30th, 2015 as written.

Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to approve the minutes of October 5th, 2015 as amended.

Motion carried 3/0.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Dispatch	Jody Stahl	0.00	13.56	Hired	10/13/15
Dispatch	Dolly Simpson	---	---	Resigns as of	11/3/15
Jail	Thomas Currie	15.12	15.80	Promotion	10/10/15

The meeting adjourned at 4:30 p.m. The next Commission meeting will be October 19th, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of October 19, 2015

The Board of County Commissioners met in regular session on Monday, October 19, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. Deputy County Clerk Kasie Robbins recorded the minutes.

Road and Bridge Co-Directors Earl Bahret met with the Commission to discuss the following:

- Bill requested that 142nd from Q road to 75 highway be graded.
- Janet stated that on M road, just south of 250th, there is a curve sign laying in the west ditch.
- Janet stated there is heavy traffic on 150th road. They discussed possibly placing the traffic counter on 150th to measure the volume of traffic traveling on the road.
- Rob asked how many total tons of rock was put down this year.
- Earl stated he has contacted Mid-States. The County will stockpile rock through November and December. This rock will be paid for out of the .04% Budget funds. Earl stated they would like to do this to get ahead of the demand for rock. The Commission agreed that the demand will be high and to proceed.

Bridge Manager Terry Mick discussed the following:

- Bill told Terry that the contractors recommend that we get the “lime” in Circleville instead of rock for the pad for the new shop.
- Tom Bennett from BG Consultants met with the Commission to discuss the bidding for the construction of a steel bridge at bridge N-304 on the Jackson/Nemaha county line.
 - Engineers’ estimate has a base total bid of \$165,000
 - \$20,000 mobilization
 - \$145,000 on bridge
 - Ad alternates
 - \$14,000
 - \$24,178
 - \$4,000
 - Ebert Construction’s total bid of \$221,354
 - Midwest Construction’s total bid of \$279,766.63
 - Reese Construction, Inc.’s total bid of \$211,757
- Tom stated he would recommend that the Commission re-let (re-open the bid). The Commissioners directed Tom to proceed with re-letting the bid.

The Commission left the chambers at 9:50 to attend the dedication of the Holton/ Jackson County sign on the southwest corner. They returned at 10:05.

Chairwoman Zwonitzer received a letter from Heartland Works, Inc. about promoting economic growth in the workforce.

Ralph Cronkhite from the Nemaha/Jackson County Bull Masters Shooting Sports Group came to let the commission draw this week's winner for the Gun-O-Rama drawing. This week's winner is Dusty Koch from Frankfort.

Youth Services Director Brooke Smith met with the Commission to discuss hiring a temporary back-up position.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 10 minutes at 10:56. Brooke Smith was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting was extended for 10 minutes. The meeting opened at 11:16. No decision was made.

Dean Hiegert from Foley Equipment met with the Commission to discuss that a speaker from Caterpillar will be at the KAC Conference in Wichita the first week of November who will discuss proper maintenance of roads, cross slopes, and stable blades. The presentation will be on Tuesday from 2:30 to 3:30 and he believes that it would be very beneficial to the county.

Banner Creek Reservoir Director John Kennedy discussed the following:

- Revenue for the Reservoir for the week of October 4th was \$1,088.
- John stated that he met with a representative from Easy Dock Corporation to review proposed site locations and dock design. He will be presenting a proposal to the Commission at the October 26th meeting.
- The south side camping area is closed for the season. The restroom/showers will be winterized for the season this week. Additional winterization of restroom/showers will include the east facility and the small restroom located in the day use area. The restroom/shower located in campground "A" will be open until temperatures require closure.
- John presented a new proposed logo for Banner Creek Reservoir. The Commission was pleased with the logo.
- Weather permitting, a picnic is planned for this Friday, October 23rd at 11:30 a.m. John will be available to show Commissioners proposed locations of a new Natural Playground and possible locations for cabins.
- Rob asked how the lake elevation is doing. John stated that it is a foot down from his last measurement.
- Rob asked about pricing on the docks. John stated that this time of year is a good time to buy docks. He stated he could either get 10%, 15%, or 20% off the total price, depending on when the County would order the docks and when they would pay.

Recessed for lunch at 12:00. Reconvened at 1:00.

Anna Wilhelm with Tourism and Carolyn McKee with the Chamber met with the Commission. Carolyn introduced the future chamber director, Elise McLeod from Wichita, Kansas. She will begin as the Chamber

Director on November 30th. She has advertising and marketing background. She also has a background in law and event planning and Economic Development. Carolyn discussed the proposed chamber events for 2016.

Carolyn and Anna also discussed the procedure of the county appropriating monies to the small communities for tourism purposes. Anna is concerned what the Tourism Council will be in charge of once the county takes over paying the bills and appropriating monies. Anna stated that the resolution creating the tourism effort in Jackson County indicated that a council was to be created also.

County Counselor Alex Morrissey stated she would do some more research on the creation and stipulations of the Tourism Council.

Carolyn stated that the County was very helpful in procuring grant money for the Chamber for Second Saturdays and that she appreciated the support.

A motion was made by Elmer and seconded by Ladner to appropriate funds of \$100 to join the Jackson County Historical Society to be paid out of the Commissioners Miscellaneous Fund. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 3:17. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended for 15 minutes. The meeting reopened at 3:48. No decision was made.

County Counselor Alex Morrissey met with the Commission about Cory Hefner's request for closing 6th street out of Hoyt. She stated she does not have a legal description of the tract of land that connects his two properties on either side of the undeveloped easement. Until there is a legal description of the land, the county cannot legally close it because it is not a normal county road; it was created by a subdivision. County Counselor Alex Morrissey stated that a public hearing would have to take place before a portion of the road was officially closed.

County Counselor Alex Morrissey gave the Commission an answer filed for a lawsuit that was served last week. She stated she filed the answer today.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 4:00. County Counselor Alex Morrissey was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to approve the minutes of October 13th, 2015 as corrected.

Motion carried 3/0.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Youth Services	Karen Rogers			Resigned	10/09/15
Youth Services	Eric Coleman	Training	12.79 hrly \$200 stipend	Hired on as part time	10/19/15

A motion was made by Ladner and seconded by Elmer to adjourn at 4:32. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

The meeting adjourned at 4:32 p.m. The next Commission meeting will be Friday, October 23rd, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of October 26, 2015

The Board of County Commissioners met in regular session on Monday, October 26, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Pauline Conley met with the Commission to discuss some concerns she has from the Delia area. Pauline stated that the two approaches on either side of the bridge at E and 102nd are very rough. She noted that the road in this area is quite worn out. Conley also said that she was told that the Commission is working on making E road a hard surface road past 134th up to 150th. Bill wanted to start where the chip and seal ends at 134th and eventually reach 158th but is not slated for the immediate future. Conley stated that since E road has been chip and sealed 142nd road isn't being graded anymore. The Commission thanked her for her concerns. Pauline was delighted that there is another 2 mile of hard surface from Delia to the County seat.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 9:10. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 5 minutes. The meeting reopened at 9:30.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- 142nd and E road, west, needs rock.
- Earl stated they were finishing up on FEMA projects.
- Earl stated he could start hauling .04% rock for other projects.
- Bill stated he noticed at 190th and V that the road is experiencing a washout. There is a concrete box under this road, however, it is deep.
 - Stated he thinks Terry should replace the box sometime in the future.
- Bill stated another wash out was on 190th, just west of T road but could be filled with rock or dirt.
- Fuel bids
 - The Coop total bid of \$15,380.00
 - Haag Oil total bid of \$15,178.45
 - ***A motion was made by Elmer and seconded by Ladner to accept the fuel bid from Haag Oil for fuel at a price of \$15,178.45. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***
- Bill stated that the contractors recommend man-sand, a very fine rock substance that is a leftover product of crushing rock for building the pad for the new proposed shop.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 9:53. Eric Fritz and Earl Bahret were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 10:03. No decision was made.

The Commission received a call from a representative of E-Civis, a web-based grant company that offers their database and organizing capabilities to the county for grant application purposes. The Commission did not make a decision to enter into agreement with them at this time.

County Clerk Kathy Mick discussed the 2016 Employee Benefits budget with the Commission. She stated she would recommend the Commission require the department heads to request to add all newly created positions with the Commission first, to see if the budget allows for the extra benefits. The Commission agreed.

Banner Creek Reservoir Director John Kennedy discussed the following:

- Revenue of the week of October 18th is \$3,120 (\$2,435 from hay ground lease payments).
- Hay land rentals at \$22.50/acre
 - Charles Kennedy
 - Gary Zibell

A motion was made by Ladner and seconded by Elmer to renew the hay land rental agreements with Charles Kennedy and Gary Zibell at \$22.50/acre. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. A2015-41. A2015-42. A2015-43.

- John has received a proposal from EZ Dock for 4 new docks. Attached is the proposal for the Commission review and action. John stated the current bid is for \$98,023.60 without freight and

installation. Trade Winds Distributing, the EZ Dock distributor, has presented a proposal that includes a 20% discount if an order can be placed by November 10, 2015. This will allow for the purchase of (4) new docks and the installation of the docks during the winter season. Staff will be required to build abutments to attach docks to sidewalks and handicapped parking spaces. John stated that the grant is based on reimbursements that the county pays for the docks and is reimbursed by the state. John stated that the sidewalks should cost less than \$5,000. Janet inquired a date when John foresees the project complete. John stated depending on the weather, he would estimate the project finished by March 15th.

- Docks A and D are ADA compliant and are 100% handicap accessible. Dock A is at the far north cove on the north side. Dock B is going to be next to the main boat ramp on the north side. Dock C is going in the RV area where the existing dock is now. Dock D is going on the South side where the current dock is now. The other two docks are replacing two that are unsafe. The ADA accessible docks will have accessible parking and sidewalks. The other two docks will be complimented by sidewalks.
- Bill requested that John take one of the old docks and place it next to the boat ramp on the south end of the camping area on the north side. John stated that he was disappointed with not putting a dock in the swim area, like he had hoped but that it is just not in the budget this year.
- John stated he would have County Counselor Alex Morrissey view the contract.
- Bill asked why we aren't moving the ADA dock near a boat ramp. John stated that the dock for kayaks would be ADA compliant.
- Bill stated that if we allow kayaks and paddle boats, would we still allow boats to use this dock. John stated that the kayaks, boats, etc. would be able to use the dock without problem.
- Janet stated they are not entering into agreement until County Counselor Alex Morrissey has thoroughly looked through the agreement.
- John stated that the current docks are not able to raise and lower with the level of the waters. It was noted that they are the original docks with the construction of the reservoir.

Janet stated that the Kansas Department of Agriculture Division of Water Services sent the Commission a letter about a discovery meeting for the watershed that will be held in Topeka on November 19th from 10:00 a.m. to Noon. This meeting pertains to mapping and flood mitigation. Pat Korte, Jackson County Emergency Management Director, will attend.

Ralph Cronkhite from the Nemaha/Jackson County Bull Masters Shooting Sports Group met with the Commission to draw this week's winner for their Gun-O-Rama drawing. The winner is Vicki Gally from Fairview.

The Commission received a letter that invites them to the Jackson County 4-H Achievement Program to present the 4-H County Cup. The Commission agreed that they would attend the program on Sunday, November 1st at 2:00 p.m.

Appraiser Jason Claycamp met with the Commission to discuss the possibility of having a representative from the Kansas Department of Agriculture Division of Water Resources give a free class on floodplain management. Jason stated he could reserve a class for 20 people. The Commission told Jason he could use the open room on the first floor.

The Commission received a letter from Verlin Wichman stating he would be retiring from the County Board of Appeals effective December 31st, 2015. Jason stated he advertised for the position in the paper. Applications are in the Appraiser's Office. He has two positions open on the Zoning Board and 1 on the Appeals. Jason stated that the south/west corner of the county is in need of a representative for both of the boards. The Board of Appeals and the Planning Commission meet every second Thursday of the month at 7:00 and 8:00, respectively.

The Commission discussed the new Victim's Advocate position for the county and whether it is FLSA Exempt or Non-Exempt for overtime and benefits. The Commission stated that the position would be Exempt under Administrative Exemption under the United States Department of Labor.

Recessed for lunch at 12:04. Reconvened at 1:05.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 2:41. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 2:56. No decision was made.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 2:56. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended for 10 minutes. Meeting reopened at 3:24. No decision was made.

County Counselor Alex Morrissey met with the Commission to discuss the research she has done pertaining to the Tourism Board. She stated she will have the research finished in time for the Tourism Board meeting on November 17th.

County Counselor Alex Morrissey stated that she filed a motion for jury trial on the Stormont/Corey Mellenbruch case.

The Commission reviewed the minutes.

Road and Bridge employee Twila White received a Project Worksheet from FEMA for brush removal. The cost of labor and machinery for brush removal of \$5,454 was approved by FEMA.

A motion was made by Elmer and seconded by Ladner to approve the minutes of October 19th, 2015 as corrected.

Motion carried 3/0.

The Commission discussed the inability of the Denison Senior Center to adequately maintain the ten daily minimum required meals. This leads the Commission to make the decision that the County will no longer be able to provide meals to the Denison site unless they are able to meet the minimum required meals before the end of the year. If the site cannot get their numbers up, then the Commission will be forced to close the site at the end of this year.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 5 minutes at 4:20. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 4:25. No decision was made.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Sheriff	Lisa J. Hyten	0.00	\$38,000 salary	Victims Service Coordinator/Grant Funded	10/26/15

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday, November 2nd, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of October 30, 2015

The Board of County Commissioners met in regular session on Friday, October 30, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Bridge Manager Terry Mick discussed the following:

- The 80-20 bridge at U and 195th road is going to cost the county an estimate of \$94,792.87. Terry stated that the county already paid \$44,000 for preliminary engineering which is 100% our cost.

- Terry stated we didn't get selected for the off-system bridge grant that we applied for, for the bridge at D.1 and 144th road. He stated it was probably because we received this bridge grant last year. Shawnee County was awarded the bridge on U.6 and 94th street, which is a county line bridge. Terry stated that it is a cost-share bridge and the County only has to fund 6% of the project. He estimated this cost to be roughly \$12,900 for the county. The agreement with the bridge grant processes indicates that the county is responsible for our utilities and right of way. Terry stated that there is a power line that will need to be removed if the engineering company leaves the bridge where it sits currently. If they move the bridge any further north, the power line may not have to be moved. He will know more information when the bridge plans have been drawn. **A2015-51.**
- Terry discussed the process of deciphering which county is responsible for maintenance and road work on county-line bridges. There are two on Nemaha county line and two on the Shawnee county line that Terry would like to make an agreement that stipulates which county will take care of the maintenance and/or road work of each bridge. Terry would like to discuss drawing an agreement up with County Counselor Alex Morrissey. The Commission agreed.
- The Commission discussed the bridge at G and 205. The tribe is asking for permission to replace this bridge. The commission discussed writing up an agreement that stipulates that the tribe has full permission to replace the bridge.

Road and Bridge Co-Director Eric Fritz met with the Commission to discuss:

- An automobile accident at 162nd and highway 75 caused by a car crossing the southbound lanes when the driver lost debris, including ladders and boxes, which caused the vehicles in front of the county truck to suddenly stop in the middle of the road. The county vehicle commenced to stepping on his brakes as soon as he was able and clipped the end of the bumper of another driver. The authorities were called and a report was written.

A motion was made by Elmer and seconded by Ladner to enter into executive session to discuss personnel for 30 minutes at 10:53. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 11:23. No decision was made.

The meeting adjourned at 12:00 p.m. The next Commission meeting will be Monday, November 02, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick



Minutes of November 2, 2015

The Board of County Commissioners met in regular session on Monday, November 2, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Earl stated he was starting a FEMA site on 142nd road.
- The Commission discussed the rock budget with the directors. County Clerk Kathy Mick stated that the FEMA projects fund can run negative because it will be reimbursed by the state.
- Kathy stated if the directors were hauling to stockpile rock, the cost would have to come from the .04% budget.
- Janet asked how much rock we need for mud spots. Earl stated he didn't think much but that he would have to do some research.
- The directors have their guys hauling to FEMA sites only right now in order to close out the sites for approval and reimbursement.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 9:20. Earl, Eric and Terry were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting extended 5 minutes. The meeting was reopened at 9:35. No decision was made.

Viviane Graham met with the Commission to discuss what she stated as the county not adequately providing senior citizen transportation for the seniors in Jackson County. She stated that it is inconvenient for the seniors in Jackson County to have only two days a week to run their errands. She stated she thought Brown County received a grant and they run transportation five days a week.

The Commission received a 2016 contract from KANZA. The Commission has decided to have County Counselor Alex Morrissey research whether the county can legally spend the \$7,000 of the Alcohol Tax that they currently give to Kanza and instead give it to the jail, whose current medical health program, Advanced Healthcare, can also provide mental health, substance and alcohol abuse services and counseling.

Ralph Cronkhite from the Jackson/Nemaha County Bullmasters Shooting Sports group met with the Commission to draw this week's Gun-O-Rama winner. The winner is Charles Tonar from Hoyt.

Register of Deeds Tammy Moulden met with the Commission.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 9:42. Tammy Moulden was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 9:45. No decision was made.

Jackson County Treasurer Linda Gerhardt met with the Commission.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 9:50. Linda Gerhardt was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 9:55. No decision was made.

Cindy Hower and Kristi Wilson from Kellerman Insurance and David Luke from K-CAMP met with the Commission to discuss insurance bids. Janet asked Mr. Luke whether the property, building and contents is bid at current replacement cost. He stated they were. Janet stated One Beacon had denied coverage for a medical liability claim recently and Cindy stated she would look into it.

Cindy Hower provided three proposal amounts (\$20,000 Kellerman Agent fee included):

- OneBeacon bid \$255,166
- OneBeacon with a three year rate guarantee bid \$258,702
- Traveler's Insurance bid \$248,553

David Luke provided one proposal amount:

- K-CAMP bid of \$139,820

The Commission thanked them for their time and agreed that they would look over the proposals and let them know.

Emergency Management Director Pat Korte met with the Commission.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 10:52. Pat Korte was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 10:57. No decision was made.

Recycling Center Director Dan Robinson met with the Commission to discuss Tracy Harris Construction starting on the construction of the bathroom. Dan stated he thought the renovation of the office, along with the FEMA disaster areas would cost roughly \$3,500 with \$2,500 from the insurance company and \$1,000 from FEMA reimbursements.

Custodian Chad Phillips met with the Commission.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 11:05. Chad Phillips was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 11:10. No decision was made.

Brett Bauer and Kerwin McKee met with the Commission to discuss the progress on Wal-Mart and the industrial area of the city.

Banner Creek Reservoir Director John Kennedy discussed the following:

- Revenues for the week of October 25th
 - Camping \$319.50
 - CFAP Grant \$9,691.78
 - Hay Ground Lease \$1,568.95
 - Total = \$11,620.23
- Trade Winds Distributing has submitted a contract for your review and action. If approved, John will submit the contract to Wildlife and Parks for their approval.
- John received bids for heating and insulating the maintenance shop at BCR.
 - Heat
 - Arnolds \$3,646.55
 - Don Ash and Sons \$2,245.00
 - John recommends accepting the bid of \$2,245 from Don Ash and Sons. This is for a 70,000 BTU unit. Rental for a propane tank is \$60 annually. The propane company will provide service from tank to building.
- John has received bids for install spray-in-place polyurethane foam insulation to half of the maintenance structure inner walls. A poly wall will separate the cold storage area.
 - ADS Distributing \$5,310.63
 - Black Gold \$8,773.00
 - John recommends accepting the low bid of \$5,310.63 from ADS Distributing.
- Ameri Corp Volunteers
 - Starting this Thursday and Friday BCR will have (10) ten volunteers and their supervisor to assist with projects at the lake. Work will include painting, trail clearing, picnic table maintenance, adventure playground construction cleaning and a variety of other projects. It is expected that the volunteers will be at BCR for a total of (10) ten to (12) twelve days.
- Discussed the letter from Insurance Agent Cindy Hower about the recommendations for the Reservoir for having a canoe rental and archery range.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 5 minutes at 11:34. John Kennedy was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 11:39. No decision was made. No decision was made.

A motion was made by Elmer and seconded by Ladner to accept the hay land rental agreements between Duane Klahr, Greg Young, and Gregg Watkins for \$22.50/acre. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Agreements A2015-45, A2015-46, and A2015-47.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 5 minutes at 11:45. Sheriff Tim Morse was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. No decision was made.

A motion was made by Zwonitzer and seconded by Elmer to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 11:53. County Counselor Alex Morrissey and Sheriff Tim Morse was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 12:04. No decision was made.

County Counselor Alex Morrissey met with the Commission to discuss a drafted agreement between the county and the Potawatomi Tribe giving the tribe permission to replace the bridge at G and 205th rd. She stated a resolution would need to be passed to give the county authority to enter into a cooperative agreement with the tribe which in turn creates an agreement giving the Potawatomi Tribe authority to do maintenance and inspection that leaves the county as sole owners of the bridge.

Alex stated she reviewed the contract that Banner Creek Reservoir Director John Kennedy presented to her from Trade Winds Distributing if the county were to purchase our new docks from this company. She stated she would like to see the addendums that describe the detail of each dock before she gives her legal advice. She also would like to see a better description of the maintenance, repairs, and warranties of the docks.

She stated she sent a letter to Cory Hefner about getting a legal description of the parcel of land at the end of 6th street of Hoyt.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 5 minutes at 12:24. Sally Jo Alley and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 12:26. No decision was made.

The meeting adjourned at 12:27 p.m. The next Commission meeting will be Monday, November 9, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of November 9, 2015

The Board of County Commissioners met in regular session on Monday, November 09, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

The Commission signed added and abated orders 2015-1 to 2015-22.

Road and Bridge Co-Directors Eric Fritz met with the Commission to discuss the following:

- call-log of requests
- Request on 182nd from A to B to fix potholes. Eric stated this was a chip and seal road.

Evelyn Allen from the Silver Hair Legislature met with the Commission and discussed the meetings she has attended and some of the concerns she heard. She requested the 2015 appropriation of \$250 and requested that the Commissioners make an appropriation of \$250 to the Silver Hair Legislature for 2016. **The Commission agreed to the requests.** Evelyn is serving her first term for this organization and elections are held through the NE Ks Area Agency on Aging.

Emergency Management Director Pat Korte met with the Commission to discuss the requested bids for AEDs from the Jackson County EMS. The bid was for 7 machines for a total of \$9,720.55. Commissioner Zwonitzer suggested having two AEDs in the courthouse, the Road and Bridge Shop, the Senior Center, the Sheriff's office, the Recycling center, the Juvenile Detention Center and Banner Creek Reservoir. No decision was made.

Pat also discussed the burn permit website and inability to delete permit holders. Pat requested information from the website representative on how to delete all burn permit holders off of the website. In 2016 there will be a new process to obtain a burn permit.

Senior Citizens Director (in training) Amanda Spalding met with the Commission to discuss the Denison Meal site. **The Commission stated they would give Denison until January to get their dine-in numbers to ten or above. If the site is unable to do so the Commission will be forced to close the site. If the Denison site is able to retain a 10 person dine-in minimum until the end of the year, it was further stated that**

anytime thereafter that the dine-in number drops below 10, the Commission will close the site. The 10 person minimum has been a requirement since the grant ended years ago.

Holton Recorder Reporter Ali Holcomb joined the meeting.

A motion was made by Elmer and seconded by Ladner to appropriate \$1,000 to Royal Valley Post Prom out of the Alcohol Tax Fund. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

County Clerk Kathy Mick informed the Commissioners that Insurance Representative Cindy Hower called last week and stated that Travelers Insurance really wanted to work with the County and would like to submit a revised bid for property and liability insurance. The Commissioners denied the request.

Chairwoman Zwonitzer requested information from the Clerk's office on how much the County has spent on court appointed attorney fees this year and 2014.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 10 minutes at 11:16. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Banner Creek Reservoir Director John Kennedy discussed the following:

- Presented hay rental contracts. **A motion was made by Ladner and seconded by Elmer to accept the hayland rental agreements with Landon Bagby and John Wayne Gillsford. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. A2015-48. A2015-49.**
- Revenues for the week of October 25th total \$2,976.00 (camping and gate \$363.00 and hay ground leases \$2,613.00)
- Trade Winds Distributing has received the contract for the docks. The Kansas Department of Wildlife and Parks has reviewed and approved the contract. John will start the construction of abutments for the dock gangways.
- John has completed all required documentation and will be meeting with representatives from FEMA on Thursday morning to review the disaster projects.
- Banner Creek Reservoir has had 11 volunteers from Ameri Corp that have completed a variety of projects including assistance in planning the new nature playground. One of the volunteers has created a possible drawing to be placed on the water tank located at the fish cleaning station on the north side of the lake for the Commission's review. The Commission liked the drawing and decided that further discussion on the subject would be appropriate. Chairwoman Zwonitzer stated she liked the artistic portrayal of the Reservoir but that she is looking forward to the Reservoir having a specific logo and to be consistent with their advertisement.

Recessed for lunch at 12:00. Reconvened at 1:00.

Mick also discussed items received in the mail:

- A Public Notice was issued by Kansas Department of Health & Environment regarding a proposed Water Pollution Control renewal permit for Charles and Anita McKee's cattle operation (NW/4 of Section 18, T05S, R15E) Comments are due November 28, 2015.
- Received Notice from the Kansas Board of Tax Appeals that Parcel ID #043-196-14-0-00-00-006.00-0 (Hoyt Mixing Strip) stating that the subject property will be used exclusively for governmental function and shall be exempt from ad valorem taxation granted September 3, 2015.
- Kellerman Insurance invited the Commission to their Holiday Party' on November 14th from 5:00-8:00 during 2nd Saturday.
- Reviewed the Kansas State Treasurer county indebtedness report that shows that Jackson County is debt free.
- Received a request that the Commissioners issue an official proclamation commemorating January 24-30, 2016 as Jackson County School Choice Week. The Commission declined to participate as it was not a local request and are unfamiliar with this program.

Brett Bauer and Kerwin McKee from the City of Holton met with the Commission. Brett stated that the Industrial Park project is about to begin Phase 3.

County Counselor Alex Morrissey discussed the bridge at G and 205th that the Tribe wants to replace. Alex stated that Vivian Olsen, Attorney for the Tribe will present the Memorandum of Understanding to the Tribal Council on Tuesday. Morrissey stated that the County is unable to give road and bridge right of ways to another agency such as the Tribe.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 2:18. County Counselor Alex Morrissey and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. Extended 10 minutes. The meeting reopened at 2:48. No decision was made.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 2:48. County Attorney Shawna Miller was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 3 minutes. The meeting reopened at 3:01. No decision was made.

Sheriff Tim Morse and Undersheriff Darrel Chapman met with the Commission to discuss a letter from a concerned resident of Jackson County who has recently visited the jail facilities and was unhappy with video visitation. Morse stated that video visitation, which was extended from 2 days to 7 days, gives inmates the option to have discussions with anyone in the United States, has approved security, reduced contraband, and eliminated staff having to schedule visitations and shuttle the inmates from their pod to the visitation room. He was unaware that anyone was having difficulties with the system.

They also discussed the monies appropriated out of the Alcohol Tax Fund for mental health counseling for county residents. Morse stated there isn't any face to face counseling happening in the jail under the current contract with KANZA. Morse stated that out of the current inhabitants of the county jail, roughly

90% of them suffer from some sort of addiction. Mental health counseling is of great importance to the county. Morse stated he is not pushing for any specific mental health counseling company, but noted that it is a vital component of the penal system in Jackson County. Upon request, Morse presented a bid from Advanced Correctional Healthcare for 3 mental health staffing options with exact cost associated annually for QMHP (Qualified Mental Health Professional).

These bids were:

- QMHP 3 hours weekly = \$7,709.12
- QMHP 4 hours every other week = \$5,177.74
- QMHP 5 hours every other week = \$6,443.43

The Commissioners are interested in providing one on one substance abuse counseling.

No decision was made at this time.

A motion was made by Elmer and seconded by Ladner to allow Terracon to test drill and bore for soil composition samples on the proposed building site for a Road and Bridge shop. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 5 minutes at 3:32. County Attorney Shawna Miller was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 3:35. No decision was made.

Jerry Nelson and Aaron Allen from the Jackson County Fair Association met with the Commission to discuss heating and cooling for a back portion of the new Fair Association Heritage Building. They are researching having only two two-ton mini splits being placed into the back portion of the building. Currently, the front portion that is heated can sustain 50 degree temperature in the back portion when the double doors are open that normally separate the two areas of the building. It was noted that the board has thirty days to make a decision on the bids that were accepted by the board last Wednesday. No decision was made.

Cindy Hower from Kellerman Insurance met with the Commission to discuss the denial from OneBeacon insurance of a recent claim from Stormont Vail who alleges that they provided medical care and treatment for a patient and the county failed to pay for said services. The plaintiff's complaint does not trigger coverage under the general liability portion of the policy as the complaint does not allege property damage or bodily injury resulting from an occurrence. As such, no coverage is available under the general liability portion of the policy.

Hower also stated that Travelers Insurance is very interested in working with the County.

Hower also explained to the Commission how a "pool" compares to an insurance company and that the county could possibly be assessed additional funding in the future. Cindy wanted the Commission to be aware that having an insurance company is not taking a risk. They are guaranteeing the risk to pay covered claims. Chairwoman Zwonitzer stated that at this time the County is still reviewing the quotes.

Bridge Manager Terry Mick called the Commission to update them on the damages done to the bridge on 150th and Hwy 75 by a semi- truck who's load didn't fit under the overpass.

A motion was made by Elmer and seconded by Ladner to approve the minutes of October 30th, 2015 as corrected.

Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to approve the minutes of October 26th, 2015 as corrected.

Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to approve the minutes of November 2nd, 2015 as corrected.

Motion carried 3/0.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Dispatch	Jodi Stahl	13.56	0.00		11/9/15
Dispatch	Kylie Matney	14.34	14.61	Length of Service	11/9/15

The meeting adjourned at 4:45 p.m. The next Commission meeting will be Friday, November 13th, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of November 13, 2015

The Board of County Commissioners met in regular session on Friday, November 13, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss real estate for a period of 15 minutes at 9:02. County Clerk Kathy Mick was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 9:15. No decision was made.

Banner Creek Reservoir Director John Kennedy met with the Commission to discuss the proposed contract with Trade Winds Distributing for the four new docks that the County is purchasing. These four docks will cost the county roughly \$40,000, with the other \$40,000 to be supplemented by the Competitive Development Grant from the Kansas Department of Wildlife, Parks, and Tourism.

A motion was made by Ladner and seconded by Elmer to accept the contract with Trade Winds Distributing Inc. for \$80,000.00. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss real estate for a period of 5 minutes at 9:54. Darrel chapman was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 9:59. No decision was made.

The Commission left the Chambers to attend the informational meeting of the proposed Road and Bridge Building at 10:00. Present at the meeting were Road and Bridge Co-Directors Earl Bahret and Eric Fritz, Undersheriff Darrel Chapman, County Clerk Kathy Mick, Deputy Kasie Robbins, the three Commissioners and Jay Herrmann from AHRS Construction. The Commission returned to the Chambers at 10:45.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss real estate for a period of 15 minutes at 10:51. County Clerk Kathy Mick and Road and Bridge Co-Directors Earl Bahret and Eric Fritz were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 15 minutes. Extended 15 minutes. Extended 15 minutes. The meeting was reopened at 11:40. No decision was made.

The Commission adjourned for lunch at 12:00. They reconvened at 1:00.

A motion was made by Elmer and seconded by Ladner to enter into executive session for matters of real estate at 1:00 for 1 hour. County Clerk Kathy Mick, Bridge Manager Terry Mick and Road and Bridge Co-Directors Eric Fritz and Earl Bahret were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 2:00. No decision was made.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 25 minutes at 2:00. County Clerk Kathy Mick, Road and Bridge Co-Directors Earl Bahret and Eric Fritz and Bridge Manager Terry Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 2:25. No decision was made.

A motion was made by Elmer and seconded by Ladner to accept the asking price of \$350,000 from Bob and Barbara Forrester for the building and 7.4 acres of property located at 24569 US 75 Highway. The

property will be used for a Road and Bridge Shop instead of building a new one as planned. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Chairwoman Zwonitzer and Road and Bridge Co-Directors Earl Bahret and Eric Fritz left the Chambers to inform Mr. Forrester of the Commission's decision to purchase the 7.4 acres and buildings at the requested price.

Chairwoman Zwonitzer returned and informed the other Commissioners that Mr. Forrester agreed to sell his property in 2016 and he didn't require any earnest money. The Commission will instruct County Counselor Alex Morrissey to draw up a contract for Monday, November 16th, 2015. Chairwoman Zwonitzer stated that the terms will be discussed on Monday with Mr. Forrester in greater detail.

The meeting adjourned at 3:25 p.m. The next Commission meeting will be Monday, November 16th, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of November 16, 2015

The Board of County Commissioners met in regular session on Monday, November 16, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the purchase of the Forrester Truck Parts and Repair building for a county Road and Bridge Shop. A survey will be done on the land purchased by the Commission at 24569 75 Hwy, Holton, Kansas 66436 to replace the current legal description which is incorrect. The Commission was interviewed by Holton Recorder Reporter Ali Holcomb regarding the recent decision to accept Bob Forrester's asking price of \$350,000 for the property in comparison to the new construction costs of the proposed new building. It was mentioned that the

Commissioners were elated that the new building would not require the Commission to issue bonds and that the Forrester building and property is a much better location for the Road and Bridge department. The site will provide room for expansion, as needed, in years to come.

Bridge Manager Terry Mick discussed the following:

- Tom Bennett, BG Consultants Engineer, met with the Commission to open bids for the construction of the N-304 Bridge on the Jackson/Nemaha County line. Present were Terry Mick, Tom Bennett, and a representative of Ebert Construction.
 - The new Engineer's Estimate is set at \$220,000.00. The following bids were opened:
 - Ebert Construction: \$221,354.00 with an alternate bridge bid item for \$203,187.00.
 - Reece Construction: \$211,757.00 with an alternate bridge bid item for \$189,595.00.
 - The Commission questioned the practice of building alternate bridges. They stated they would be interested in the alternate bridge for the lower price if it still met the specs that were originally drawn. Bennett explained that it is normal for construction companies to submit alternate bridge bids based on material they have on hand or possibly heavier stringers that would reduce the amount of material needed. Tom will contact Reece Construction to gather information about their alternate bridge and get back with the Commissioners.
 - The Commission contacted the Nemaha County Commission concerning the bridge at N-304. Chairwoman Zwonitzer gave the Nemaha County Commissioners the bids received. Nemaha County is also interested in Reece Constructions' alternate bridge item.
- Terry gave notice that Landon Bagby resigned from the Road and Bridge Department. Terry stated he would advertise for the position. The Commissioners agreed.
- Terry stated that Terracon will cancel the contract drilling at the bridge yard at no cost. Terracon was contracted to drill at the bridge yard for the proposed new building. Terracon services were no longer needed at the decision of the purchase of the Forrester building. They simply asked for the cancellation to be affirmed in writing. Deputy Kasie Robbins emailed Terracon as requested.

A motion was made by Elmer and seconded by Ladner to adopt the resolution 2015-23, authorizing the purchase of real-estate located at 24569 Hwy 75 at the Forrester's asking price of \$350,000.

Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

The Commission left the Chambers at 10:20 to visit the Forrester Building to sign a contract for sale of Real Estate with Bob and Barbara Forrester. The Forresters and the County Commissioners signed the 'Contract for Sale of Real Estate'. The County will have a survey done for a corrected legal description and get an abstract done at no cost to the Forresters. **2015A-52.**

The Commissioners unanimously agreed to purchase the oil heater and tank for \$7,000 from the Forresters. The Commissioners will also meet with the Forresters at 2:30 today to indicate the items the County would like to purchase from the Forrester's shop for county use. The Commission returned to the Chambers at 11:21.

Custodian Chad Phillips met with the Commission to tell them that he checked on an approximate cost to have a desk constructed for the Commissioners chambers, it would roughly cost \$5,000. The Commission had recently been interested in the purchase of a curved desk that would allow the Commissioners to communicate more effectively.

Bridge Manager Terry Mick brought two memorandums of understanding for two bridges on the Jackson/Shawnee County line that indicate which county will do inspections and general maintenance for the bridge and which county will do general maintenance on the road that approaches the bridge. It is stated in the first memorandum on the bridge at R.2 and 94th that Jackson County will be responsible for all maintenance and repairs of the chip and seal roadway surface on 94th road commencing East of U.S. Highway 75 and proceeding East to what is known as 'Old U.S. Highway 75' and Shawnee County will be responsible for State and Federal maintenance and repairs and/or inspections of said bridge. The memorandum discussing the bridge at 94th and O.1 states that Jackson County will be responsible for all required State and Federal maintenance and repairs and/or inspection of said bridge and Shawnee County will be responsible for all maintenance and repairs of the roadway surface commencing at what is referred to as Jackson County O.4 Road on 94th road and proceeding West.

A motion was made by Elmer and seconded by Ladner to accept the memorandum of understanding with Shawnee County for the bridge at 94th and R.2. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. A2015-53.

Recycling Center Director Dan Robinson met with the Commission to discuss the finished project on the Recycling Center office/restroom. He stated that it has a fresh coat of paint. He invited the Commission to stop by and see it.

A motion was made by Ladner and seconded by Elmer to accept the memorandum of understanding with Shawnee County for the bridge located between O road and P road on 94th. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. A2015-54.

Chris Gordon from Delia Rural #5 Fire Board met with the Commission to discuss reappointments to the board. They are currently without a Fire Chief. Chris requested the appointment of another board member. He stated he would send the Commission the appointment in writing after the next Fire Board meeting.

A motion was made by Ladner and seconded by Elmer to approve the reappointment of Isabel Bogowith to the Delia Rural #5 Fire Board for another three year term to end in December 2018. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Recessed for lunch at 12:15. Reconvened at 1:15.

Youth Services Director Brooke Smith met with the Commission to discuss personnel.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 10 minutes at 1:39. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

David Elsbury, CEO of KANZA, and Roger Coverdale, KANZA Foundation Board member, met with the Commission to discuss the updates for this quarter. He stated KANZA has received a matching funds donation of up to \$10,000 to support the healthcare facilities. The governing board appointed Roger Coverdale to the Foundation Board. David stated they have mailed their current donors, is running some advertisement, and will be speaking to the rotary club to gain support from the surrounding communities to help match funds. David stated Roger has given him several names of individuals and businesses who he thinks would be interested in donating to KANZA. David gave the commission a copy of the letter he sent out to donors this year.

Mr. Coverdale stated that the Jackson County KANZA office has grown immensely. He stated his concerns with the County not contracting with KANZA for the Community Development Block Grant. Chairwoman Zwonitzer stated that the grant has stipulations that if the business receiving the grant were to default, then it would be the county's responsibility to pay back the grant. Mr. Coverdale stated he thinks the county should take another look at the CDB grant. Mr. Elsbury stated they have purchased the building but are not yet able to renovate it until they are able to decipher the cost of renovating the building so that it fits KANZA's budgetary needs. The Commission discussed they were under the impression that KANZA wanted the County's support for the CDB Grant for the renovation and purchase of the building that they thought was estimated at roughly \$1 million between the cost of the building at \$300,000 and the renovation costs of \$750,000. Since the purchase of the Moser Building at \$300,000, half of which was loaned to the Board by the KANZA Foundation on a 5 year, low interest loan, KANZA is only requesting the County's support for a CDB grant for only \$400,000. As previously stated, the County's support would only be there as a backup payer if KANZA were to default. The Commission stated they would like to revisit this subject with Mr. Elsbury. He stated he would return to the chambers to discuss it with the Commission after the first of the year.

Mr. Coverdale voiced his concerns about K-CAMP.

County Counselor Alex Morrissey met with the Commission to discuss contacting the surrounding title insurance companies to bid for title insurance for the purchased property known as 'Forrester's. She stated she would give the business two weeks to submit the bids.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 5 minutes at 2:27. County Counselor Alex Morrissey was

present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 2:32. No decision was made.

The Commission left the Chambers at 2:35 to visit the Forrester Building to further discuss itemized purchase details with Mr. Bob Forrester, current owner.

The Commission reconvened at 3:55.

The Commission signed a Memorandum of Understanding with the Pottawatomie Tribe for the maintenance of the bridge at G and 205th. **A2015-55**. The tribe plans to replace this bridge.

The Commission signed added and abated orders 2015-23 through 2015-28.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret discussed the proposed purchase of selected items in and around the Forrester building with the Commission.

A motion was made by Elmer and seconded by Ladner to accept the offer from Bob Forrester to buy selected large and small equipment, tools, parts, office furniture and other miscellaneous items for \$23,000 and a two-year old oil burning furnace and three oil storage barrels for \$7,000. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday, November 20th, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of November 20, 2015

The Board of County Commissioners met in regular session on Friday, November 20, 2015 at 9:08 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

The Commission reviewed and discussed the insurance bids received on November 2nd.

The Commission signed added and abated orders 2015-29 through 2015-31.

David Luke with KCAMP, Roger Coverdale, and Cindy and Roger Hower from Kellerman Insurance met with the Commission to discuss insurance bids given on November 2nd.

Road and Bridge Co-Directors met with the Commission to discuss:

- Capital Trucking will haul rock for the county for the .04% rock projects.
 - Earl stated he would see if they will haul for \$6/ton.
- The rock would be \$90,000 the hauling would be \$80,000.
- Bill suggested having them haul half of it.
- The commission told the road and bridge directors to get bids for chain-link fence to put around the new property purchased at 24569 US Hwy 75.
- The commission decided to bid for two sliding gates and two hinge gates.

Recessed for lunch at 12:07. Reconvened at 1:07.

The Commission left the chambers to attend Cheryl Hamlin's retirement party at 1:30. The Commission returned to the chambers at 2:00.

The Commission discussed the request of funds from the Jackson County Fair Board for a new heating/cooling unit for the new Fair Building.

A motion was made by Elmer and seconded by Ladner to approve the minutes of November 9th, 2015 as corrected.

Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to approve the minutes of November 13th as prepared.

Motion carried 3/0.

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Banner Creek	6010	Don Ash & Sons	Furnace for shop	\$2,245.00
Banner Creek	6011	ADS Distributing	Insulation for shop	\$5,310.63

The meeting adjourned at 3:05 p.m. The next Commission meeting will be Monday, November 23rd, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of November 23, 2015

The Board of County Commissioners met in regular session on Monday, November 23, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Rob discussed 254th and O. There is an issue with two landowners on the placing of a fence over a vacated road for each landowner.
- Rob also discussed G-206 Bridge. A Jackson County resident requests that the county contract with the Pottawatomi Tribe on putting a low-water crossing in while the bridge is being replaced. The Commission stated they would look at the bridge this afternoon.
- Bill discussed 150th and C. A request has been made to place stop signs at this intersection. The Commission stated they would look at this intersection this afternoon.
- Earl stated Capital Trucking stated they would haul a few loads for \$6/ton. They will haul the .04% rock to the stockpiling at Midwest for 214 from Q to R.4.
 - The Commission agreed to let Capital Trucking haul the loads at \$6/ton.
- Earl stated that the traffic counter when located at 166th road counted 414 cars a day from Q to R.

Bridge Manager Terry Mick discussed the following:

- Tom Bennett, engineer for BG Consultants discussed with the Commission,
 - Ebert Construction– \$221,304
 - Alternate \$210,237
 - Reece Construction– \$211,757

- Alternate bridge bid would be the total for the alternate materials but still to the specks - \$200,895
- The Commission told Tom to send the bid details to Reece Construction. He will receive five contracts from them and he will bring them to the Commissioners to review. County Clerk Kathy Mick stated the county would need to write an agreement with Nemaha County.

Lisa Hyten met with the Commission to discuss the grant process for the Violent Crime Victim Advocate. Lisa stated the County won't get reimbursed until the end of December, a reimbursement of roughly \$5,000. She stated that December 8th is the deadline to get all of her paperwork into the grant agency. The grant agency cut some minor funding for training but left the rest of the grant requests in place. She stated that she is already helping 23 victims in Jackson County. She stated a requirement of the grant is that she itemizes her time that she spends working for the county. Lisa would like to visit with the Commission to update them quarterly. She also stated she would like to revisit the Commission after Thanksgiving to discuss the final financial obligations for the County.

Hoyt Driver, Holton resident, met with the Commission to request funds from the Van Sweringen Fund for his Kansas Gas bill. The Commission agreed to pay a total of \$161.20. The Commission will send a check to Kansas Gas Service which will be applied directly to his account.

County Clerk Kathy Mick gave the Commission a copy of the letter County Counselor Alex Morrissey sent to Vivien Olsen, the Prairie Band Potawatomi Tribal Attorney, concerning the County signing the Memorandum of Understanding for the bridge located at G road and 205th road.

The Commission reviewed a letter from Rossville After-Prom. ***A motion was made by Elmer and seconded by Ladner to appropriate \$250 to the Rossville After-Prom Association. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

The Commission received a letter from the Royal Valley Recreation Association requesting \$6,000 for miscellaneous projects. ***A motion was made by Elmer and seconded by Ladner to appropriate \$5,000 to the Royal Valley Recreation Association for 2016. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

Banner Creek Reservoir Director John Kennedy discussed the following:

- Revenues for the week of November 15th. No revenues.
- Kansas Recreation and Park Association Annual Conference
 - With Commission approval, John would like to request permission to attend the Kansas Recreation and Park Association Annual Conference. This year's conference is scheduled for February 1-4 in Dodge City. John has applied for and received a grant in the amount of \$750 to be used towards the conference. It is estimated that this will pay for the conference registration and the hotel room. Additional costs will be some meals for the conference.

- Community Fisheries Assistance Program Grant Agreement
 - John is requesting that Commissioner's approve and sign the grant agreement between Jackson County and the Kansas Department of Wildlife, Parks and Tourism for the recently awarded grant in the amount of \$40,000. With approval this will provide for the County to be reimbursed in the amount of \$40,000 upon completion of the dock replacement project. John has reviewed the agreement and recommends approval.
- John is requesting funds be allocated in the amount of \$2,880.00 for the purchase of 20 fire rings through the State of Kansas Purchasing Contract. This price including delivery is \$19.84/ring. Less than the next lowest price per fire ring that John has found to date. The goal of this program is to replace the existing steel wheels that are currently used. An example of the proposed fire rings is included for your review. ***A motion was made by Ladner and seconded by Elmer to purchase the 20 fire rings for \$2,880.00. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. A2015-57.***
- John volunteered to organize a Food Drive before Christmas. The Commission stated they thought that would be a great idea. John stated he would make flyers and divide the departments into teams of roughly 50 people. The winning team would get a pizza party. The nonperishable items will go to the Jackson County Food Pantry.

Recessed for lunch at 12:00. Reconvened at 1:00.

The Commission, County Clerk Kathy Mick and Deputy Kasie Robbins left the Chambers at 1:00 to view:

- 150th and C
- 254th and O
- 206th and G
- Forrester Building

The Commission returned at 4:05.

A motion was made by Ladner and seconded by Elmer to renew the Chamber membership at the Diamond Level for 2016 for \$1,200. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Cindy Hower from Kellerman Insurance met with the Commission to discuss the information that the Commission requested regarding deductibles and the addition of the Forrester building and property to the proposed insurance quote from Kellerman Insurance.

Chairwoman Zwonitzer reported that she had discussed with Lyle Peterson with the Kansas Department of Commerce about the CDB Grant. KANZA is eligible for the Community Facilities Grant, which would be in the amount of \$400,000. Mr. Peterson stated that the County would not be liable for the repayment because it is a true grant.

Road and Bridge employee Twila White met with the Commission to discuss an email received from the Kansas Department of Transportation awarding the low bid of the replacement of the bridge at 195 and U to King Construction.

A motion was made by Elmer and seconded by Ladner to award King Construction out of Heston the low bid for the bridge replacement at 195 and U. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. A2015-58.

A motion was made by Ladner and seconded by Elmer to purchase 3 AED machines for Jackson County for the Sheriff's Department, the Senior Center, and Banner Creek Reservoir. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Banner Creek	6498	Frye & Associates	20 Fire rings	\$2,880.00

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday, November 30th, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of November 30, 2015

The Board of County Commissioners met in regular session on Monday, November 30, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Eric is gathering names of fencing companies that may be interested in bidding the fence to enclose the property located at 24569 Hwy 75.
- Bill suggested a 20 foot gate at the northeast entrance of the property.

- Janet asked whether the Road and Bridge Department would be capable of installing the fence, which would in turn cut the cost in half. Bill thought they could but time was a concern.
- Bill requested fence bids be in by the 14th of December.

David Elsbury, KANZA CEO, met with the Commission. He wanted to discuss an article that came out in the Holton Recorder about KANZA's mental health counseling. He stated there are differences between mental health counseling and crisis screenings. He stated that KANZA does mostly face to face mental health counseling and only televideo crisis screenings.

Chairwoman Zwonitzer stated she had noticed that they were being billed quite often and requested that David gather more information on this billing process and whether the county is only being billed the 50 hours, per the contract with KANZA.

Commissioner Ladner asked how the county justifies giving KANZA \$7,000 out of the Alcohol Tax Funds for alcohol and substance abuse problems when KANZA does not currently provide this specific service because KANZA does not have an Alcohol/Substance Abuse Therapist/Counselor on staff.

David stated that the County is not billed for screening assessments, they are billed for admission evaluations and psychotherapy counseling. David stated he would have his staff find out for who, for what, and for how many hours the county has been billed, since the first of the year.

Sheriff Tim Morse and Captain Steve Buck joined the Commission meeting, Captain Buck expressed his dissatisfaction with having to wait a week or two before his inmates are seen by KANZA. He stated they are given the option to do televideo but finds it an inadequate way to counsel and evaluate these people.

Mr. Elsbury thanked the Commission for their time.

David Pate with RSP Trash Disposal met with the Commission to discuss providing trash services for the county at lower rates and the possibility of assisting in a buyout of our current trash service.

Noxious Weed Director Dan Robinson discussed the following:

- Dan discussed his concern with the selling or trading of the John Deere tractor that is currently used at Banner Creek Reservoir and was purchased with Noxious Weed funds
- Dan stated he will advertise for a position that will be vacated by an employee retiring.

The Commission received a letter from Holton Community Hospital Family Practice Associates about putting a new sign up on P road directing traffic to Gilliland Lane, the newest road built as a back entrance to the hospital.

Banner Creek Reservoir Director John Kennedy discussed the following:

- John has completed painting the interior of the administrative offices. Additional work to be completed includes installing new flooring and window treatments.
- John has started the process of filling the vacant Park Host position for the south side of Banner Creek Reservoir. Advertisements have been placed in the Holton Recorder and will be placed on the website. Anyone interested in the Park Host position should contact either the BCR office or the courthouse.
- John will be meeting today with Mike Reichle, Parks and Recreation Director for the City of Holton to discuss possible routes for a trail connecting BCR and Holton. The goal is to bring before the County and the City a proposed route, cost estimates for the County section and City section of the trail project, and explore grant possibilities for the project.
- John has been working with Marketing Concepts to develop a new logo for Banner Creek Reservoir for Commission review. Marketing Concepts is also helping John create a new brochure for BCR.
- John discussed contacting Wamego and Heritage Tractor to look at the John Deere Tractor owned by the county to estimate the value and to look at trading for a smaller compact tractor and a four-wheeler for trail use. The Commission stated that the Noxious Weed department believes the tractor belongs to them.
 - John stated the Reservoir has the John Deere tractor, the tri-wing mower that would go with it, the drag, and a few other implement pieces that would not go with it. Janet stated they would do some research on how the tractor was transferred.

Recessed for lunch at 12:00. Reconvened at 1:00.

County Counselor Alex Morrissey met with the Commission.

The Commission reviewed bids received for the survey of the Forrester Building and property.

- Tanking – Circleville - \$700
- Clark Land Surveying – Troy - \$3,400

A motion was made by Ladner and seconded by Elmer to accept the survey bid from Tanking Survey out of Circleville for \$700 for the surveying of the property at 24569 US 75 Hwy. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Title Insurance bids:

- White Law Office – Holton - \$920 - closing fee of \$180
- Alpha Title – Holton - \$799 – closing and settlement \$295
- Kansas Secured Title - Holton - \$650 – closing fee of \$150

A motion was made by Elmer and seconded by Ladner to accept the bid from Kansas Secured Title in the amount of \$650 for the title insurance policy and \$150 for the closing of the building and property at 24569 US 75 Hwy, commonly known as the Forrester Building. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

County Counselor Alex Morrissey stated that we received the original, signed Memorandum of Understanding with the Pottawatomi Tribe for the bridge replacement at G-206. **A2015-55.**

Commission signed added and abated orders 2015-32, 2015-35 through 2015-38, 2015-40 through 2015-42, and 2015-44 through 2015-47.

A motion was made by Ladner and seconded by Elmer to accept the bid for liability insurance from KCAMP. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Appraiser Jason Claycamp met with the Commission to discuss passing a resolution that gives the county access to all newly erected towers in the county. The Commission stated they were interested and would look into it.

A motion was made by Elmer and seconded by Zwonitzer to pass Resolution number 2015-24 to participate in a self-insured pool for liability coverage with KCAMP. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to adopt the bylaws of KCAMP. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

The Commission received a letter from Kansas Department of Health & Environment approving the renewal of the Permit for Construction/Demolition of the landfill.

Road and Bridge employee Nancy Schlodder met with the Commission to discuss fuel bids:

- Knotty Pine = \$14,643.50
- Haag Oil = \$14,554.20

A motion was made by Elmer and seconded by Ladner to accept the bid from Haag Oil for \$14,554.20. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

The Commission discussed the request from the Jackson County Fair Association for heating and air-conditioning units for the recently built Fair Building. Janet suggested giving them \$5,000 out of the Economic Development fund because the fair building is a receptacle for many visitors and Holton/Jackson County tourists that come to this area.

A motion was made by Ladner and seconded by Elmer to appropriate \$5,000 out of the Economic Development toward their purchase of heating/air-conditioning units. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Deputy County Clerk Kasie Robbins called Jackson County Fair Association President Aaron Allen to tell him that the Commission made the motion to appropriate \$5,000 toward the purchase of the heating/air-

conditioning units for the Fair Building. Mr. Allen stated that prior to this phone call, Denison State Bank had just decided that they would match any funds received for this project.

The Commission reviewed bills.

The Commission discussed a county resident bringing his towing company yard up to county regulations before the County would utilize his business. Appraiser Jason Claycamp stated that this resident is up to regulations as of a couple months ago.

A motion was made by Elmer and seconded by Ladner to approve the minutes of November 16th, 2015 as corrected.

Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to approve the minutes of November 23rd, 2015 as corrected.

Motion carried 3/0.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Dispatch	Megan Shea	0.00	13.56	Hired	11/30/15

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Commission	6499	Jackson Co. Fair Assoc.	Heating/air-conditioning project	\$5,000
Commission	6500	Zoll	3 AED's	\$4,165.95

The meeting adjourned at 4:30 p.m. The next Commission meeting will be December 7, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of December 7, 2015

The Board of County Commissioners met in regular session on Monday, December 7, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Earl asked what the Commission had decided about the request for a stop sign at 150th and C. Janet was in favor of placing the stop sign whereas the other two Commissioners saw no need for one at this time.
- Earl stated that there was already 7,500 ton of rock hauled to Midwest for the 214th road project.
 - Need a total of 12,000 tons of rock for the project.
- Eric stated he has only two FEMA sites left. They are located at P road south of 198th.
- Earl stated that there has been a light pole set up at Hoyt strip.
- Earl stated the department is currently hauling road and .04% rock.
- The Commission stated they could spend \$57,000 total for rock and hauling which would be paid for out of County General funds for the 214th project.

Tom Bennett met with the Commission to thank them for their business this year and to spread some holiday cheer.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 20 minutes at 9:35. Eric Fritz and Earl Bahret were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 15 minutes. Extended 15 minutes. Extended 15 minutes. The meeting reopened at 10:25. No decision was made.

The Commission received letters from Hoyt Rural Fire Board, the Kansas Department of Health and Environment Bureau of Water, and the League of Kansas Municipalities.

The Commission signed added and abated orders of 2015 (48, 50, 51, 53, 54, 55, 56).

Sheriff employee Gary Thiessen requested that the Commission reconsider the section of the policy manual that prohibits non-law-enforcement county employees from carrying weapons on county property. The Commission discussed the inability to refrain the public from bringing a weapon onto county property and the need for county employees to protect themselves.

Recycling Director Dan Robinson discussed the following:

- Dan stated the baler at the recycling center needs to be replaced. Dan stated the parts for this machine are no longer being made in mass by any manufacturers. Dan stated the baler now makes a 77 by 48 by 36 inch bale at an average of 2,000 pounds of cardboard. Dan stated he researched that a brand new machine would cost \$86,000 that would make this specific size of bale.

A motion was made by Elmer and seconded by Ladner to reappoint Earl D. Ohlsen as a member of the Board of Trustees to the Hoyt Fire #3 District. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Banner Creek Reservoir Director John Kennedy discussed the following:

- Hayland agreements

A motion was made by Ladner and seconded by Elmer to approve the hayland rental agreement with Larry Holliday for 2016. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

- The current plan for a paddleboat/kayak concession includes the following items:
 - Purchase of four kayaks
 - Use of the two existing paddleboats
 - Purchase and placement of a garage for storage of the boats. This also includes a concrete pad and covered patio area that would be attached to the garage.
 - Construction of a sidewalk from the existing walkway
 - Running of electrical and water service
- John received the two quotes for the current value of the John Deere tractor.
 - Heritage Tractor, Topeka for \$40,000 (includes the Rhino bat wing brush hog)
 - CSI, Wamego for \$38,000
- John requested time off.
- Janet requested some firm numbers on the paddleboat/kayak project before she was willing to agree to all of the plans for the project.
- John requested a discussion for personnel.

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 10 minutes at 11:45. Banner Creek Reservoir John Kennedy was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 11:55. No decision was made.

County Counselor Alex Morrissey met with the Commission to discuss the bridge resolution contract with Nemaha County on the county line bridge of N-304. Morrissey then stated she would draft a resolution to repeal the current resolution concerning scrap metal dealers (2012-05). She also discussed that she had spoken with County Appraiser Jason Claycamp about implementing a special conditions policy for the application process to put up a tower which would allow the county to have access to all newly erected towers within the county.

Custodian Chad Phillips met with the Commission to remind them of the Employee Christmas Dinner tomorrow (December 8th) at 12:00.

Recessed for lunch at 12:15. Reconvened at 1:15

David Streit visited the Commission about an issue with his record with the District Court. The Commission told him they were not in charge of the district court offices and that he would have to straighten it out with them.

A motion was made by Ladner and seconded by Elmer to approve the minutes of November 20th, 2015 as read.

Motion carried 3/0.

David Elsbury, CEO of KANZA, met with the Commission to discuss counseling hours billed to the County for services. According to David's calculations the county has been billed for Admission Evaluations, counseling, medication checkup, psychiatric evaluation, and psychological testing, for a total of 38 hours billed. David stated that the county has been serviced and billed for ten inmates for \$1,885.00. He also stated that he wanted the Commission to know that KANZA will deliver a service when called upon. David stated he contacted Captain Buck about discussing services currently received from KANZA. David stated that it was his understanding that the JACO Sheriff office is contemplating having a set block of time each week that someone is available to provide therapy and counseling services to the inmates. Janet stated the Sheriff probably wanted that time for substance abuse, which KANZA cannot provide because they are not licensed to give such services. David stated that the nurse practitioner is in Jackson County on Mondays and that the purpose for televideo crisis services is because it helps to reduce cancelled appointments at the Idaho street clinic. He stated KANZA employees try to avoid cancelling appointments for those who schedule them regularly. David inquired whether the Commission had any concerns about the 2016 contract he has proposed to the Commission. No action was taken.

County Counselor Alex Morrissey met with the Commission to discuss the final draft of the cost share bridge contract for the Jackson/Nemaha county-line bridge also known as N-304. She also discussed a resolution repealing and rescinding resolution 2012-05 that established registration for regulated scrap metal purchasers. ***A motion was made by Elmer and seconded by Ladner to approve Resolution 2015-25, A Resolution Repealing and Rescinding Resolution 2012-05 for Regulation of Scrap Metal. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

A motion was made by Elmer and seconded by Ladner to enter into agreement with Nemaha County for the cost share bridge replacement of bridge N-304. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. A2015-60.

A representative from KBS Construction met with the Commission to discuss his interest in bidding for the Commission if they ever decided to remodel the recently purchased Road and Bridge shop, commonly known as the Forrester Building. KBS specializes in Critical Environment Construction. He offered their services to the county and the Commission thanked him for his time and requested he revisit with the Commission sometime after the first of the year.

The Commission discussed with Appraiser Employee Janelle Welliver about contracting with Rodney Sanders to set parameters for the 911 addressing project. The Commission agreed to let Rodney service the data system as long as he stays under 16 hours of labor.

County Clerk Kathy Mick met with the Commission to review the 2015 budget. It was determined that the following Funds would need to be amended; County General, Sheriff, Detention, Noxious Weed and .4% Sales tax. The Commissioners approved transfers to Capital Outlay excluding left over Employee Benefit funds. The Commissioners also requested that a transfer be made from the Detention Center to cover insurance cost on prisoner claims in the amount of \$11,306.36. The Commissioners also approved the 2016 pay plan that will start on December 25, 2015.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Co Atty	Coltara Segenhagen	0.00	14.07	Re-hired/temporary	/ / 12/3/15
Juvenile	Jim Cyphers		\$200 stipend and \$15 hr	Administrative contact and if duties require time beyond meetings	11/25/15
Co Atty	Mary Burns	14.07	0.00	Transfer to Sheriff	12/3/15
Dispatch	Mary Burns	0.00	14.34	Transfer from Co Atty	12/3/15

The meeting adjourned at 4:35 p.m. The next Commission meeting will be Tuesday, December 15th, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of December 15, 2015

The Board of County Commissioners met in regular session on Tuesday, December 15, 2015 at 9 a.m. Commissioner Ladner and Commissioner Elmer were present. County Clerk Deputy Kasie Robbins recorded the minutes.

The Commission received a Newsletter from the K-State Meadowlark Extension Office and a Christmas card from Bartlett & West.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Eric stated the county roads need rock.
 - Gray rock from Atchison:
 - Roughly \$9.00/ton
 - Orange/brown rock from Cummings:
 - Roughly \$13.00/ton
- Earl stated that Capital Trucking has finished hauling the .04% rock for the rebuild project of 214 from Q to R.4.

Bridge Manager Terry Mick discussed the following:

- Stated he has 5 originals of the agreement with Reece Construction Co., created by BG Consultants, for the bridge at N-304. The Commission stated they would wait until Chairwoman Zwonitzer had arrived and would sign them as a group.
- Terry stated that KDOT requested the funds for their portion of the 80%-20% bridge replacing the current bridge at U and 195. The county is paying for 20% of the construction costs. The county's share of the product of the construction phase of the project is \$88,823.10.
- Terry stated he spoke with a representative from Welbourn Sales and that they would honor the current year's prices for next year's pipes for the County.
- Terry stated he would like to discuss bridge material quotes for the County bridges he wants to rebuild next year.
 - He stated the Commission has a choice between an all steel deck and a concrete deck. It is estimated that the steel deck would cost roughly \$1,000 more.
 - Terry stated that he is not in favor of the concrete bridge because the concrete has to set for a month before any vehicles can use it. Also, the curing process can be difficult if the bridge were to be built in the summer heat.
 - Terry stated that the County could build a steel deck bridge quicker than a concrete deck bridge.
 - The Commission agreed to an all steel deck and told Terry to proceed with his plans.

Erich Campbell met with the Commission to discuss the Holton Cub Scout Troop. He stated the Holton troop is the largest in the County and has been a safe haven for many young men. He requested that the Commission consider donating to the pack again as the children greatly appreciate it. ***A motion was made by Ladner and seconded by Elmer to appropriate \$500 to the Holton Cub Scout Pack #3064 Commissioner Ladner called for a vote. Motion carried 2/0.***

A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 30 minutes at 9:26. Earl Bahret and Eric Fritz were present. Commissioner Ladner called for a vote. Motion carried 2/0. Extended 5 minutes. Extended 5 minutes. Reopened at 10:06. No decision was made.

A motion was made by Elmer and seconded by Ladner to pay 2016 membership dues to Kansas Association of Counties in the amount of \$3,020.95. Commissioner Ladner called for a vote. Motion carried 2/0.

Landfill Director Dan Robinson discussed the following:

- Mickey Moore retirement party is the 22nd in the Community Room on the first floor from 2:00-4:00.
- Dan stated there is a broken line on the backhoe at the landfill that should be replaced this week.

Chairwoman Zwonitzer joined the meeting.

Custodian Chad Phillips met with the Commission to discuss the Meeting Room on the first floor. He requested that the Commission consider keeping it an open room for all departments to use throughout the year, for advanced and day-of voting, and safety meetings.

The Commission signed abatement 2015-59.

Banner Creek Reservoir Director John Kennedy discussed the following:

- The County food drive is going well! John would like to thank all of those who have contributed and would encourage all those that have not to clean out your cupboards and pantries for this very worthy cause.
- Painting of the office interior has been completed. John is currently working the installation of a new laminate floor with the goal of having it installed by the end of next week.
- The office will be closed tomorrow because it was John's birthday and the county does not keep extra hired help for the normally slower winter months.
- The following is a list of proposed new classes and special events to be offered in 2016. This is by no means a completed schedule but only what John is currently working on:
 - Fly fishing class
 - Boater safety course
 - Hunter education class
 - Water ski/wake board lessons
 - Car show
 - Arbor day celebration
 - Mountain bike race
 - Kayak fishing tournament

- 5k run/walk
- Archery classes
- John stated he is looking into purchasing an ATV. He stated he is in need of an ATV to maintain and spray trails and weeds to keep them clear for those using the trails. He stated the smallest ATV for adults are roughly \$5,500. The Commission stated they didn't have a problem with John purchasing one.
- John inquired whether he would receive the old skid-loader from Road and Bridge. The Commission stated they believed he would. The Commission would need to make a motion to take the equipment off of the Road and Bridge inventory and placing it on the Reservoir's inventory.

Recessed for lunch at 12:00. Reconvened at 1:00.

The Commission opened Fence Bids:

- Kansas Fence's total bid was \$42,900.
- Davis Fence Company's total bid was \$60,975.

A motion was made by Ladner and seconded by Elmer to accept the bid from Kansas Fence of \$42,900 for the fence around the property at 24569 US 75 Hwy, commonly known as the Forrester Building. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Ladner to go into executive session to discuss real estate for a period of 15 minutes at 1:30. Earl Bahret and Eric Fritz were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 15 minutes. Commissioner Elmer left the meeting. The meeting reopened at 2:00. No decision was made.

The Commission signed the five originals of the agreement between Jackson County and Reece Construction Company for the replacement of bridge N-304. A2015-61.

The Commission reviewed and signed payroll and bills.

Appraiser Jason Claycamp met with the Commission to discuss salary changes for appraiser employees. ***A motion was made by Ladner and seconded by Zwonitzer to go into executive session to discuss personnel for a period of 10 minutes at 3:36 with Jason Claycamp. Chairwoman Zwonitzer called for a vote. Motion carried 2/0.***

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Treasurer	6497	Cummins-Allison Corp	Jet Scan iFX 100 Currency Scanner	\$2,718.58

The meeting adjourned at 4:00 p.m. The next Commission meeting will be December 21st, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of December 21, 2015

The Board of County Commissioners met in regular session on Monday, December 21, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

A motion was made by Zwonitzer and seconded by Elmer to go into executive session to discuss real estate acquisition for a period of 10 minutes at 9:05. County Clerk Kathy Mick was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. The meeting reopened at 9:25. No decision was made.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Earl asked if the Commission wanted to reopen the unfilled mechanic position.
 - The Commission stated not to advertise for the position at this time.
- ***A motion was made by Zwonitzer and seconded by Ladner to go into executive session to discuss real estate acquisition for a period of 10 minutes at 9:30. Earl Bahret and Eric Fritz were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Reopened at 9:36. No decision was made.***
- ***A motion was made by Elmer and seconded by Ladner to go into executive session for matters of real estate acquisition for 10 minutes at 9:47. Earl Bahret and Eric Fritz were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 9:57. No decision was made.***
- Bill asked whether the directors had considered purchasing a skid loader after the first of the year. Banner Creek Reservoir Director John Kennedy is wanting one for maintenance of the reservoir. If the Road and Bridge department purchased a new one, John would take the old one.

The Commission received a Christmas card from Finney and Turnipseed, Transportation & Civil Engineering L.L.C.

The Commission reviewed the minutes.

Appraiser Jason Claycamp met with the Commission to discuss the special use permit for erecting a tower. The Commission were aware that the Zoning Board could place a restriction on the permit that allows the county access to such a tower.

Ralph Cronkrite from the Nemaha/Jackson County Bullmasters 4-H Shooting Group joined the Commission meeting to have this week's winner picked for the 52 Week Gun-O-Rama drawing. This week's winner is Eunice Klahr. Ralph stated he believed that the group has raised enough money to purchase a storage shed.

A motion was made by Ladner and seconded by Elmer to approve the minutes of November 30th, 2015 as amended. Chairwoman Zwonitzer called for a vote.

Motion carried 3/0.

Banner Creek Reservoir Director John Kennedy discussed the following:

- John would like to thank everyone for participating in the Employee Food Drive. Roughly 1,400 items were collected and delivered to the EUM Church Food Bank. All three teams should be commended for their hard work and the positive impact that it will have on those who are less fortunate.
- John is recommending the purchase of a utility all-terrain vehicle from Heritage Tractor of Topeka. John has reviewed ATV's from Honda, Kawasaki, Arctic Cat, Can-am, and Polaris. He recommends the Polaris 450 to replace the current Polaris 500 ATV. The cost for the new ATV is \$5,500. The only variable to this amount is the trade in value for the existing ATV. It has not yet been determined by the dealer what the salvage value of this unit is. Funding for this unit is recommended from the BCR Capital Fund.

Recessed for lunch at 12:02. Reconvened at 1:09.

Cindy Hower from Kellerman met with the Commission to sign the cancellation forms to dissolve the current liability insurance policy with OneBeacon and the current statutory bonds for elected officials.

David Elsbury, KANZA CEO, met with the Commission to discuss several issues regarding KANZA. The first issue relates to the inability to raise the number of beds receiving patients at the Osawatomie State Hospital. For the time being, the Hospital has been de-certified upon federal inspection of the facility. He stated the Adair A building, a 60 bed unit, has been completed. However, these beds cannot be used until the State successfully completes the next hurdle placed by the Centers for Medicaid and Medicare to meet construction compliance audits and the new CMS requirement to create two separate hospitals at OHS for the respective certified vs. licensed beds. This separation has a deadline of December 31st, 2015.

Elsbury discussed his propositions for KANZA Mental Health and Guidance Center offering to provide the routine outpatient admission evaluation and counseling services to inmates at the Jackson County Detention Center with the following proposal for the 2016 contract year. It was stated that:

- Kanza will provide routine admission evaluation and counseling services at the Detention Center on a regular, weekly basis for one day a week for a block of three (3) hours of time. The amount of time could be increased if agreeable by both parties.
- Kanza will deliver mental health services to the inmates identified by the Detention Center and Kanza requests 24 hour notification prior to arrival of the names of inmates to be seen. Kanza can deliver 30 minutes sessions for inmates for which routine services are appropriated unless this is the initial contact and an admission evaluation will be conducted. This admission evaluation requires at least 60 minutes of time. Routine mental health services are separate from emergency, crisis or screening services.
- The block of time would be scheduled for the same day of the week and preferably in the afternoon for more dependable scheduling of the room to be used.
- Kanza will deliver services routinely by the same provider unless they are unavailable due to illness or leave time.
- Routine mental health services will be delivered face to face at the Detention Center.
- Kanza will provide the Detention Center staff with professional qualifications of the providers to deliver services and will also be in compliance with training requirements as stated by the Jackson County Sheriff or his designee.
- The hourly rates of payment for these professional services will be \$50 per hour and is consistent with the current and 2016 contract with KANZA.
- Kanza requests a single point of contact at the Detention Center for communications for effective communication about inmates and appointments and is prepared to offer the same.

The Commission requested he give this proposal to Sheriff Tim Morse. Mr. Elsbury stated he would and thanked the Commission for their time.

The Commission received a call from Sheriff Tim Morse about the departments paying for their respective share of the liability insurance through KCAMP. The Commission agreed to move the \$20,000 from the Sheriff Department's budget that was previously allocated for liability insurance with KCAMP to the County General fund to be paid along with the rest of the premium.

The Commission discussed the proposed agreement with KANZA in which they schedule a block of time each week to give mental health counseling at the Detention center. The Commission stated the crisis evaluations are free but not the "first 50 hours" of counseling stated in the previous contract. This part of the contract is to ensure that the county only pays the \$50/hour rate for the first 50 hours of counseling so that the county cannot be charged for more than 50 hours, if they were not willing to receive these hours.

County Counselor Alex Morrissey met with the Commission to discuss client/attorney privileges. **A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 20 minutes at 2:40. County Counselor Alex Morrissey and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. Extended 5 minutes. The meeting reopened at 3:15. No decision was made.**

A motion was made by Ladner and seconded by Elmer to pay the Tanking Survey at \$700 for the surveying of the property and building purchased at 24569 US 75 Hwy. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

The Commission signed abatement orders from 2015-57 through 2015-72.

Road and Bridge Director Earl Bahret met with the Commission to discuss placing a tube in 214th and Q.3. It was decided to be paid out of the Road and Bridge budget.

A motion was made by Elmer and seconded by Ladner to approve the minutes of December 7th, 2015 as corrected.

Motion carried 3/0.

The Commission discussed the best way to utilize the Meeting Room on the first floor and where the county could possibly store important county documents in non-perishable storage bins.

A motion was made by Elmer and seconded by Ladner to reappoint Mellissa Morse to the KANZA Governing Board. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

County Clerk Kathy Mick discussed the quarterly reports for Banner Creek Reservoir.

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Banner Creek	6502	Heritage Tractor	Polaris 450 ATV	\$5,500

The meeting adjourned at 4:30 p.m. The next Commission meeting will be December 28th, 2015.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick



Minutes of December 28, 2015

The Board of County Commissioners met in regular session on Monday, December 28, 2015, at 9:00 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Ladner were present. County Clerk Kathy Mick recorded the minutes.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commissioners to discuss:

- The 'Call Log of Requests'
- Discussed repairs and renovations that are needed at the new shop: Paint the ceiling, repair front overhang, replace sky lights, install overhead door to the parts room for a tire shop, and purchase a newer tire machine.

Elderly Services Director Amanda Spalding met with the Commissioners to update them on the participation counts at the Denison meal site. The highest number of dine-ins in one day during the last three months was 6 and this event only occurred a few times. NEK-AAA has set a requirement that for a site to receive assistance they require 10 dine-in meals on average. The Commissioners unanimously agreed that the County could no longer financially justify keeping the center open. The Denison meal site will close December 31, 2015. Amanda also informed the Commissioners of the County Employee whose hours will be reduced due to the closing of the Denison Site from 26 to 16 hours a week. This position will no longer be eligible for benefits. A new job description will need to be written for this position. (See decision made three paragraphs later)

Lisa Hyten met with the Commissioners to update them on the VOCA grant. The Sheriff's office and Lisa have developed procedures for all of the 'Grant Reporting Requirements' such as: job descriptions, confidentiality policy, grant portal policy, daily staff activity, daily victim logs, demographics, financial reports, narrative reports, victim feedback, secure files, statistical reports and equipment assurances. The three main goals of the grant are: 1. Ensure all primary and secondary victims of violent crime in Jackson County are provided immediate access to victim services to enhance safety and assist in addressing the impacts caused by violent crime. 2. Strengthen the consistency and quality of victim services by providing criminal justice support to reduce reporting and participation barriers for victims of violence. 3. Enhance and expand victim crisis response infrastructure through collaboration and training. Between Oct 21-Dec 1 Lisa has served 31 victims and the grant goal is to support/assistance to 100 victims in a years' time. Lisa will update the Commissioners quarterly.

The Commissioners received a letter from Heartland Works Inc. Heartland Works Inc. provides "Workforce Solutions Promoting Economic Growth". Due to the changes in the law which governs out organization it is necessary to update their Chief Elected Officials (CEO) Agreement and Bylaws. They

asked the Commission to complete the participation agreement. The Commissioners unanimously agreed to reply that at this time Jackson County does not wish to serve on the Chief Elected Officials Board. The decision was mailed back to Heartland Works Inc.

Amanda Spalding returned and requested an executive session to discuss personnel. ***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for 10 minutes. Chairperson Zwonitzer called for a vote. Motion carried 3/0. The meeting closed at 11:24, extended for 5 minutes and opened at 11:38. A decision was made to allow four additional kitchen hours to be given to the Denison Site Center employee, which would allow her to receive benefits from the county.***

Banner Creek Reservoir Director John Kennedy met with the Commission to discuss:

- The draft mission statement for the Reservoir. After a discussion it was changed to the following. No final decision was made.
- John presented a proposal to purchase 4 Kayaks, 2 Paddle Boards, 6 paddles and life jackets for a total of \$3,100 for 2016. This equipment along with 2 paddle boats would be available for rent. No decision was made.
- John would also like to purchase a 12' x 16' building with a concrete floor and deck, electricity and water to house the above recreation equipment at a cost of \$9,450. Janet would like for John to check on a solar panel. John will check on the cost of a 12' x 24' building. No decision was made.

The meeting recessed for lunch at noon and reconvened at 1:00 p.m.

Building Supervisor Chad Phillips gave the Commissioners a tour of all the offices and storage areas in the courthouse.

Signed Tax Roll Change Orders 2015 73-74.

The Commission reviewed the Fair Board's Annual Accounting Report.

A motion was made by Elmer and seconded by Ladner to go into executive session for a period of 30 minutes to discuss personnel. Chairperson Zwonitzer called for a vote. Motion carried 3/0. The meeting closed at 3:10 and opened at 3:40 p.m. No decision was made.

A motion was made by Elmer and seconded by Ladner to go into executive session for a period of 15 minutes to discuss personnel. Chairperson Zwonitzer called for a vote. Motion carried 3/0. The meeting closed at 3:45, extended 10 minutes and opened at 4:10. No decision was made.

A motion was made by Elmer and seconded by Lander to approve the minutes of December 15, 2015 as written. Chairperson Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Ladner and seconded by Elmer to approve the minutes of December 21, 2015 as corrected. Chairperson Zwonitzer called for a vote. Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Ladner to appropriate \$2,000 to the Jackson County Purple Heart Monument. The monies will be paid for out of County Miscellaneous. Chairperson Zwonitzer called for a vote. Motion carried 3/0.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Elderly	Audra Bruggeman	11.59	12.51	Intro Period Complete	12-25-2015
Attorney	Korey L. Sawyer	0.00	13.55	Hired	12-14-2015

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Elderly	6504	Eld Vehicle Repl	Transfer	6,000
Elderly	6503	Eld Cap Impr	Transfer	10,000

The meeting adjourned at 4:35 p.m. The next Commission meeting will be Thursday, December 31, 2015 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of December 31, 2015

The Board of County Commissioners met in regular session on Thursday, December 31, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

The Commission left the chambers to view the Meeting Room on the first floor. They discussed where to place light fixtures, audio/visual equipment and projector screen.

A motion was made by Elmer and seconded by Ladner to open the Amended Budget Hearing at 10:00. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

County Clerk Kathy Mick discussed the call she received from a Margie Cochren questioned the small amount amended for Road and Bridge when there is such a need for rock. County Clerk Kathy Mick explained that an amendment to the budget is unforeseen revenue that is not “tax dollars”. This revenue is collected throughout the year. Road and Bridge does not receive much “Nontax dollars”.

A motion was made by Elmer and seconded by Ladner to close the Amended Budget Hearing. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. A motion was made by Elmer and seconded by Ladner to amend the 2015 Jackson County budget as published. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

The Commission received a call from Francesca House concerning Delia Fire Board issues.

A motion was made by Ladner and seconded by Elmer to leave Commissioner Zwonitzer as Charwoman for the Board of Jackson County Commissioners for 2016. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.

Commissioner Ladner left the meeting at 11:15.

Recessed for lunch at 12:00. Reconvened at 2:00. Commissioner Ladner returned.

The Commission approved the bills and payroll.

Sheriff Tim Morse met with the Commission to discuss the 2015 budget.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Sr. Services	Letha Buskirk-Brown	12.22	12.51	Annual	12/31/15
Sr. Services	Susan Dallman	12.22	12.51	Annual	12/31/15
Sr. Services	Mary Fernkopf	15.65	15.94	Annual	12/31/15
Sr. Services	Cheryl Hamlin		0.00	Retired	12/24/15
Sr. Services	Leatrice Jim	12.22	12.51	Annual	12/31/15
Sr. Services	Amanda Spalding	16.75	17.04	Annual	12/31/15
Sr. Services	Gina Tessororf	12.22	12.51	Annual	12/31/15
Sr. Services	Jennifer Wells	12.48	12.77	Annual	12/31/15
Sr. Services	Audra Bruggeman	11.59	12.51	Length of Service Increase and Annual	12/31/15
Banner Lake	Susan Rollins	9.65	9.94	Annual	12/31/15

Banner Lake	David Fiedler	9.88	10.17	Annual	12/31/15
Banner Lake	Robin Levick	8.97	9.26	Annual	12/31/15
Patrol	Brittany Clarke	16.23	16.55	Length of Service	12/31/15
Nox Wd	Leon Freel	10.66	10.95	Annual	12/31/15

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Computer	6505	Capital Outlay	Transfer	34,000
Bridge	6505	Capital Outlay	Transfer	115,844
Health Care	6505	Capital Outlay	Transfer	93,984
County Misc Rock	6505	Capital Outlay	Transfer	50,000
Election	6505	Capital Outlay	Transfer	10,000
Treasurer	6505	Capital Outlay	Transfer	5,000
Attorney	6505	Capital Outlay	Transfer	18,000
Register of Deeds	6505	Capital Outlay	Transfer	3,000
Court	6505	Capital Outlay	Transfer	25,000
Emergency Prprd	6505	Capital Outlay	Transfer	7,700
Planning	6505	Capital Outlay	Transfer	10,000
Appraiser	6505	Capital Outlay	Transfer	10,000
Banner Creek	6505	Capital Outlay	Transfer	6,400
Economic Development	6505	Capital Outlay	Transfer	40,000
Sheriff	6505	Capital Outlay	Transfer	58,000
Corrections	6505	Capital Outlay	Transfer	231,000
Road and Bridge	6505	Capital Outlay	Transfer	100,000

The meeting adjourned at 4:10 p.m. The next Commission meeting will be January 4, 2016 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Rob Ladner, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

