

2014 Jackson County Commissioners' Minutes

Minutes of January 7, 2014

Commissioner Elmer made a motion to open the meeting. Seconded by Commissioner Zwonitzer. Chairman called for a vote. Motion passed.

Present at the January 7, 2014 meeting were: Chairman Ed Kathrens, Commissioner William Elmer, Commissioner Jane Zwonitzer and Reporter Ali Holcomb. Deputy County Clerk Sally Jo Alley recorded the minutes.

Signed Payroll Change Notices as follows:

- * Jamie Guerrero, Part-Time Corrections Officer – terminated, effective 12/18/2013
- * Kendra Kennedy, Part-Time Intake Officer – terminated, effective December 23, 2013
- * Jeanna Eiche, Part-Time Intake Officer – terminated, effective December 23, 2013

Deputy Clerk Sally Jo Alley informed the commissioners that she had received a call from Angie Reith at the Health Department concerning the resignation of the lady that cleans her department's offices. Suggested that the chairman give her a call concerning filling that position.

Signed a letter that will be sent, along with \$2,500, to each of the following Ball Associations: City of Denison; Holton Ball Association; Soldier Ball Association; Royal Valley Recreation Association; Whiting Ball Association; Netawaka Athletic Club; Delia Ball Association; Circleville Recreation Club; American Legion #44; stating that this will be the last time that the County will automatically send funds to the clubs without a request. In the future no money will be allocated unless there is a written request to the County Commission stating the project descriptions for the funds requested.

Acknowledged a letter from the N.E.K. Multi County Health Department, Inc., notifying the Board that David Ent's three (3) year term expires in January. They would appreciate the official reappointment of another three (3) term. Commissioner Zwonitzer made a motion to reappoint David Ent to another three (3) year term on the N.E.K. Multi-County Board of Directors. Commissioner Elmer seconded the motion. Chairman Kathrens called for a vote. Motion passed unanimously.

Acknowledged receipt of a letter from Netawaka Athletic Club requesting \$15,000 for improvements to their ball program which included: new roof on the concession stand; aluminum bleachers; two pitching machines for the Hornet's Nest Fitness Center; baseballs and softballs for those machines. Commissioner Zwonitzer made the motion to deny the request of the Netawaka Athletic Club for \$15,000 in funding. Seconded by Commissioner Elmer. Chairman Kathrens called for a vote on said motion. Motion to deny request passed unanimously.

Road and Bridge co Directors, Earl Bahret and Eric Fritz joined the meeting at 9:30.

Signed a Petition to Occupy County Right of Way for Century Link to place a buried telephone service line under M-Rd by boring at 36" minimum depth for 45'. Sect 24/26 Twp6S Rng14E

Chairman Kathrens made a motion to go into Executive Session for a period of five (5) minutes with Earl Bahret and Eric Fritz present. Commissioner Elmer seconded the motion. Vote called for. Motion passed unanimously. Doors closed at 9:40 a.m. and reopened at 9:45 a.m.

Commissioner Zwonitzer left the meeting at 9:50 a.m.

Bids for Grader Blades were received from the following: Foley Industries at \$77.12 each; HeavyQuip at \$80 each. Commissioner Elmer made the motion to accept the low bid from Foley Industries for Grader Blades at the cost of \$77.12 each. Chairman Kathrens seconded the motion. Motion passed.

*Discussed the fact that we are not yet in compliance with the upgrade of all the Stop Signs of which the deadline was January 1. Warning Signs are due to be upgraded in 2014.

Sheriff Morse and Undersheriff Chapman joined the meeting at 10:15.

Road and Bridge left the meeting.

Sheriff Morse and Undersheriff Chapman went over the Jackson County Sheriff's Office 2013 Annual Report. The Commission received it favorably and thanked them for the information.

Joe Conley, Delia Fire Board Member joined the meeting at 10:30

Signed PO #06063 to Foley Equipment for the purchase of 150 Grader Blades @ \$77.12 each for a total cost of \$11,568.

Commissioner Elmer made a motion to go into Executive Session with Sheriff Morse and Undersheriff Chapman, for a period of five (5) minutes to discuss personnel. Commissioner Kathrens seconded the motion. Motion passed. Doors closed at 10:52 a.m. Commissioner Zwonitzer rejoined the meeting at 10:55. Doors reopened at 11:00.

Payroll Change Notices were signed as follows:

- Lyle Dexter, from Part-Time Corrections Officer less than 20 hrs. /wk. @ \$12.05/hr. to Part-Time Corrections Officer 20+ hrs. /wk. at \$13.87/hr., effective 01/10/2014.
- Gary Thiessen, Part-Time Patrol @ \$15.47/hr. to Part-Time Patrol Sergeant at \$17.41/hr., effective 01/10/2014

Cindy Hower of Kellerman Insurance joined the meeting at 11:00.

Joe Conley, present Delia Fire Board Member met with the Commission to discuss the appointing of a New Delia Fire Board. The Commissioners have requested an entire new slate of nominations to pick from to appoint in 2014. Joe said that he would be going off. He would see that they received a slate of names to choose from.

Cindy Hower met with the Commission to let them know that she didn't have an update on the Insurance matter previously discussed at the last meeting. She hopes to have more updated information for them this week and will meet with them on January 13.

Chad Phillips met with the Commissioners at 11:20 a.m., do discuss the generator that is located in the basement of the courthouse. The Commissioners directed Chad to contact Bryson Bain and have him service the generator on a regular basis.

Signed the following Change Orders to the Treasurer's Tax Roll: Abatements #2013-96 through 2013-101.

Acknowledged receipt of a letter from Commissioner Rob Robert, Miami County and President of the Kansas County Commissioners Association concerning Mortgage Registration Fee Legislation in 2014. The letter contained a draft resolution with the hope that all county boards in Kansas will adopt a similar resolution.

Dan Robinson with Noxious Weed checked in to say that he had nothing to report.

Register of Deeds Tammy Moulden was asked to join the meeting to discuss the Mortgage Registration Fees issue. Tammy supplied dollar figures for the Commissioners. Tammy left the meeting.

County Counselor Alex Morrissey joined the meeting at 11:48 a.m. Alex requested an Executive Session for the purpose attorney/client privileges. Commissioner Elmer made a motion to go into Executive Session for a period of 10 minutes for the purpose of attorney/client privileges with Alex Morrissey. Commissioner Zwonitzer seconded the motion. Chairman called for a vote. Motion passed unanimously. Doors closed at 11: 48 a.m. and reopened at 12:00.

Chairman Kathrens entertained a motion to adjourn for lunch. Commissioner Elmer so moved. Seconded by Commissioner Zwonitzer. Meeting adjourned at 12:10 p.m. for the lunch hour.

At 1:10 p.m. the meeting resumed. Appraiser Larry Reynolds and Zoning Director Jason Claycamp met with the Commission. The commissioner signed a document giving an extension to complete construction on two projects enrolled in the Jackson County Neighborhood Revitalization Plan (NRP): Frank Gilliland on the Medical Building addition and Dennis A White on the remodel of a second floor downtown office loft apartment. Extension to 01/01/2015

Signed a document confirming the appointment of members to the Jackson County Planning Commission and/or the Jackson County Zoning and Appeals Board.

Planning Commission:

**Phil McManigal, appointed January 2014 for a 3 year term to expire in December 2016;

** Bruce Meininger, appointed January 2014 for a 1 year term, to expire December 2014, at that time he will be reappointed to a three year term. This being done to offset the terms of the board members.

**Marge Cochren appointed January 2014 for a 1 year term, to expire December 2014, at that time she will be reappointed to another 3 year term. This being done to offset the terms of the board members.

Current members include:

* Bob Marney, term expires December 2015

*Delbert Boling, term expires December 2016

*Donald Schuyler, term expires December 2016

*Joe Conley, term expires December 2015

Zoning and Appeals Board new members:

**Philip McManigal, appointed January 2014 for a 3 year term to expire December 2016

**Jeff Grimm, appointed January 2014 for a 3 year term to expire December 2016

Current Board members include:

Verlin Wichman, term expires December 2015

Rex Frazier, term expires December 2015

Sharon Gabriel, term expires December 2014.

Commissioner Zwonitzer made a motion to adopt Resolution 2014-01 "A resolution of the Board of Jackson County Commissioners urging the Kansas Legislature and Governor Sam Brownback to retain the mortgage registration fee, as provided in K.S.A. 79-3102, and reject any or all legislative proposals abolishing such fee". Commissioner Elmer seconded the motion. Chairman called for a vote. Motion passed unanimously. The Commissioners signed said Resolution 2014-01.

Emergency Management Director Pat Korte was summoned to the meeting to discuss the generator. Commissioner Elmer had looked the situation over during the noon hour. Chairman Kathrens called Dennis Hutchinson, whom the generator was purchased from several years ago, to get some information on it. The generator is only an 18KW. It was purchased about 25-30 years ago. The commissioners agreed that the County needs to upgrade to a bigger one and that it needs to be placed outside of the courthouse, rather than in the basement. Pat Korte will watch for any that may come available through the State Surplus Property, as they sometimes do, considering that a new one would be extremely expensive.

Chairman Kathrens entertained a motion to adjourn the meeting. Commissioner Zwonitzer made a motion to adjourn the meeting at 2:00 p.m. Commissioner Elmer seconded the motion. Motion passed unanimously.

Attest: County Clerk, Kathy Mick	Board of County Commissioners Jackson County, Kansas Chairman, Ed Kathrens Commissioner, Janet Zwonitzer Commissioner, William Elmer
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Minutes of January 13, 2014

The Board of Jackson County Commissioners met in regular session on Monday, January 13, 2014 at 9:00 a.m. Commissioner Kathrens, Commissioner Zwonitzer and Commissioner Elmer are present. Also present: County Clerk Kathy Mick.

Ron Karn, salesman for Berry Tractor visited with the Commissioners.

Road and Bridge Co-Directors Earl Bahret and Eric Fritz met with the Commissioners.

- Kathrens instructed Earl Bahret to have County Counselor Alex Morrissey draw up paperwork to close the 150th road between U.3 and V.
- Road and Bridge Co-Director Eric Fritz reviewed the route Wardcraft Homes has requested to move a house down. Fritz is okay with the route indicated on the application. The County Clerk will issue the moving permit.

Old Business – Commissioner Zwonitzer wants to update the Jackson County Website. She would like for the Company that the City of Holton uses for their website to do a presentation for Jackson County.

The Commissioners will attend the Legislative Economic Development meeting on February 6, 2014 at 11:00 a.m. at the Capital City Plaza Hotel.

A motion was made by Kathrens and seconded by Zwonitzer to appoint Commission William Elmer as the Chairman for 2014. Motion passed, 2-0 Elmer abstained.

A motion was made by Kathrens and seconded by Elmer to appoint Commissioner Janet Zwonitzer as Vice-Chairman for 2014. Motion passed, 2-0. Zwonitzer abstained.

The Commissioners reviewed a cleaning proposal from Basel Cleaning Services for the Jackson County Health Department for a fee of \$355.00 per month for having the office cleaned two days per week. Basel Cleaning Service shall be responsible for furnishing all equipment and supplies needed to satisfactorily complete all work as set forth in this proposal. Jackson County Health shall be responsible for furnishing all restroom supplies including toilet tissue, hand towels, hand soap and plastic liners.

A motion was made by Kathrens and seconded by Zwonitzer to accept the Basel Cleaning Services proposal as presented. Motion passed, 3-0

Delia resident Kenneth Houck met with the Commission concerning E road. He is here representing the Delia residents. Delia residents would like to have the 5 miles north of Delia chip and sealed. Kenneth stated that all rock that is placed on the road only lasts about 2 weeks. Delia is the only town that doesn't have at least a chip and seal road to reach Holton. Commissioner Elmer informed Mr. Houck that he would like to chip and seal E road during his term in office. Kenneth stated he didn't care if it was only one mile at a time as long as it was in the plan to chip and seal the road.

At 11:05 a.m. a motion was made by Zwonitzer and seconded by Kathrens to go into executive session for attorney client privileges. Present will be the Commission, County Counselor Alex Morrissey, County Clerk Kathy Mick and Insurance Agent Cindy Hower. Motion passed 3-0

The Board returned to regular session at 11:26 a.m.

Insurance Agent Cindy Hower discussed the tornado sirens. Currently Emergency Preparedness Director Pat Korte is repairing the tornado sirens if they are repairable. The Cities actually own the sirens and if they are not repairable it is the cities responsibility to replace them. The Commissioners requested that an agreement be drawn up and signed with the Cities stating this process. The County will continue to insure the sirens.

Insurance Agent Cindy Hower discussed the insurance coverage on the Courthouse. The current amount of insurance is approximately \$185 per square foot. The Commissioners are still not satisfied with this amount. Zwonitzer stated that she wanted at least \$250 per square foot.

Banner Creek Reservoir Supervisor Larry Holiday stopped in, he had nothing to report.

At 11:47 a.m. a motion was made by Zwonitzer and seconded by Kathrens to go into executive session for attorney client privileges for a period of 15 minutes. Present will be the Commission and County Counselor Alex Morrissey. Motion passed, 3-0.

The Board returned to regular session at 12:08 p.m. and no action was taken in executive session.

Recessed for lunch. The meeting reconvened at 1:00 p.m.

Received a list of individuals that are willing to be appointed to the Delia Fire #5 Board.

**A motion was made by Zwonitzer and seconded by Kathrens to appoint the following board members to the Delia #5 Fire Board along with their terms.
Motion passed, 3-0**

Board Member	Term Expires
Diana Sabatino	December 31, 2015
Ray Ramirez	December 31, 2017
Gary Penrod	December 31, 2017
Chris Gordon	December 31, 2014
Isabel Bogowith	December 31, 2015

Received a list of individuals that are willing to be appointed to the Jackson County Rural Fire #2

Board.

A motion was made by Zwonitzer and seconded by Kathrens to appoint the following board members to the Jackson County Rural Fire #2 Board along with their terms.

Motion passed, 3-0

Board Member	Term Expires
David Reed	December 31, 2015
Leon Freel	December 31, 2017
Larry J. Savage	December 31, 2016
Dale Reed	December 31, 2017
Konrad Coe	December 31, 2016
Mark Strathman	December 31, 2014
Leroy Rieschick	December 31, 2017

After initial appointment all members in the future will be appointed to three year terms. There are no term limits.

Signed a letter stating who was appointed that will be mailed to the Fire Board Chairperson and Fire Chiefs.

A motion was made by Kathrens and seconded by Zwonitzer to adopt resolution 2014-02 that shall cause the financial statements and financial reports of Jackson County to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws.

Motion carried 3-0

Commissioner Zwonitzer expressed her desire to make the Holton National Bank and the Farmers State Bank the only banks to be designated as depositories for money belonging to Jackson County. After a discussion with the Jackson County Treasurer it was determined that it would be too much time and cost involved in rerouting payment, check clearing and reprinting of checks.

A motion was made by Zwonitzer and seconded by Kathrens to adopt resolution 2014-03 designating Girard National Bank, Denison State Bank and Farmers State Bank as depositories for money belonging to the respective officers. Motion carried 2-1 Zwonitzer casting the opposing vote.

A motion was made by Zwonitzer and seconded by Kathrens to adopt resolution 2014-04 stating that the Holton Recorder is the official county newspaper of Jackson County. Motion carried 3-0

A motion was made by Zwonitzer and seconded by Kathrens to adopt resolution 2014-05 cancelling warrants/checks that are 2 years or older.

Motion carried 3-0

Brook Smith the interim JJA Director informed the Commissioners of vehicle trouble. She reported that the vehicle retail amount is \$9,600 and trade in is \$4,000. Brook has check with Sandy Barnett at JJA to learn the procedure if a different vehicle is needed. Sandy informed Brook that any expenditure over \$5,000 needs to be approved by JJA.

Brook reported that the quarterly reports are done but she is waiting on forms from JJA because Barby wiped her computer clean when she left.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for 10 minutes to discuss personnel. The Commission and Brook Smith were present. The meeting closed at 1:37 p.m.

Motion carried 3-0

The Board returned to regular session at 1:46 p.m.

A motion was made by Zwonitzer and seconded by Kathrens to adopt the Mental Health Contract for 2014. The Commissioners have appropriated \$64,974 from the General fund and \$7,000 from the liquor tax entitlement. Motion carried 3-0

Appraiser Larry Reynold will have letters drafted for next Monday, for the Commission to sign, thanking the Planning and Zoning board members that are resigning, for their service.

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes of December 20, 2013 as presented. Motion carried 3-0.

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes of January 7, 2014 as presented. Motion carried 3-0.

Anna Wilhem met with the Commissioners to give a Tourism report. Anna informed the Commission that Marje Cochren is willing to serve on the Tourism Board in the Government position. Tourism board voted to run an ad in the Holton Recorder, once a month for 6 months concerning the grant program. This advertising will cost approximately \$300. The Tourism board elected Anna Wilhelm as Chairman, Zach Lancaster as Vice Chairman and Suzette McCord-Rogers as Secretary/Treasurer.

A motion was made by Kathrens and seconded by Zwonitzer to appoint Marje Cochren to the Tourism Board.

Motion carried

Anna Wilhelm stated the Chamber is currently advertising locally for a director. The position pay is \$30,000 with no benefits.

Signed the following Neighborhood Revitalization Rebates

Taxpayer	Parcel #	Rebate Amount
Future Rain, LLC	092.09.0.20.03.004.01	\$9,042.15
Future Rain, LLC	092.09.0.20.03.004.01	42.20
DBM Properties	092.04.0.40.13.006.00	317.66
Ron Kirk – Kirk’s Body Shop	092.03.0.30.24.008.00	1307.71
Meerpohl, N & Gallagher, L.	092.03.0.33.10.008.00	1369.85
Meerpohl, N & Gallagher L.	092.03.0.33.10.008.00	155.50
American Wholesale Corporation	068.33.0.30.3.002.00	7015.89
Denison State Bank	092.03.0.33.03.009.00	1,403.21

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
RWD #3	Bore 1 in Service for New Meter	23/8/16	18626 158 th	1/13/2013

Signed the following payroll change notices:

Dept	Name	From	To	Reason	Date
Elderly Services	Jennifer Wells	0	11.89	Hired	1/27/2014
Elderly Services	Audra Bruggeman	0	11.35	Hired	1/10/2014
Elderly Services	Susan Dallman	0	11.64	Hired	1/13/2014
Nox Wee/Recy	Leon Freel	9.86	10.15	Raise	12/25/2013
Sheriff	James C. Mercer	15.46	15.76		12/25/2013
Sheriff	Todd Hurt	15.76	15.76	Pt to Full Time	01/10/2014
Corrections	Taarna Patterson	14.66	15.34	Corporal	1/10/2014
Corrections	Kristopher Pop	12.89	13.18	Chg in Class	1/01/2014
Co Atty	Timoth Liesmann	\$1,875 PP	\$1,900 PP	Minutes of 12/9/13	12/25/2013
Co Atty	Susan D. Kennedy	10.50	10.79	Minutes of 12/9/13	12/25/2013

Co Attorney	Coltara M. Segenhagen	12.90	13.40	Length of Service	1/10/2014
Sheriff	Brandon W. Shaw	14.87	15.76		12/25/2013

A motion was made by Zwonitzer and seconded by Kathrens to adjourn the meeting at 4:20. Motion carried 3-0.

Attest: Kathy Mick Jackson County Clerk	Board of County Commissioners Jackson County, Kansas Chairman, Ed Kathrens Commissioner, Janet Zwonitzer Commissioner, William Elmer
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Minutes of January 15, 2014

Janet Zwonitzer made the motion to open the meeting, Ed Kathrens seconded and the motion carried unanimously. Chairman Ed Kathrens called the meeting to order. County Clerk Kathy Mick recorded the minutes.

A motion was made by Commissioner Kathrens and seconded by Commissioner Zwonitzer to go into executive session for a period of 15 minutes for attorney client privileges. County Counselor Alex Morrissey and County Attorney Shawna Miller were also present for the meeting. Motion passed 3-0

The meeting closed at 10:41, extended 5 minutes, opened at 11:04 a.m. No decision was made.

Ed Kathrens called to visit with Judge Ireland.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 15 minutes for attorney client privileges. Also present was County Counselor Alex Morrissey and County Clerk Kathy Mick . Motion carried 3-0

The meeting closed at 11:42 and opened at 12:06

The meeting adjourned at 12:06.

Attest: Kathy Mick Jackson County Clerk	Board of County Commissioners Jackson County, Kansas Chairman, Ed Kathrens Commissioner, Janet Zwonitzer Commissioner, William Elmer
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Minutes of January 21, 2014

The Board of County Commissioners met in regular session on Tuesday, January 21, 2014 at 9:00 a.m. Commissioner Kathrens and Commissioner Zwonitzer were present. Commissioner Elmer was late due to frozen water pipes. Also present: County Clerk Kathy Mick.

Janet informed the Commission that she will find a person for the NEK-CAP board, before February's NEK-CAP meeting.

The Commissioners are invited to attend the Conservation District annual meeting on February 12, 2014 at the First United Methodist Church. Dinner is served at 6: p.m. and entertainment will follow. Zwonitzer and Elmer will attend.

A motion was made by Zwonitzer and seconded by Kathrens to provide \$750 out of the Alcohol Tax Fund for Jackson Heights Post Prom. Motion carried 2/0

Signed change order 102-109.

Janet reported that there will be a conference call on January 27 with all the County Commission's in the 2nd Judicial District concerning Juvenile Intake.

A motion was made by Zwonitzer and seconded by Kathrens to purchase the plat books from Farm & Home Publishers who submitted a proposal for 100 Plat Books and a 1 page ad for the cost of \$1,248.50. Any books not sold in two years will be returned and replace with the updated Plat book. Motion carried 2/0

Co-Directors Eric Fritz and Earl Bahret met with the following.

- Eric Fritz questioned the cold weather Wednesday and Thursday. He asked if there would be a problem if men were asked to take off because there will be no work for them. Eric then questioned if the employees would have to use a vacation day. The Commissioner didn't like the idea of making employees use their personal time when it is because of the diesel equipment that shouldn't be used in extreme cold weather. Also there is no reason to have employee drive to town to sit at the shop all day. Zwonitzer requested that the Directors call around to determine what other counties do.
- Discussed sand blasting some trucks. One company would require the bed to be removed from the truck. The Directors want to use an epoxy paint which is chemical resistance. Kathrens requested that the co-directors get proposals for sand-blasting.

Commissioner Elmer joined the meeting.

Building Supervisor Chad Phillips met with the Commissioners on

- Approved the Courthouse lawn use for Glory Days
- Reported that the generator transfer switch is working properly. There was another switch that needed to be thrown for it to work correctly.
- There was another episode of sewer gas smell last week. Chad still believes the problem is with the drains in the men's restroom on 1st floor. Chad believes the drain line is not big enough. He will have a plumber come and check for the problem.
- Riley electric has replaced the break room outlet with a Ground Fault Circuit, as requested by KWORc.
- Chad reported that he is not going to wax the tile floors after they have been stripped of the old wax. He has stripped the wax from the Road and Bridge office and the floors look brighter. The Commission agreed to give it a try.
- Chad would like to replace the carpet and metal strips in front of the elevators on the 1-3 floors with an epoxy floor. The commission agreed to allow Chad to seek bids.
- Discussed that the automation of turning the lamp post on and off is cost prohibitive because that are 7 switches that are involved.

The Commissioners agreed to accept resume with no job applications for the Juvenile Intake Director position.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 15 minutes for attorney client privileges. Also present was County Counselor Alex Morrissey and County Clerk Kathy Mick. Motion carried 3/0

The meeting closed at 10:22, extended 10 minutes, extended 5 minutes and opened at 10:48. No decision was made.

Started the process to close 150th Road between U.3 and V Road.

Commissioner Zwonitzer discussed a policy she would like to implement concerning towing companies. She would like to have County Counselor Alex Morrissey draft a policy with the help of the Sheriff to require that towing companies that provide service in Jackson County need to register with the County and provide proof of insurance, bond, secure storage location and proper zoning. If they are on the Sheriff's rotation list they need to be a reputable business. This will be an annual registration.

Asked County Counselor Alex Morrissey to work on updating the Jackson County Humane Society contract. Zwonitzer wants the humane society to accept dogs from Holton City residents also. As the second district Commissioners Zwonitzer wants her constituents in Holton City, who also pay Jackson County taxes to be able to take dogs to the Jackson County Humane Society. If a resident of the City of Holton have a stray dog show up at their house they need to be able to take that dog to the Jackson County Humane Society.

Holton City Manager Brett Bauer visited with the Commissioners. The County Commissioners are interested in the Economic Development Incentives that Holton City has passed. Brett will also check with Rex Cameron concerning the possibility of having a 'compact car only' parking sign on the south side of the west parking lot entrance due to the inability to see traffic when pulling out of the parking lot.

Signed a letter concerning the memorandum of understand regarding JJA. The letter to the 2nd Judicial District JJCAB served as notice that the Board of County Commissioners of Jackson County, Kansas, is no longer intending to abide by the Memorandum of Understanding regarding hiring dated September 24, 2012. Please note that the Jackson County Board of Commissioners will proceed, as the administrative county, under K.S.A. 75-7042, regarding the employment of the director.

Banner Creek Reservoir Director Larry Holliday provided an application for a 50% grant from KDHE for picnic tables. The Commission approved Larry applying for the grant.

Larry reported a water leak in the line to the new camp ground. He was able to shut it off.

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes of January 13th with corrections.

Motion carried 3/0

Recessed for lunch

The Commissioners will have County Counselor Alex Morrissey write up a 'Road and Bridge Extreme Cold Weather Work Cancellation' policy. This policy applies only to Road and Bridge employees with outside job descriptions. When work is canceled it will be because the Directors and Commission have decided that there is no work available for these employees to do during this type of weather. The Road and Bridge Directors will make the request to the Commission to have this paid time off approved. This policy is to also prevent damage to diesel equipment in extreme cold weather. Commissioner Kathrens stated that he is not going to require employees to do work that he wouldn't do himself in the extreme cold. Zwonitzer wants this to be paid time off, since it is the County's decision not to have work available to these employees in this situation. If it is determined that there is work that needs to be done the employees will be required to work regardless of the extreme cold.

Bridge and Special Project Manager Terry Mick informed the Commissioners that Contact Construction Product Incorporated, representative Dennis Brown informed him that his 2013 quotes for culvert/tubes is still good for at least the first 6 months of 2014. The Commissioners would agree to the current prices if Mr. Brown will put it in writing.

Terry Mick wanted to verify that the bridge that is to be built this year was at 158th and B5. The Commission agreed. Terry will need to get the permits and he will have Husker Steel rebid the bridge package if they will not honor last year's price.

Terry Mick discussed other tubes that the Commission want installed this year.

A motion was made by Zwonitzer and seconded by Kathrens to adopt a policy for serious medical leave. Motion carried 3/0.

This policy is for the employee that has more than 12 weeks personal leave saved up at the time they have a serious health condition covered by 'Family Medical Leave Act'. So the FMLA's obligation is expended before the employee runs out of personal time off. The Commissioners feel like this penalizes the dedicated employee that has saved up their time for this purpose and then they get no benefits from the FMLA. So the Commission agreed to allow those employees that had 12 weeks or more of personnel leave saved up at the time they qualified for FMLA, to have the benefit of the County paying the County's portion of the employee's health insurance for up to 12 weeks as long as the employee still meets the serious health condition as stated in the FMLA policy. An employee is not in a protected class during this leave.

Blue Cross Blue Shield Representative, Lisa Toyne stated that due to the County's number of employee, Blue Cross will have a plan very similar to our current plan at renewal time. A few changes that will

need to be made are benefit enhancements. The most significant change will be a new maximum out of pocket. Currently once you have you met your deductible and your 80/20 you still have prescription drugs and office co-pays. The new plan will set a maximum out of pocket \$6,350 for single and \$12,700 for family annually. This maximum out of pocket will include prescriptions and office co-pay and once the maximum is met Blue Cross will pay 100% of everything including prescriptions and office co-pays. There can no longer be a lifetime maximum. In 2014 the newly implemented fees and taxes it will cost 3.5%. Blue Cross is doing a 5% reduction in cost to help with these fees. But the county may still have an increase due to claims. Lisa will present the renewal figures in May.

Kathrens left the meeting at 3:30 p.m.

The meeting of January 21, 2014 adjourned at 4:18.

Attest: Kathy Mick Jackson County Clerk	Board of County Commissioners Jackson County, Kansas Chairman, William Elmer Commissioner, Ed Kathrens Commissioner, Janet Zwonitzer
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Minutes of January 27, 2014

The Board of County Commissioners met in regular session on Monday, January 27, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

A motion was made by Zwonitzer and seconded by Kathrens to approve the minutes as corrected.

Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session of a period of 10 minutes for attorney/client privileges. Also present was County Counselor Alex Morrissey. The meeting closed at 9:00 a.m. extended 10 minutes and opened at 9:20. No decision was made.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

Fuel Bid for 2,500 gallons unleaded gas and 5500 gallons winterized diesel.

- Knotty Pine \$27,487.00

- Haag Oil \$27,096.65
- Jackson Farmers \$29,710.00

A motion was made by Kathrens and seconded by Zwonitzer to accept the low bid from Haag Oil. Commissioner Kathrens again stated that a bill of lading needs to accompany the fuel.

Motion carried 3/0

Eric Fritz reported that the house moving company didn't put all the signs back up. Eric will contact the Company and/or bill the company for the cost of putting the signs back up.

Earl Bahret will have his crew cutting brush.

Twila White provided a 2013 .4% sales tax report.

Bridge Manager Terry Mick reported the following:

Welborn Sales, Inc. has agreed to keep the tube/culvert 2013 prices for 2014.

Husker Steel also kept the same price for a 24'6" x 50' bridge package in the amount of \$60,730.00.

New Business:

Signed Change Orders 110-124.

Enroll the Commissioner in the 2014 KAC Regional Supper on Thursday February 20 at the Capitol Plaza Hotel in Topeka.

The Commissioners held a phone conference with the Pottawatomie and Wabaunsee County Commissioners. The following were present:

Jackson County

Commissioners William Elmer, Janet Zwonitzer and Ed Kathrens

County Counselor Alex Morrissey

County Clerk Kathy Mick

Wabaunsee County

Commissioners Jim Suber, Ervan D. Stuewe and Rodney L. Allen

County Attorney – Norbert Marek

County Clerk – Jennifer Savage

Signal Enterprise reporter Jim Gibbons

Pottawatomie County

Commissioners Stan Hartwich, Gary Yenser and Pat Weixelman

County Attorney Sherri Schuck

County Counselor John Watt

County Administrator Robert Reece

County Clerk Nancy McCarter

Appointing the JICAB was discussed. A new Education Representative is needed due to the retirement of Gary Sorenson. Two individuals that were at the last meeting would qualify for this position. Tina Hafkey and Dotty Shuckman. Dotty is currently serving in a General position on the board.

The Mental Health position has Lance Lewis listed as a current member with a term that expires August of 2015 and David Elsbury, representative of the KANZA Mental Health is currently appointed to a General position with a term that expires January of 2014.

It was then decided to appoint 4 more people to the board in a General position, one from each county. Norbert Marek from Wabaunsee County would like to have all the board members appointed by February 14, 2014 at 2:00 p.m. At that time the board will be reviewing applications for the Director's position. County Counselor Alex Morrissey will visit with Jefferson County Commissioners this afternoon and inform them of the discussion in the conference call and get their input on appointing a JCAB board.

Commissioner Elmer has found a 40 kw that has been used by Wolf Creek Energy Center. It is owned by a rental company in Lawrence and they are asking \$18,000. Building Supervisor Chad Phillips met with the Commission concerning the generator. The plan is to have a generator large enough to run the heating system and 1st floor of the courthouse. They want to leave the generator on a trailer in case it is needed elsewhere in a disaster. Elmer plans on viewing the generator this week.

Chad worked with Insurance Agent Cindy Hower last week to try to put a replacement value for the Courthouse.

Noxious Weed/HHW/Recycling/Landfill Director Dan Robinson discussed the following the Noxious Weed Annual Report.

Dan Robinson, BG Consultants, Inc. representative Bruce Boettcher, P.E. met to discuss the requirements of the landfill. The new requirements require an engineer to sign off on the operations and the cost of closure. A plot plan is an ultra-survey. This survey would track the life span of the Construction and Demolition landfill. Bruce advised the Commission to update the plans to go vertical, this seems to be the way to go in the future. Dan estimated that the current landfill will last 15 to 20 years, but if a disaster hit it would fill it up quick. The Commission agreed to have Dan and Bruce meet with KDHE to develop a plan that fits Jackson County. Then they will come back and give a proposal to the Commissioners.

BG Consultants, Inc. Representative Moni G. El-Aasar, Ph.D and Sandra Clark from KDOT met to explain the Federal fund exchange project, implemented in 2011, prior to that it was called the 5-year plan. Federal fund to the county can be exchanged for 90 cents on the dollar. The county would still have to have an engineer design the bridge put it can be built at lower costs. The funds can be used on any road, even chip and seal. This exchange program has been a help. The steel beam can be purchased with the fund exchange. One county built 10 steel bridges instead of building one according to the strict Federal Guideline for the same cost. Engineer can also be paid out of Fund Exchange. Some counties use this money to buy rock. The distribution money is based on the same calculations as the special city county highway formula. Jackson County has received 4.2 million in federal money since 1993. Jackson County currently has \$98,770.27 with approximately \$53,000 more to be received next month. The exchange is a great way for the counties to stretch their allotted dollars. There are other funds available to the counties that do not involve the Federal Exchange fund that are set aside for Jackson County.

- Off system Bridge System 15 of Federal Moneys are designated for this is a competitive process. Jackson County tried and didn't get chosen. KDOT is looking mainly at fracture critical bridges. In May applications can be submitted again.
- High risk rural road and the Hwy improvement program. If there has been a high rate of accidents at a location, it could be funded at a rate of 90/10.
- Program that would pay for signage at 100%. All road signs need to be replaced with high intensity signs.
- There is also a program for removing the cement bridge rails.

Sandra Clark had the Commissioners sign the Agreement with KDOT concerning the Federal Fund Exchange Program.

Banner Creek Reservoir Manager Larry Holiday had the Commission sign the grant application for the picnic tables at Banner Creek.

Recessed for lunch at 12:04 p.m.

Reconvened at 1:10 p.m.

Emergency Management Director Pat Korte asked if the Commissioners would agree to purchase the meat for the annual Storm Spotters Dinner on Tuesday March 11th at 6:00 p.m. The Commissioners agreed.

Dan Robinson had the Commissioners review and sign the Noxious Weed annual report.

Elaine Schrick questioned if the county might have a location for, a dog park possibility at the lake. The County has no property available close to the city limits of Holton.

Betty Fleming and The Heart of Jackson County Humane Society board members met with the Commission. The Commission has talked about revising the 2005 contract with the Heart of Jackson Humane Society. Chairman Elmer stated the main problem is that the society doesn't take dogs from the incorporated areas of the County. Any citizen that lives in Jackson County (including the City of Holton) should be able to take a dog to the humane society if they choose. The Humane Society wouldn't be required to go and pick the dogs up, just if someone found a dog or surrendered their ownership of the dog. Betty Fleming stated that the County is buying the humane societies services for a fee and the County doesn't tell them how to do their job. If the shelter is full they cannot accept more. The humane society currently has a contract with some of the cities. The county's appropriation is about ¼ of the humane society's income. They have to do boarding also to generate income. If they take in all dogs they would soon run out of room. The Humane Society will be notified once the Commissioners have updated the contract.

Betty also submitted a bill in the amount of \$603.43 concerning a dog that was impounded for the Sheriff's Department because of a violation of the law resulting in a criminal case (cruelty to animals) since September. It cost \$6 per day. Betty suggested we contact the County Attorney to determine how long the case would be open and how long they will be keeping the dog.

A motion was made by Commissioner Zwonitzer and seconded by Commissioner Kathrens to approve the minutes of December, 30, 2013 as written.

Motion carried 3/0

Insurance Representative Cindy Hower met to discuss building values for insurance coverage. She provided a list of building and locations. The Commissioners agreed to go with the minor increases in value on the "Actual Cost Value" of Banner Creek Reservoir buildings. Cindy uses a software program to value the buildings. The Commissioners decided to leave the AVC value as stated for the Road and Bridge Shop as provided by One Beacon. The main concern is still the Courthouse being insured at "Actual Cost Value" instead of "Replacement Cost". Cindy has found a company that would set a value on historical buildings. Cindy is still working on coming up with a value for "Functional Replacement Cost" and "Historic Replacement Cost". But for now the County needs to go with the Coverage provided by One Beacon.

The County Commissioners examined and confirmed the following annual cemetery reports showing the actual 2013 costs.

- Netawaka Cemetery \$6,812.79
- Denison Cemetery \$6,874.07

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Sheriff	Mary Burns	0	12.12	Hired	1-25-2014

The meeting adjourned at 4:30 p.m. The next Commission meeting will be

<p>Attest:</p> <p>_____</p> <p>Kathy Mick Jackson County Clerk</p>	<p>Board of County Commissioners Jackson County, Kansas</p> <p>_____</p> <p>Ed Kathrens, 1st District</p> <p>_____</p> <p>Janet Zwonitzer, 2nd District</p> <p>_____</p> <p>William Elmer, 3rd District</p>
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Minutes of January 30, 2014

The Board of County Commissioners met in regular session on Thursday January 30, 2014 at 1:00 p.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

The Commissioners and County Clerk discussed the Jeannette Fund restitution and if the County should withdraw the insurance claim to collect the money stolen from the Noxious Weed and Landfill Departments. The Commissioners want to discuss this with County Attorney Shawna Miller. County Clerk Kathy Mick called and requested that Shawna join the meeting.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session with County Attorney Shawna Miller and County Clerk Kathy Mick to discuss legal matters for 10 minutes. Motion carried 3/0.

The meeting closed at 1:03 p.m. and opened at 1:10. No decision was made.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session with County Counselor Alex Morrissey to discuss legal matters for 10 minutes. Motion carried 3/0. The meeting closed at 1:27 p.m. and opened at 1:37.

If the county accepts the insurance payment, then by order of Judge Ireland, Jeanette Fund's restitution would be reduced to the \$1,000 insurance deductible. The commissioners want to hold Janette Fund accountable for the full \$15,326.97, so they made the decision to withdraw the insurance claim.

A motion was made by Kathrens and seconded by Zwonitzer to rescind the insurance claim filed by the County in the Jeannette Fund case. Motion carried 3/0.

The Commissioners reviewed the end of month bills and payroll and signed off on the document.

Commissioners Kathrens left the meeting.

Road and Bridge Director Eric Fritz met with the Commissioners questioning if he could have part of the Road and Bridge crews stay home on Friday, there is the probability of having to work the weekend and generate overtime. Bill would like to change the work week for road and bridge from Sunday to Saturday to Saturday to Friday. They will discuss this further later. As far as Friday the Commissioners want them working.

The meeting adjourned at 3:06 p.m. The next Commission meeting will be Monday, February 3, 2014 at 9:00 p.m.

Attest:	Board of County Commissioners Jackson County, Kansas

	Ed Kathrens, 1 st District

_____	Janet Zwonitzer, 2 nd District
_____	_____
Kathy Mick Jackson County Clerk	William Elmer, 3 rd District



Minutes of February 3, 2014

The Board of County Commissioners met in regular session on Monday, February 3, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Road and Bridge personnel met with the Commissioners to discuss the following:

- Earl Bahret provided the ‘bill of lading’ from Haag Oil on the fuel that was delivered.
- Earl provided proposals for a “Waste Oil” furnace for the shop. No decision was made.
- USD 336 School Board Member Alan Arnold and Mike Porter Grounds and Building Maintenance Supervisor for USD 336 asked if Road and Bridge could haul dirt, that is being cleaned out of the ditches while shaping the banks at Alan Arnold’s property, to the High School. The school is going to widen the football field 20 feet on the north and will need fill dirt. A retaining wall will also be built. Mr. Arnold and Mr. Porter left the meeting. No decision was made.
- Zwonitzer informed Terry Mick that Mr. Stous reported to her that the north edge of the bridge over Elk Creek on College Road is showing some erosion. Terry will check on it.
- Terry informed the Commissioners that he will also need fill dirt north east of Holton when he replaces a bridge with a pipe. The Commissioners requested that Terry talk to Alan Arnold to see if there will be enough dirt at Arnold’s property for both the tube and the USD project.
- Earl would also like to install double pane windows at the shop. He has found 5- 50”x40” double pane windows for \$100 apiece. Part of the window will need to be boarded up. The Commissioners agreed to allow Road & Bridge personnel to install the windows.

Bridge and Special Project Manager Terry Mick provided the following yearly sign bids:

- National Sign Company Inc. \$10,880.08
- Lowen Sign Company \$11,966.30
- Welborn Sales Inc. \$10,794.56 plus additional, because signs have to be purchased in lots of 10
- Midwest Service and Sales – No bid submitted.

A motion was made by Kathrens and seconded by Zwonitzer to accept the low bid from National Sign Company Inc. Motion carried 3/0.

The Commissioners informed Terry Mick of a grant program that could help with the cost of changing out the old signs with high intensity signs. Zwonitzer stated that Terry would need to pick a road and make a list of signs needed and the County would apply for the next round of grants.

A motion was made by Zwonitzer and seconded by Kathrens to open the Road Closing Hearing at 10:08 a.m. Motion carried 3/0. No one was present for the hearing. A motion was made by Zwonitzer and seconded Kathrens to close the Road Closing Hearing. Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to adopt resolution 2014-06 closing 150th road U.3 to V Road: Commencing at the center of U Road and 150th Road and proceeding East 1,990 feet for a starting point; and from that starting point that portion of 150th Road proceeding East 3,260 feet to the intersection of V Road and 150th Road shall be vacated. This document was filed with the Register of Deeds.

County Counselor Alex Morrissey provided a draft copy of the 'Contract Tow Rotation List and Governing Towing and Towing Services' for the Commissioners to review.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 10 minutes for attorney client privileges, with County Counselor Alex Morrissey present. Motion carried 3/0. The meeting closed at 10:11 and opened at 10:20.

Signed a letter of support for the Potawatomi Tribal Police Department concerning grant funding for radio communication tower in Jackson County. If the Tribal Police receive this grant it would benefit emergency response agencies that utilize the 800 MHz communications system, and Jackson County has 'dead spots' and coverage issues where communications abilities are extremely limited. A tower in Jackson County, Kansas would also increase radio coverage for any other agency in the region using the state 800 MHz system and provide a coordinated response to all types of disaster and/or emergencies.

Building Maintenance Supervisor Chad Phillips discuss the switch that runs the generator and what would be needed if the County purchased a larger generator. The Commissioners requested that Chad measure the amps being used during normal working hours to determine how many amps a generator would need to power.

Register of Deeds Tammy Moulden was asked to provide figures on the recording fees collected for 2012 and 2013.

Sheriff Morse and Undersheriff Darrel Chapman met with the Commissioners. Sheriff Morse asked if the Commissioners would purchase Jr. Deputy Stickers out of the Alcohol prevention funds. The Commissioners agreed to purchase the stickers.

The Commissioners asked what services the Heart of Jackson County Humane Society provides the Sheriff's Department. Tim stated that, even though the Sheriff is not a dog catcher there are times when his department picks up dogs. If the dog was picked up in an unincorporated area, the dogs are to be taken to the Humane Society. When asked an approximate amount of dogs that the Sheriff's department takes to the shelter, within a one year period. Darrell replied approximately 20. That number does not include dogs the residents take to the shelter or that the Humane Society personnel pick up.

Sheriff Morse informed the Commissioners that he has been visiting with the other Sheriffs in the 2nd Judicial District to appoint a Sheriff's representative to the JCAB board.

Larry Holliday provided the full grant document for 4 six foot picnic tables @ \$549.00 each for a total of \$2,196 from Champlain Tire Recycling, Inc. The 50% grant is from the Waste Tire Grant Program for Tables and Benches. If awarded the County's share would be \$1,098.

Roger Collins met with the Commissioners. He has been spraying the courthouse for years, inside once a month and in the spring and fall he spray's the yard. He has kept the prices the same for years. Along with the \$95 fee charged for the Courthouse he also provides spray to the Sr. Citizens/Health Department for free. In addition to the inside he sprays the yard once in the spring and once in the fall for \$280 each time.

Roger questioned the liability of having Chad Phillips spraying inside the Courthouse. Roger also sprays the Jackson county jail and sheriff's office. Roger wants the Commissioners to reconsider the decision to discontinue using his services at the Courthouse.

Roger Collins discussed the midges at campsites at Banner Creek Reservoir, he sprays his personal camping trailer and other campers fog their areas. The bathhouse attracts bugs because of the night light. Roger would like to do monthly spraying in the restrooms and the holding tank restrooms at Banner Creek Reservoir. Roger will give Larry Holliday a proposal (he would spray twice a month for once a month price) Roger is EPA registered, bonded and the chemicals he uses are safe, once they have dried.

Terry Mick called and informed the Commission that Alan Arnold is okay with allowing the county to haul dirt for both project. The school and the bridge replacement tube project at 238 S7 Road.

Chairman Elmer discussed with Chad Phillips the spraying of the Courthouse. Chad will do whatever the Commission wants. He was trying to save money. No decision was made.

Signed Change Orders 125-127

Recessed for lunch at 12:10 p.m. Reconvened at 1:07 p.m.

Appraiser Larry Reynolds informed the Commission that some of the 'Zoning Required' signs when entering Jackson County are missing. If Road and Bridge can make the signs KDOT will put them up.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 15 minutes with Brook Smith present to discuss personnel. Motion carried 3/0. The meeting closed at 1:30 p.m. and opened at 1:45p.m.

Brook also asked if there was anyone available to clean snow from the steps and the doorway at the JJA Office. The Commissioners will contact Road and Bridge.

Chairman Elmer stated that he would like to have Road and Bridge receive 1 ½ comp time for time worked on Sundays, regardless of how many hours are worked in the pay period. Zwonitzer and Kathrens did not agree with Elmer.

A motion was made by Zwonitzer and seconded by Kathrens to withdraw the County's claim concerning Richard Bontrager's theft of fund from the Mayetta Fire District. Once the tax dollars are distributed by the Jackson County Treasurer to other taxing entities, those funds are no longer considered County Funds.

The Commissioners signed a letter to Mr. Edward Merkel, Claim Examiner for One Beacon informing him to withdraw the claim submitted regarding Janette Fund's thefts of monies from the Jackson County, Kansas Noxious Weed and Recycling Departments as well as the claim for Richard Bontrager's thefts of funds from the Mayetta Fire District.

A motion was made by Zwonitzer and seconded by Kathrens to approve the minutes of January 27th as corrected. Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to approve the minutes of January 30th as corrected. Motion carried 3/0.

The Commission called Mike Porter and informed him that the County will haul the clay/dirt from Alan Arnold's, to the High School for the cost of the fuel. Mike met with the Commissioners to further discuss the plan.

Mike Porter questioned if the Commissioners have any plans of putting in sewer connections in the 50 amp campground. The Commissioners stated that, due to the lay of the land they have no plans to, because it would require another pump station.

Mike Porter also informed the Commissioners that if they ever need a camp host in the 50 amp campground, he would be willing to do it. He would also like to be able to camp year-around. The Commissioners informed him that they will be looking for a camp host for the south side.

After reviewing the documentation on the Waste Oil Furnace the Commission decided to go with the Lanair in the amount of \$3,599.

Signed the following Purchase Orders:

- If any mail boxes were damaged by County equipment during the snow removal the County will repair the damage.
- Kathrens wants an agreement in writing with Alan Arnold about having the County haul clay from the site where the county is working re-sloping the bank to USD 336 and the donation of clay/dirt for the tube project. County Counselor Alex Morrissey will draw up the agreement.
- Elmer requested that Road and Bridge work on burning brush piles.

A motion was made by Zwonitzer and seconded by Kathrens to approve the purchase of a 'waste oil heater' for the shop.

Motion carried 3/0.

The Commissioner signed a purchase order.

Employee Roger Chartier voiced his concerns that there needs to be a change in the way diversions are handled at the County level. He stated that the state has a statue on diversions but the county does not. He learned this through the legal proceeding concerning an accident he had while working for the County. He wants the process changed before it happens to someone else.

Roger Chartier thanked the Commissioners for the raise that was given the first of the year and stated how things have changed for the better at the county. He stated "It's a joy to come to work now".

Lori Baker met with the Commissioners concerning the Van Sweringen Needy Funds. Lori voiced her concerns about the Holton City Utility bill. Lori questioned where she could find information on renter's rights. Janet directed Lori to the Appraiser's office. No decision was made.

Chad Phillips received permission to look for floor machine, to mop and buff the floors.

Discussed the Administrative leave time for when the Courthouse was closed on Tuesday and Wednesday. A list needs to be made of who are 'Essential Personnel', who are required to work and do not qualify for Administrative leave when the Courthouse Closes. The Commissioners agreed that, this one time, since procedures had not been explained to Chad Phillips, that he would receive payment for the time worked on February 4 stripping the floors while the courthouse was closed and receive Administrative leave time.

A motion was made by Elmer and seconded by Zwonitzer to go into executive session of a period of 10 minutes to discuss personnel. Motion carried 3/0. The meeting closed at 10:52. The meeting opened at 11:02. No decision was made.

Emergency Management Director Pat Korte provided the Commission with the new Emergency Operations Plan for Jackson County, Kansas. Promulgation was signed along with a resolution implementing the new County Emergency Operations Plan (EOP). This plan has the procedures to use, with the intention of saving lives and protecting property in the event of a major emergency or disaster. The EOP plan includes the following:

- Mitigation to reduce the probability of occurrence and minimize the effects of a disaster.

- Preparedness to respond to emergency/disaster ,
- Response actions during an emergency/disaster, and
- Recovery operations that will ensure the orderly return to normal or improved levels following an emergency/disaster.

A motion was made by Zwonitzer and seconded by Kathrens to adopt Resolution 2014-7 and Promulgation adopting the new County Emergency Operations Plan for Jackson County Kansas.

Motion carried 3/0.

Mr. Guy Greemore met with the Commission concerning the Van Sweringen Needy Funds. He requested a loan to pay his light bill that was \$1,000. He has made a \$500.00 payment. Guy runs electric heaters and due to the cold weather his bill doubled. Guy has verbally agreed to pay the funds back. Previously Mr. Greemore has received assistance and made payment back to the County.

A motion was made by Zwonitzer and seconded by Kathrens to provide assistance to Guy Greemore in the amount of \$523.91 payable to the City of Holton for his electric bill.

Motion carried 3/0.

A motion was made by Zwonitzer and seconded and Kathrens to appoint Roger Coverdale as the NEK-CAP Board member. Motion carried 3/0.

Signed Change Orders 2014-128

Banner Creek Reservoir Manager Larry Holiday discussed a conflict on the June 21st at Banner Creek Reservoir. There is a 'Concert Under the Stars' as a fund raiser for the Banner Creek Science Center and there is also a request for a wedding at the chapel. Janet will check on the time frame to see if both can be accommodated.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session of a period of 15 minutes for attorney/client privileges. Also present was County Counselor Alex Morrissey and County Clerk Kathy Mick. The meeting closed at 11:37, extended 10 minutes and opened at 12:05 p.m. No decision was made.

Under Sheriff Darrell Chapman called to tell to the Commissioners that he thought the Road and Bridge Crews did an excellent job with snow removal.

Recessed for lunch at 12:05 p.m.

Reconvened at 1:10 p.m.

Austin Taylor from Giant Communications met with the Commissioners concerning a proposal for a new phone system. He will meet with Sonny Sagar and Giants operation management personnel on Friday to go over the details. Austin will then have a quote ready in a couple of weeks.

A motion was made by Zwonitzer and seconded by Kathrens to appoint the following persons to the Juvenile Corrections Advisory Board for the second judicial district: Reaffirm Lance Lewis, Mental Health Representative, agree to appoint Tina Haefke as the Education Representative, agree to appoint David Elsbury & Dotti Shuckman as General Representatives.

Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to approve the minutes with additions.

Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to appoint Hector Sanchez to the JJAC Board for the position appointed by the Jackson County Commissioner. Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to give post prom donations at \$1,000 if requested by USD 335, 336 & 337. Motion carried 3/0.

Tourism Representative Anna Wilhelm met with the Commissioners.

- The financial review will be done this week.
- Placemats will be donated by Tourism to local restaurants.
- Grant process for Tourism funds is a competitive process. Not all requests are approved. Anyone receiving a grant needs to understand that they will have follow up paperwork that will need to be submitted.
- Reported that the 'Kansas White Way Car Run' will be May 10th. The telephone poles use to be painted white which indicated the highway route. They will apply for grant funds for advertising.

Chamber Representative Anna Wilhelm reported that the deadline for Chamber director applications was January 31, they are getting ready to do the interview process.

Kellerman Insurance agent Cindy Hower reported that since the Commissioners agreed to increase the value of the buildings that were on at current value, One Beacon has agreed to insure the buildings at replacement cost. The Courthouse has been changed to 'functional replacement' cost. Cindy is still trying to apply for insurance within a 'Historic Building Market'. The antennas and tornado sirens are still insured with a depreciated value.

Ed Kathrens left the meeting at 3:45 p.m.

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Road & Bridge	6066	Lanair	Waste Oil Heater	\$3,599.00

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Friday, February 14, 2014 at 9:00 a.m. to approve the 15th bills.

Attest:	Board of County Commissioners Jackson County, Kansas

	Ed Kathrens, 1 st District

_____	Janet Zwonitzer, 2 nd District
_____	_____
Kathy Mick Jackson County Clerk	William Elmer, 3 rd District



Minutes of February 14, 2014

The Board of County Commissioners met in regular session on Friday, February 14, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Tourism President Anna Wilhelm and Banner Creek Reservoir Director Larry Holliday discussed with the Commissioners a group rate at Banner Creek. A group has contacted the Tourism Board looking for 30 camping stall and 50 hotel room for a Snow Bird reunion. The Commission requested that Larry contact other Camp Grounds to determine how they handle group requests and if they give group discounts.

Jackson County Health Nurse Angie Reith met with the Commission. Colene Moser-Gutierrez has resigned from the NEK Board of Health. Angie has been looking for a replacement and would like to recommend Dr. Jeff Warner. A motion was made by Kathrens and seconded by Zwonitzer to appoint Dr. Jeff Warner to the NEK Board of Health Department. Angie will let Dr. Warner know of the appointment.

Motion carried 3/0.

Larry Holliday informed the Commissioners that Jeff Cannon would like to hold a blue rock event at Banner Creek Reservoir as a fund raiser for the Relay for Life. The Commissioners agreed to the request. Jeff Cannon and participants will need to sign a release of liability.

Reviewed and approved the bills in the amount of \$242,334.28.

Noxious Weed Director Dan Robinson presented the annual contract with the Kansas Department of Transportation Bureau of Maintenance for spraying the state highway right-of-ways. The Commissioners signed the document.

Dan Robinson discussed the disposal of computers, monitors and other electronics. The Kansas Department of Health & Environment just signed a contract with Vintage Tech out of Illinois to pick-up e-waste. Vintage Tech can buy e-waste but the CRT's cost and the trucking fee. Asset Life charges so much per pound to get rid of televisions and monitor with tubes. Dan is trying to find a company that will purchase them. The Commission questioned if the recycling center should charge to collect these items. Only two companies in Kansas can take e-waste. Jackson County's e-waste is currently going at Asset Life.

Letter from Brown County they are going to withdrawal Jan 1, 2014. Dan has been working with KDHE.

Dan informed the Commissioner that he plans on attending a meeting 'Emergency Training for Debris'. Dan has been working with KDHE so we are prepared to handle disaster debris.

Road and Bridge Director Eric Fritz met with the Commissioners and stated that he has viewed the entrance to the new house location of Johnathan and Kristel Schlodder and there is over the required 300 feet clearance from the top of the hill to the requested entrance.

The meeting adjourned at 11:05 a.m. The next Commission meeting will be Tuesday February 18, 2014 at 9:00 a.m.

<p>Attest:</p> <hr/> <p>Kathy Mick Jackson County Clerk</p>	<p>Board of County Commissioners Jackson County, Kansas</p> <hr/> <p>Ed Kathrens, 1st District</p> <hr/> <p>Janet Zwonitzer, 2nd District</p> <hr/> <p>William Elmer, 3rd District</p>
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Minutes of February 14, 2014 JJA

JJ CAB meeting February 14, 2014

Jim Cyphers
Tim Morse
Tina Haefke
Lance Lewis
Clay McHardie
Blaine Carter
Josh Ney

David Elsbury
Norbert Marek
Tammy Haffenstein

Janet Zwonitzer
Alex Morrissey
Brooke Smith
Bill Elmer

Janet Zwonitzer moves to call meeting of the Jackson County Commission to order at 2:06 p.m. Bill Elmer second motion call meeting to order and unanimous vote to call meeting to order. County Counselor Alex Morrissey recorded the minutes.

BOCC listen to JJCAB meeting – they do not take any action until vote to go into executive session later

Enter into each executive session at 2:46 p.m. Janet Zwonitzer makes motion for executive session for non-elected personnel for one hour, motion carries. Also present were JJCAB members and County Counselor Alex Morrissey. At 3:46 p.m. Bill Elmer moves to extend 20 min Janet seconds, motion carries.

Bill moves to extend Janet second extend for 20 min at 3:56 pm
Bill moves to leave executive session Janet seconds motion carries.
Exit executive session at 4:06 p.m. open back in regular session. No action was taken.

Tammy moves to adjourn the JJCAB meeting, Lance seconds motion carries unanimously meeting adjourns at 4:24 p.m.

A motion was made by Zwonitzer and seconded by Elmer to adjourn the meeting of the Jackson County Commissioners at 4:25 p.m. Motion carried 2/0.

<p>Attest:</p> <hr/> <p>Kathy Mick Jackson County Clerk</p>	<p>Board of County Commissioners Jackson County, Kansas</p> <hr/> <p>Ed Kathrens, 1st District</p> <hr/> <p>Janet Zwonitzer, 2nd District</p> <hr/> <p>William Elmer, 3rd District</p>
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Minutes of February 18, 2014

The Board of County Commissioners met in regular session on Tuesday February 18, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Veterinarian Tim Parks met with the Commissioners at their request. The Commissioners are looking for options on a dog shelter that will take dogs from all of Jackson County not just the un-incorporated portion. The Commission feels like since the taxpayers in the cities also pay County taxes they should have the right to take a stray dog to the shelter also. The Commission also believes that if a Jackson County resident wants to adopt a dog, they should have priority, over sending the dogs elsewhere to be adopted.

Tim Parks works with the Heart of Jackson County Humane Society on a daily basis and stated they are providing a good service. Very few dogs are euthanized. Tim's clinic is not set up for keeping dogs for an extended period. It would have to be a program of advertising that a dog was found, three days waiting period and then if not claimed or adopted in a short amount of time the dog would be euthanized. The adoption percentage rate would drop dramatically. The Heart of Jackson County Humane society has a "spaying and neutering" grant program that has helped the number of stray dogs go down over the last few years. Tim is not going to risk the health of a client's dog by housing possibly an unhealthy stray dog. Tim has also compared prices with other counties and feels like the \$22,349 per year paid to the shelter is a reasonable amount. Tim reported that the shelter took in 161 dogs last year.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Elmer asked why the hitch on the trailer has not been changed. Elmer wants to be able to pull the trailer with the old state trucks; he said it is too much to pull with a pick-up when loaded with a skid loader. Eric Fritz informed Elmer that some wiring needs to be done so they can release the brake and allow the truck to back-up while headed down an incline.
- Eric Fritz reported that the Hospital Road has been flagged so when the weather permits they can remove the hedge row.
- Elmer reported that Don Hrenchir on 110th East of Hoyt reported a dead tree that may fall on the road. Don Hrenchir would also like the rest of the trees to be removed. Kathrens stated that the trees should be removed only if it benefits the County.
- Eric wants to know what will be 'chip and sealed' this year. The Commissioners instructed the directors to make a list with cost of the roads that should be chip and sealed this year according to the 3 year rotation plan and the newer roads that still need another coat. They will be bidding oil next month.
- On February 25th the Commissioners are going to the NE County meeting and Zwonitzer wants the type and amount of oil needed before for that meeting. At the meeting the Counties will discuss the possibility of bidding together with other counties to get a lower price.
- Eric Fritz was told to contact the small cities in Jackson County to see if they wanted any "chip and seal" this year. The County will still have the option of denying the request if the city streets are not in good enough shape for chip and seal. The County does not want to chip and seal a street that does not have a good base.

Received and signed the Tornado Siren agreements with the City of Delia and City of Denison.

Signed the approval sheet for the February 14, 2014 payroll.

Larry Reynolds met at the Commissioners request to determine if a survey is needed for the WRAPS project on the north county line where the road was moved south approximately 50 feet. Larry provided the statute that stated a survey is needed.

Zwonitzer asked Jason Claycamp to work on learning to use the sign machine that Road and Bridge purchased years ago.

Appraiser Larry Reynolds reported that there was more than a quorum at the last Planning and Zoning meeting, with the newly appointed members attending. A resolution will be coming on 150ths road for a new towing business.

Appraiser Larry Reynolds also informed the Commissioners of changes that need to be made to the Planning regulations. Riggs Associates who wrote the latest regulation estimated that the changes would cost \$2,500.

Appraiser Larry Reynolds also informed the Commissioners of the need to purchase new computers because Window XP will no longer be supported and could cause a security problem. The Appraiser's office computers are at least 5 years old and using Windows XP. They will need to purchase 3 computers and a notebook at an approximate cost of \$5,000.

Veterinarian Dan Degenhardt met with Commission at their request to discuss the options of a dog shelter. Dan stated that the Humane Society does a lot of other things other than just board the dogs, like the grant to spay and neuter dogs. If funding is pulled from the Humane Society he doesn't want to be the one to take it. The Commissioners explained the problem of not taking all dogs and the lack of written policy on adopting dogs. The Commissioners have had complaints from Jackson County residents that are unable to adopt a dog because of all different types of reasons, but the qualifications to adopt a dog are not put in writing. The Commissioners voiced their concerns again about dogs that the Heart of Jackson County Humane Society will not accept because they are 'city dogs'. Dan has the contract with Holton City to house their stray dogs so he does have a large kennel setup. Dan stated that he would be willing to house the dogs that the Heart of Jackson County Humane Society will not accept, but he would not be able to go pick up the dogs, they would need to be delivered to his clinic.

Building Supervisor informed the Commissioners of the results of the amp test on the amount of electricity the Courthouse would need from a generator. Elmer reported that the generator he had been looking at would not work for the courthouse. Chad stated that he needed just enough electricity to keep the pipes from freezing. County Clerk Kathy Mick informed the Commission that the computer main frame would not be ran on generator electricity. The disaster plan for the computer system is to ether take the computers and main frame to a different location or take the back-up tapes to Manatron's office and

access it remotely from a site that has electricity. The Commissioners tabled the purchase of a new generator for the courthouse for now.

Banner Creek Reservoir Manager Larry Holiday reported that he will need to be advertising for a park host for the south side. The Commissioners agreed

Bob Carlson met with the Commissioners a report from Main Street 2013 Update and provided calendar of events for 2014.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 3 minutes to discuss personnel. Motion carried 3/0. The meeting closed at 11:59 and opened at 12:02. No decision was made.

Recessed for lunch.

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes of February 14, 2014 as corrected.

Motion carried 3/0.

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes of February 10, 2014 as corrected.

Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to deny the request from St. Mary's High School for Post Prom funding. Motion carried 3/0. (Rossville High School received \$250 in funding)

County Counselor Alex Morrissey provided the Commission with a copy of the agreement she drafted between Jackson County, Alan & Sharon Arnold and USD 336 concerning the hauling of clay to the school in exchange for receiving clay for a tube project, the County will be working on this summer. Alex will provide Arnolds and USD 336 a copy of the agreement for approval.

County Counselor Alex Morrissey provided the documentation to officially create the new road that will be built on the property donated by the Gilliland families for a back entrance to the Holton Community Hospital and Medical Pharmacy. Alex will take the publication to the Holton Recorder.

County Counselor Alex Morrissey was instructed to contact the Delaware WRAPS Agency concerning the legal description of the new road.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session of a period of 10 minutes for attorney/client privileges. Also present were County Counselor Alex Morrissey and County Clerk Kathy Mick. The meeting closed at 1:37 p.m. Extended 20 and opened at 2:07 p.m. No decision was made.

A motion was made by Kathrens and seconded by Zwonitzer to appoint the following to the Hoyt Rural Fire District #3.

Position	Name	Term Expires
Chairperson	Susan Ryan	December 31, 2016
Vice Chairperson	Michael Henry	December 31, 2016
Secretary	Beth Fenske	December 31, 2014
Member	Dee Olson	December 31, 2015

The Commissioners also received a copy of the Hoyt Rural Fire District #3 bylaws that stated that board member shall live within the fire district.

A motion was made by Kathrens and seconded by Zwonitzer to not appoint Jerry Harter to the Hoyt Rural Fire District #3 board because he does not live in the district. According to the Hoyt Rural Fire District #3 bylaws this is not allowed. Motion carried 2/1 the no vote was cast by William Elmer.

William Elmer made a phone call to Hoyt Rural Fire District #3 secretary Beth Fenske concerning this issue. Beth stated that it was the board's intention to grandfather Jerry Harter onto the board. Currently Jerry Harter does not live in the district.

William Elmer made a phone call to County Counselor Alex Morrissey to be advised how to proceed. Alex stated that a person shall be a resident of the fire district at the first appointment but reappointments are not addressed in the Kansas Statutes.

A motion was made by Zwonitzer and seconded by Kathrens to approve the minutes of February 14, 2014 taken by County Counselor Alex Morrissey during the meeting with the JACAB board when reviewing applications for the Director's position.

Signed Tax Change orders 129-132.

Eric Fritz and Earl Bahret are to pay the Kansas County Highway Association dues and attend the Conference on May 5-7.

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Road	6067	Welborn Sales Inc.	Tubes	\$21,518.86

A motion was made by Zwonitzer and seconded by Kathrens to adjourn the meeting at 3:24. Motion carried 3/0. The next Commission meeting will be Monday February 24th at 9:00 a.m.

	Board of County Commissioners Jackson County, Kansas
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<p>Attest:</p> <p>_____</p> <p>Kathy Mick Jackson County Clerk</p>	<p>_____</p> <p>Ed Kathrens, 1st District</p> <p>_____</p> <p>Janet Zwonitzer, 2nd District</p> <p>_____</p> <p>William Elmer, 3rd District</p>
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Minutes of February 24, 2014

The Board of County Commissioners met in regular session on Monday, February 24, 2014 at 8:55a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Realtor Mary Gooderl met with the Commissioners concerning ‘Mineral Rights’ on property owned by Geraldine Stithem. Mrs. Stithem is in the process of selling the property and in the abstract research Mary discovered that the ‘Mineral Rights’ were owned by Jackson County. The County obtained the ‘Mineral Rights’ at a Sheriff’s sale in 1977 because of the failure of the owner of the ‘Mineral Rights’ to pay the property tax. Mary has drafted a deed for the County to deed the ‘Mineral Rights’ to Geraldine Stithem. The Commissioners called County Counselor Alex Morrissey to review the document.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session of a period of 10 minutes for attorney/client privileges concerning the sale of County assets. Also present was County Counselor Alex Morrissey. Motion carried 3/0. The meeting closed at 9:28. The meeting opened at 9:39. No decision was made.

County Counselor Alex Morrissey stated that the County should not sell assets without offering it at a public sale. Mary believes it was an error that the County ever received the ‘Mineral Rights’ at a Sheriff’s sale. She believes the ‘Mineral Rights’ should have just reverted back to the land owners. Mary asked County Counselor Alex Morrissey to research this issue. The Commissioners plan at this time to do nothing.

Signed tax change orders 133-138.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commissioners. Kathrens informed them of some road concerns that he would like to see fixed.

Opened fuel bids for 2,000 gallons unleaded gas and 6,000 gallons winterized diesel 60/40 blend:

Jackson Farmers	\$28,740.00
Haag Oil	\$28,093.20

Knotty Pine

No Bid

A motion was made by Zwonitzer and seconded by Kathrens to accept the low bid from Haag Oil. Motion carried 3/0.

Century United Telephone Representative Keith Fine met with the Commissioners to request the opportunity to submit a phone service proposal for the Courthouse and possibly outlying agencies. Keith discussed several different options. He will have a representative come in a view the current set up at the Courthouse. It will take approximately 2 weeks to write a proposal.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session of a period of 20 minutes for attorney/client privileges concerning fire districts. Also present was County Counselor Alex Morrissey, Emergency Management Director Pat Korte and County Clerk Kathy Mick. The meeting closed at 10:14 a.m., extended 15, extended 15 and opened at 11:04 a.m. No decision was made.

Steve Banaka, Board member of the Netawaka Fire District provided documents stating that the current chairperson was removed from the board and the vice chair will act a chair until the new board members are confirmed and appointed. The meeting was call on Feb 23, 2014 by Loren Edwards the Vice Chairman.

Steve Banaka also presented the following list of board members the Netawaka Rural Fire District #6 presented for the Commissioners consideration and approval: Jon Banaka, Dean Bowhay, Paul Dibbern, Loren Edwards, Richard Fields, Carol Keithline and Daryl Wilson. No decision was made at this time.

Received a draft copy of the Netawaka Rural Fire District #6 by-laws.

Noxious Weed/HHW/Recycling/Landfill Director Dan Robinson and BG Consultant Representative Bruce Boettcher, P.E. met with the Commission and presented a proposal for the new requirements of KDHE for a new Landfill Plan that will have a 'Closure and Post Closure Forms' and a 'Plot Plan'.

A motion was made by Zwonitzer and seconded by Kathrens to proceed with hiring BG Consultants, Inc. to do the following:

<i>Service</i>	<i>Approximate Cost</i>
<i>Closure & Post Closure Forms for 1st year</i>	<i>\$1,700-\$1,900</i>
<i>Closure & Post Closure Forms for 2nd year</i>	<i>\$600</i>
<i>Boundary & Easements (Plat of Survey)</i>	<i>\$5,000</i>
<i>Topography Data</i>	<i>\$15,000</i>
<i>Capacity Tables – existing and future</i>	<i>\$3,200</i>

Motion carried 3/0.

This expense will be paid out the Capital Outlay line item that has been saved for landfill closure. The County will need to pledge tax dollars to cover the amount of closure.

Recessed for lunch at noon.

Reconvened at 1:00 p.m.

Brook Smith met with the Commissioners to inform them of additional funding available thru JJA. The 2nd Judicial District would like to use the funding for a Part-Time, daytime case manager in Jefferson County. **Chairman William Elmer and County Clerk Kathy Mick signed the application.** Brook will know if funding is received on April 1, 2014.

Jason Claycamp reported to the Commission that the sign machine he had been asked to work on needed an upgrade that will cost \$499. *The Commissioners approved the expense ½ out of Road and Bridge and ½ out of Banner Creek Reservoir.*

Jason Claycamp also informed the Commission that the Zoning Appeals board will meet on March 13th concerning an application filed by Tim & Linda Reino, who are requesting a Special Use Permit for operation of a Towing Business at 10998 214th Rd Holton.

A motion was made by Kathrens and seconded by Zwonitzer to appoint the following to the Netawaka Rural Fire District #6 board.

Name	Term expires
Jon Banaka	December 31, 2015
Dean Bowhay	December 31, 2016
Paul Dibbern	December 31, 2016
Richard Fields	December 31, 2018
Carol Keithline	December 31, 2017
Daryl Wilson	December 31, 2017

The Commissioners informed Colene Reamer, Clerk of the Court that the Commissioners are accepting proposal for a new phone system. The phone companies will be needing to see the current phone set-up in the offices.

A motion was made by Zwonitzer and seconded by Kathrens to approve the minutes of February 18th as read. Motion carried 3/0.

The Commissioners signed the agreement with USD 336 and Alan & Sharon Arnold concerning the donation of soil from the north side of 238th Road on land located in the East Half of the Southeast Quarter of Section 31, Township 6 South, Range 16 Jackson County Kansas, said soil to be used in a replacement bridge/tube project near the intersection of 238th and T Roads in Jackson County, Kansas and that Jackson County Road and Bridge will transport clay dirt to the North side of the Holton High School football field to be used for the extension project of the Holton High School football field.

Received notification from the Kansas Development Finance Authority that Levi W. Larkin (the “Beginning Farm”) intends to issue Agricultural Development Revenue Bond to finance the acquisition of 160 acres of agricultural land and related improvements and equipment. Repayment of the bond proceeds which are loaned by the lender to the Beginning Farmer is always the sole obligation of the Beginning Farmer, and is never an obligation of the County or State of Kansas. In the event that the County Commission objects to this transaction it has 15 days after the giving of such notice to pass a resolution opposing the project.

The Commissioners will attend the Northeast Kansas County Officials Meeting on Friday, March 14, 2014 at the Douglas County Fairgrounds.

Reviewed the Adrian Township Cemetery annual report. Total expenses for 2013 was \$2,454.99.

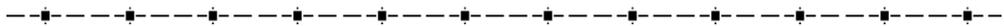
Sent a letter to the Hoyt Fire Board and the Netawaka Fire Board listing the individuals that were appointed to the boards and term expiration dates.

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Cap Out – Land	6454	BG Consultants	KDHE requirements	\$27,500

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Wednesday February 26th to interview applicants for the JJA Director’s position. They will also meet on the 28th to approve expenditures.

<p>Attest:</p> <p>_____</p> <p>Kathy Mick Jackson County Clerk</p>	<p>Board of County Commissioners Jackson County, Kansas</p> <p>_____</p> <p>Ed Kathrens, 1st District</p> <p>_____</p> <p>Janet Zwonitzer, 2nd District</p> <p>_____</p> <p>William Elmer, 3rd District</p>
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Minutes of February 26, 2014

The Board of County Commissioners met in special session on Wednesday February 26, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Board of Commissioner met for the purpose of conducting interviews for the position of Juvenile Intake Director. Other present included Jim Cyphers, Jackson County Sheriff Tim Morse and Clay McHardie from Jefferson County.

A motion was made by Kathrens and seconded by Zwonitzer to open the meeting at 9:10 a.m. Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 1 hour for the purpose of interviewing the first candidate for the Juvenile Intake Director. Motion carried 3/0. The meeting closed at 9:10 and opened at 10:10. No decision was made.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 1 hour for the purpose of interviewing the second candidate for the Juvenile Intake Director. Motion carried 3/0. The meeting closed at 10:15 and opened at 11:00. No decision was made.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 1 hour for the purpose of interviewing the third candidate for the Juvenile Intake Director. Motion carried 3/0. The meeting closed at 1:00 and opened at 2:10. No decision was made.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 1 hour for the purpose of interviewing the fourth candidate for the Juvenile Intake Director. Motion carried 3/0. The meeting closed at 2:30 and opened at 3:00. No decision was made.

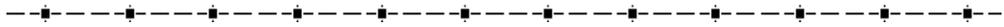
A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 30 minutes for the purpose of discussing the candidates for the Juvenile Intake Director. Motion carried 3/0. The meeting closed at 3:12 and opened at 3:30.

A motion was made by Zwonitzer and seconded by Kathrens to hire Brooke Smith as the Juvenile Intake Director. Motion carried 3/0. The Commissioners contacted Brooke and asked her to return to the building. Brooke accepted the position.

The meeting adjourned at 3:50 p.m.

Attest:	Board of County Commissioners Jackson County, Kansas _____ Ed Kathrens, 1 st District _____ Janet Zwonitzer, 2 nd District
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Kathy Mick Jackson County Clerk	_____ William Elmer, 3 rd District
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Minutes of February 28, 2014

The Board of County Commissioners met in regular session on Friday February 28, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 30 minutes to discuss personnel. The meeting closed at 9:15 and opened at 9:45. No decision was made.

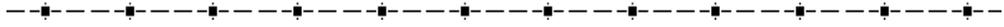
The commissioners reviewed the end of the month expenditures and approved them as submitted.

The Commissioners left the chambers at 10:00 to view the Jackson County Landfill, returned at 11:00 a.m.

Recessed for lunch at 11:30 and reconvened at 1:00 p.m.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 15 minutes. Dan Robinson was also present. The meeting closed at 1:00 p.m. and opened at 1:15 p.m. No decision was made.

Attest: _____ Kathy Mick Jackson County Clerk	Board of County Commissioners Jackson County, Kansas
	_____ Ed Kathrens, 1st District
	_____ Janet Zwonitzer, 2nd District
	_____ William Elmer, 3rd District



Minutes of March 3, 2014

The Board of County Commissioners met in regular session on Monday March 3, 2014 at 9:00 a.m. Chairman William Elmer, Commissioner Ed Kathrens and Commissioner Janet Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Guy Greemore met with the Commissioner for assistance in paying his electric bill out of the Van Sweringen Needy fund. **The Commissioners agreed to pay his electric bill in the amount of \$902.93.** Guy made a verbal agreement that he will pay the amount back in April.

Co-Directors Eric Fritz and Earl Bahret met with the Commissioners.

- Received a call from Bryan Coleman concerning X-V.4 on 98th Road. He is concerned that his road was the last to have snow removed.
- Earl Bahret reported that the new trailer that they purchase has some surface rust. Earl has contacted the company and they will be picking up the trailer and repainting the bed.

County Counselor Alex Morrissey has filed the documents on the Tax sale for the real estate property that is delinquent in payments for 3 years.

A motion was made to open the new road hearing as published in the Holton Recorder by Zwonitzer and seconded by Kathrens. Motion carried 3/0. The hearing was opened at 10:00 a.m. Present for the hearing were Charlene and Don Montgomery, Frank Gilliland and Jeff Rogers. Road Director Eric Fritz joined the hearing in progress.

Discussed if going thru Jeff Roger's property was an option. It was determined that Roger's property is within the City limits of Holton and the City has stricter requirement for constructing a city street. The Commissioners decided to continue the process started with the easement given by the Gilliland families. The hearing closed at 10:22. **A motion was made by Zwonitzer and seconded by Kathrens to adopt Resolution No 2014-08 creating a new road at the following location:**

A parcel of land located in the Southwest Quarter of Section 33, Township 6 South, Range 15 East of the 6th P.M., Jackson County, Kansas, described as follows: Commencing at the Northwest corner of said Southwest Quarter, Thence South 0°17'43" West along the West line of said Southwest Quarter 1242.68 feet to the True Point of Beginning; Thence South 88°56'33" East parallel to the South line of the North Half of said Southwest Quarter 1600.03 feet to the West line of the Amended Plat of Holton Industrial Park, a subdivision in the Southwest Quarter of said Section 33, recorded on Slide 85 in the Jackson County Register of Deeds Office, Thence South 2°58'24" West along the West line of said subdivision 206.04 feet, Thence South 0°00'00" West 2.13 feet to a point on the North line of Meadow Acres Subdivision, a subdivision in the Southwest Quarter of said Section 33, recorded on Slide 92 in the Jackson County Register of Deeds Office, Thence North 88°50'11" West 272.01 feet to the Northwest corner of said Meadow Acres Subdivision, Thence North 0°07'12" East 127.57 feet to the Southeast corner of the Northwest Quarter of said Southwest Quarter, Thence North 88°56'33" West 1318.02 feet to the Southwest corner of the North Half of said Southwest Quarter, Thence North 0°17'43" East along the West line of said Southwest Quarter 80.01 feet to the POINT OF BEGINNING, containing 3.74 acres, and subject to any easements of record.

County Counselor Alex Morrissey reported that she reviewed an agreement that was signed by Register of Deeds Tammy Moulden. Alex informed the Commissioners that the County Counselor needed to reviewed all contracts before approval and the Commissioners have to sign the contracts. Alex reviewed and stated that the agreement was okay to sign. **A motion was made by Zwonitzer and seconded by Kathrens to sign the annual agreement with Peopeware in the amount of \$9,780 for a software program and maintenance. Motion carried 3/0.** Alex will review the contract procedure with Tammy Moulden.

Chad Phillips provided a list of accomplishments in his first year of employment and a wish list for the next 7 years, at which time the Courthouse will be 100 years old. His wish list included:

- Courthouse - painting the lobbies of the Courthouse with historic colors, to go with the period of the building, new light fixtures to brighten up the lobbies, marble work, refinish all the woodwork and display historic pictures relating to Jackson County as wall decorations. Also plumbing and electrical repairs.
- Courtyard – Curb repair, possibly a sidewalk around the perimeter, driveway slopes changed, replace the railroad ties (Holton sign) with something better, patch concrete.
- Landscape – plant more trees, several trees are in poor health, redo some of the flower beds, plant a new lawn and landscaping shrubs.

The Commissioners commended Chad on his desire to improve the Courthouse and yard and they thought over the next 7 years they would be able to fund most of his projects.

Appraiser Larry Reynolds discussed House Bill No 2614 concerning appraisals. Appraiser Larry Reynolds discussed mineral interest. The western counties have a lot of severed minerals and they tax the interest. Currently Jackson County does not tax mineral interest. Jackson County stopped taxing mineral interest in 1974. The Commissioners stated they want to give the mineral interest that the County acquired at a Sheriff's sale in 1977 and any others that are found back, to the current landowners. County Counselor Alex Morrissey will research how the County can dispose of public assets acquired in a tax sale and if they can give it back to the current land owner.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 10 minutes to discuss personnel. County Counselor Alex Morrissey and County Clerk Kathy Mick were also present. The meeting closed at 11:52 and opened at 12:06. No decision was made.

Recessed for lunch. Reconvened at 1:03 p.m.

Giant Communications Austin Taylor presented his proposal for a new telephone system, which also includes a direct fiber line and internet service. No decision was made at this time.

Brett Bauers met with the Commissioners and provided them with a copy of the City of Holton's Economic Development Incentive Policy.

Received a copy of the letter that was sent by Planning and Zoning concerning a Public Hearing for an application filed by Tim & Linda Reino, requesting a Special Use Permit for operation of a Towing Business at the following described real estate: The East Half of the Southeast Quarter of Section Eighteen (18) Township Seven (7) Range Fifteen (15). The hearing will be held on March 13th at 8:00 p.m. at 312 Pennsylvania Ave, Holton Kansas.

A motion was made by Zwonitzer and second by Kathrens to go into executive session for a period of 15 minutes to discuss personnel with Brooke Smith. Motion carried 3/0. The meeting closed at 2:19 a.m. and opened at 2:34 p.m.

The County Commissioners will not be attending the Wabaunsee County Road and Bridge meeting on March 26, 2014.

Signed the Payroll summary sheet for February 28, 2014.

Chairman Elmer wants the Road and Bridge shop and bridge yard computerized to keep track of inventories.

Discussed annual employee evaluations concerning Road and Bridge employees. The Commissioners will evaluate Eric Fritz, Earl Bahret and Terry Mick. Terry Mick will evaluate the three men under his supervision. Eric and Earl will evaluate the remainder of the Road and Bridge employees.

Received the final bill in the amount of \$957.43 from Heart of Jackson Humane Society for a dog impounded in the shelter by Sheriff's Department because of a violation of the law resulting in a legal action. The Society now has ownership of the dog. The bill was referred on to the County Attorney's office.

Signed Change Orders 142-145.

Appraiser Larry Reynolds and Planning and Zoning assistance Jason Claycamp presented a resolution for adoptions following the recommendations of the Planning and Zoning Board for The East Half of the southwest Quarter of the Southeast Quarter of Section 30, Township 8 South, Range 16 East of the 6th principal meridian, Jackson County, Kansas. ***A motion was made by Zwonitzer and seconded by Kathrens to adopt resolution 2014-09 changing the zoning to A-2 Commercial Agricultural District at physical address 15722 150th Rd, Mayetta Ks for Robert Holt Jr. Motion carried 3/0.***

Probation Officer Jim Cyphers, JJA Program Director Brooke Smith and County Counselor Alex Morrissey met with the Commissioners concerning the board appointments from the other counties. The Commission advised to go ahead and have the elections for the Chairman, Vice Chairman and Secretary positions this Friday at the JJCAB meeting. Jim asked about assisting Brooke and the Commissioners agreed that would be a good idea. Jim Cyphers has been receiving a stipend each month for assisting the Director. JJCAB will have quarterly meetings unless the new members need to meet more often to understand their duties as a Juvenile Justice Center Advisory Board member.

A motion was made by Zwonitzer and seconded by Kathrens to give \$1,000 to the Holton High School Post Prom. Motion carried 3/0.

Alex will contact WRAP to determine if they will do a final road survey.

A motion was made by Zwonitzer and seconded by Kathrens to approve the minutes as read. Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to award one Van Sweringen \$300 scholarship for 2014. This scholarship is funded by interest on a trust fund so it will be limited to only one this year due to the low interest rates. Motion carried 3/0.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
JJA	Brooke M. Smith	16.07	24.44	Promotion	3/3/2014

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Tuesday March 4th at 9:00 a.m.

<p>Attest:</p> <p>_____</p> <p>Kathy Mick Jackson County Clerk</p>	<p>Board of County Commissioners Jackson County, Kansas</p> <p>_____</p> <p>Ed Kathrens, 1st District</p> <p>_____</p> <p>Janet Zwonitzer, 2nd District</p> <p>_____</p> <p>William Elmer, 3rd District</p>
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Minutes of March 4, 2014

The Board of County Commissioners met in regular session on Tuesday March 4, 2014 at 11:00 a.m. Chairman William Elmer, Commissioner Ed Kathrens and Commissioners Janet Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session for a period of 1 hour to do appointed department head evaluations. Motion carried 3/0. Meeting closed at 11:01 and opened at 11:23. No decision was made.

Nancy Mercer and Kevin Wood met with the Commissioners concerning the condition of the road by Nancy's home. Nancy stated that the road use to be a paved road to the missile base near her property. The missile site is no longer active. Kathrens stated that some previous County Commissioners decided not to continue paving this road. The Commissioners will have Road and Bridge work on the "wash board" on the road from Hoyt to Jefferies Energy Center.

Nancy Mercer also questioned why she has been paying taxes to Delia Fire District. When her house caught fire, Delia Fire didn't even have a truck that could respond to the fire. If she would have known

that, she would have tried herself to stop the fire, from spreading to her house. The Commissioners stated that a new fire board has been appointed at Delia and changes are being made to increase their ability to respond to fires in the future.

Nancy Mercer also stated that Jackson County will not let her rebuild on her old foundation because of her septic system. A building permit would require septic system inspection. She wants to put a metal shed on her old foundation and live in the basement. Zwonitzer will check on this regulation for Nancy.

Recessed for lunch. Reconvened at 1:00 p.m.

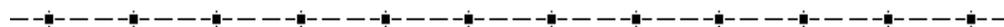
A motion was made by Kathrens and seconded by Zwonitzer to go into executive session to continue with the annual employee evaluations for a period of 3 hours. Motion carried 3/0. Meeting closed at 1:00 p.m. The following employees met with the Commissioners to review their evaluations: Eric Fritz, Earl Bahret, Terry Mick, Pat Korte, Alex Morrissey & Chad Philips. The meeting opened at 3:50 p.m.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Road & Bridge	Eric Fritz	16.54	19.91	Director Probation period completed	3/4/2014
Road & Bridge	Earl Bahret	16.54	19.91	Director Probation period completed	3/4/2014
Road & Bridge	Terry Mick	16.54	18.94	Promotion to Bridge and Special Project Manager	3/4/2014

The meeting adjourned at 4:00 p.m. The next meeting will be held on March 10th at 9:00 a.m.

<p>Attest:</p> <p>Kathy Mick</p> <p>Jackson County Clerk</p>	<p>Board of County Commissioners</p> <p>Jackson County, Kansas</p> <p>Ed Kathrens, 1st District</p> <p>Janet Zwonitzer, 2nd District</p> <p>William Elmer, 3rd District</p>
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Minutes of March 10, 2014

The Board of County Commissioners met in regular session on Monday March 10, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Road and Bridge Directors met with the Commissioners and provided them with the Contact sheet.

- Discussed the chip and seal 2014 plan.
- Discussed some roads that need attention.
- Discussed that when the new road off of P Road is built it will have a sign stating it is for the Medical Facilities entrance only. No commercial trucks or heavy vehicles will be allowed.

A motion was made by Zwonitzer and seconded by Kathrens to approve the minutes as read of Feb 25th, Feb 28th, March 3rd, and March 4th as read.

Motion carried 3/0.

Chad Phillips presented the request from Holton Main Street for their scheduled events for the use of the Courthouse square. ***The Commissioners approved all the following dates.***

Downtown Holiday Lighting	11/28/2014
Veterans Day Parade	11/11/2014
Jazz on the Square	9/13/2014
Patriot Day 9/11	9/11/2014
Cruise Night	8/1/2014
Movie Night	6/13/2014
Girls Night Out	4/24/2014
Easter Egg Hunt	4/19/2014

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session for a period of 10 minutes with Cheryl Hamlin for her annual employee evaluation. The meeting closed at 10:09 and opened at 10:13. The evaluation was placed in Cheryl Hamlin's personnel file.

In case of rain on June 14th Marilyn Spiker received permission to use the Courtyard on June 21st for the quilt show.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 10 minutes with Pat Korte for her annual employee evaluation. The meeting closed at 10:38 and opened at 10:41. The evaluation was placed in Pat Korte's personnel files.

Pat Korte reported to the Commissioners that she has placed new locks on the tornado sirens. When being serviced a key will need to be picked up at her office.

Pat Korte informed the Commission of the need for a new web site to administer the burn permits. The initial web page set up is \$1,000 from Business MD and then there is a reoccurring annual fee, to the web

site host of \$49.00 per year. Paying these costs will almost deplete the Fire Fighters Association funds. *The Commissioners stated that since it is implementing a County policy they would pay the initial cost of setting up the web page in the amount of \$1,000 to Business MD. A motion was made by Zwonitzer and seconded by Kathrens to pay Business MD \$1,000. Motion carried 3/0.* The Fire fighters Association will still be responsible for the yearly payment to the website host.

Discussed the progress of the Fire Districts getting their bylaws completed and board appointments.

JJ CAB Chairman Jim Cyphers met upon the Commissioners request. The Commissioners explained to Jim Cyphers that Brooke Smith will not be issued a vehicle to drive back and forth to work but will be paid mileage when traveling to meet with clients. Brooke was also receiving a stipend before being appointed as the Director. It was determined that the Director will not receive a stipend.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 15 minutes to do the annual employee evaluation with Dan Robinson. The meeting closed at 10:59, extended 5 minutes, extended 10 minutes and opened at 11:32 p.m. The evaluation was placed in Dan Robinson's employee file.

Banner Creek Reservoir Manager Larry Holiday met with the Commissioners to inform them the two new sewer pumps were installed. The pumps have been lasting approximately 10 years.

Larry also reported the theft of 11 of the metal rim that are used for fire pits. He stated he noticed them missing last Thursday and Friday. Larry reported the theft to the Sheriff's department and contacted the surrounding junk dealers of what was taken.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session for a period of 5 minutes to do the annual employee evaluation with Larry Holiday. The meeting closed at 11:35 and opened at 11:38. The evaluation was placed in Larry Holiday's employee file.

Larry also reported that he has offered the park host position on the south side to Mike Porter and wife. The Porters also requested to be allowed to camp at the reservoir all year long. If Mr. Porter accepts the position they will work out the details on the 'year around' camping.

Recessed for lunch at noon. Reconvened at 1:05

A motion was made by Zwonitzer and seconded by Kathrens to pay \$450 for annual dues to the Kansas County Commissioners Associations. Motion carried 3/0.

Mayetta Mayor Jonathan Wimer and Council Members Dan Whiteman and Darrel Chapman met with the Commissioners to request Parks and Recreation Funds, generated by Alcohol Tax, to improve their City Park. Their request was for \$10,000 which included a playground set, gravel for play area, two sandbox diggers, sand volleyball court, additional picnic tables, barbecue grill, soccer goals, two trail benches, glider/swinging bench and a drinking fountain. No decision was made at this time.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for attorney client privileges. Motion Carried 3/0. Sheriff Tim Morse and Under Sheriff Darrel Chapman and County Counselor Alex Morrissey were also present. The meeting closed at 1:41 and opened at 2:05. No decision was made.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for security purposes for 10 minutes. Motion carried 3/0. The meeting closed at 2:05 and opened at 2:15.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for attorney client privileges. County Counselor Alex Morrissey and County Clerk Kathy Mick were also present. Motion carried 3/0. The meeting closed at 2:22 and opened at 2:38. No decision was made.

Road and Bridge Directors met again to discuss the projects for the year. It was discussed that they will work on at least 1 mile and possible 2 miles of E road and that Terry Mick will build a bridge at 158th and B.4 to replace a low water crossing.

A motion was made by Zwonitzer and seconded by Kathrens to contribute \$5,000 to the Mayetta City. Motion carried 3/0.

Register of Deeds Tammy Moulden discussed the legislature, concerning Mortgage Registration Fees and copy/research costs. Tammy informed them that she has contacted Senator Pyle and requested that he vote no.

Also Tammy wanted to inform the Commission concerning the contract signed last week with Computer Information Concepts, Inc. for the automation environment call "Annual Peopleware", that she will be charging an annual subscription fee in the amount of \$200 to individuals and companies that wish to access her records thru this program, to help offset the costs.

Tammy informed the Commissioners that she has in her office the Survey books that use to be located in Road and Bridge and then in Planning and Zoning. The book needs to be bound. Tammy will ask Appraiser Larry Reynolds if he would share in the cost.

Jason Claycamp discussed the Nancy Mercer property and how building permits are to be issued. A new building permit for a house will need a septic inspection. She was issued a storage shed building permit. Jason also informed the Commissioners that the Environmental Service Director John Heston stated that there are grants available to assist people needing a new sewer system. The Environmental Service representative doesn't like for the Appraiser's office to issue a building permit until they have fiscally inspected the property.

Jason also reported that the sign machine's blade needs to be adjusted but the software is working.

Chairman Elmer signed the Tornado siren agreement with Mayetta City.

Signed Tax Change Order 2013-147.

Signed the approval sheet to issued checks concerning serving papers for the Tax Sale in the amount of \$210.00.

Acknowledged receipt of Notice pursuant to K.S.A. 12-105b from Patterson Legal Group L.C. representing Richard Heim, concerning an accident that happened on July 22, 2013 when a collision occurred at the intersection of D Road and 118th Road with a county road grader being operated by County Employee Steven Rose. Mr. Heim is claiming \$285,147.76 in damages. The notice was sent to One Beacon, the County's insurance company.

Reviewed the following Cemetery annual reports:

Cemetery	2013 Total Expenses
United Hoyt	10,331.24
Brick	3,426.58
Circleville	8,251.00
Olive Hill	2,931.02

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Detention	Dale Upton	14.13	0		3/7/2014
Dispatch	Morgan Cashier Thompson			Returned from Leave w/o pay	3/3/2014
Youth Services	Jared Bammes	0	12.79 + 150 mo. Stipend	Hired	3/10/2014
Youth Services	Shelly Robinson	Stipend	0	Resigned	3/31/2014
Youth Services	Danielle Alley	0 Stipend	\$50 Mo Stipend		4/1/2014
Youth Services	Kim Clark	\$50 mo Stipend	\$200 mo. Stipend	Picking up more shift	4/1/2014

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Thursday March 13 at 9:00 a.m. to review and sign off on the middle of the month expenditures.

Attest:	Board of County Commissioners Jackson County, Kansas _____ Ed Kathrens, 1 st District _____ Janet Zwonitzer, 2 nd District
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_____ Kathy Mick Jackson County Clerk	_____ William Elmer, 3 rd District
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Minutes of March 13, 2014

The Board of County Commissioners met in regular session on Thursday, March 13, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

A motion was made by Zwonitzer and seconded by Kathrens to approve the minutes of March 10, 2014 as corrected.

Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to approve the Liquor license 2014-02 for the Prairie Band Casino.

A motion was made by Kathrens and seconded by Zwonitzer to approve the Liquor license 2014-01 for the Fire Keepers Golf Course Inc.

Signed Change Orders 149-148.

Jason Claycamp met with the Commissioners concerning the Nancy Mercer property. Nancy received a building permit last week for a storage building to be placed on the existing foundation of her home that was destroyed by a fire. Nancy stated she planned on moving an existing building onto the foundation to protect the subfloor and basement area. Nancy had first asked for a building permit to build a house on the old foundation, but it required that Environmental Services physically view the property for a Septic Inspection, before any construction starts. Upon reviewing Nancy's property the Planning and Zoning Department has determined that she is stick building a new house. The Commissioners agreed with the Planning and Zoning Director that at this time all building must cease immediately on the project until a proper permit is obtained. The County Commissioners, due to Nancy's recent house fire, have agreed to waive the fee for the Septic Inspection. A letter was written to Nancy Mercer stating all the regulations and requirements to continue building. The letter also informs Nancy Mercer of the penalties for not complying with the Jackson County Zoning Regulations. This letter is to notify Nancy Mercer to cease building until proper permits are obtained.

The meeting adjourned at 10:12 a.m. The Commissioners will attend the Northeast Kansas Counties meeting at Lawrence on Friday. The next Commission meeting will be on Monday March 17, 2013.

	Board of County Commissioners
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<p>Attest:</p> <p>_____</p> <p>Kathy Mick Jackson County Clerk</p>	<p>Jackson County, Kansas</p> <p>_____</p> <p>Ed Kathrens, 1st District</p> <p>_____</p> <p>Janet Zwonitzer, 2nd District</p> <p>_____</p> <p>William Elmer, 3rd District</p>
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Minutes of March 17, 2014

The Board of County Commissioners met in regular session on Monday March 17, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Reporter Ali Holcomb requested that the County Clerk check the minutes of November 25, 2013 to verify the amount of funding for the Historical Society. After researching the issue it was determined that the wrong amount was recorded in the minutes. ***A motion was made by Zwonitzer and seconded by Kathrens to amend the amount in the minutes of November 25, 2013 from \$29,100 to \$2,910 for the Historical Society. Motion carried 3/0.***

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 10 minutes with County Counselor Alex Morrissey for attorney client privileges. Motion carried 3/0. The meeting closed at 9:00 and opened at 9:20 a.m. Alex stated that the names on the tax sale of publication do not necessarily owe taxes but possible hold an interest in the real estate. Alex had the Holton Recorder remove the names of the BFD partnership from future publication. BFD a Kansas Partnership was listed as previous owner of record.

Commissioner Kathrens questioned if Terry Mick could remove the concrete banister on D Road & 269. Farmers need to get their equipment across the structure. Eric reported that even with the banisters off the deck is not large enough for a combine to cross. Eric stated that the banister was poured along with the 16 foot deck. Terry ran the drainage and it would take two 10 foot pipes if the concrete box was replaced. Ed stated that he would agree to leave the bottom foot of banister. Terry at one time had told Bill that the concrete rails also support the structure. Earl reported that Bruckner Sales, Inc. out of Tulsa, who the county purchased the trailer from, will pay to have the trailer sandblasted and repainted due to the surface rust. Commissioner Elmer requested that they view the utility pole and guide wire at Q Road north of 110th road. Commissioner Elmer thinks the utility pole and guide wire needs to be moved.

County Counselor Alex Morrissey reported that she had received a copy of a letter from KPERS stating that Janette Fund's KPERS contributions in the amount of \$3,000.57 will be applied towards her restitution amount of \$15,326.97 (Case No. 2013 CR 306).

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 5 minutes for attorney client privileges. Motion carried 3/0. County Counselor Alex Morrissey was also present. The meeting closed at 9:39 and opened at 9:43. No decision was made.

Commissioners Kathrens discussed the burning procedure, stating that farmers would like to burn in the evening if the wind is calm. Pat informed the Commissioners that the fire departments utilize the NWS Rangeland Fire Index to determine whether or not burning can take place in the county and if the website states we are in 'extreme fire danger' no burning is allowed. The Commission asked if the winds calm down in the evening can they re-evaluate to allow burning. Pat stated if the people that call in communicate with fire chiefs and dispatch to make a decision whether burning can take place, that is fire departments call to make depending on if wind speeds pick up the next day. Pat check with the fire departments to see if burning could be re-evaluation if the winds calmed down in the evenings to burn and Kevin said they would look into it.

Sarah Bond met with the Commissioners to request \$2,500 in funding for a program called "Walking Beside". A seminar at the EUM Church called "Beyond the Scoreboard" will consist of three speakers from the sports profession. Although the speakers do not require payment she would like to be able to provide some funds for them. The requested funds would need to be collected by the April 10th deadline. There will be a freewill donation at the program to help fund the cost of Sarah's softball team traveling out of state. No decision was made at this time.

Due to the fire that destroyed the upper level of Nancy Mercers home, the commissioners agreed to pay the \$300 fee for the septic inspection.

A motion was made by Kathrens as seconded by Zwonitzer to donate \$500 to the Hoyt Fire Festival as requested. Payment will be made from the Parks & Recreation Fund. Motion carried 3/0.

Noxious Weed/HHW/Recycling/Landfill Director Dan Robinson requested an executive session to discuss personnel. ***A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 10 minutes to discuss personnel with Dan Robinson. Motion carried 3/0. The meeting closed at 10:54 and opened at 11:07. No decision was made.***

Commissioner Elmer informed Dan that Road and Bridge would like to start up a spray program for brush in the right-of-way. Dan suggested a different way to manage the brush. Dan did some testing last year and will see how it did this spring. Dan stated that there is normally a waiting period for renting the county sprayer so another sprayer may need to be purchased. No decision was made.

Mike Ford met with the Commissioners to request \$2,000 in funds to help Gary Keehn care for animals that he has obtained from drug raids and abusive homes. The animals include reptiles, birds, mammals, tarantulas and a 35 pound African Tortoise. No decision was made at this time.

Larry Holiday reported that Mr. Porter turned down the park host position on the south side of Banner Creek. Larry will advertise the position in the Holton Recorder.

Commissioner Kathrens is not in favor of giving money to help care for and safely transport the animals of Gary Keehn's to programs. ***A motion was made by Kathrens and seconded by Zwonitzer to deny the request for \$2,000 to assist with the caring of animals that were rescued by Gary Keehn. Motion carried 3/0.***

Recessed for lunch at noon. Reconvened at 1:05 p.m.

Anna Wilhelm met with the commission concerning the Tourism Council. *It was determined that the Tourism Council does not need to have each grant approved by the Commission. The Commission will leave those decisions to the Tourism Board. The Commissioners did request quarterly updates of what grants were awarded.*

Anna Wilhelm introduced the new Jackson County Chamber of Commerce Director Carolyn McKee.

Carolyn provided the Commissioners with the 2012 and 2013 audit of the Chamber funds that was done by Audrey Oliverious.

Carolyn informed the Commission that she will be revamping how the community looks at the Chamber. The Chamber is going to be much more than just businesses. The Chamber and the County need to work together for one goal, to bring people to the county.

Commissioner Zwonitzer requested that Commissioners be notified of individuals or companies that are inquiring about moving or opening a business in Jackson County. Chamber will be the go to place for people inquiring about locating a business in Jackson County. Carolyn McKee agreed to refer those individuals to the Commissioners.

Carolyn also stated that there will be an ad for the next two weeks for a person or company that can assist in revamping all media. Carolyn wants a new 'all in one' pamphlet showing what is here in Jackson County. There will also be a commercial created in a year that will show all the events held in Jackson County. Videos will also be created for the web site. Carolyn likes the motto of 'Come here to live or come here to visit'. Carolyn wants to attract young families to move here in rural America.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session for a period of 5 minutes to discuss Larry Reynolds annual evaluation. Motion carried 3/0. Larry Reynolds was also present. The meeting closed at 1:41 and opened at 1:45 p.m. The evaluation was placed in his personnel file.

Brooke Smith discussed the pay plan and informed the Commissioners that she has several employees that are not accurately paid according to the plan. Brooke will submit payroll change notice to correct the inaccuracies.

Brooke questioned how she was to keep track of her time since she will be reporting to work at various location in a four county region. ***It was determined that due to the nature of the JJA department, with various hours of work and the high possibility of being called out at any time that Brook's position should be an FLSA exempt position. The Commissioners did inform Brooke that they may make changes to the way leave time is used for an exempt position.***

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session for a period of 10 minutes for attorney client privileges. Motion carried 3/0. Also present was County Counselor Alex Morrissey and County Clerk Kathy Mick. The meeting closed at 3:17 and opened at 3:20 p.m. No decision was made.

The Commissioner requested that the County Counselor Alex Morrissey work on disorganizing the Straight Creek Drainage, a taxing entity that has been inactive for years, but still has funds in their treasury.

Alex was also instructed to write a memo to "FLSA Exempt department heads reminding them to have vacation request submitted to the Commissioners for approval and also to let them know they will not be available on those days.

A motion was made by Kathrens and seconded by Zwonitzer to deny the request from Sarah Bond due to the fact that there are numerous kids in the county that go to sporting camps and the County can't fund them all. Motion carried 3/0.

Received a 'Satisfaction of Judgment' document concerning the Intrust Bank vs, Leonard Allen Riley, et al. for all liens and costs.

Received a letter from the Kansas Department of Health and Environment concerning the Health Departments efforts to move preparedness forward in the State of Kansas. Since 2002, the health department has participated in the Public Health Emergency Preparedness (PHEP) Program, utilizing grant funding from the Centers off Disease Control and Prevention to develop and participate in emergency preparedness related exercises, Put together Points of Dispensing (POD) clinics for their community develop and maintain emergency response plans, and purchase needed emergency preparedness equipment and supplies, among other activities.

Received notice of the Livestock Producer Workshop on March 27, 2014.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
Century Link	Joe Wolford	21/9/13	2598 118th	3/17/2014

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Appraiser	6433	Dell	3 computers	\$2,684.95

Commissioner Zwonitzer left the meeting at 4:00 p.m.

The meeting adjourned at 4:11 p.m. The next Commission meeting will be Monday March 24th at 9:00 a.m.

Attest: _____ Kathy Mick Jackson County Clerk	Board of County Commissioners Jackson County, Kansas _____ Ed Kathrens, 1 st District _____ Janet Zwonitzer, 2 nd District _____ William Elmer, 3 rd District
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Minutes of March 24, 2014

The Board of County Commissioners met in regular session on Monday March 24, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Eric Fritz, Earl Bahret Road Directors and Terry Mick, Bridge Foreman met with the Commissioners to discuss the following:

- Reviewed the contact sheet.
- Eric verified that the lowest amount the County will accept for the old boom mower is \$15,000.
- Commissioners Elmer reported that a person wants to extend his own driveway tube. Commissioner Elmer instructed Earl Bahret, Director to check on this and make sure the landowner is installing the tube extensions properly in the county's right of way.
- Commissioner Kathrens has talked with Scott Doyle about replacing the fracture Critical Bridge at 238 and T. Commissioner Kathrens and Terry Mick will meet with Doyle later.
- Terry Mick informed the Commission that it is time again to apply for the 2015 Off-System Bridge assistance program. Last year we sent an application for R 324 and was un-successful. The Commissioners agreed to submit the same bridge again.
- Terry Mick reported that he has talked to Tom Flanagan in Shawnee County. Shawnee County plans on making application for the bridge on 94th. This is a county line bridge so Jackson County will have to pay their share, if the bridge is selected to receive funding.
- Eric Fritz reported that Sandra Clark, Financial manager for the Federal Exchange program, will meet with them on April 10.
- Commissioner Kathrens question Terry Mick if it was possible to cut the bannisters off the concrete structure at D Road and 269. Terry stated it would be pretty narrow to be without banisters. Terry has a special saw that can cut though concrete. Terry recommended not cutting off the banisters and stated the box is still sound.
- Opened Fuel Bids for 2,000 gallons unleaded gas and 6,000 gallons #2 diesel clear (low sulfur)
 - Knotty Pine \$26,688.00
 - Jackson Farmers \$27,540.00
 - Haag Oil \$26,520.20
 - A motion was made by Kathrens and seconded by Zwonitzer to accept the low bid from Haag Oil. Motion carried 3/0.

At 10:00 a.m. Proposals were opened for the Bi-annual bridge inspection and 2015 inspection of annual bridges. The following presented proposals.

- Cook, Flatt and Strobel \$14,725
- E.E.S. LLC \$12,649
- Schwab-Eaton \$17,860
 - No decision was made at this time. Terry Mick would like to review the proposal before the Commissioner select one.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 5 minutes to discuss personnel. Also present was Earl Bahret, Terry Mick, Eric Fritz, Alex Morrissey and Kathy Mick. Motion carried 3/0. The meeting closed at 9:23 and opened at 9:27.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 10 minutes for attorney client privileges. Also present was Earl Bahret, Terry Mick, Eric Fritz and Alex Morrissey. Motion carried 3/0. The meeting closed at 9:30 and opened at 9:40.

Ed Lutz requested that a hump in the road at 222 and L needs to be fixed. Commissioner Zwonitzer relayed the request to Eric Fritz.

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes of March 13, 2014 as read.

Motion carried 3/0.

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes of March 17, 2014 as corrected.

Motion carried 3/0.

Mike Rash met with the Commissioners concerning his possible date to return to work.

Tammy Moulden informed the commissioners that SB298 concerning the elimination of the Mortgage Registration fee is going to the House of Representatives today. Tammy and Commissioner Zwonitzer have called Randy Garber and Richard Carlson. Janet actually talked to Randy Garber personally.

Pat Korte provided the Commissioners with a copy of the current burn permit and resolution.

Larry Holliday, Banner Creek Reservoir Manager provided a copy of the invoice for the 2 submersible pumps/grinder and labor.

Recessed for lunch at 12:00.

Reconvened at 1:05.

Kathrens made a motion to accept the low bid from Elite Engineering Service for the 2014 Bi-Annual Bridge Inspection and 2015 Annual Bridge Inspections. Motion carried 3/0. The Commissioners signed the document. Terry had talked to Michael Maris from Elite Engineering Services and he will pick the files up on Wednesday and he will also look at the fracture critical bridge that the county wants to replace with a tube. Terry also discussed the proposal that was submitted and Michael agreed that the fracture critical bridge price could be removed from the proposal because the state is still funding the cost.

Terry requested that the Commissioners order large tubes for the following projects. Payment for these tubes will come out of the .4% sales tax:

- 214 – I.2 50' x 72" \$5,425.00
- 214 – I.3 50' x 72" \$5,425.00
- 222 – L.6 50' x 72" \$5,425.00
- 286 – X.5 50' x 96" \$9,120.00

Terry reported that his crew will start on the bridge at 158th and B5 the first part of May.

A motion was made by Zwonitzer and seconded by Kathrens to declare April as Child Abuse Prevention month. Motion carried 3/0. Janet Zwonitzer will take a child to the Capital to represent Jackson County for the Kansas Children’s Service League promotion photo for Child Abuse Prevention. The Kansas Children’s Service League wants one child from each county to stand on the county map at the State Capital.

A motion was made by Zwonitzer and seconded by Kathrens to declare March 25 as Kansas Agricultural Day in Jackson County. Motion carried 3/0.

Signed Change order 2013 139-167.Signed Change orders 181-183.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session to discuss non-elected personnel for a period of 10 minutes. Motion carried 3/0. The meeting closed at 2:23 and opened at 2:20 p.m. No decision was made.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session to discuss non-elected personnel for a period of 15 minutes. Also present was Sheriff Tim Morse and Undersheriff Darrel Chapman. Motion carried 3/0. The meeting closed at 2:52 and opened at 3:02. No decision was made.

Sheriff Morse discussed the improvements to the jail kitchen. The Commissioners left the meeting at 3:10 p.m. to visit the jail.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Intake	Elizabeth Schmelzle	12.79	13.6	Service Time	3/10/2014
Intake	Kim Clark	12.79	13.23	Training Completed	3/10/2014
Intake	Danielle Alley	15.46	15.76	Service Time	3/10/2014

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
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Banner Creek	6008	ASC	2 submersible pumps	\$8,608.00
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The Commissioners adjourned the meeting at the jail at 4:15 p.m. The next Commission meeting will be Monday March 31, 2014.

<p>Attest:</p> <p>_____</p> <p>Kathy Mick Jackson County Clerk</p>	<p>Board of County Commissioners Jackson County, Kansas</p> <p>_____</p> <p>Ed Kathrens, 1st District</p> <p>_____</p> <p>Janet Zwonitzer, 2nd District</p> <p>_____</p> <p>William Elmer, 3rd District</p>
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Minutes of March 31, 2014

The Board of County Commissioners met in regular session on Monday, March 31, 2014 at 9:00 a.m. Chairman William Elmer, Commissioner Ed Kathrens and Commissioner Janet Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Chad Phillips met with the Commissioner to have two Courthouse Lawn Use permits:

- Art Walk – April 25th - Courthouse Lobby
- Fall Fest Vintage Market & Art Walk – Oct 11, 2014

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session for a period of 5 minutes to discuss personnel. Motion carried 3/0. The meeting closed at 9:02 and opened at 9:08. No decision was made.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Submitted chip and seal oil bids
 - Vance Brothers – RS-1M \$2.13.
 - Ergon Asphalt & Emulsions, Inc. – RS-1M \$2.19

- **A motion was made by Zwonitzer and seconded by Kathrens to accept the low bid from Vance Brother. Motion carried 3/0.**

Signed the Courthouse Lawn Request for the Holton Lions Club on May 24th. Gary Bell will be the entertainer.

Eric reported that the boom mower brought only \$12,500 at the auction; the minimum the county would accept was \$15,000. The Commissioners stated to keep it and start using it. Eric stated that the county will pay Dan Harris Auction \$200 for a 'no sale' on the boom mower.

New Business:

- E-Mail from Doniphan County concerning the letter from the United States Department of Interior, Bureau of Land Management. Sent reply stating that Jackson County Commissioners are interested in asking the Northeast Kansas Environmental Service to serve as the representative for the Counties. Jackson County is investigation also representing our County individually as well.
- 2014 Traffic volumes based on the 2013 Annual Average Daily Volume on County Major collector rural roads in District 1.
- Signed Change Orders 184-191.

Eric presented a stop sign resolution for 222 and B road stopping east and west bound traffic. A motion was made by Zwonitzer and seconded by Kathrens to adopt resolution #2014-10 establishing stop signs at 222 and B stopping east and west bound traffic. Motion carried 3/0.

Eric, Earl and Kathy discussed the budget for the .4% sales and the projects for 2014. The Commissioners agreed to only budget for 9 months on sales tax income, because that money will not be collected in time to complete a project. The following is the breakdown of funds and projects for th.04% sales tax. The Commissioners only fund the cost of material for projects out of the .4% sales tax.

2013 Carryover Cash	\$134,581.21
9 months projected income for 2014	\$252,000.00
Total funds available	\$386,581.21
158-B4 Low Water Cross replaced with bridge	\$60,730.00
214-I2 Tube	5,575.00
214-I3 Tube	5,575.00
222-L6 Tube	5,575.00
286 – X.5	9,270.00
E Rd 142-158 rebuilding road for future chip and seal	200,000.00
Back entrance to Hospital road	\$30,000.00

238 S6 2 tubes	30,000.00
Total Projects Scheduled	\$346,725.00

Noxious Weed/HHW/Recycling/Landfill Director Dan Robinson discussed the following:

- Received Chemical bids
 - Red River Specialties \$345,373.70
 - CPS \$325,058.90
 - Van Diest Supply Co \$340,106.10
 - No decision was made at this time. Dan wants to review the bids first.

Received an e-mail from Doniphan County proposing that the NEKS be appointed to represent our counties in reference to the request from Bureau of Land Management regarding mineral rights & common issue in N.E. Kansas Counties. Jackson County needs to appoint one more representative to serve on NEK Environmental Services. Currently Angie Reith serves on the NEK board. Discussed if it was necessary for our representatives to live within our county. Doniphan County has an out of County residents serving as their representatives A consensus was no, they do not have to live in the County that appoints them. The Commissioners will ask Jason Claycamp to serve as Jackson County’s representative.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 15 minutes with Alex Morrissey and Larry Reynolds present. Motion carried 3/0. No decision was made.

Dan Robinson reviewed the chemical bids. A motion was made by Kathrens and seconded by Zwonitzer to accept CPS’s bid for chemicals in the amount of \$325,058.90. Motion carried 3/0.

Banner Creek Reservoir Manager Larry Holiday discussed the following:

- Signed a proposal for Grass Roots Pest Control to provide twice a month treatment around baseboards, cracks and crevices, and storage areas. Perimeter treatment will cover a 3 ft band around the outside of the facility. Mice and rat bait stations will be provided were needed. Sand fleas and subterranean termites will be excluded in this proposal. This service will cost \$90.00 per month from April to October.

Larry Holliday received permission to get bids on increasing the amp to 50 on 8 pedestals.

Recessed for lunch at noon. Reconvened at 1:03 p.m.

Bob Carlson met with the Commissioners, along with Cindy Hower to present the following awards.

- 1st award was for the ‘Historic Preservation’ of the Courthouse. For 2013 stone repair, tuck-point, restoring the original lights and new sound system. Also the maintaining the flower baskets around the courtyard.
- 2nd award was for ‘Major Benefactor’ over the last 5 years.

Terry Mick reported that 2 - 9 ft. pipes will replace of the fracture critical bridge at 238 Road & S.7. An engineering study will also be done.

Jason met with the Commission upon their request. The Commissioners also informed him that they would like to appoint Jason to the NEK Environmental board and requested that he research the mandates mention in the Bureau of Land Management letter.

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes of March 31, 2014 as corrected. Motion carried 3/0.

Pat Korte discussed the progress of the Burn Permit website.

Signed Emergency Vehicle Designation Application 14-01 for Christopher M. Boyer to respond to calls with his 2002 Ford Truck. This is for the Mayetta Fire Department.

Approved the end of the month expenditures.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
United Telephone	Bore under S Road	13-14/8/15	S 166-174	3/31/2014

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
.4% Sales Tax	6069	Welborn Sales	2 9'x60' tubes and bands	\$25,395.20

The meeting adjourned at 4:20 p.m. The next Commission meeting will be April 7, 2014.

<p>Attest:</p> <p>_____</p> <p>Kathy Mick Jacks7on County Clerk</p>	<p>Board of County Commissioners Jackson County, Kansas</p> <p>_____</p> <p>Ed Kathrens, 1st District</p> <p>_____</p> <p>Janet Zwonitzer, 2nd District</p> <p>_____</p> <p>William Elmer, 3rd District</p>
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Minutes of April 7, 2014

The Board of County Commissioners met in regular session on Monday, April 7, 2014 at 9:00 a.m. Chairman William Elmer, Commissioner Ed Kathrens and Commissioner Janet Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Terry Mick, Bridge Forman called and informed the Commission that it will be 5-6 weeks before the tubes for 238 & S.7 can be delivered. Terry reported that he would work on the low water crossing at 158th and B.2 first.

Eric Fritz informed the Commission that the boom mower sold for \$15,000.

Mike Rash has returned to work.

Invited the Commission to meet with Sandra Clark at 9:00 a.m. Thursday the 10th to learn more about the Federal Funds for Road projects and the Federal Fund Exchange program.

A motion was made by Zwonitzer and seconded by Kathrens to award the Van Sweringen Scholarship to Adam Hegemann in the amount of \$300. Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to send notification to the U.S. Board of Geographic Names that Jackson County does not oppose the change of the spelling of Bourbonnais Creek to Bourbonnais Creek. Motion carried 3/0. This creek is in the very Southwest corner of Jackson County. A legislative representative of the Citizen Potawatomi Nation reported that Peter Bourbonnais (1816-1861), originally from Illinois, was a member of the Potawatomi Tribe who operated a saw mill, trading post, and toll bridge along the stream two miles east of Saint Marys. The crossing served travelers along the Oregon Trail, the Fort Leavenworth-Fort Riley Military Road, and the Smoky Hill Trail. **A document was signed by Chairman Elmer stating the County had no objection to changing the spelling.**

Chad Phillips discussed the following projects

- Women's bathroom sink on first floor is draining slowly. Ongoing drain problem on the 1st floor.
- North sidewalk has water that bubbles up after a rain. Chad believes the water is coming from the Courthouse roof drain.
- Would like to see the south curb replaced. Janet requested that Chad talk to KDOT about the issue
- Cement lawn benches need repaired or replaced
- Repaint courtroom and possibly new carpet.
- Paint outside doors to the generator and landscape the area.

Gale Liggatt, Whiting met with the Commissioners to request rock on Y road north of 286. The Commissioners will view the road this afternoon.

Jeff Wilhelm is a board member of the Selective Service Board. This is a 5 county board that includes Atchison, Doniphan, Jackson, Jefferson and Leavenworth. Jeff just wanted to let the Commission know that there was a board and that he will be vacating his position later this year. If the Commission know of anyone that would be a good candidate for the position please let him know (785.966.2633).

The Commissioners canvassed the votes of the April 1, 2014 Holton City Election. There were no changes to the original canvass. Winners were Bob Dieckmann position #3 and Twila White position #5.

The Commissioners will not meet during the morning of April 14, 2014 because they plan to attend the Federal Court proceeding of Richard Bontrager in Topeka at 9:00 a.m. The Commissioners will be meeting at 1:00 p.m. on the 14th.

Bret Bauer met with the Commissioners concerning a Purple Heart Proclamation/Event that City Commissioner Eric Campbell provided this morning.

Chairman Elmer asked Bret if the County crew could paint the curb at the west parking lot entrance to prevent people from parking between the crosswalk and the parking lot entrance. Vehicles parked there cause a blind spot when exiting the parking lot. Bret Bauer will contact Rex Cameron concerning this issue.

Dan Robinson reported that he will be meeting with B & G Consultants today at the landfill.

Larry Holiday met with the Commissioners with estimates for 8 dual pedestals and an electrician. The Commissioners requested that he obtain two more estimates before they will make a decision

Recessed for lunch at 11:55 a.m. Reconvened at 12:55

Century Link representatives Keith Fine and Kevin Webb met with the Commissioners to propose a new in house phone system called Avaya IP. The Avaya IP Office system would cost \$31,771.33 with installation and then they proposed a savings of \$1,415.10 monthly on the phone bills. No decision was made at this time. This proposal covers the Courthouse only.

Terry Mick received permission to purchase new cable for the crane in the approximate amount of \$1,500.

Sherri Ladner informed the Commissioners that the current radio traffic recorder runs off of Window XP, so a new system is needed. Sherri presented three different proposals from Voice Products Inc..

- NICE \$42,013.00 5 yr maintenance \$37,990
- Revcord 24 channel \$31,884.00 5 yr maintenance \$14,802.65
- Revcord 32 channel \$35,884.00 5 yr maintenance \$15,953.00

- **The Commissioners unanimously agreed to purchase the Revcord 32 channel recorder because the 24 channel had no room for growth. This expenditure will be paid out of the 911 fund.**

Received notification from the law office of George H. Pearson III that Roger L. Chartier verses Jackson County and Kansas Workers Risk Coop for Counties. The Administrative Law Judge will conduct a Regular Hearing concerning this case on the 28th day of August, 2014 at 3:00 p.m. in Topeka Kansas.

Undersheriff Darrell Chapman informed the Commissioners that the roof is leaking above the newly remodeled jail kitchen.

Signed Courthouse Lawn Use Request for “Operation Break Through” requested by P.J. Sullivan on Tuesday April 22 from noon to 3:00 p.m.

Left the Chambers to view roads in the north east part of the county. The Commissioners found nothing wrong with the road at 286 & Y.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Dispatch	Marie Katz	14.17	14.43	6 yr	3/25/2014

The meeting adjourned at 4:20 p.m. The next Commission meeting will be Monday April 14th at 1:00 p.m.

<p>Attest:</p> <p>_____</p> <p>Kathy Mick Jackson County Clerk</p>	<p>Board of County Commissioners Jackson County, Kansas</p> <p>_____</p> <p>Ed Kathrens, 1st District</p> <p>_____</p> <p>Janet Zwonitzer, 2nd District</p> <p>_____</p> <p>William Elmer, 3rd District</p>
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Minutes April 14 of 2014

The Board of County Commissioners met in regular session on Monday, April 14, 2014 at 1 p.m. Commissioners Zwonitzer and Elmer attended the sentencing of Richard Bontrager. Chairman William Elmer, Commissioner Ed Kathrens and Commissioner Janet Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Larry Holliday received permission to purchase 8 new electrical pedestals while waiting on bids from electric companies to install them.

Brooke Smith met with the Commissioners concerning the following:

- Decals for front door of office.
- The Commissioners requested that when purchasing a vehicle they want Brooke to deal with Local companies.
- Brooke also discussed the payroll plan and the need to have a different rate for part time with stipend pay and full time workers. Brooke will review the pay plan with the clerk's office.

Eric Fritz and Earl Bahret met with the Commissioners concerning the following:

- Eric will seed some wheat on the completed project at U.6 & the North County line to keep the area from eroding. In the fall he will work with Strube to sow brome.
- Eric stated that Terry Mick wants to know about Stop signs and warning signs to submit an application for 100% funding thru a state program. The Commissioners agreed to ask for the remaining stop signs and warning signs needed. Janet also wants included in the application a statement that Jackson County has already replace half of the stop signs in the county with high intensity signs.
- Eric stated that Terry Mick also needs 15" tubes. Most of these tubes are purchased by landowners so the county is reimbursed for the expense. The Commissioners unanimously agreed.
- Eric reported that he needs to get some hay bales to slow the runoff water down on N road by Banner Creek Reservoir.

David Dugan met with the Commissioners informing them that he believes the Commissioners need to purchase a sound measuring device for every Sheriff's officer since it is in the County's Zoning regulations that noise control will be measured with a device. The Commissioners told him to talk to the Sheriff.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 20 minutes for attorney client privileges. Alex requested that County Clerk Kathy Mick also attend the executive session. Motion carried 3/0. The meeting closed at 3:35 p.m. Extended 15 minutes. The meeting opened at 4:10 p.m.

A motion was made by Zwonitzer and seconded by Kathrens to appropriate \$5,000 out of Economic Development funds to the Jackson County Chamber of Commerce to keep the Commissioner apprised of any potential new businesses. County Counselor Alex Morrissey will draw up a letter listing what the county expects for this funding.

Approved the 15th expenditures.

Austin Taylor met with the Commissioners to see if they had any questions concerning the proposed new phone system.

A motion was made to regretfully turn down the request for “Van Swerigen Needy Funds”, due to the fact of low funds. Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens that on April 21st Jackson County will proclaim Jackson County as a “Purple Heart County”.

A motion was made by Zwonitzer and seconded by Kathrens to approve the minutes of March 31, 2014 as corrected. Motion carried 3/0.

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes of April 7, 2014 as corrected. Motion carried 3/0.

Received the following:

- Letter from Linda Anno concerning roads.
- Signed Payroll authorization sheet for April 15th.
- Thank you from the Mayetta City Counsel for the donation to the city park project.
- Women In Ag meeting on April 22, 2013 at the First United Methodist Church.
- Received a copy of the City of Holton’s Municipal Water Conservation Plan,

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Banner Crk Outlay	6436	Kris Davis	8 Pedestals	\$3,023

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday April 21, 2013 at 9:00 a.m.

Attest: _____	Board of County Commissioners Jackson County, Kansas _____ Ed Kathrens, 1 st District _____ Janet Zwonitzer, 2 nd District _____
Kathy Mick	

Minutes of April 21, 2014

The Board of County Commissioners met in regular session on Monday, April 21, 2014 at 9:00 a.m. Chairman William Elmer and Commissioner Ed Kathrens were present. Commissioner Janet Zwonitzer was absent. County Clerk Kathy Mick recorded the minutes.

County Counselor Alex Morrissey provided a draft copy of the letter to the Jackson County Chamber of Commerce. No decision was made.

County Counselor Alex Morrissey requested an executive session for a period of 5 minutes with County Clerk Kathy Mick. A motion was made by Kathrens and seconded by Elmer. Motion carried 2/0. The meeting closed at 9:07 a.m. and opened at 9:14 a.m. No decision was made.

Co-Directors Eric Fritz, Earl Bahret and Administrative Assistant Twila White met with the Commissioners.

- Eric Fritz requested an executive session. **A motion was made by Kathrens and seconded by Elmer to go into executive session for a period of 5 minutes. Motion carried 2/0.** The meeting closed at 9:20 a.m. Extended 5 minutes, extended 10 minutes, extended 5 minutes and extended 5 minutes. The meeting opened at 9:45. Chairman Elmer will discuss the issue with County Counselor Alex Morrissey and is waiting on a phone call.
- Opened fuel bids for 1,000 gallons of Unleaded gas (No Alcohol) and 7,000 Gallons of #2 Diesel clear (Low Sulfur):
 - Jackson Farmers \$28,480
 - Haag Oil \$27,032.30
 - Knotty Pine \$27671.00
 - **A motion was made by Kathrens and seconded by Elmer to accept the low bid from Haag Oil. Motion carried 2/0.**

A motion was made by Kathrens and seconded by Elmer to go into executive session for a period of 5 minutes to discuss personnel with County Clerk Kathy Mick and Twila White also present. Motion carried 2/0. The meeting closed at 9:50 and opened at 9:55. No decision was made.

A motion was made by Kathrens and seconded by Elmer to approve the minutes of April 14, 2014 as read.

Motion carried 2/0.

Dan Robinson met with the Commissioners to discuss the following:

- As requested he obtained bids for a slide in sprayer for the Road and Bridge department. Dan received quotes for a Hypro Pump for \$3,440.95 and a John Bean Sprayer for \$9,919.79. **A motion was made by Kathrens and seconded by Elmer to accept the bid for the Hypro Pump to be paid out of the Road and Bridge budget. Motion carried 2/0.** A purchase order was signed by the Commissioners.
- Submitted proposals for a fork lift. 2007 Hyster H50Ft \$16,500, 2002 Yale \$12,500, 2013 Utile v UT25P \$19,900 and 2013 Yale \$25,500. Dan would like to demo the 2007 Hyster.
- Submitted proposals for a trailer. Jim’s Trailer Sales a 77” x 12’ utility trailer for \$1,395.00 and a used 83” x 13’ trailer for \$1,200.00. Dan preferred the 13’ trailer due to the ramp.

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Road	6070	Welborn Sales	30 15”x20’ pipe	\$4,928.00
Road	6426	Fairbank Equipment	1 Hypro Pump Sprayer & Labor	\$3,440.95

Terry Mick informed the Commission that he had been talking to Ken Anschutz (785.296.0263) with KDOT Local Projects and learned that the Off System Bridge Program is not for bridges on FAS routes and that they don’t consider any bridge unless the bridge has a rating below 50. So the bridges that were discussed earlier would not be considered. Terry will gather more information on other bridges and then meet again to choose the bridge to apply for.

Larry Holiday submitted proposals for electrical work installing the pedestals at Banner Creek Reservoir.

- Montgomery Electric \$3,805.18
- McManigal Electric \$5,585.00
- Riley Electric \$12,738.00
 - **A motion was made by Kathrens and seconded by Elmer to accept the low bid from Montgomery Electric. Motion carried 2/0**

The Commission signed the contract for the park host on the south side with Scott Beagle in the amount of \$600 per month.

Signed change orders 152 & 192.

Recessed for lunch at noon. Reconvened at 1:00 p.m.

Dennis Foster and Angie Reith met with the Commissioners to give the annual report of Environmental Services in Jackson County for 2013. **The Commissioners agreed to continue funding in 2015.**

Dennis Foster also discussed the Bureau of Indian Affairs letter dated March 14, 2014 about becoming a Cooperating Agency for the duration of the Resource Management Plan/Environmental Impact Statement (RMP/EIS). The Commissioners stated that they supported appointing him as the Environmental Services

agent but that Jackson County also wanted to appoint a person from Jackson County. This person would need to be willing to travel to approximately 10 meetings out of state. The County will be responsible for the cost.

Angie Reith discussed the appointments to the NEK Multi County Health Board.

Dennis Foster stated that Jackson County Sanitation Codes are up to date.

Dean Hiegert and Fred Colbalt, Representatives of Foley Equipment discussed future equipment plans with the Commissioners which included possible purchase of State trade-ins or re-building the county's current graders.

Eric Fritz met with the Commissioners. **A motion was made by Kathrens and seconded by Elmer to go into executive session with County Counselor Alex Morrissey and County Clerk Kathy Mick to discuss personnel for a period of 20 minutes. Motion carried 2/0.** The Meeting closed at 2:42 and opened at 2:59. No decision was made.

A motion was made by Kathrens and seconded by Elmer to go into executive session with County Counselor Alex Morrissey, Appraiser Larry Reynolds and Jason Claycamp to discuss personnel for a period of 10 minutes. Motion carried 2/0. The meeting closed at 3:00 p.m. and opened at 3:10 p.m. **It was decided to make Jason Claycamp the county's representative concerning the Bureau of Indian Affairs request. Chairman Elmer signed a letter stating the Jackson County is naming the point of contact for the Memorandum of Understanding – Cooperating Agency with the Bureau of Land Management as Jason Claycamp.**

A motion was made by Kathrens and seconded by Elmer to Proclaim Jackson County as a "Purple Heart County". Motion carried 2/0.

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday April 28th 2014 at 9:00 a.m.

Attest: _____ Kathy Mick Jackson County Clerk	Board of County Commissioners Jackson County, Kansas _____ Ed Kathrens, 1 st District _____ Janet Zwonitzer, 2 nd District _____ William Elmer, 3 rd District
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Minutes of April 28, 2014

Commissioner Kathrens made a motion to open the meeting of April 28, 2014. Commissioner Zwonitzer seconded the motion. Vote called for by Chairman Elmer. Motion carried 3/0.

Ali Holcomb of the Holton Recorder was present. Sally Jo Alley, Deputy County Clerk, recorded the minutes.

Road and Bridge Co-Directors Earl Bahret and Eric Fritz joined the meeting at 9:15 with their weekly update of their department. Administrative Assistant Twila White was present.

Commissioner Kathrens called for a five minute executive session to discuss personnel. Commissioner Zwonitzer seconded the motion. Chairman called for a vote. Passed 3/0. Meeting closed at 9:28 with Bahret and Fritz present. After five minutes the meeting was extended for another five minutes. Meeting opened at 9:38.

Head Custodian Chad Phillips joined the meeting to discuss replacing bushes in the courthouse yard.

Earl Bahret and Eric Fritz returned to the meeting to discuss hauling Chip and Rock. Requesting permission to have Jack Pittaway with Prairie Trucking haul the Chip and also some rock for the county. The cost would be less than the County could haul it for. Permission granted.

Commissioner Zwonitzer asked that Chad notify the Farmer's Market personnel to move to either side of the drive for the Glory Days Celebration to allow the cars to have use of the driveway. Chad will make the contact.

Sharon Spiker and Mary Dexter, representing the American Legion Auxiliary, joined the meeting to have the Commissioners sign a proclamation designating May 2014 as POPPY MONTH and specifically May 24th as POPPY DAY in Jackson County.

Dan Robinson joined the meeting to give the weekly update for his departments.

* signed P.O. #6455 to Berry Material for the purchase of a Hyster Forklift in the amount of \$16,500, to be paid out of the Recycle Capital Outlay.

Commissioner Zwonitzer made a motion to approve the Minutes of April 21 with one correction. Commissioner Kathrens seconded. Chairman Elmer called for a vote. Motion passed 3/0.

Commissioner Zwonitzer made a motion to renew the County's Health Insurance Plan with Blue Cross Blue Shield of Kansas, effective July 1, 2014 to June 30, 2015, with the adjustments in premiums as noted. Commissioner Kathrens seconded the motion. Chairman Elmer called for a vote. Motion passed unanimously. Chairman signed the document to send to BCBS of Kansas.

In reference to the letter received from Hoyt Rural Fire District #3 dated April 2: **Commissioner Zwonitzer made the motion to deny the request of the Board of Trustees of Hoyt Rural Fire District #3 to reappoint Jerry Harter as a member of the Board of Trustees for a 3 year term, due to the fact that Mr. Harter does not live within said District. Commissioner Kathrens seconded the motion. Vote called for by Chairman Elmer. Motion passed on a 2-1 vote with Chairman Elmer opposed.**

Commissioners denied a request for rental assistance for an individual from the Van Sweringen Trust Fund.

Signed letters to the applicants of the Van Sweringen Scholarship that were not chosen this year.

Signed a letter to the Holton/Jackson County Chamber of Commerce concerning Economic Development. Five thousand dollars (\$5,000) will be sent with the letter to assist in the process of fostering economic development within Jackson County, Kansas.

Signed an agreement with the City of Soldier concerning maintenance and repairs of any tornado sirens located within the City limits of Soldier. The agreement states that Jackson County Emergency Management shall be responsible for maintenance and repairs of any tornado sirens located within the city limits of Soldier, subject to proper funds being allocated through Jackson County, Kansas. If it is determined a tornado siren is not repairable or needs to be replaced, the City of Soldier shall be responsible for any and all cost in order to have the working tornado sirens within the City Limits.

Payroll Change Notices as follow:

*Mary Burns: from Part-time Corrections Officer to Full-Time Corrections Officer. From \$12.12/hr to \$13.62/hr. effective 4/25/2014.

*Todd Hurt, Sheriff's Deputy, resignation effective 4/24/2014

*Al Dunn and Andy Caviness, Investigations Division in the Sheriff's Department, designating them under the 28 Day Law Enforcement overtime regulations.

Commissioner Kathrens made a motion to break for lunch at 12:00. Motion seconded by Commissioner Zwonitzer. Chairman called for a vote. Motion passed 3/0.

Commissioner Zwonitzer made a motion to reconvene at 1:00 p.m. Seconded by Commissioner Kathrens. Vote 3/0. Ali Holcomb returned to the meeting.

Ange Allen and Luke Schreiber, representing CommunityCORE based in Soldier joined the meeting. *CommunityCORE is a 501-c-3 Non-Profit organization founded in Soldier, KS. The mission of CORE is to cultivate community through local strengths, structures and passions.* They would like to request financial assistance to begin their BOOKMOBILE program that would at this time serve the four towns of the county, Circleville, Netawaka, Soldier, Whiting, that are within the USD 335 District. The Bookmobile will be a summer program on Wednesdays, providing books to checkout, a story time, craft time and a nutritious snack. Estimated budget for this first summer, which includes renovation of a trailer, is \$2,876.80 When asked if they could expand to the rest of the county Ange explained that at this time USD 335 is providing the books to use so that is why they are catering to those towns. It could be a possibility in the future to expand to the rest of the communities that do not have access to a Library. **Commissioner Zwonitzer made the motion to contribute \$2,500 from Special Alcohol Funds to help with the funding. Commissioner Kathrens seconded the motion. Chairman Elmer called for a vote. Motion passed 3/0.**

Special Projects and Bridge Foreman Terry Mick joined the meeting. Terry presented the Engineering Study and Report of the Bi-Annual Bridge Inspections. The bridge at U/195 was selected for Application for Assistance in its replacement.

Signed P.O. # 6297 to Network Computer Solutions in the amount of \$15,767.00, to replace the Windows XP computers in the District Court offices.

Holton City Manager Bret Baur joined the meeting at 1:30. He presented the Commissioners a second copy of the Municipal Conservation Plan for the City of Holton.

County Counselor Alex Morrissey had Chairman Elmer sign a letter to SimplexGrinnel stating that Jackson County had notified them in a letter dated December 2, 2013, that we were discontinuing and terminating the contract for alarm and detection monitoring of the Jackson County Courthouse.

Acknowledged receipt of correspondence from Rural Water District No. 3, informing the commission that the district adopted a Source Water Protection Plan on March 11.

Viewed Jackson County Courthouse Lawn Use Request for: Jackson County EMS to hold a mass "CPR Challenge" which involves training as many people to do CPR as possible. Date is Friday, May 23rd 10 a.m. to 2 p.m.

The Commissioners looked over and approved the month-end expenditures for April.

There being no other business, **Commissioner Kathrens made the motion to close the meeting. Commissioner Zwonitzer seconded the motion. Chairman Elmer called for a vote to close the meeting of April 28th, 2014. Motion carried 3/0.**

Attest: _____ Kathy Mick Jackson County Clerk	Board of County Commissioners Jackson County, Kansas _____ Ed Kathrens, 1 st District _____ Janet Zwonitzer, 2 nd District _____ William Elmer, 3 rd District
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Minutes of May 5, 2014

The Board of County Commissioners met in regular session on Monday, May 5, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

A motion was made by Zwonitzer and seconded by Kathrens to approve the minutes of April 28, 2014 as corrected. Chairman Elmer called for a vote. Motion carried 3/0.

Twila White provided the contact sheets for Road and Bridge.

Signed the following:

Bridge U 195 applications for the Off-System Bridge Program

Wedding in the gazebo on May 18th

Adult Intensive Supervised Probation SFY 2015 KDOC Comprehensive Plan. Jim Cypers had reviewed and approved the document.

Application for FY2015 Juvenile Intake funding.

The Commissioner requested that County Counselor Alex Morrissey review the NEKES document requesting to split the Environmental Services from Multi County Health.

A motion was made by Zwonitzer and seconded by Kathrens to appoint Karen Stous to the Kanza Mental Health Board. Chairman Elmer called for a vote. Motion carried 3/0.

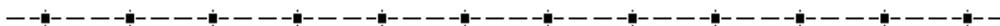
Appraiser Larry Reynolds discussed the cost of updating approximately 10 policies in the Planning and Zoning Regulations at an approximate cost of \$2,500. Larry would like to also have John Riggs meet with the Planning and zoning boards to train them on their responsibilities. **The Commission approved the expense.**

Larry discussed "Radon Gas" with the Commissioners and stated that he would like to include information on this gas whenever a building permit is issued. **The Commissioners agreed.**

Bret Bauer met with the Commissioners to discuss a way of promoting the City of Holton.

The meeting adjourned at 1:30 p.m. The next Commission meeting will be May 12, 2014.

<p>Attest:</p> <p>_____</p> <p>Kathy Mick Jackson County Clerk</p>	<p>Board of County Commissioners Jackson County, Kansas</p> <p>_____</p> <p>Ed Kathrens, 1st District</p> <p>_____</p> <p>Janet Zwonitzer, 2nd District</p> <p>_____</p> <p>William Elmer, 3rd District</p>
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Minutes May 12, 2014

The Board of County Commissioners met in regular session on Monday, May 12, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Co-Directors Eric Fritz and Earl Bahret, Bridge manager Terry Mick met with the Commissioners.

- Chairman Elmer discussed the condition of the skid loader.
- Eric is hauling chip rock to Banner Creek Reservoir for project there.
- Ed Kathrens requested that Earl work on road east and south of Mayetta.
- Eric stated he will work on the Hospital Road after the chip and seal projects are done this summer.
- Chairman Elmer discussed with Earl about rebuilding the road for two miles north of Delia this year.
- Bridge and Special Project Manager Terry Mick informed the Commissioners that Husker Steel failed to obtain the permits to build the bridge as was included in the purchase price of the bridge package. Michael Row, Husker Steel engineer has contacted Mike Calderwell concerning the permits since the bridge packages is scheduled to arrive this week and Terry had planned on starting the bridge this week. Micheal Row stated that Mike Calderwell said that work could be done on the abutments and piling could be driven before permits were issued. Terry provided a diagram of the bridge. ***The Commissioners agreed to allow Terry to begin working at the bridge site.*** Terry called Calderwell and verified that he could work on the abutments without a permit.

The Board of County Canvassers met at 10:00 a.m. to canvass the votes cast in the May 6, 2013 USD 336 Special Question Election. There were 15 provisional ballots and 10 of the ballots were counted. The official final vote for the Election is: Yes 939 and No 761.

A motion was made by Zwonitzer and seconded by Kathrens to accept the proposal provided by Giant Communications for phone service. Motion carried 3/0. Austin Taylor will have a contract drawn up.

Noxious Weed/HHW/Recycling/Landfill Director Dan Robinson had the Commission sign a leave request form. Dan also reported that the HHW center was inspected on Friday and they found no deficiencies and they liked the way it was set up.

County Clerk Kathy Mick informed the Commissioner that she had Twila White update the "Designation Form for Non-Personal Use Vehicles" on the 2013 Ford trucks. ***The Commissioners signed the documents.*** A discussion was held concerning the requirements to designation a vehicle a Non-Personal Vehicle concerning the IRS regulations on taxing a benefit. Chairman Elmer requested an executive session with County Clerk Kathy Mick present. ***A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 5 minutes to discuss personnel. Chairman Elmer called for a vote. Motion carried 3/0. The meeting closed at 11:22 and opened at 11:27. A motion was made by Kathrens and seconded by Zwonitzer to allow Mechanic Bryson Bain to drive the 'mechanic***

service truck' home as a Non-Personal Use Vehicle". Commissioner Kathrens will notify Road and Bridge of their decision so the paperwork can be submitted and signed next week.

Banner Creek Reservoir Manager Larry Holiday provided the proposals for roofing a bath house with 26 gauge tin and removal of the old shingles.

- Dovetail Construction \$3,619.23
- Jim Childs \$4,830

A motion was made by Kathrens and seconded by Zwonitzer to accept the bid from Dovetail Construction (Charles Renfro) in the amount of \$3,619.23. Chairman Elmer called for the vote. Motion carried 3/0.

- Zwonitzer requested that two additional outlet be installed at the north shelter house for the Banner Creek Science Center Fund raising concert that will be held on June 21st. The location currently has electricity and location will be ideal for future concert venue. Larry Holliday said he would ask Joe Montgomery to install the additional outlets.

County Counselor Alex Morrissey updated the Commissioners on her research of "Connecting Links". She is waiting on an email from Norm Bowers.

The Commissioners asked Alex if she is working on the "Towing" policy. Alex stated she would like to have it be a Sheriff's department policy and not a county resolution. The Commissioners requested that Alex contact the Sheriff to see if he is okay with that.

Recessed for lunch at noon. Reconvened at 1:00 p.m.

Elderly Service Director Cheryl Hamlin met with the Commissioners to determine if a business could rent a room once a month to clean and work on hearing aids. ***The Commissioners were okay with renting a space if it didn't disturb the activities of the center.*** Cheryl was to gather more information and then have County Counselor Alex Morrissey draw up a 6 month contract.

Booke Smith reported that some board members and she test drove some vehicles from the local dealers. The J CAB board preferred the new vehicle with the governmental discount opposed to the used vehicles. The following is the price quotes:

- Foster Ford 2015 Ford Fusion S with Governmental Discounts and trade in \$12,350.00
- Clark Chevrolet 2014 Chevrolet Impala with trade in \$13,900
 - The Commissioners agreed to the purchase of a new vehicle and would leave which vehicle up to Juvenile Intake board.

Eric Fritz met with the Commissioners concerning the 'High Risk Rural Roads Program Request for Application'. A Consultant will need to draw up a plan. ***The Commissioners signed the application.*** Road and Bridge is asking for \$16,000 for high intensities Stop signs, Warning signs and posts.

A motion was made by Kathrens and seconded by Chairman Elmer to go into executive session for a period of 10 minutes for attorney client privileges. Present were Sheriff Tim Morse, County Counselor Alex Morrissey, Undersheriff Darrel Chapman and County Clerk Kathy Mick. The meeting closed at 9:40 and opened at 9:50 a.m. No decision was made.

The meeting adjourned at 10:00 a.m. The next Commission meeting will be Monday, May 19, 2014 at 9:00 a.m.

<p>Attest:</p> <p>_____</p> <p>Kathy Mick Jackson County Clerk</p>	<p>Board of County Commissioners Jackson County, Kansas</p> <p>_____</p> <p>Ed Kathrens, 1st District</p> <p>_____</p> <p>Janet Zwonitzer, 2nd District</p> <p>_____</p> <p>William Elmer, 3rd District</p>
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Minutes of May 19, 2014

The Board of County Commissioners met in regular session on Monday May 19, 2014 at 8:55 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 5 minutes for attorney client privileges. County Counselor Alex Morrissey and County Clerk Kathy Mick were also present. Chairman Elmer called for a vote. Motion carried 3/0. The meeting closed at 8:56 and opened at 8:59. No decision was made.

Director Eric Fritz met with the Commissioners:

- Reviewed Contact sheet.
- Opened Fuel Bids for 1,500 Gallons Unleaded gas (No Alcohol) and 6500 #2 Diesel Clear (Low Sulfur)
 - Haag Oil \$ 26,857.55
 - Jackson Farmers \$ \$27,200
 - A motion was made by Kathrens and seconded by Zwonitzer to accept the low bid from Haag Oil.
- Eric has been visiting with Nemaha County Road and Bridge and a practice that they use on roads. Nemaha County purchase a chemical from Team Lab Chemical Corporation from Dodge City (Detroit Michigan- main company) that is applied to a roadway after being scar fired. This chemical binds the material together and hardens the service. The Commission agreed to use the

Hospital Road as a test project. Eric was instructed to use 55 gallons on that road once the base us down.

The Holton Recorder Ali Holcomb questioned the Commissioners on their opinion of the Mortgage Registration Bill. The Commissioners felt like their representatives and senators didn't listen to their constituents.

Chad Phillips met with the Commissioners to receive approval to purchase a floor scrubber. The Commissioners agreed.

Alex Gilliland called Commissioner Zwonitzer and requested work be done on N road South of 310th road. Alex stated that there is a lot of overhanging trees that keep the road wet. Zwonitzer called Eric Fritz and notified him, but left the decision of what to do up to Eric.

The Commissioners signed an agreement to purchase a new AS400 model 720. The County Clerk and Treasurer would like to remain on the AS400 environment for another 5 years. Manatron representative Sonny Sagar has guaranteed that they would support the current programs for at least another 5 years. The maintenance on our current mainframe for the next three years will cost more than the cost of a new mainframe that will have a three year warranty. County Clerk Kathy Mick stated that she would like to put off going to the PC environment until more of the problems have been fixed.

The Commissioners requested Chad Phillips come to the chambers to discuss the parking stall on the west side of the courthouse. Chad reported that he had talked to Rex Cameron and he was to paint the stall. The Commissioners requested that Chad call Rex and if Rex doesn't paint it Ed instructed Chad to paint it.

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes of May 5th as read. Chairman Elmer called for a vote. Motion carried 3/0.

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes of May 12th as read. Chairman Elmer called for a vote. Motion carried 3/0.

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes of May 15th as. Chairman Elmer called for a vote. Motion carried 3/0.

Signed Change Orders 193-197.

Banner Creek Reservoir Manager Larry Holiday had nothing to discuss.

Signed the Line Item Adjustment Budget Summary Request for Juvenile Intake so a vehicle may be purchased.

Recessed for lunch at 12:20p.m. Reconvened at 1:30 p.m.

The Commissioners left the Chamber to view some Road and Bridge projects.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Banner Creek	Garett Breecher	0	8.54	Hired	5/24/2014
Banner Creek	Keri Miller	0	8.54	Hired	5/24/2014
Banner Creek	Susan Rhule	0	8.54	Hired	5/24/2014

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Cust	6457	4 State	Panther 20B Auto Scrubber	\$3,057.53

The meeting adjourned at 4:15 p.m. The next Commission meeting will be Tuesday May 27, 2014 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of May 27, 2014

The Board of County Commissioners met in regular session on Tuesday May 27, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Zwonitzer reported she received a call concerning farmers planting right up to the gravel in the road right of way. The call was in regard to dangerous driving conditions caused by the lack of visibility on curves and intersections. **After a discussion it was agreed by all the Commissioners to have the Road and Bridge crews make of list of locations, research the right-of-way width and then the Commissioners will notify the landowners that starting**

with the next planting season the County is going to reclaim the right-of-way and landowner will no longer be able to use the right-of-way due to lack of ditches, drainage issues and safety concerns.

- Elmer discussed the paint job on the belly dump truck. Earl has not informed the painter of the dissatisfaction of the job. Elmer requested the Earl discuss this with the painter. Kathrens wants this done before the trailer is put to use.
- Elmer requested that the Prairie Lake road be graded for the Prairie Picking Event on June 12-15th.
- Zwonitzer also stated the M and Hwy 16 needs attention and to check on the road by Glenmore Meadows.
- Bahret's crew is working on a tube at 113 & Q.
- Elmer requested that Earl work on Keller's ditch, they want some of the silt taken out.
- The Commissioners requested that Twila White check on the cost of signs to show that Jackson County is a "Purple Heart" County.
- Bahret received permission to check on hiring an experienced person to spray the right of ways.
- The grader operators will use the bat wing mowers in their areas.
- Mick has received the permits to build the bridge at 158th and B2.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 15 minutes to discuss personnel. Chairman Elmer called for a vote. Motion carried 3/0. The meeting closed at 9:40 a.m. extended 10 minutes and opened at 10:07. No decision was made.

Chad Phillips met with the Commissioners concerning the possibility of a perimeter sidewalk around the courtyard. Chad stated that there would need to be curb repair and the lamp post will need repositioned. Zwonitzer will call KDOT to determine the process of repairing/replacing curbs.

New Business:

- Received a 'Thank You' from the Rossville High School for the donation to after prom.
- Kansas Health Foundation letter
- Kansas Department of Health & Environment Training Workshop for Landfills.
- Public Notice from the Kansas Water Pollution Control Permits for Agricultural and Related Wastes Danny C. Harris (Holton Livestock Exchange, Inc.). Comments are due June 21, 2014.
- **Signed vacation requests.**
- **Signed Application for Rebates for the Neighborhood Revitalization Plan.**

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session for a period of 15 minutes to discuss personnel with Larry Holliday. Chairman Elmer called for a vote. Motion carried 3/0. The meeting closed at 11:26 and opened at 11:43. No decision was made.

A motion was made by Zwonitzer and seconded by Kathrens to approve the minutes of May 19, 2014 as read. Chairman Elmer called for a vote. Motion carried 3/0.

Emergency Management Director Pat Korte met with the Commissioners to have the 2014 Application for Emergency Management Performance Grant (EMPG) funds. The Commissioners signed the document.

Recessed for lunch at noon. Reconvened at 1:00 p.m.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 15 minutes for attorney client privileges. Chairman Elmer called for a vote. Motion carried 3/0. The meeting closed at 1:01 p.m., extended 15 minutes and opened at 1:33 p.m. No decision was made.

Sheriff Morse joined the meeting and discussed the towing policy with the Counselor and Commissioners. Undersheriff Chapman joined the meeting. After the discussion it was determined that County Counselor Alex Morrissey needs to work with Sheriff Morse to develop a tow policy.

Sheriff Morse and Undersheriff Darrell Chapman discussed an issue this weekend with a pit bull. A pit bull at Whiting attacked some cattle. The owner of the dog was not available. The Sheriff's department captured the dog. Due to the holiday weekend the local veterinarians didn't have room to kennel the dog because the kennel was full of dogs being boarded. The Jackson County Humane Society would not accept the dog because they didn't have a contract with the City of Whiting, where the dog was being kept. After dealing with the dog for 4-5 hours the Sheriff was able to take the dog to the Potawatomi Tribe's kennel. Janet wants the humane society to accept any dog that is affecting the duties of the Sheriff's department.

County Counselor Alex Morrissey discussed the NEK environmental services agreement with. A motion was made by Kathrens and seconded by Zwonitzer to adopt Resolution 2014-11 adopting an Interlocal Agreement with Brown, Doniphan & Nemaha Counties to form a quasi-governmental entity known as the Northeast Kansas Environmental Services. Chairman Elmer called for a vote. Motion carried 3/0.

Viewed the courtyard to see where a sidewalk may go with City Manager Bret Bauer.

A motion was made by Janet and seconded by Kathrens to go into executive session for a period of 10 minutes to discuss personnel. Chairman Elmer called for a vote. Motion carried 3/0. The meeting closed at 4:17 and opened at 4:27. No decision was made.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Sheriff	Dillon Frederick	15.46	15.76		1-25-2014
Sheriff	Brittany Clarke	13.18	15.16	Corrections to Patrol	5-10-2014
Sheriff	Janet Nissen		12.53	Hired	5/25/2014

The meeting adjourned at 4:30 p.m. The next Commission meeting will be May 31st, 2014.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of May 31, 2014

The Board of County Commissioners met in regular session on Friday May 31, 2014 at 9:00a.m. to approve the end of month expenditures. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Chairman Elmer discussed a Brillion Seeder/Mulcher that is for sell for \$5,500. The Commissioners agreed to purchase the seeder.

Commissioner Zwonitzer received permission to have a wooden stage constructed at Banner Creek for Rock-it Fest on June 21, 2014. The cost of material will cost approximately \$525. The labor will be donated.

Discussed the contract with the Humane Society and the development of a new contract and the services that will be required.

The meeting adjourned at 10:30 a.m.

The next Commission meeting will be Monday June 2, 2014 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of June 2, 2014

The Board of County Commissioners met in regular session on Monday, June 2, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Signed Agreement with KDOT to bank the Federal Fund Exchange Program for 2014.
- Twila discussed the Purple Heart signs leading into the County. The Commissioners informed Twila to contact Bret Bauer to determine the size the City is getting.

Signed Change Orders 198-199

County Counselor Alex Morrissey joined the meeting and requested an executive session for a period of 5 minutes. A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 5 minutes for attorney/client privileges. The Chairman called for a vote. Motion carried 3/0. The meeting closed at 9:50 a.m., extended 5 minutes and opened at 10:00a.m.

Chad Phillips met with the Commissioners and discussed the proposed sidewalk around the perimeter of the courtyard. Chad would like to see the sidewalk next to the curb because of mowing/weed eating problems when cars are parked there and the bumper comes beyond the curb. Chad would also like to have the ground leveled and the lamp post set at the same elevation and in a straight line. Chad's opinion is that having the sidewalk away from the curb would defeat the purpose of a sidewalk because people would still have to walk thru the grass to get to the sidewalk. Commissioner Kathrens stated that if the Commission agrees to a sidewalk he wants it 9 feet inside the perimeter because it would save the cost of resetting the lamp posts and it wouldn't matter then when the city repaired the curbs.

Noxious Weed/HHW/Recycling/Landfill Director Dan Robinson discussed the following:

- The new sprayer for road and bridge is in. The Commissioners want it installed on the white flat bed. The operator will be under Dan's applicators license so Dan wants to be able to approve the person doing the spray.

Banner Creek Reservoir Manager Larry Holiday discussed the following:

- Marvin Criqui with the VFW met to discuss a ceremony on June 14 to retire flags. It will be held at a shelter house at Banner Creek Reservoir. The fire department will also be present. The flags will be retired with honor. Jackson County will not charge rent or entrance fees for this event.

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes of May 22nd with corrections. Chairman Elmer called for a vote. Motion carried 3/0.

Pat Korte reported that the air bag recall on the 2012 Traverse has been fixed.

Recessed for lunch at Noon. Reconvened at 1:05 p.m.

The Commission agreed to pay Northeast Kansas Enterprise Facilitation \$4,500 for 2014. Their amount was reduced in 2013 to \$4,500. The amount before that was \$9,021.00 for 2011 and 2012.

County Clerk Kathy Mick informed the Commission of the need to change the health insurance waiting period from 90 days to 60 day to comply with Obama care. This change will be made in the policy manual and will be effective July 1, 2014.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
Rural Water Dist #3	Bore 4 in main	26-5-15	304 & S	6/2/2014
Rural Water Dist #3	Bore 4 in main	30-16-5	302 & T	6/2/2014
Rural Water Dist #3	Bore 4 in Main	26-5-7	302 & R	6/2/2014
Rural Water Dist #3	Bore 12 main	21-15-7	214	6/2/2014
Rural Water Dist #3	Board 214 going east across K	15-7-14	214 & K	6/2/2014

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Elderly	Lena Fernkopf	0	11.04	Hired	5/29/2014

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Court	6458	The Computer Doctors	2 Desktop Computers	2,445.00

The meeting adjourned at 4:30 p.m. The next Commission meeting will be

<p>Attest:</p> <p>_____</p> <p>Kathy Mick</p>	<p>Board of County Commissioners Jackson County, Kansas</p> <p>_____</p> <p>Ed Kathrens, 1st District</p> <p>_____</p> <p>Janet Zwonitzer, 2nd District</p> <p>_____</p>
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Minutes of June 9, 2014

The Board of County Commissioners met in regular session on Monday, June 9, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Twila White met with the Commissioners to have an agreement for transportation of rock with Prairie Trucking and Excavation, LLC and Jackson County. The Commissioners signed the document.

Opened fuel bids for 3,000 gallons of Unleaded gas (No alcohol) and 5,000 gallons #1 diesel clear (Low Sulfur). Two bids were received.

Jackson Farmers	\$26,660.00
Haag Oil Company	\$26,226.70

A motion was made by Kathrens and seconded by Zwonitzer to accept the low bid from Haag Oil Company. Chairman Elmer called for a vote. Motion carried 3/0.

Received a call from Barbara Hutchinson requested funding for the Silver Hair Legislature in the amount of \$250.00. A motion was made by Zwonitzer and seconded by Kathrens to pay the budgeted amount of \$250.00. Chairman Elmer called for a vote. Motion carried 3/0.

Eric Fritz reported that his crew is building the fence south of the property where the new hospital road will be.

Chip and Seal has been postponed due to the rain forecast.

Kathrens requested again that the grader operators keep the rock out of the ditches.

Chairman Elmer stated that when spraying the right of ways, if in a poor visibility are the crew will put up a 'work ahead' sign.

Teresa Clark called Commissioner Zwonitzer and discussed the entrance fee to Banner Creek Reservoir. The Commission left to view the bridge project at 158th and B.6. The beams are in place and the crew is working on backfilling and bracing the wing walls and welding the trusses down.

A motion was made by Zwonitzer and seconded by Kathrens to go in to executive session for a period of 10 minutes for attorney client privileges with County Counselor Alex Morrissey and County Clerk Kathy Mick. The meeting closed at 1:40 and opened at 1:50 p.m. A decision was made to have Alex draw up a resolution to rescind resolution 2014-11 creating an Environmental Service Agency.

County Counselor Alex Morrissey wrote a letter to Heart of Jackson Humane Society stating the following requirements. Failure to accept all requirements listed may result in termination of current or future funding by Jackson County.

- The Heart of Jackson Humane Society will provide housing and care for any and all stray dogs, vicious or otherwise, that are picked up by the Jackson County Sheriff's Department no matter where the location of the dog may be.
- The period of time that Jackson County, Kansas will be responsible for payment of shall not exceed ten days from the date of pick up until final disposition of the dog.
- If a Jackson County citizen brings in a stray dog or an owner surrendered dog to the Heart of Jackson Humane society, the Heart of Jackson Humane Society must take said dog, no matter where in Jackson County the dog is found or where the owner lives in Jackson County.
- If the Heart of Jackson Humane Society is at capacity with animals, then Heart of Jackson Humane Society will make arrangements for the dog to be housed elsewhere at no additional cost to Jackson County, Kansas.
- Finally, Heart of Jackson Humane Society will create adoption guidelines and procedures within thirty days and submit a copy to the Board of County Commissioners of Jackson County, Kansas. These guidelines and procedures should be applied fairly for all Jackson County, Kansas citizens and residents.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 10 minutes for attorney client matters with County Counselor Alex Morrissey and County Clerk Kathy Mick present. Chairman Elmer called for a vote. Motion carried 3/0. The meeting closed at 1:40p.m and opened at 1:50 p.m. No decision was made.

A motion was made by Zwonitzer and seconded by Kathrens to adopt Resolution 2014-13 which rescinds resolution 2014-11 that entered into an interlocal agreement adopted May 28, 2014 to form a quasi-governmental entity known as the Northeast Kansas Environmental Services. It was determined by the joint counties that a change needed to be made before adopting.

Commissioner Kathrens discussed the Vicious Dog resolution adopted in. Kathrens would like for the policy to be rescinded and to follow the state law of K.S.A. 21-6418 without a county policy. Commissioners Zwonitzer called Sheriff Morse to see if there were any current charges pertaining to this resolution. Sheriff Morse is not in favor of rescinding the resolution, due to the recent changes of regulations in Holton City he believes most of the 'City Pit Bulls' will end up out in the county. No decision was made at this time. Sheriff Morse will meet with the Commissioners concerning this issue next Monday.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 10 minutes for attorney client privileges. Chairman Elmer called for a vote. Motion carried 3/0. Also

present was County Councilor Alex Morrissey, Eric Fritz and Earl Bahret. The meeting closed at 2:50 p.m., extended 5 minutes and opened at 3:05 p.m. No decision was made.

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes as read. Chairman Elmer called for a vote. Motion carried 3/0.

A discussion was held with Earl Bahret concerning having a County Employee work after hours to pick-up a seeder/spreader that is to be purchased by the County and how this employee could be compensated. County Clerk Kathy Mick informed the Commissioner that all hours worked by an employee of the county even if it is not their normal job shall be recorded as hours worked according to the Fair Labor Standard Act. The employee can also submit a reimbursement form for mileage.

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Sp Mach	6427	Carlos Elder	Whirlybird/crimper	\$5,500

The meeting adjourned at 4:00 p.m. The next Commission meeting will be Friday, June 13 2014.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of June 16, 2014

The Board of County Commissioners met in regular session on Monday, June 16, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Road and Bridge Administrative Assistant Twila White provided the contact sheet and also pictures of wind damage.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Commissioners want 'Slow Down' and 'No Outlet' signs need to be installed on the Prairie Lake Road.
- Chip and Seal possibly on Wednesday.
- Commission agreed to allow the hiring of part time mowers while the crews are working on 'Chip & Seal' roads.
- Earl reported that he is going to use a rock spreader attachment of the tribes that fits on the dozer to spread the rock for chip and seal.

Janet discussed the NE Kansas Commissioners meeting that will be hosted in Jackson County in August. Acknowledged a letter from Jackson County Attorney Shawna Miller concerning the Vicious Dog Resolution that the Commissioners may repeal. Shawna stated that K.S.A. 21-3418 has a loop hole. If it is the first time that animal has bit anyone or attacked another animal, there is normally nothing that can be done criminally. The county resolution, as it stands, not only does away with the difficulties of prosecuting a case "of first occurrence," but it puts certain measures in place to effectively prevent an incident form occurring in the first place. It does this by placing owners with dogs of certain breeds and temperaments on notice that there are requirements on their part if they choose to own such an animal.

Acknowledged a letter from the Kansas Department of Revenue, Division of Property Valuation enclosing the results of Jackson County's official 2013 Real Estate Appraisal Sales Ratio Study pursuant to the requirements of K.S.A. 79-1489.

Re-Appointed Bob Marney to Planning and Zoning Board per Appraiser Larry Reynolds request.

Clerk of Court Colleen Reamer met with the Commission to submit her 2015 budget request for \$215,139, an increase of \$7,250.

Coleen also needs new 'Court Recording' equipment because of the computer upgrades from XP the system no longer works.

The Commissioners signed a letter to Eldon and Theresa Sudbeck, Seneca concerning row crops planted in the road right-of-way. Jackson County had recently noticed that there were planted row crops that impaired vision and creates dangerous situations with visibility. This letter is giving notice that Jackson County will soon be removing the crops located within part of the road right-of way.

Banner Creek Reservoir Manager Larry Holiday presented a couple of bills for electric work.

The Jackson County Commissioners signed a letter thanking Bruce Welliever for donating his services on the South Side of Banner Creek Reservoir's rest room, camp host site, pump station and sewer and waterline on April 1, 2013 to May 6, 2013. The cost of these services would have cost \$2,502.50.

Recessed for lunch at noon. Reconvened at 1:00 p.m.

Commission Elmer informed Sheriff Morris that when the campers from Prairie Lake came to town during the wind storm they went to the Sheriff's office and the dispatcher didn't want them in the lobby. Other campers went to the jail side and they allowed them to stay in the jail lobby until the storm passed. Bill now realizes that people are to go to the Holton Fire Station for storm protection. Sheriff Morse had not heard of the issue. Sheriff Morse stated that in the future if people come to the Sheriff's office they will be allowed to stay in the lobby for the storm.

The Sheriff has reported that he has earned 100% of the estimated jail revenue.

Sheriff Morse discussed the vicious dog resolution and provided court cases and ordinance to the Commission. Sheriff Morse want the resolution kept on the books. Statistics show that 70% of killings by dogs are done by pit bulls. This resolution has been adopted by other municipalities in the state of Kansas. Ed feels like it is profiling Pit Bulls. Tim stated that the Sheriff's Officers are not going on Pit Bull Patrol. William stated that he was not going to be dealing with them. If the Sheriff & Attorney wants a resolution to remain in effect it's his opinion it should remain. No decision was made at this time. The Commissioners want to review the documents provided by the sheriff before making the decision to repeal it, amend it or leave it alone.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
Centurylink	Replace cable	21/9/15	Q Rd	6/16/2014

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Park & Rec	6428	Welliever Construction	Trenching for Electrical upgrade	\$1,997.55
Montgomery Electric	6012	Montgomery Electric	Rewired service at Shelter house for concert	\$1,356.74
Capital Outlay	6298	Voice Products	Recording System	\$5,856.00

The meeting adjourned at 3:00 a.m. The next Commission meeting will be Monday June 23, 2014 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of June 23, 2014

The Board of County Commissioners met in regular session on Monday June 23, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Received a letter from the Heart of Jackson Humane Society. The society is unable to agree to the conditions outlined in the County Commissioner's letter dated June 9, 2014. The Society states they do not have the physical or financial resources to comply with the Commissioner's requirements. The contracted funds received from the county in 2013 covered slightly less than twenty-five percent of their operating expenses. The shelter reported that they would be unable to continue its mission within the constraints outlined in the letter.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Reviewed the contact sheet
- Eric discussed the 'Sign Grant' documentation and changes
- Discussed Post-Accident Drug and Alcohol Testing and return to work time. Called Insurance Company and they stated it was a county decision. There is currently no policy that allows an employee to be off work waiting on the test results. An employee may be removed from driving or operating equipment until the test results are received.

Bridge Manager Terry Mick informed the Commissioners that the new bridge at 158th and B.4 is opened.

The Commission discussed the naming of the new road that is to be constructed to the hospital. Since it was donated by the Gilliland Family the Commissioners agreed to name the road Gilliland Lane. This road will be constructed later this summer.

The Commissioners decided to no longer use the services of Heart of Jackson Humane Society since they will not provide the services needed. A letter was mailed to the society.

Conservation District Board Members Jarrod Bowser, Henry Hill, Dan Pollock, Bill Conley, Dennis Smith and Office Administrator Roberta Spencer presented the Annual Report and the 2015 budget request.

The board requested an increase from \$55,958 to \$60,000. No decision was made. The Board members also discussed the various programs available thru the Conservation district.

The Commissioners will attend the Water Conservation District meeting concerning the water quality at Banner Creek Reservoir on Thursday at 10:00 a.m. at the ASCS office.

Commissioner Zwonitzer provided pictures of property infested with noxious weeds. Noxious Weed Director Dan Robinson discussed the procedure to control the thistles and if the landowner doesn't, the Noxious Weed department can spray the noxious weeds and apply the cost to the landowner's real estate taxes.

Banner Creek Reservoir Manager Larry Holiday discussed charges for the camper that was providing activities for the children at Rock Fest. The Commission decided to provide the two nights camping for his services.

County Counselor Alex Morrissey joined the meeting and reported that a luncheon date was set with the Tribal Council at Trails Café on July 1 at 11:00 a.m.

A motion was made by Zwonitzer and seconded by Kathrens to adopt resolution 2014-13 creating a quasi-governmental entity known as the Northeast Kansas Environmental Services with Atchison, Brown, Doniphan and Nemaha Counties. Chairman Elmer called for a vote. Motion carried 3/0.

A motion was made by Chairman Elmer and second by Zwonitzer to go into executive session for a period of 5 minutes to discuss personnel. Chairman Elmer called for a vote. Motion carried 3/0. The meeting closed at 1:41 p.m. Later County Clerk Kathy Mick was requested to join the executive session. The meeting opened at 1:50 p.m. No decision was made.

Recessed for lunch at 12:03 p.m. and reconvened at 1:00 p.m.

Bret Bauer and Kerwin McKee met to visit with the Commissioners.

The Commissioners called and requested that Veterinarian Dan Degenhardt meet with them to see about having Banner Creek Animal Hospital provide the service of accepting and kenneling stray and vicious dogs in Jackson County for a period of 10 days or as otherwise required.

Eric Fritz will contact Gary Satter at RC & D concerning a land survey of the road that was moved for a WRAPS Program on the Delaware River on the north county line. This is needed for the official Road record book and for taxation purposes.

Mike Ford met with the Commission to thank them for their part in putting on the Rock Fest Concert which was a fund raiser for the Science Center.

Mike asked about chip and seal to the Science Center. The Commission responded not this year. A traffic count would have to be done also to determine if the volume would show the need for chip and seal.

Anna Wilhelm and Carolyn McKee met with the Commission. Carolyn provided a list of events for 2014. Anna discussed the 2014 Barn Tour and requested that the Courthouse be used as the meeting place for the tour and that restrooms would be available.

Carolyn reported on Fall Fest/Dinner Theater on October 11. There will also be Antique vendors, Sheep shearing and the process to make yarn, Petting Zoo, Quilt Contest and Story book walk. It will also kick off the Second Saturday shopping promotion when the stores will be open from 4-7 along with other events for people to see and do.

Anna Wilhem reported that Holton native Tom Mick is working on geo cashing sites in Jackson County that when completed will be in the shape of a K-State Power Cat. Geo-cashing is a good way to draw people to come to Jackson County for the day.

The Chamber is working on a directory for Jackson County Businesses.

A motion was made by Zwonitzer and second by Kathrens to accept the corrected minutes of June 16, 2014. Chairman Elmer called for a vote. Motion carried 3/0

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
Century Link	Bury Telephone Line	26/35-7-15	198 th	6/23/2014

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Road	Donald R. Butler	0	10.15	Hired Seasonal	6/19/14

The meeting adjourned at 4:00 p.m. The next Commission meeting will be Monday June 30th at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of June 30, 2014

The Board of County Commissioners met in regular session on Monday, June 30, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

County Counselor Alex Morrissey informed the Commission she is waiting on a meeting with Judge Ireland to set a hearing date for the real estate tax sale.

Road and Bridge Co-Directors met with the Commissioners for the following issues:

- Earl's crew will be hauling rock.
- Discussed using DeDonder Hamm Quarry 3" rock due to the location.

Chad Phillips informed the Commissioners that the Department of Labor inspected the courthouse on June 26th and it was determined that the Courthouse breaker boxes need to be replaced. Chad will request bids.

Kathrens requested that a letter be sent to Randy German by Dan Robinson concerning the thistles on German's property. Dan will send a letter advising for fall treatment for 254 and L road on the north side.

Dan Robinson had the Commissioners sign the Solid Waste Management Annual Update according to K.A.R. 28-29-76.

Acknowledged the renewal permit for the Construction/Demolition landfill.

EMS will have a CPR training on July 22 from 9-2 in the courtyard. The Commissioners agreed to allow the use of the Courthouse lawn.

Received a thank you for funding from the Silver Hair Legislature for the \$250 donation.

Signed payroll approval sheet for June 30th payroll.

County Clerk Kathy Mick relayed that Dan Degenhardt has agreed to contract with the County to kennel stray and viscous dogs picked up by the Sheriff's department for \$300 per month. A motion was made by Zwonitzer and seconded by Kathrens to accept the offer of Dan Degenhardt for \$300 to kennel all dogs picked up by the Sheriff's Department. Chairman Elmer called for a vote. Motion carried 3/0. Banner Creek Animal Hospital will only accept dogs picked up by the Sheriff's department. No individuals are to take strays or surrendered dogs to Banner Creek Animal Hospital.

County Clerk Kathy Mick relayed that Mayetta Fire #1 Treasurer, Bob Gay reported that all loans have been paid off, they have \$10,000 in equipment reserve. He stated they are financially okay now and will now be able to start training again. He feels like the fire district is heading in a very positive direction.

NE Ks Enterprise Facilitator Theresa McAnerney and Board members Luke_____, Mary Ann Riederer, Lois Pelton and Matt DeVader. The group discussed how the program works. It provides a good network of contacts for existing or prospective businesses. Chamber Director Carolyn McKee informed the Commissioner that this program is a valuable asset to businesses. Theresa requested funding of \$9,755 for 2015.

Larry Holliday discussed having a light to warn boaters of severe weather installed.

Larry also reported problems with the sewer pumps. It was determined later that it was a blown fuse.

Network Computer Solutions representatives Aaron Adams & Chad Copeland met with the Commission concerning the wiring in the Clerk of the Court and County Attorney's Office.

Co-Director Eric Fritz reported talking to Frank Gilliland concerning laying out the road at the hospital. The Gilliland family gave an 80 foot easement to the County and the center 60 foot will be designated as the Road Right of Way.

Bret Bauer requested a letter of support for the entrance to the proposed new Wal-Mart and support of Economic Development.

Tracy Klinginsmith discussed a problem of his ditch silting in after road work last year. The problem will be fixed this fall.

Lee Kahn provided written documentation concerning an incident on a minimum maintenance road at X-4 and 160th road.

Appraiser Larry Reynolds discussed the changes in laws that pertain to the county.

Sandy Studebaker-Gilbert received permission to use the Courthouse for the Art Walk to display paintings on August 30 from 5 to 8 p.m.

Anna Wilhelm requested use of the bathroom facilities before and after the barn tour on September 27 and October 4. The Commissioners approved the request.

A motion was made by Zwonitzer and seconded by Kathrens to approve the minutes of June 23rd as corrected. Chairman Elmer called for a vote. Motion carried 3/0.

Signed Emergency Vehicle Designation for Gabriel Schultz.

Holton Recorder informed the County of a legal rate change that will increase .05 cents per column inch, from \$5.70 to \$5.75 per column inch. Classified display rates are \$7.55 per column inch and were effective at this rate on January 1, 2014.

Brooke Smith provided a copy of the 2015 Juvenile Intake budget.

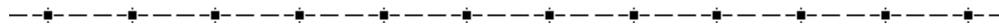
Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Treasurer	Janice Lawrence	12.61	12.90		6/25/2014
Custodian	Chad Phillips	13.89	14.90		3/1/2014
Juv Intake	Sharon Hoffman			\$200.00 Stipend	6/1/2014
Juv Intake	Elizabeth Schmelzle			Stop stipend due to family illness	5/31/14

The meeting adjourned at 4:36 p.m. The next Commission meeting will be July 7, 2014.

Attest:	Board of County Commissioners Jackson County, Kansas _____ Ed Kathrens, 1st District _____
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<hr/> Kathy Mick Jackson County Clerk	Janet Zwonitzer, 2nd District <hr/> William Elmer, 3rd District
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Minutes of July 7, 2014

The Board of County Commissioners met in regular session on Monday, July 7, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Tristan Parks met with the Commissioners concerning his Eagle Scout community service project. He would like to build a walking path bridge by the Banner Creek Reservoir dam. He provided pictures of the area, it would be a six-foot by 14-foot span. Tristan has to have a certain number of community service hours for his Eagle Scout requirements, so he would also like permission to build two benches on the running trail. Larry Holiday has approved of the project. Commission said it would be a nice addition and agreed to allow the projects.

The Directors requested permission to bid on a truck at Richey Brothers Auction in Odessa, MO. The Commissioners gave him permission to bid up to \$40,000.

At the request of Co-Director Fritz, Commissioner Zwonitzer made the motion to go into executive session concerning personnel for five minutes. Commissioners Kathrens seconded the motion. Chairman Elmer called for a vote. Motion carried 3/0.

Opened fueled bids. Knotty Pine bid \$26,490 and Haag Oil bid \$26,645.60. Commissioner Kathrens made the motion and Zwonitzer seconded to approve the bid from Knotty Pine. Chairman Elmer called for a vote. Motion carried 3/0.

The Commissioners appointed Angie Reith and Ed Kathrens to the NEK Environmental Services Board.

Twila White reported on the Purple Heart signs that the Commissioners wanted placed at the four highway entrances to Jackson County. KDOT denied the request. Twila will email KDOT to see if the signs would be allowed elsewhere.

Twila discussed the expenses to come out the .4% sales tax. It was determined that all tubes and material, except rock would be purchased out of the .4% sales tax fund.

Commissioner Zwonitzer made a motion to go into executive session for Attorney client privileges. Commissioner Kathrens seconded the motion. Chairman Elmer called for a vote. Motion carried 3/0. Also

present during the executive session was County Counselor Alex Morrissey and County Clerk Kathy Mick. The meeting closed at 9:45 a.m. and opened at 9:48 a.m., no decision was made.

Susan Rhule, concerned citizen, met with the Commissioners concerning the Heart of Jackson County Humane Society. Susan has volunteered for years to work at the shelter and was concerned about the County ending the contract with the shelter. The Commissioners informed Susan that the Humane Society has not been living up to their contract. Commissioner Zwonitzer stated that when using County funds the Commission has to make sure all contracts are being followed as agreed upon.

Commissioner Zwonitzer submitted a bid received from Joe Montgomery in the amount of \$3964.43 to install CAT5 cable for the court system and the County Attorney's office.

Dawn Keehn-Jones, the South side Park Attendant met with the Commission. Dawn discussed some of the situations that arose last weekend. Dawn tells individuals who are speeding that if she gives them 3 warnings they will be removed from the Park. Commissioner Zwonitzer informed Dawn that several of the campers that have contacted her feel like they are being harassed.

Dan Curl called and discussed the Heart of Jackson County Humane Society contract. The Humane Society will have a board meeting later this week, then Dan would like to visit with the Commissioners. The Commissioners agreed to meet whenever he wished.

Coleen Reamer and Shawna Miller met with the Commissioners upon the Commission request. The Commission questioned if they had funds available to require there offices. The Department Heads agreed to cover the cost of the wiring. The cost will be split as follows: 80% paid from Clerk of the Court budget and 20% from the County Attorney Budget.

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes of June 30, 2014 as corrected. Chairman Elmer called for a vote. Motion carried 3/0.

Brook Smith met with the Commissioners and had them sign the 2015 Juvenile Intake budget.

Received a summons from Stormont-Vail Healthcare, Inc. concerning Dustin Chism and a claim concerning Corey Mellenbruch. County Counselor Alex Morrissey forwarded the information to Kellerman Insurance.

The meeting adjourned at 4:00 p.m. The next board of County Commissioners will meet on July 14, 2014.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
Rural Water District #3	Bore a line for water service	5/7/16	17824 222rd	7/7/2014

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of July 14, 2014

The Board of County Commissioners met in regular session on Monday, July 14, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

A motion was made by Zwonitzer and seconded by Kathrens to become a member of the Jackson County Historical Society. Dues are \$75 per year. Chairman Elmer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Zwonitzer to go into executive session for a period of 5 minutes to discuss personnel. Chairman Elmer called for a vote. Motion carried 3/0. The meeting closed at 9:02 and opened at 9:07. No decision was made.

The Co-Directors met with the Commissioners and discussed the contact sheet.

The Commissioners agreed to place a blind child crossing at 166th and N4. The child has relatives on both sides of the road.

Eric Fritz requested an executive session for a period of 5 minutes to discuss personnel. A motion was made by Kathrens and seconded by Zwonitzer to go into executive session for 5 minutes. Chairman Elmer called for a vote. Motion carried 3/0. The meeting closed at 9:35 a.m. Also present during this executive session was Twila White and County Clerk Kathy Mick. The meeting extended 5 minutes, 5 minute and opened at 9:50 a.m. No decision was made.

Judge Ireland requested to move his parking stall for the summer months. The Commissioners agreed.

Left the chamber at 10:00 a.m. to view 254th east of the old highway and Oak Ridge Drive. Returned at 11:15 a.m.

Roger Coverdale met with the Commissioners concerning travel to the NEK-CAP meetings to represent the Commissioners. The Commissioners agreed that Roger should submit a mileage reimbursement.

Terry Mick met with the Commissioners concerning a new bridge program that if awarded would provide 90% funding. Terry will meet with Tom Bennett on Wednesday to review possible bridges.

Grader Operator Denny Wheeler met with the Commissioners. A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 15 minutes to discuss personnel. The meeting closed at 1:05 and opened at 1:20. No decision was made.

Amber Howard and Danny Curl met with the Commissioners representing the Heart of Jackson County Humane Society. Amber provided a document showing the number of dogs that they shelter picked up. A discussion on what the society can provide and what the Commissioners would require in a contract. Amber provided a draft copy of the adoption policy. The Commissioner had several concerns about the procedure. The Commissioners stated that the dogs picked up by the Sheriff's Department are no longer up for discussion, these dogs will go to Banner Creek Animal Hospital. The Commissioners are willing to continue the discussion on the possibility of a new contract.

Received a call from Joe Kennedy concerning the internet lines that were down between Jackson County and the Kansas Department of Revenue. Because of this situation he waited over an hour to get his vehicle registration renewed and still didn't get them renewed, the Treasurer's office will put them in the mail once the internet allows them back in the system. Joe would like for the Commissioners to work on fixing this issue.

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday, July 21, 2014.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Janet Zwonitzer, 2nd District

William Elmer, 3rd District

Attest:

Kathy Mick
Jackson County Clerk



Minutes of July 21, 2014

The Board of County Commissioners met in regular session on Monday, July 21, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Road and Bridge Co-Director Eric Fritz met with the Commissioners and discussed the contact sheet and the projects that are being worked on.

The Brush sprayer is in the 3rd district.

Zwonitzer reported that the rain had cut into the road on 214th road after the last rain.

Angie Reith and CEO Kristin Watkins of the Multi County Health Department met with the Commissioners concerning the condition of the interior of the Jackson County Health Department. Angie reported chunks of tile missing, stained carpet and the bathroom floor has possible water damage. The Commissioners will view the building later today.

Chad Phillips requested that the Commissioners view the automatic doors at the Courthouse. The repairmen were present and explained what needed to be fixed or if the Commissioners were interested in purchasing a new door at an estimated cost of \$5,500. The Commissioners decided to have the door repaired. The Commissioners also agreed to have the parts overnighted.

Chad Phillip received permission to solicit bids for replacing the electrical panels on the 1st and 2nd floors of the courthouse.

Chad also submitted a list of projects he would like to do in 2015 for budgeting purposes. Brett Bauer and Kerwin McKee visited with the Commissioners

William Elmer received a call from Glenn McQueen.

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes of July 14th as corrected. Chairman Elmer called for a vote. Motion carried 3/0.

Larry Holliday received permission to sell on Craig's List, a 5x14 foot boat that he doesn't use.

Zwonitzer discussed the process for controlling Noxious Weeds. Kathrens stated the process will need to be changed by the legislature.

A motion was made by Kathrens and seconded by Zwonitzer to adopt the 2015 Holiday Schedule. Chairman Elmer called for a vote. Motion carried 3/0.

Roger and Cindy Hower met with the Commissioners concerning Main Street’s event “Jazz on the Square”.

The Commissioners agreed to sponsor the event again with a donation of \$2,500. The motion was made by Zwonitzer and seconded by Kathrens to pay \$2,500 to Main Street. Chairman Elmer called for a vote. Motion carried 3/0.

Register of Deeds Tammy Moulden submitted her 2015 budget and requested a \$4,250 increase due to the cost of record books. Tammy also reminded the Commissioners of the 6-10% reduction of Mortgage Registration fees.

The Road and Bridge Co-Directors met with the Commissioners to discuss the 2015 budget. They asked for a \$112,000 increase.

Clerk of the Court Coleen Reamer submitted the Court 2015 budget. She asked for a \$7,250 increase due to Technician fees and attorney fees for juveniles.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session for a period of 10 minutes with County Counselor Alex Morrissey, Sheriff Tim Morse and Undersheriff Darrel Chapman. The meeting closed at 3:14, extended 5, extended 5 and the meeting opened at 3:31.

Sheriff Morse submitted his 2015 budget request. Tim didn’t request an increase from his 2014 budget unless the Commissioners approve raises and then Tim would need additional funds to cover that expense.

Commissioner Kathrens provided County Counselor Alex Morrissey a list of jobs that need to be completed.

Appraiser Larry Reynolds requested a \$10,350 increase to cover program maintenance and contractual services in an amount of \$10,350. Larry also requested a \$15,000 increase which included contractual, technician contract maintenance, zoning regulation consultant and employee benefits.

Set the fence viewing requested by Butch Harris for August 11 at 10:00 a.m. All interested parties are notified to meet at the intersection of 174th Road and B Road.

Sent a letter to Terry Lee Kahn in response to her written complaint filed with the Commissioners concerning the Mayetta Rural Fire District No. 1 and alleged damage to her vehicle. The Commissioners informed her that Mayetta Rural Fire Department No 1 is a separate entity.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Sheriff	Mary Burns		0	Resignation	7/25/2014

Sheriff – Jail	Skyler Schroer	0	12.12	Hired	7/15/2014
Sheriff – Patrol	Shawn Swisher	17.41	0	Resignation	7/31/2014
Sheriff – Patrol	Julie Hart	0	16.05	Hired 4 yr exp	7/23/2014

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of July 28th 2014

The Board of County Commissioners met in regular session on Monday, July 28, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:
Discussed the accident that happened Friday when a truck hit the left front wheel of a motor grader. The Co-Directors will get estimates for repairs.
Started working on the Hospital road.

Bill Webster called concerning having meals delivered to his home.
Received copy of a letter sent to Youth Services Second Judicial District Director Brooke Smith concerning federal funds.
Received a notice of housing need public hearing for the 2015 Kansas Consolidation Plan.
A motion was made by Kathrens and seconded by Elmer to pay a health bill from two years ago when the County was self-funded in the amount of \$290. Motion carried 2/0. Commissioner Zwonitzer was absent.

Chad Phillips and Joe Montgomery met with the Commissioners. Joe Montgomery bid \$3,395 and an estimate was received that didn't state a bid amount, only a rough estimate from McManigal Electric. The Commissioners rejected the estimate. A motion was made by Zwonitzer and seconded by Kathrens to accept the bid from Montgomery Electric.

Chad Phillips reported that the electric door has been repaired. The controller was replaced, the motor was not replaced.

Chad Phillips reported that Main Street may have left over funding and may want to donate the funds to have the Holton sign on the southwest corner of the courthouse lawn replaced.

Recessed for lunch.

County Attorney Shawna Miller submitted her 2015 budget request that included a salary increase of \$20,000 for herself and \$5,000 for the assistant county attorney.

KANZA Mental Health representative David Elsbury met with the Commission to verify that they had received his 2015 budget request. The Commissioners had received the request. No additional funding was requested by KANZA.

David Elsbury also informed the Commissioners that KANZA would be willing to provide services to inmates if the Commissioners wanted that service.

An individual from the court met with the Commissioners concerning claims of not being fairly treated by law enforcement and the court system. Zwonitzer took the person back upstairs to meet again with his court appointed attorney.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 20 minutes for attorney client privileges. With County Counselor Alex Morrissey and Norbert Mareck from Wabaunsee County. Chairman Elmer called for a vote. Motion carried 3/0. The meeting closed at 2:00, extended 10 minutes, extended 10 minutes and opened at 2:40 p.m. No decision was made.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session for a period of 20 minutes to discuss personnel issues with Elderly Service Director Cheryl Hamlin. Chairman Elmer called for a vote. Motion carried 3/0. The meeting closed at 2:46 and opened at 5:03. No decision was made.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 15 minutes with County Counselor Alex Morrissey for Attorney Client privileges. Chairman Elmer called for a vote. Motion carried. 3/0. The meeting closed at 3:25 and opened at 3:31. No decision was made.

County Counselor Alex Morrissey reported that she will be working on the railroad right of way case for the next several days. She is also working on the Tax Sale.

A motion was made by Kathrens and seconded by Zwonitzer to make a donation of \$1,000 to a palliative care room at Holton Community Hospital. Chairman Elmer called for a vote. Motion carried 3/0.

A motion was made by Kathrens and seconded by Zwonitzer to approve the Minutes of July 21 as corrected. Chairman Elmer called for a vote. Motion carried 3/0.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
					\

The meeting adjourned at 4:10 p.m. The Commissioners will meet Thursday to approve bills.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of August 4, 2014

Motion made by Commissioner Kathrens, seconded by Chairman Elmer to open the meeting of August 4th, 2014. Present: Commissioner Kathrens; Chairman Elmer; RDBR Co-Directors Earl Bahret and Eric Fritz; RDBR Adm. Asst. Twila White; Ali Holcomb of the Holton Recorder. Deputy County Clerk Sally Jo Alley recorded the minutes.

Eric Fritz and Earl Bahret reported on their department.

Signed 'Request and Petition to Occupy County Right of Way' for R.W.D. #1: To install a 4" PVC waterline in a 6" casing across X Rd at the corner of X and 102nd Rd, on the south side, 35-9-16. This will be a road bore.

Commissioner Zwonitzer joined the meeting at 9:15.

Road and Bridge reported that KDOT denied the County's request to place 'Purple Heart' signs at the County Line on the North, South, East and West ends.

Commissioner Kathrens made a motion to accept the Minutes of July 28th with corrections. Commissioner Zwonitzer seconded the motion. Chairman Elmer called for a vote. Motion passed 3/0. Becky Hutchins and Vicki Wold met with the Commissioners asking for clarification on changes being made at the Denison Senior Meal Site. Senior Citizens Director Cheryl Hamlin was also present.

Commissioner Zwonitzer received a call from Banner Creek Animal Hospital stating that the Humane Society is instructing people to call the Banner Creek Animal Hospital regarding stray animals and they are claiming that they (the Humane Society) are no longer able to take strays as they are no longer receiving funding from the County. The Commissioners discussed the fact that in their first Letter to the Editor the Humane Society claimed that regardless of funding from the County they will continue to operate and abide by their Mission Statement. The Commissioners want to make it clear that Banner Creek Animal Hospital will take animals that are vicious or neglected that have been brought in by the Sheriff's Department only.

Commissioner Kathrens made a motion to recess for lunch at 11:50 a.m. Chairman Elmer seconded the motion.

Commissioner Zwonitzer made a motion to reconvene the meeting. Commissioner Kathrens seconded the motion. Motion passed 3/0 to reconvene at 1:00 p.m.

Commissioners signed a letter addressed to the Muscotah Cemetery District, Mr. Bill Speer, President; RE: Thompson/Burns Cemetery reiterating the fact that Muscotah Cemetery District in Atchison County is the owner of said cemetery and that they claim tax exempt status on that parcel of real estate and therefore they should maintain the cemetery.

The Commissioners left the chambers to go outside and view the yard. No decisions were made.

Mr. James Ney with Primerica met with the Commissioners to present his product. Members of the employee Insurance Committee present included: Nancy Schlodder, Shari Monaghan, Sherri Ladner, Ed Rostetter and Betty Estes. Brooke Smith had phoned earlier to say she would not make it. The Commissioners informed Mr. Ney that they would take his presentation under advisement and the committee will look the product over and let him know the decision.

Undersheriff Darrel Chapman presented the Commissioners with a letter from the Sheriff expressing the need for a second canine in his department. The commissioners approved the purchase, up to \$8,000, to be paid out of the Special Alcohol Fund.

Sheriff Morse joined the meeting at 2:15 p.m.

Signed the following payroll changes notices:

DEPARTMENT	NAME	FROM	TO	REASON	DATE
Sheriff/Dispatch	Marie Katz	\$14.43	\$13.89	From FT Dispatch to PT clerical	8/4/2-14
Sheriff/Patrol	Brian Flott		\$15.76	Hired Part Time	7/30/2014

In receipt of an agreement with Norbet Marek Attorney at Law to contract for the defense of the County in a lawsuit filed by Stormont-Vail over medical bills incurred by Dustin Chism in June/July 2011. No action was taken at this time as County Counselor Alex Morrissey was not present.

There being no other business Commissioner Kathrens made the motion to dismiss. Commissioner Zwonitzer seconded the motion. Chairman Elmer called for a vote. Motion passed 3/0.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of August 11, 2014

The Board of County Commissioners met in regular session on Monday, August 11, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commissioners to discuss the following.

Eric reported that his crew has 2 more days of dirt work on the Hospital Road and then they will begin rocking the road.

Terry Mick requested permission to order 2 - 6 foot tubes in the amount of \$6,680 for 252 & F. The Commissioners agreed to the purchase out of the Road and Bridge tube line item.

Terry also requested permission to purchase 10 tubes and bands. The Commissioners agreed.

Terry reported on his meeting with Tom Bennett concerning the sign grant.

Earl reported that they are taking bids for 50 big bales of hay, for mulching on road projects.

Opened fuel bids for 1,500 gallons of Unleaded gas (No alcohol) and 6,500 gallons #1 diesel clear (Low Sulfur). Three bids were received.

Jackson Farmers	\$26,265.00
Haag Oil Company	\$26,559.35
Knotty Pine	\$26,548.50

A motion was made by Kathrens and seconded by Zwonitzer to accept the low bid from Jackson Farmers. Chairman Elmer called for a vote. Motion carried 3/0.

Fence Viewing: The Commissioners left the chamber to hold a fence viewing. A discussion was held concerning the property line location and the vacating of the road right of way on March 20, 2000. The Commissioners informed the parties that they have no authority on determine the property line. The Commissioners viewed the general area of where a fence would be placed and determined that there were no exceptional circumstances that would be cause for adjustments in the amount of fence to be built. A motion was made by Zwonitzer and seconded by Kathrens to assign the East half of the property line to Clinton & Delores Harris and the West half to Jacob A. Hermesch.

Acknowledged receipt of a copy of a letter from the Kansas Department of Health & Environment informing Dan Robinson that October 30, 2014 is the deadline to have Permit No. 0893 renewed, for the Household Hazardous Waste site in Jackson County.

Recessed for lunch at 11:40 and reconvened at 1:00 p.m.

Chad Phillips reported that the electric door has been rewired at a cost of \$460.00. Montgomery also has finished the wiring on the 4th floor for Giant Communications.

Signed an 'Emergency Vehicle Designation Application' for Caleb Hill for a 2000 Chev Silverado. Approved by the Fire Department.

Canvass of Votes: The Commissioner reviewed the provisional ballots and the results tapes. The Commissioners counted 11 Provisional and rejected 8 Provisional. No errors were found from the original canvass.

Bret Bauer reported that City Commissioner Eric Campbell plans on visiting with KDOT concerning the regulations prohibiting the installation of 'Purple Heart' signs at the county line on highway entrances.

Received notice that a Veteran Service Representative will be at the Jackson County Courthouse on August 20, 2014 from 9:30 a.m. to 11:30 a.m.

The Commissioners signed a new lease with Toshiba for the Register of Deeds copier. Toshiba will buy out the current lease in the amount of \$1,476 (8 months @ \$184.50). The new lease is for 5 years at the rate of \$163.08 per month. The lease had a non-appropriation of funds clause attached.

William Elmer will be the voting delegate for the KAC conference. Janet Zwonitzer will be the alternate.

Brooke Smith informed the Commission that they have been doing training. Discussed the possibility of issuing a 'Notice to Appear' at the Juvenile Intake office when a group of juveniles are detained or arrested. This process will need to be approved by Judge Napsinger.

Brooke notified the Commissioners that the PAC 'Pre Adjudication Conditions' will replace the CASE program.

Signed a Contract with Norbert Marek, Attorney at Law for the purpose for the defense of the County in a lawsuit filed by Stormont-Vail over medical bills incurred by Dustin Chism in June/July 2011, Jackson County Case no 14CV51. The cost will be at the rate of \$110 per hour plus expenses.

Signed Change Orders 2004, 205, 206 & 211.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
Century Link	Bore 126th for service	16-9-15	12698 & 126th	8/18/2014

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Dispatch	Danielle J. Naylor	0	12.91	Hired	8/5/2014
Corrections	Daniel Balenger	0	14.40	Hired 4 yr experience	8/10/2014
Patrol	Bryson Wheeler	17.76	18.47	Promoted to Lieutenant Supervisor	8/10/2014

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Road	6073	Welborn Sales Inc	Tubes	10,320.00
Road	6072	Foley's	Hyd Pump Repair	4,584.54

.4%	6074	Welborn Sales	6 tubes and 5 bands	2,117.50

Signed a vacation request. Dan Robinson

The meeting adjourned at 4:15 p.m. The Commissioners will meet on August 15 to approve bills.

<p>Attest:</p> <p>_____</p> <p>Kathy Mick Jackson County Clerk</p>	<p>Board of County Commissioners Jackson County, Kansas</p> <p>_____</p> <p>Ed Kathrens, 1st District</p> <p>_____</p> <p>Janet Zwonitzer, 2nd District</p> <p>_____</p> <p>William Elmer, 3rd District</p>
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Minutes of August 25, 2014

The Board of County Commissioners met in regular session on Monday, August 25, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick and Kasie Robbins recorded the minutes.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following: Kathrens requested that the ditch located on L4 road between 250th and 254th road be cleaned on the east side.

Fritz stated that Kellermans Insurance called to inform the county that a check for \$65,000 will be issued for the repair bill for the wrecked motor grader. The Komatsu is being borrowed on a trial basis.

Bridge Manager Terry Mick discussed the following: Mick states that the bridge at Birmingham on U road south of 198th road was accepted by KDOT for the Off-System Bridge project to replace NBI Structure #

000430999003823 located at 2.0 mi West of Denison. Paperwork will be sent in roughly a month. The bridge is to be constructed in FY 2016.

Mick stated that Shawnee County applied for the replacement of the NW 94th Street Bridge over Little Soldier Creek but didn't get selected for funding from KDOT. They will apply again next year.

Terry Mick reported on the sign grant that Jackson County was awarded. Originally the County intended to use it for Stop Signs on any road that needed a new high intensity sign, but it was determined that the funding can only be used on FAS routes. It is recommended by KDOT that a contractor be hired to put up the stop signs but Mick would still like to use the county crew and receive reimbursement for services, which would then free up other funds that could purchase more high intensity signs. Part of this grant shall be used to hire an engineer to develop a plan and review the final project.

Earl Bahret's crew is going to start next week rebuilding between 118th and 134th on E road.

Road and Bridge are going to be putting the 1 ½ inch rock on the Hospital road.

Commissioner Elmer called for an Executive Session with Road and Bridge Directors Eric Fritz and Earl Bahret at 9:28. Zwonitzer seconds the motion. Chairman Elmer called for the vote. Motion carried 3/0. Meeting closed at 9:28 and opened at 9:32. No decision was made.

Acknowledged receipt of a summons to the Jackson County Board of County Commissioners concerning the Farmers State Bank vs. Kathy L. Kaul-Kennedy, Joseph Le Roy Kennedy, State of Kansas, Department of Taxation, Director of Revenue, David D. Walthers, Equity Bank, N.A. a/k/a Equity Bank, Karman Inc., and Board of County Commissioners of Jackson County, Kansas. County Counselor Alex Morrissey will respond to the summons.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 20 minutes. Chairman Elmer called for the vote. Motion carried 3/0. The meeting closed at 9:40 and opened at 10:05. No decision was made.

Elizabeth Lewis, Will Harder, Linda Maxwell, Chris Heineken and several clients from Developmental Services visited with the Commissioners and presented a 'Thank You' card for the Commissioners and explained how they use the appropriated funds received from the County. They thanked the Commissioners for the past appropriations and requested continued support for the Developmental Services Program.

County Counselor Alex Morrissey informed the Commissioners that she will start the procedure to dissolve the Straight Creek Drainage District which stopped levying fund in 2008. This process will require 2/5th of the landowners' signatures on a petition. Morrissey will contact Straight Creek Drainage Board Member John Richter to inform him of the process. Alex stated that it is her interpretation of the statutes that if the property is owned by both husband and wife both individuals can sign the petition.

The Commissioners received the fully executed contract agreement between Jackson County and Attorney Norbert Marek.

The City of Holton gave the county a Notice of the Public Hearing and Issuance of Taxable Multifamily Housing Revenue Bonds.

Signed application for leave.

Recycling Director Dan Robinson requested permission to stop using Deffenbaugh's Recycling trailer and start using Bright's Recycling for recycled paper because they will pay the high price for recycled paper based on how it is sorted.

Dan reported that Fast Track Contractors will be using the landfill facility for the demolition material from the Fair Grounds on Tuesday.

Banner Creek Reservoir Manager Larry Holiday discussed the following: Commissioner Elmer asked Larry about whether or not he had any more information on the "handicapped accessible" part of the dock renovations to the reservoir. He thinks it's possible to get a grant to cover the renovations.

Recessed for lunch at 12:00. Reconvened at 1:00.

Cara Robinson, 4-H Program Manager and Jody Holthaus met with the Commissioners at 1:37. Robinson and Holthaus are asking for a \$2,000.00 increase in 4-H fair premiums fund for a total of \$9,130.00. These funds pay for the judges, mileage and ribbons for the fair. They want the increase because they want to keep encouraging 4-H members and the open class participants to enter items at the fair. Holthaus also asked that any additional funds that the county may have available be directed to the Jackson County Fair Board to help with the completion of the new fair grounds. The Commissioners explained that the budget would not support any additional funding.

Cindy Hower met with the Commissioners concerning the property/liability insurance renewal procedure for 2015.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session with Mike Rash at 1:45 for 15 minutes to discuss personnel. Motion carries 3/0. The meeting reopened at 2:00. No decision was made.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 10 minutes with County Counselor Alex Morrissey to hold a conference call with Dan Degenhardt. Chairman Elmer called for the vote. Motion carried 3/0. The meeting closed at 2:07 and opened at 2:17. No decision was made.

Cindy Hower discusses the claims made for the FY 2014 through Kellerman's Insurance. Hower states the importance of documentation of accidents. The supervisor needs to investigate within the department and gather statements of employees involved in said accidents for insurance purposes. Kellerman Insurance Agent Cindy Hower states the terms of the consultation agreement will remain the same as the 2013 agreement.

Cindy Hower states that the property/liability insurance renewal will possibly increase 5-10%.

A motion was made by Zwonitzer and seconded by Kathrens to enter into the consultation agreement with Kellerman Insurance for the year of October 2014 to September 2015. Chairman Elmer called for the vote. Motion carries 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to enter into the fee agreement at the cost of \$20,000 for the year of October 2014 to September 2015. Chairman Elmer called for a vote. Motion carries 3/0.

Alex Morrissey and Cindy Hower discuss the county liability in the proposed "Second Saturdays" event.

Carolyn McKee came to meet with the Commissioners about "Second Saturdays." McKee states for the grant to happen, there has to be a government agency or a nonprofit art entity. The Commissioners discussed whether they wanted to support the grant for "Second Saturdays". Alex Morrissey will do more research through the insurance agencies along with taking a look at the grant by the end of the week.

A motion was made by Kathrens and seconded by Zwonitzer to give the 4-H program an additional \$2,000.00 for the total of \$9,130.00. Chairman Elmer calls for a vote. Motion carries 3/0. This increase will be paid for out of the Parks & Recreation fund.

A motion was made by Kathrens and seconded by Zwonitzer to go into an executive session with Larry Reynolds concerning personnel. Chairman Elmer called for a vote. Motion carried 3/0. The meeting closed at 3:45: Larry left the meeting and Jason Claycamp joined the meeting at 3:53; Jason left the meeting and Kathy Mick joined the meeting at 4:00; Kathy Mick left the meeting Larry Reynolds joined the meeting at 4:05. The meeting opened at 4:07. A motion was made by Zwonitzer and seconded by Kathrens to appoint Jason Claycamp as the Zoning Administrator, giving him a \$400/month raise immediately and an additional \$400 at the beginning of the year for the Zoning Administrator salary. Larry Reynolds offered to give up \$400/month of his pay and surrender his duties as Zoning Administrator. Motion carries 3/0.

Alex Morrissey joined the Commissioners at 4:12. The Commissioners requested that Alex draw up an addendum to Larry Reynolds employment agreement stating that Larry willingly gave up \$400 of pay per month to be relieved of his Zoning Administrator duties.

Oren Long called the Commissioners at 4:19 to request maintenance on blacktop on 94th road.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
JJA	Jared Bammes			Last day was 8/19	8/20/14
Clerk's Office	Kasie Robbins	0.00	12.90	Full time	8/18/14
Corrections	Kristopher Pope	13.16	13.62	Length of service increase	8/20/14
Corrections	Brian Swenson	13.62	13.87	Length of service increase	8/20/14
Corrections	William Miller	14.13	14.40	Length of service increase	8/20/14
Sherriff	Heath DeLany	16.80	17.76	Promotion	8/20/14
Sheriff-Patrol	Dennis Immenschuh	15.76	16.05	Length of service increase	8/25/14
Zoning	Jason Claycamp		Additional \$400/month per Administrators duties plus an additional \$400/month effective Dec. 25, 2014 plus the 2015 raise	Appointment of Zoning Administrator	8/25/14
Zoning	Larry Reynolds		-\$400/month	release of Zoning Administrators duties to Jason	8/25/14

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Road and Bridge	6071	Westfall GMC	Computer work on truck	\$2,224.80

The meeting adjourned at 4:28. The next Commission meeting will be 8/29/2014.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of August 29, 2014

The Board of County Commissioners met in regular session on Friday, August 29, 2014 at 9:01 a.m. Chairman Elmer and Commissioner Zwonitzer were present. County Clerk Kathy Mick and Kasie Robbins recorded the minutes.

A motion was made by Commissioner Zwonitzer and seconded by Chairman Elmer to go into executive session for 5 minutes. The meeting closed at 10:40. The meeting reopened at 10:41.

Commissioner Kathrens joined the meeting at 11:15.

Erich Campbell came to the meeting at 11:16 to thank the Commissioners for their donation to the Cub Scouts.

The Commissioners agreed to pay the Fire Extinguisher Inspection/Repair bill for the Multi-County Health building of \$125.

Carolyn McKee and Anna Wilhelm joined the Commissioners at 11:18.

Alex Morrissey joined the meeting at 11:22.

Minutes of September 2, 2014

The Board of County Commissioners met in regular session on Monday, September 2, 2014 at 9:00a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick recorded the minutes.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the contact sheet.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session for a period of 10 minutes to discuss personnel. Chairman Elmer called for a vote. Motion carried 3/0. Fritz and Bahret were also present. The meeting closed at 9:20, extended 5 minutes and opened at 9:35 a.m. No decision was made.

It was reported that the Hospital road is almost complete. The crew needs to put up signs and seed the right-of-ways.

Zwonitzer reported that she believes the value of the jail building is undervalued for insurance purposes. Chairman Elmer called Sheriff Morse and he suggested a value between 6-7 million for the building and 1 million of contents. Zwonitzer called Insurance Representative Cindy Hower and asked her to check into the cost of increasing the value.

Zwonitzer after reviewing the finalized budget realized that there was \$50,000 budgeted for both 2014 and 2015 and she intended for only \$50,000 for Economic Development for the two years. This reduction in funding helped to make the 5% wage increase for county employees manageable and to keep the mill levy increase under 1 mill, which is what all three commissioners wanted to achieve. This will make the 2015 mill levy increase .795 instead of the 1.313 mill increase.

Dan Degenhardt owner of Banner Creek Animal Hospital met with the Commissioners to further discuss the needs of the county and what his business is willing to provide. Dan Degenhardt stated that his employees will not pick up strays and if he agrees to accept all strays, they will need to be brought to his clinic during business hours. (Monday-Friday 8-5:30 and Saturday 8-2:00) It was also clarified that the public is not to be calling the clinic requesting someone to pick up stray dogs. Sheriff Morse joined the meeting. Sheriff will inform his dispatchers to not refer stray dog phone calls to Banner Creek Animal Hospital. Dan will not allow individuals to just drop off dogs after hours. He wants to have paperwork submitted for all the dogs. Dan will get back with the Commissioners next week on what services he would provide and the cost of the service. Commissioner Zwonitzer will work on an adoption plan.

The Commissioners held a conference call with the Tourism Board member Anna Wilhelm. Anna stated that the Tourism Board voted to give \$500 to Hotel Josephine for its 125 Anniversary. The Commissioners approved this expenditure.

Larry Holiday reported that there were items stolen from campers this weekend at Banner Creek Reservoir.

Recessed for lunch at noon until 1:00 p.m.

Mary Ann Riederer, Consultant with the Kansas Small Business Development Center that is associated with Washburn University met with the Commission to request start-up funding for Jackson County students who are named as finalists in the Washburn University Tri-County Challenge, for the 2014-15 school year. Freshmen, sophomores, juniors and seniors from a three county area (Brown, Jackson and Nemaha Counties) will be invited to register and pitch their business ideas (new businesses or innovations for existing businesses) with start-up costs of no more than \$500 per project. Presentations will be made to local panels of judges, by individuals or two person student teams. Up to ten outstanding pitches from the three county region will receive an invitation to execute their ideas, and report their progress in the spring, on Washburn University campus. At this second level of competition, scholarships will be awarded to a select 3-4 top individuals/teams to be used during their freshman year of enrollment at Washburn University. The student presenting the top project will receive a Washburn University Scholarship of \$2500, (unless the top project is created and presented by a team of two students, in which case each individual will be awarded their own \$2500 Washburn University Scholarship). The total of awarded scholarships by Washburn University for the 2014-15 Tri-County Challenge will be \$10,000. The program wants to capture the interest in the youth, and show local support in hopes of keeping these young entrepreneurs in Jackson County. A motion was made by Kathrens and seconded by Zwonitzer to support this program for its 1st year by providing the \$500 startup cost for students that make it to the top ten selected by Washburn University. Chairman Elmer called for a vote. Motion carried 3/0.

BG Consulting Engineer Tom Bennett and Bridge Manager Terry Mick met with the Commissioners concerning several Local Project Funding programs.

Tom has filled out two 'Local Bridge Improvement Program Project Request' forms to be submitted by September 15, 2014. The first bridge is on the Jackson/Nemaha county line and is located 1.0 Mi. E & 1.8 Mi. S of Wetmore (N-304) and has a sufficiency rating of 27.50. The estimated cost of project is \$145,580 with a 90% state funding and 10% local match. Terry will contact Dennis Ronnebaum with Nemaha County concerning the cost share of the bridge. The second bridge is located at B.3-126 2 Mi. N. & 2.8 Mi. West of Delia. This bridge has a sufficiency rating of 45.50 and its estimated cost is \$142,400 which would also be a 90/10 match. The County will submit both application with a note stating that (N-304) is Jackson County's top priority. The County will be required to tear out the old structure, do the dirty work and final seeding in order to keep the cost low enough to qualify for this program. These bridges would be contracted out.

Tom discussed the HRRR program for signage and how the program changed once the state awarded the funds. Due to the change in the program, Jackson County didn't allow funding for engineers to drive the roads and look at all the signs and object markers. so KDOT added \$30,000 to the original request of \$20,000 for a total of \$50,000 which is enough to engineer and replace all the signs on major collector road south of K-16 and east of US-75. The Commissioners signed the 'Request for Construction Project' for the additional funds. Terry will need to send out request for 'Letters of Interest' to engineer this

project. The county will be able to use their crews if their costs are lower than 80% of other bids. The program funded 100% by bureau of local projects.

Ed Kester and Emergency Management Director Pat Korte met with the Commissioners concerning the quality of the radio transmissions. It was reported that radio repeaters have a life span of about 10 years. TBS Electronics submitted an equipment proposal for 4 new repeaters, a tower for Delia, dispatch upgrade and reprogramming existing Fire Department Radios in the amount of \$43,259. No decision was made at this time.

Eric Fritz and Earl Bahret joined the meeting. A motion was made by Zwonitzer and seconded by Kathrens to go into executive session for a period of 5 minutes to discuss personnel. Also present was Eric Fritz, Earl Bahret and County Clerk Kathy Mick. Chairman Elmer called for a vote. Motion carried 3/0. The meeting closed at 2:17 and opened at 2:20. No decision was made.

Fritz and Bahret discussed the possibilities of purchasing a newer grader.

The meeting adjourned at 3:00 p.m. The next Commission meeting will be September 9th at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of September 8th 2014

The Board of County Commissioners met in regular session on Monday, September 8th, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick and Kasie Robbins recorded the minutes.

Ron Karns Salesman from Berry Tractor submitted a bid on a 2010 Komatsu motor grader with roughly 2,400 hours on it at \$152,380.00. There is approximately 200 hours left on the warranty.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss fuel bids. The fuel bids include: Jackson Farmers for \$3.23 and \$3.23 for \$25,858.00, Haag Oil at \$3.22 and \$3.19 for \$25,580.00, and Knotty Pines at \$3.208 and \$3.215 for \$25,706.00. Berwick submitted a bid but it was determined they were not a Jackson County Business so the bid was not considered. A motion was made by Zwonitzer and seconded by Kathrens to accept the fuel bids from Haag Oil. Chairman Elmer called for a vote. Motion carried 3/0.

A decision was made to put the damaged motor grader on craigslist.

Received a copy of County Counselor Alex Morrissey's response regarding the The Farmers State Bank v. Kathy L. Kaul-Kennedy case # 2014CV61..

The Commissioner reviewed the bid received from Foley Tractor last week for a 2007 12H Cat Motor Grader in the amount of \$163,000. This machine has an extended warranty of 1 year, 1,000 hours powertrain and hydraulic extended warranty. Both Co-Directors preferred this grader. A motion was made by Kathrens and seconded by Zwonitzer to accept the bid from Foley for a 2007 12h motor grater for a price of \$163,000.00. Chairman Elmer called for a vote. Motion carried 3/0. The purchase documents were signed.

Fritz states that he is interested in a used truck for the county to replace truck that went down. The truck he is looking into is a C15 Cat with miles roughly around 300,000 to 400,000 miles.

Earl Bahret stated that there was a question on whether Jackson County had finished the reclamation project for the Bausch Pit in 2008. County Counselor Alex Morrissey will review this issue.

The Commissioners reviewed the draft letter from County Counselor Alex Morrissey to the Heart of Jackson Humane Society. It was not what the Commissioners had requested and asked to meet with her later to revise.

The Commissioners decided to raise the insurance coverage value of the jail to \$6 million, with the contents valued at \$1 million.

The Commissioners met with Assistant County Attorney, Tim Liesman regarding the dog impounded by the Sheriff's Dept. and held at the Heart of Jackson Humane Society, because of a violation of the law resulting in a legal action on Sept. 19, 2013. The Heart of Jackson Humane Society had originally billed Jackson County \$712.06 for boarding the dog through December 31, 2013, at which time the dog was adopted, although the Enloe Case was still open. Liesman presented the Commissioners with a revised bill, which he had negotiated with Betty Fleming, Director of the humane society in the amount of \$603.43. The final hearing was held August 29, 2014 and the defendant was given a diversion, at which time the Heart of Jackson Humane Society was paid \$603.43 through the District Court. The Commissioners questioned Liesman regarding an amount of \$957.43 that Dennis White, Attorney for Heart of Jackson Humane Society, asked Jackson County for in a letter dated August 25, 2014 for the care of Enloe dog during the court case. Liesman stated said the dog had long since been adopted and had not seen a bill for that amount ever submitted in reference to the Enloe case. There was no bill in the amount of \$957.43 regarding the case submitted to the County Clerk's Office, either.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session with Alex Morrissey and Kathy Mick at 11:25 for a duration of 15 minutes. Motion carried 3/0. Extended 15 minutes and opened at 11:40 a.m. No decision was made.

Recessed for lunch at 12 p.m. Reconvened at 1:00 p.m.

Appraiser Larry Reynolds discussed the appeal of an oil field and well located operated by LD Drilling on F rd. valuation and how the taxable value is calculated. The owner is now appealing the lower value. Larry questioned if the Commissioners want him to appeal the State board of Tax Appeals decision. The Commissioners agreed to start the appeal.

Commissioners Zwonitzer called the Kansas Department of Agriculture concerning the reclamation of the Bausch Rock Pit after reviewing documents filed by Road and Bridge.

A motion was made by Kathrens and seconded by Zwonitzer to approve the corrected minutes of September 2, 2014. Chairman Elmer called for a vote. Motion carried 3/0.

The Commissioners sent a letter of response to Attorney, Dennis White, representing the Heart of Jackson Humane Society, in which Jackson County was asked to remit \$957.43 for the care of the canine involved in the Enloe case. Jackson County was also asked to remit \$1,552.02, for failure to give 30 days' written notice of termination of the contract. The Commissioners relayed to Mr. White the information regarding the bill for the Enloe case and that the amount of \$603.43 had been paid, per agreement between the County Attorney's office and Heart of Jackson Humane Society. The Commissioners relayed to Mr. White that the Heart of Jackson Humane Society had not been complying with the terms of the contract for quite a while, including the fact the County had not been receiving monthly and annual reports for years and that the society refused to accept a dog from the Whiting, Kansas area when requested to do so by the Jackson County Sheriff's Office. Further, it was pointed out that the County has paid the Society a \$300 per month fee to pick up strays within unincorporated areas of

Jackson County, with the exception of any reported on U.S. 75 Highway and has failed to do so for a number of years. Therefore, Jackson County may consider asking for reimbursement in the amount of \$10,800 for three (3) years breach of contract for failure to abide by that clause in the contract. The County considers the Human Society's many breaches of contract to have rendered their request for any monies regarding a thirty (30) day notice as null and void.

The Commissioner left the chamber at 2:28 p.m. to view roads in the Denison area.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
United Telephone	Bury Service Line	1&2 -9-15	S 134-142	9/8/2014

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
JJA	Jessica Herzog	0	\$200Stipend & \$13.89 per hr.	Rehired	9.1.14

The meeting adjourned at 4:30 p.m. The next Commission meeting will be

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of September 15, 2014

The Board of County Commissioners met in regular session on Monday, September 15, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick and Kasie Robbins recorded the minutes.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following: Chairman Elmer requested that the ditch on 208th between D6 and E be cleaned out after the harvest. Earl Bahret reported that the crew started rebuilding E road between 118 and 134 today. Eric reported his crew will be seeding the "Hospital Road" and 238th and U Road (Allen Arnold's property) this week. The Commissioners stated they no longer want the boom mower to be mowing the weeds on road ways. The boom mower is for brush only.

In reviewing the minutes from September 8 concerning the Humane Shelter letter from Dennis White further discussion was held. It was stated that the humane society can easily be a "no kill" shelter when they pick and choose the specific dogs that they will pick up. It appears they tend to only pick up or take in the adoptable dogs.

The Commissioners signed a "Courthouse Lawn Use Request" for the Calico Garden's Quilt Guild on June 12th, 2015 in the evening and the 13th from 6:00 AM to 4:00 PM. However, they denied the request to hang quilts off the balcony for safety reasons.

Chad Phillips also wanted to know if he needed to provide trash bags, to the Health Department out of the custodian's budget. The Commissioners stated he should.

Dave Dugan met with the Commissioners to discuss the noise ordinance. He requested three copies of the noise policy. Commissioner Zwonitzer told Dave to see the Appraisers/Zoning Office to get the copies of the ordinance.

The Commissioners signed an agreement to give notice that they had received intention of repayment from Mr. Jack Wilkerson, who received \$300 from the VanSwerigen Fund to aid in paying his electric bill. The money is to be paid back to the Commission by December 31st, 2014.

The Commissioners signed an Emergency Vehicle Designation Application for Charles Renfro for the Holton Volunteer Fire Department.

The Commissioners were given the document concerning the Washburn Tri-County Challenge.

The Commissioners updated the minutes from July 7th, 2014 to include the appointment of Angie Reith and Ed Kathrens to the NE KS Environmental Service Board.

The Commissioners signed off on the September 15th payroll.

Noxious Weed Director Dan Robinson discussed the following: Dan is going to have Alex Morrissey review documents sent to a landowner concerning noxious weeds on their property. If Alex gives the approval, he will spray the property this week and assess the cost of labor, equipment, and spray onto the property tax rolls. The landowner has received the certified letter and has not responded.

Dan also reported that he would be sending out two more letters this week concerning noxious weeds.

Joe Kennedy met with the Commissioners to discuss the county hauling rock/dirt from Bailey Hladky's property on E Road. He informed the Commission that he has built a new fence on his property. Joe is concerned with the removal of material; he doesn't want erosion to undermine his fence. Joe also discussed a verbal agreement made with Road and Bridge several years ago that if he allowed Road and Bridge access to his property, to begin removing rock/dirt to straighten the road at 211 & E Road, that the County would install two tubes for him. The first tube was installed several years ago. He is now requesting the second tube. Kathrens remembered this agreement and it was agreed that there is a tube nearby that is not being used, that appears to be in good condition, so Road & Bridge will remove that tube and install it in the new location.

Banner Creek Reservoir Manager Larry Holiday informed the Commission he plans on replacing the John Deere rider mower.

Dan Degenhart met with the Commissioners about boarding all stray dogs found in Jackson County. Dan is willing to accept stray dogs at Banner Creek Animal Hospital. The Commissioners negotiated with Dan and agreed on the amount of \$300 per month for his services to care for strays. A motion was made by Commissioner Zwonitzer and seconded by Commissioner Kathrens to go into an agreement with Dan Degenhart for the boarding/care of stray dogs in the county at the cost of \$600 a month which will include both the Sheriff's and the county's needs. All dogs will need to be taken to the Banner Creek Animal Hospital during regular business hours. It is noted that Dan is not a proponent of euthanizing and will try to find homes for the dogs. Dan, as a local vet, knows local pet owners and knows who would be a good dog owner. Chairman Elmer called for the vote. Motion carried 3/0. Zwonitzer will work on adoption applications for Banner Creek Animal Hospital to use. County Counselor Alex Morrissey will be instructed to write a contract between the county and Banner Creek Animal Hospital.

Brooke Smith from the Juvenile Intake met with the Commission to discuss possible changes in the pay plan for the Juvenile Intake employees.

A motion was made by Kathrens and seconded by Zwonitzer to adjourn for lunch at 12:15. Chairman Elmer called for a vote. Motion carried 3/0. Reconvened at 1:15.

Terry Mick called and informed the Commissioners that a cement box at V road and 286th needs to be replaced. It will cost approximately \$11,000 to replace it with two 7 foot pipes. The Commissioners agreed unanimously.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Treasurer's Dept	Janice Lawrence	12.90	0.00	Last day was 9/9	9/15/14

A motion was made by Zwonitzer and seconded by Kathrens to approve the minutes with corrections of September 8th, 2014.

The meeting adjourned at 3:35 p.m. The next Commission meeting will be on Monday, September 22, 2014.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of September 22, 2014

The Board of County Commissioners met in regular session on Monday, September 22, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

The Commission wanted to correct the article in the newspaper last week, clarifying that Dan Degenhart will not be taking in surrender dogs, just strays and dogs at large in the county.

Road and Bridge Director Eric Fritz met with the Commission and requested a stop sign resolution for the new road behind the hospital.

Eric said Road and Bridge was laying rock ½ mile down on E road.

Eric stated that Terry Mick was going down onto 198th and U road to replace a crossroad pipe west of the bridge.

A motion was made by Zwonitzer and seconded by Kathrens to open the budget hearing for the proposed 2015 budget. Chairman Elmer called for a vote. Motion carried 3/0. A motion was made by Zwonitzer and seconded by Kathrens to close the budget hearing and sign the proposed budget for 2015. Chairman Elmer called for a vote. Motion carried 3/0. The Commissioners unanimously adopted the 2015 Budget as published.

Auditor Mike Peroo and Theresa Hannigan with MPA presented the audit of the Financial Report for the Year Ending December 31, 2013.

HHW/Recycling Director Dan Robinson is looking for another recycle trailer to put over in Circleville because the citizens are having difficulties recycling. The current recycling trailer is locked up in a building at all times. Dan was unable to get approval last week from County Counselor Alex Morrissey concerning the legal process for spraying landowner noxious weeds.

Banner Creek Reservoir Manager Larry Holiday stated he is soliciting bids for a new mower.

The Commissioners received a letter from Attorney Denise A. White representing the Heart of Jackson Humane Society stating that the county still owes \$354.00 for the Enloe dog.

A motion was made by Zwonitzer and seconded by Kathrens to adopt Resolution 2014-16 to establish a stop sign at Gilliland Lane. Chairman Elmer called for a vote. Motion carried 3/0.

The Commissioners received the draft agreement written by County Counselor Alex Morrissey regarding the feeding and care of stray dogs.

The Commissioners received the request for jury trial for Kathy L. Kaul-Kennedy and Joseph L. Kennedy vs The Farmers State Bank.

The Commissioners received a notice from the State of Kansas Department of Health and Environment for a new wastewater control system consisting of an earthen sedimentation basin and earthen wastewater retention structure which will be constructed to control wastewater runoff from a new proposed confined feeding facility for Ryan Burdick.

Recessed for lunch at 12:00.

Reconvened at 1:00.

The Commissioners received a phone call from Road and Bridge Co-Director Earl Bahret stating that he was given notice by the Kansas Department of Ag concerning the Bausch Pit that KDAG stated that the county went above and beyond the indicated measures in 2008 of recovery of the land used that was in the initial agreement. Earl needs to file two reports to finish the closure process.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session with Cheryl Hamlin at 1:15 to discuss personnel for a period of 10 minutes. Chairman Elmer called for a vote. Motion carried 3/0. The meeting reopened at 1:20 and Cheryl Hamlin left. A motion was made by Zwonitzer and seconded by Kathrens to go into executive session with Kathy Mick at 1:22 to discuss personnel for a period of 5 minutes. Chairman Elmer called for a vote. Motion carried 3/0. The meeting reopened at 1:24 and Cheryl Hamlin was invited back into the meeting.

County Counselor Alex Morrissey joined the Commissioners to discuss the contract with Dan Degenhart at Banner Creek Animal Hospital for the housing of stray dogs. The Commission and Alex developed a draft. Alex will send the contract to Dan Degenhart for approval.

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes as read / as corrected. Motion carried 3/0.

Daryl Chapman from the Jackson County Sherriff's Department came to ask the Commissioners for a new go-kart that is used as a "Drunk Driving" simulation.

A motion was made by Kathrens and seconded by Zwonitzer to purchase a new go-kart for the Sheriff's Department. This money will be taken out of the Alcohol Fund. Chairman Elmer called for a vote. Motion carried 3/0.

Eric Fritz discussed with the Commissioners the possibility of purchasing a truck for \$60,000. This price is down \$10,000 from the original asking price. A motion was made by Kathrens and seconded by Zwonitzer to purchase a 2009 Peterbilt for the Road and Bridge Department for \$60,000. Chairman Elmer called for a vote. Motion carried 3/0.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Elderly Services	Mary Fernkopf	12.90	14.90	Has been an employee of Chery's Hamlin's for 16 years	9/22/14

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Road & Bridge	6075	Welborn Sales Inc	(2) 84" X 45' 10ga AlumII-pipe 45' long	\$11,439
Sherriff's Department	6430	GoKarts USA	GoKart	\$1,995.00 + freight

Road and Bridge	6431	Kansas City Peterbilt Inc	2009 Peterbilt Truck	\$60,000
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The meeting adjourned at 3:40 p.m. The next Commission meeting will be Monday, September 29th, 2014.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of September 29, 2014

The Board of County Commissioners met in regular session on Monday, September 29, 2014 at 9 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

County Counselor Alex Morrissey joined the Commission at 9:04.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session with County Counselor Alex Morrissey to discuss client/attorney privileges for a period of 5 minutes. Chairman Elmer called for a vote. Motion carried 3/0. The meeting briefly reopened and Road and Bridge Director Eric Fritz and Twila White joined the meeting. The meeting closed at 9:15. The meeting reopened at 9:20. No decision was made.

Road and Bridge Director Eric Fritz met with the Commission to discuss the break-down of a county truck last Friday. Eric stated that the rock on E road is going to be put off for a while because of the rain coverage the county received this weekend.

Eric stated that an individual moved the wind rows that the blade had placed on his road and took some of the materials for personal use. Chad Phillips, the individual, was not aware of the reason for the specific placing of windrows and was apologetic when told he should not have moved the row.

Brenda Adkins, Treasurer, Lynn Mulroy, President, Jana Lutz, member, with Main Street and Sandy Bottom and Candy McManigal met with the Commissioners to discuss renovating the corners of the courthouse lawn. Brenda stated that the Main Street program is going to end this year. They wanted to delegate the rest of their money to the courthouse lawn improvement projects. Brenda stated that the program thought that the Holton sign made out of railroad ties was getting outdated and discolored and that it needed to be replaced. Lynn stated that Main Street is trying to wrap up some plans with Andy Gilliland, a landscaper from Topeka, about the renovations. Candy McManigal is willing to donate \$5,000 to the county to put up a sign noting Holton as a "Purple Heart" city, and Jackson County as a Purple Heart county. She also asks to have some sort of small plaque or sign that indicates it is in memory of Cody Baker. She also proposed putting all five branches of the military on tall, lighted flag poles on the north-west corner of the square.

Chad Phillips stated that he is trying to find the current sewer problem that is causing a stench in the second floor, women's bathroom.

Noxious Weed Director Dan Robinson discussed with the Commission that he still had not heard from County Counselor Alex Morrissey about the property that needs sprayed. It was stated that it is now too late to spray the weeds.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session at 10:50 to discuss personnel for a period of 10 minutes. Chairman Elmer called for a vote. Motion carried 3/0. The meeting reopened at 11:00. No decision was made.

Dan Degenhart and County Counselor Alex Morrissey met with the Commission to review a contract between Banner Creek Animal Hospital and Jackson County for the care of strays and abused and neglected animals. BCAH will not pick up strays; citizens must drop them off and BCAH will not accept owner surrender dogs. The county will pay BCAH \$600 per month to accept strays and to accept vicious and neglected animals that are picked up by the Sheriff's Office.

Banner Creek Reservoir Manager Larry Holiday discussed that Holton High School is hosting the land judging competition and wanted to know if Banner Creek Reservoir could hold it. He stated, Jason Schroeder wanted to know if the cross-country path could be moved from the country club to the reservoir. Larry stated that he had written down the home states of the campers that stayed the weekend of September 26-29th. The list includes Arkansas, Nebraska, Arizona, Florida, Tennessee, Missouri, Massachusetts and of course, Kansas. The Commissioners thought it was quite remarkable to have such a wide variety of Americans drawn to the Banner Creek Reservoir.

Recessed for lunch at noon.

Reconvened at 1:00 o'clock.

Jackson County Sheriff Tim Morse met with the Commissioners to discuss a resolution and radios and repeaters. He will be checking with another vendor about researching improving radio and dispatch coverage with the towers and repeaters we currently have.

Pat Korte discussed communications with the Commissioners.

A motion was made by Zwonitzer and seconded by Kathrens to appoint Chairman Bill Elmer as the County's Alternative Voting Delegate for the K-WORc annual meeting. Chairman Elmer called for a vote. Motion carried 3/0.

A motion was made by Elmer and seconded by Kathrens to appoint Commissioner Janet Zwonitzer as the County's Voting Delegate for the K-WORc annual meeting. Chairman Elmer called for a vote. Motion carried 3/0.

The following documents were received.

Notice from Kansas Department of Health and Environment stating that the Brown County satellite HHW facility is considered closed.

Draft Adoption Application from Banner Creek Animal Hospital

Notice from Doniphan County that they wish to terminate the HHW agreement and withdraw from the NE Kansas Regional HHW program effective December 31, 2015, if withdrawal is not permitted at an earlier date. Doniphan County does not feel the program has been cost effective for their taxpayers and constituents.

Certified Letter from Lee R. Barnett, Attorney concerning the May 19, 2013 Treatment and Discharge of Glenn Ortiz, Sr. in Jackson County Jail: Correction to May 14, 2014 Notice under K.S.A. 12-105b.

The KAC Legislative Policy Committee will hold its second meeting on Friday, October 3, 2014 to consider the remaining legislative request forms that were submitted to KAC.

Received document to appoint K-WORC Voting Delegates for the 2015 KAC Conference

Invoice for Jackson County's NACO 2015 Membership Dues.

A motion was made by Zwonitzer and seconded by Kathrens to approve the minutes as read/as corrected. Chairman Elmer called for a vote. Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session at 3:45 to discuss personnel for a period of 10 minutes. Chairman Elmer called for a vote. Motion carried 3/0. The meeting reopened at 3:55. No decision was made.

The Commissioners signed off on the payroll and the bills.

The meeting adjourned at 4:25 p.m. The next Commission meeting will be October 6th, 2014.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of October 6, 2014

The Board of County Commissioners met in regular session on Monday, October 6, 2014 at 9 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

A motion was made by Zwonitzer and seconded by Kathrens to observe the County Tax Sale. Chairman Elmer called for a vote. Motion carried 3/0.

Road and Bridge Director Eric Fritz met with the Commission to state that Terry Mick will be replacing the pipe on V road.

The Commissioners received the following fuel bids from Jackson Farmers, Haag Oil, and Knotty Pine. Jackson Farmers bid a total bid of \$22,982.00. Haag bid a total of \$24,180.00. Knotty Pine bid a total of \$24,476.00.

A motion was made by Kathrens and seconded by Zwonitzer to accept the fuel bid from Jackson Farmers for \$22,982.00. Chairman Elmer called for a vote. Motion carried 3/0.

Commissioner Kathrens mentioned that the City of Whiting was going to ask for help spreading millings.

County Counselor Alex Morrissey's assistant Cheryl brought the Commissioners two resolutions to review concerning vicious dogs. The Commissioners took no action.

Lana Dillner and Deb Dillner met with the Commissioners to discuss constructing a building on the Banner Creek Reservoir in memory of Fritz Dillner. Lana was wanting to raise money for the building by having a “kid’s fun day” with a business out of Manhattan that provides inflatable houses for the children to play on. She also stated that she thought a sign on at Banner Creek’s entrance indicating what they were raising money for and how much money they had raised so far. They gave the Commissioners flyers promoting the trail ride they have planned to continue raising money.

The Commission signed a news release concerning the Commissioner’s decision to end the contract with Heart of Jackson Humane Society.

HHW Director Dan Robinson stated that Doniphan County has sent notice that they will be terminating their participation in the HHW program with Jackson County at the end of 2015. The Commissioners requested that Dan contact the Counties and explain that the budget estimate send to the Counties contained an amount to dispose of their HHW and that the estimate is probably high. Dan just wanted them to be prepared in case one of their residents brought in a dangerous chemical.

Banner Creek Reservoir Manager Larry Holiday received two bids on mowers. The Commissioners asked to have a total of three bids for a new lawnmower. The old lawnmower is going to be traded in for a newer model.

Recessed for lunch at 12. Reconvened at 1.

Tom Bennett from BG Construction met with the Commission to discuss the procedure to identify and fix any and all road signs. There are state protocols that the county must follow concerning the signage along each road. The county is not responsible for stop and stop-ahead signs leading up to a state highway.

Brooke Smith met with the Commissioners to discuss a payroll plan.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session at 1:30 to discuss personnel for a period of 10 minutes. Chairman Elmer called for a vote. Motion carried 3/0. The meeting reopened at 1:40. The meeting closed again at 1:40 for a period of ten minutes. It reopened at 1:50. The meeting closed again with Kathy for 15 minutes. The meeting reopened at 2:05. Kathy left the meeting and it closed again at 2:05 for a period of 10 minutes. The meeting reopened at 2:15. No decision was made.

The appraiser’s office and Sherri Ladner met with the Commission to discuss with them the error in mapping that the county has. They have found vendors to help with mapping and geo pointing. These vendors are Kimble Mapping and R&S Digital. They are concerned that when a specific address is searched, it is not showing the appropriate place on the map. It was discussed that Janelle Welliver would attend the Appraiser’s Mapping School in Manhattan and that she would bring back any information on the vendors and a better solution to mapping out Jackson County.

The Commissioners left the chamber to view roads in the Denison area.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Dispatch-Sheriff	Danielle Naylor	12.91	-----	Discharge	10/01/2014
Jackson County Jail	Brian Swenson	13.87	-----	Resignation	10/01/2014
Sheriff – Jail	Steve Buck	18.25	44,500 salary	Sgt to Captain	10/03/2014

The meeting adjourned at 4:30 p.m. The next Commission meeting will be on Tuesday, October 14th, 2014.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of October 14, 2014

The Board of County Commissioners met in regular session on Monday, October 14th, 2014 at 9 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Director Eric Fritz met with the Commission to discuss the intentional tearing up of X and 102nd road when muddy. Commissioner Zwonitzer mentioned Deputy Heath DeLaney had asked her about possibly changing the minimum maintenance road signs to “authorized persons only.” County Clerk Kathy Mick stated that statute 68-5,102 requires that the sign state “Minimum maintenance, travel at your own risk”.

Eric asked which project held the most priority, whether it was rebuilding E road or trimming the trees. Bill stated that E road was the higher priority.

Eric stated that the surveyor is doing the final draft on the hospital road and the county line road.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session at 9:45 to discuss personnel for a period of 10 minutes. Chairman Elmer called for a vote. Motion carried 3/0. The meeting briefly reopened at 9:55 and closed again for a period of 10 minutes. The meeting reopened at 10:05 and closed again for 10 minutes. The meeting reopened at 10:15. No decision was made.

Jerilyn Smith met with the Commission to discuss starting a candle lit vigil for Domestic Violence Awareness in the community. She inquired about using the courthouse lawn for the date of October 28th, 2014. She stated that they would like to hold the vigil on the first Tuesday of October every year. The Commissioners signed the approval form.

Chad Phillips discussed the problem with the sewer drain ventilation in the courthouse.

Landfill Director Dan Robinson and Bruce Boettcher, P.E. from BG Consultants, Inc. met with the Commission to discuss the engineering document for proposing future areas of C&D disposal over the existing and current waste disposal area as well as a new disposal area in the southeast corner. It was mentioned that if accepted, the permit would allow a 3 to 1 slope of waste, allowing the C&D pile to go vertical.

Banner Creek Reservoir Manager Larry Holiday met with the Commission to discuss that he has received four bids for the new mower. The bids include a \$9,030.49 Hustler from Holton Farm & Home, a \$7,260.00 Kubota from KanEquip, Inc., a John Deere for \$9,645.16 and a \$7,991.25 mower from Holton Tire & Service. The Commission requested that Larry check around with companies that have Kubota mowers to see if they are satisfied with its performance, before making a decision.

Larry also stated that Gary Zibell no longer wants to rent 50 acres of hay ground at Banner Creek. The Commissioners decided to put the hay land rent up for bids.

Recessed for lunch at 11:45.

Reconvened at 12:45. Commissioner Elmer was absent

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes as read / as corrected. Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session to discuss client/attorney privileges for a period of 5 minutes. Commissioner Kathrens called for a vote. Motion carried 2/0. The meeting reopened at 1:40 and closed again for a period of 10 minutes. It reopened at

Minutes of October 20, 2014

The Board of County Commissioners met in regular session on Monday, October 20, 2014 at 9 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Administrative Assistant Twila White met with the Commission and gave them the weekly report.

It was stated that there have been numerous complains about the Varco Motors property on 198th road. It was also stated that their property is on the Potawatomie Reservation, and is not under Jackson County's planning and zoning jurisdiction.

Emergency Management Director Pat Korte met with the Commission to discuss the possible Ebola outbreak and the Firefighter's meeting on Wednesday at the Prairie Band Pottawatomi Fire station training center. Pat has two conference calls for the Ebola outbreak coming up on October 23rd and 30th. FEMA is doing an 8 hour training course for Kansas. Pat is working on getting some training in Jackson County for the possible outbreak. She stated that EMS is working on some protocols to avoid spreading the disease.

Building Supervisor Chad Phillips met with the Commission to discuss the fence surrounding the dumpster on the south/east corner of the courthouse. The gate has been damaged. A motion was made by Kathrens and seconded by Zwonitzer to leave the Chambers for a viewing of the fence around the dumpster. Chairman Elmer called for a vote. Motion carried 3/0. The Commissioners requested that Chad get some bids on a chain link fence around the dumpster area.

Sally Jo Alley, the county's payroll clerk, met with the Commission to discuss payroll and reported county employee time records. Information needs to be reviewed by the Directors for accuracy and employees need to submit time cards to the office weekly. There is a concern that the employees should be the one confirming that they are at work for the day.

Brooke Smith with Youth Services met with the Commission to discuss the payroll plan for her department. The Commissioners haven't had time to discuss the issue. They requested that Brooke come back later today.

Twila White and payroll clerk, Sally Alley, met with the Commission to discuss Road and Bridge payroll. She stated that the employees do not physically clock in. The foremen call in to the office to say who is at work and who isn't. Chairman Elmer states that the employees need a paper trail, indicating when they are and are not at work. Commissioner Kathrens stated that the foremen need to meet with the Commission on Monday, October 27th, 2014.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session at 11:08 to discuss personnel for a period of 5 minutes. Also present was County Clerk Kathy Mick, Sally Alley and Twila White. Chairman Elmer called for a vote. Motion carried 3/0. Meeting closed at 11:08 and opened at 11:03. No decision was made.

Recycling/Landfill Director Dan Robinson met with the Commission to discuss being called by dispatch to pick up trash on the county road. Dan received a message that a couch was left on 126th road. There is a dispute of who is supposed to be delegated to go pick up large trash items off of the road. No decision was made at this time.

Dan discussed with the Commissioners a delinquent bill owed to the county. He has been trying to contact County Counselor Alex Morrissey concerning this issue.

Dan reported that a HHW meeting on Wednesday the 22nd at 10:00 a.m. will be held with the participating counties to discuss the multi county HHW agreement. Commissioner Zwonitzer will attend.

Banner Creek Reservoir Manager Larry Holiday met with the Commission to discuss the references he received for the mowers. The Commissioners requested that Larry have the Kubota come up for a demonstration so that they could see it at work.

Larry questioned if the Commissioners had heard any more information concerning the possibility of a Red Frog event at Banner Creek Reservoir.

It was determined to close the south side of Banner Creek Reservoir for the winter season.

Recessed for lunch at 12:00.

Reconvened at 1:00.

Russell Scheid met with the Commission to discuss the load count pertaining to the dirt hauled from his land. He was concerned with putting a price on the dirt that was hauled by the county. He stated that he is willing to let the county put a price on the dirt. No decision was made.

The Commission received a Thank You from the Jackson County Historical Society for making restrooms available during their Barn Tours.

The Commission signed a hay rental agreement with Duane Klahr in the amount of \$270 (12 acres@\$22.50 per acre) from November 1st, 2014 to October 31st, 2015.

Tim Morse, Darrel Chapman, and Twila White met with the Commission to discuss the process of removing large trash that's been dumped on county roads. Sheriff Morse reported that the Road and Bridge department has been clearing the trash when reported by the Sheriff's department. Just recently two calls

were deferred to the Landfill Director Dan Robinson. It was stated that there needs to be a certain process put into place to pick up and dispose of such trash.

Sheriff Morse mentioned that the repeaters were recently upped to 200 watts and were coming in clear down on 94th and D road. He mentioned that it would be a couple weeks before they could meet with him about the repeaters.

Appraiser Larry Reynolds informed the Commission of more decreases to the oil valuation.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session at 1:43 to discuss personnel for a period of 15 minutes. Sheriff Morse was also present. Chairman Elmer called for a vote. Motion carried 3/0. Extended 10 minutes. No decision was made.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session at 2:00 to discuss personnel for a period of 15 minutes with Brooke Smith. Chairman Elmer called for a vote. Motion carried 3/0. The meeting reopened at 2:15. The meeting closed at 2:15 and was extended for 5 minutes. It reopened at, 2:20 and closed again to be extended for 5 minutes. Brooke left the meeting and it was again extended for 5 minutes. The meeting reopened at 2:30. The Commissioners made the decision by signing a document to change the county's pay plan to now include a "Youth Service Coordinator" position and to increase the salary of the Juvenile Community Corrections positions.

The Commissioners reviewed the document received from Norbert Marek concerning the Dustin Chism case. The Commissioners had no information or documents concerning this case.

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes as corrected.

Motion carried 3/0.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Youth Services	Danielle Alley		17.05	Payroll change	10/14/14
Youth Services	Eric Morrissey		17.05	Payroll change	10/14/14
Youth Services	Kellie Hundley		14.91	Payroll change	10/14/14

The meeting adjourned at 4:30 p.m. The next Commission meeting will be October 27th, 2014.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District



Minutes of October 27, 2014

The Board of County Commissioners met in regular session on Monday, October 27, 2014 at 9 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Directors Eric Fritz and Earl Bahret, Bridge Manager Terry Mick, Shop Foreman Bryson Bain and Road and Bridge employee Nancy Schlodder met with the Commissioners.

It was stated that Mr. Richard Bausch hadn't been contacted about the State's decision that Jackson County left the Bausch Pit in good condition.

Bill asked about E road and Earl stated that they had only half a mile left. He expects to have the road rebuilt by the end of November.

Eric received the survey back on 334th road.

Earl stated that the county had another wreck with a semi. The driver hit a cow and a calf and did roughly \$5,000 worth of damage to the semi.

Bill stated that the Commissioners would like to know exactly what class the directors might go to. The directors are interested in taking a Public Works class in Emporia. The Commissioners want to make sure that the directors are only taking classes that they can apply the new knowledge to the county and get their money's worth out of the class.

Bill also stated that all appointed department heads should be telling the Commissioners ahead of time when they are going to be taking vacation or personal time. If the needed time is brought up suddenly during the week, they are to let the County Clerk know that they will be gone.

They also stated that there are some serious time card problems. It was stated that some precautions need to be taken when clocking people in. It was decided that Nancy or Twila will come in earlier, at 6:45, and take the calls from each individual person on whether they are at work, sick or on vacation time.

The directors are interested in taking a Public Works class in Emporia. The Commissioners want to make sure that the directors are only taking classes that they can apply the new knowledge to the county and get their money's worth out of the class.

The Commissioners signed the application for a credit account at Peterbilt.

Bill attended the Firefighters Association meeting and Ka-Comm will be submitting a proposal this week. Ka-Comm would like to work with the existing equipment and fine tune it.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session to discuss client/attorney privileges for a period of 10 minutes with County Counselor Alex Morrissey and County Clerk Kathy Mick. Chairman Elmer called for a vote. Motion carried 3/0. The meeting closed at 10:52, extended 10, extended 10, extended 10, extended 10 and opened at 11:37. No decision was made.

Noxious Weed/HHW/Recycling/Landfill Director Dan Robinson reported on the meeting last week with the counties that were included in the Household Hazardous Waste program. It was determined at the meeting to dissolve the organization. An agreement was drawn up the Atchison County Counselor and had it signed by the Commissioners present. Bill signed the multi county signature page to the "Rescission of Interlocal Cooperation Agreement called the Northeast Kansas Regional Household Hazardous Waste Program effective October 22, 2014.

Dan will present figures for the Commissioners next Monday on the additional cost to Jackson County to keep the HHW program going in Jackson County. The Commissioners also want Dan to compare the cost to Big Lakes in Riley County.

Nancy provided a list of training classes that the Co-Directors have attended. The Commissioners want to approve the training in the future. Bill and Ed made the decision to send one director only to the Emporia training. Janet wanted to allow both to attend.

A motion was made by Zwonitzer and seconded by Kathrens to adopt Resolution 2014-19 adopting the Northeast Kansas (Homeland Security Region K) Multi-Hazard, Multi-Jurisdictional Mitigation Plan. Chairman Elmer called for a vote. Motion carried 3/0.

The Commissioners agreed to donate Park's and Recreation funding to the City of Denison park project in the amount of \$4,623.38.

The Commissioners agreed to participate in the KAC Comprehensive Annual Compensation Survey at a cost of \$175

The Commissioners agreed to purchase candy for trick or treaters that may come to the courthouse between 3 and 5 in conjunction with the Chamber event to have children trick or treat businesses around the square.

Mr. Stithem was in to discuss clearing a ditch on some property he purchased on 134th Road. Bill referred him to the Road and Bridge Department.

Banner Creek Reservoir Manager Larry Holiday discussed the mower bids. Larry Holiday stated that he would like to purchase the John Deere mower. Janet made the motion to purchase the John Deere mower. Kathrens seconded and Chairman Elmer called for a vote. Motion carried 2/1. Elmer cast the no vote.

Minutes of October 31, 2014

The Board of County Commissioners met in regular session on Friday, October 31, 2014 at 9:00 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

The Commissioners approved the bills of October 2014.

The meeting adjourned at 10:15 a.m. The next Commission meeting will be Monday, November 3rd, 2014.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of November 3rd, 2014

The Board of County Commissioners met in regular session on Monday, November 3, 2014 at 9 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. Deputy Kasie Robbins recorded the minutes.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

On 142nd road Todd Stauffer got stuck with a truck and trailer

Scott Meisenhelter stated that R4 road between 214th and 206th had a culvert plugged and the ditch and the road was washing out

Received last survey on hospital road – need to get it approved and signed and then we can file it away

E road will hopefully have 1/8th of mile done this week

166th and A road needs a stop sign resolution –This intersection is shared with Pottawattamie County

Keith Hug on Q road between 142nd and 150th needs some serious repair. The rain is making the road pretty rough.

Twila White brought the hospital road summary with labor costs of \$23,800.15, materials at \$23,194.38, and equipment at \$30,718.51 at a total of \$77,713.04. The material cost will come out of the .04% sales tax.

O road and 198th, light pole that feeds Holton is getting washed out – needs Cottonwoods cleared and a tube put in to get water out of reach of light pole.

A motion was made by Elmer and seconded by Kathrens to go into executive session at 9:40 to discuss personnel for a period of 10 minutes. Chairman Elmer called for a vote. Motion carried 3/0. The meeting reopened at 9:47. No decision was made.

A motion was made by Kathrens and seconded by Zwonitzer to donate \$1,000 to Royal Valley After-Prom and \$250 to Rossville Jr/Sr After-Prom. Chairman Elmer called for a vote. Motion carried 3/0.

Jason Claycamp met with the Commission to discuss the permanent event application from Roy and Corrie Danks. Danks wants to use the house near Banner for all events. The planning and zoning board stated that the only way they could approve of that would be to use a permanent special event.

A motion was made by Kathrens and seconded by Zwonitzer to adopt Resolution 2014-20 to place stop signs at 166th and A road for northbound and southbound traffic. Chairman Elmer called for a vote. Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to approve the October 27th, 2014 minutes as corrected. Chairman Elmer called for a vote. Motion carried 3/0.

HHW Director Dan Robinson gave the Commissioners the surrounding counties for HHW's final bill.

Hoyt Fire Chief Ed Kester, Sheriff Tim Morse, Mayetta Fire Chief Todd Stauffer, Pat Korte, Sherri Ladner, and Jim House met with the Commission to discuss the repairs of voters and repeaters in possession of the county. Kester mentioned that the county doesn't have any maintenance repairs records from (TBS/Ka-Com) The fire chiefs were concerned with the quote from Ka-Com and didn't want them to replace anything, just make repairs. They gave the county a quote on what needed to be repaired to their knowledge. The current quote doesn't cover the Delia area. Sherri Ladner thinks repairs should be made on the spot – they are not fixing all repairs. Repairs include antennas, coax, voters, and other miscellaneous fixes. Ed stated that Delia shouldn't be concerned until all the current sites are repaired and fine-tuned. Ka-com has agreed that once everything is repaired, if needed in the Delia area, they will bring a tower up and test it. Bill stated that anything quoted should be done, if they come back with quotes on repairs and then decide whether we want to repair it or not and any new repeaters need a bid placed. Any repairs that require equipment needed, it should be done by TBS. There should be no replacing of antennas or coax without the approval and a bid process first.

Banner Creek Reservoir Manager Larry Holiday brought the Commissioners hay leases.

Recessed for lunch at 12:00.

Reconvened at 1:00.

Tom Bennet from BG Consultants spoke with the Commission about the three Bridge projects the county has with the state. The state will prepare a third party agreement to send to Tom, Jackson County and they will sign as the third party. Tom thought that the form should be sent as a formality. Tom stated for the small bridge application (N-304), the design fee should be considered a participating item. The maximum amount receivable is \$120,000.00. So far, Tom has the county set up to use maxim use of the \$120,000.00. If the base bid is low enough, they will exercise the ad alternate and maximize the use of the \$120,000.00. If the bids are higher, those items that we show as an ad alternate will not be added into the cost unless we wanted the contractor to do, we could do those things on our bridge that won't be technically part of the project. Bridge U-195, two miles west of Denison, is an 80%-20% deal with the state. The county will receive no help on the design. The 80%-20% is in place for construction. A ROW won't be significant. This bridge will be a single-lane structure. Budget of the 20% will be owed in February of 2016. The county will need to work it into the 2016 budget in July of 2015.

Courthouse Custodian Chad Phillips met with the Commissioners to express his concern with the sewer gas leak in the basement. He told the Commissioners he would get a permanent plug to plug up the 8 inch sewage pipe in the basement.

County Counselor Alex Morrissey met with the Commission. She gave them two letters, one sent to Dennis White, attorney, pertaining to the Enloe dog, and one to Russell Scheid about the donated dirt to the County. Commissioner Kathrens stated he wanted a list of the persons responsible for coming into work after any disaster has taken place in Jackson County.

The Commissioners signed four Hayland Rental agreements of which will be expired on October 31st of 2015 to Greg Young, D. D. Griffiths, and Gary Zibell.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
Centurylink	Place buried telephone cable in west R.O.W.	22/85/15E		10/29/14

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Banner Creek	6009	Concordia Tractor, Inc.	John Deere 997 Commercial L.C.	\$9,645.16

The meeting adjourned at 3:05 p.m. The next Commission meeting will be Monday, November 10th, 2014.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of November 10, 2014

The Board of County Commissioners met in regular session on Monday, November 10, 2014 at 9 a.m. Chairman Elmer and Commissioner Zwonitzer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the new 2009 truck on the road that John Strawn is driving. Earl mentioned he was seeding E road today. Earl stated he was going to try to finish next week. Bill stated E road and 118th needs rock.

Bridge Manager Terry Mick met with the Commission to discuss that he sent the bids out for salt. He called Cargill, who said suppliers cut them off because the demand is high. Terry stated he will check with Topeka for sand/salt if they aren't able to get any anywhere else.

The Commissioners started the Election canvass. The Commissioners decided to count 72 of the 97 provisional ballots. There were no errors found in the original canvass. The Commission had to draw names to break the ties with the following townships for township clerk; Adrian, Banner, Franklin, and Netawaka. Alice Brees won Adrian, C. LeRoy Williams won Banner, Beth McManigal won Franklin, and Rolland Williams won Netawaka.

Banner Creek Reservoir Manager Larry Holiday brought the Commissioners two hay lease bids. They were from John Wayne Gillsdorf, Onaga, for \$38 an acre, and Landon Bagby and John Stous, Jackson County, also for \$38 an acre. They decided to open the bid back up to the two interested parties to make another offer for the Banner Creek land for rental.

The Commission signed a hay land lease at Banner Creek Reservoir with Greg Watkins. The Agreement was number A2014-32.

Recessed for lunch at 12:00.

Reconvened at 1:00.

Chris Gordon met with the Commission to discuss his reappointment to the fire board for Delia. They informally decided the new board term will be until December of 2018. The Delia fire board will submit an appointment request.

The Commissioners received the following bids from Jackson Farmers and Haag Oil. Jackson Farmers bid \$27,758.00 and Haag bid \$26,960.00. The Commissioners accepted the bid from Haag Oil at \$26,960.00.

A motion was made by Zwonitzer and seconded by Elmer to go into executive session at 1:45 for a period of 5 minutes to discuss attorney/client privileges. Chairman Elmer called for a vote. Motion carried 2/0. County Counselor Alex Morrissey was present. No decision was made.

A motion was made by Zwonitzer and seconded by Elmer to approve the Rescission of Interlocal Cooperation Agreement, rescinding the Household Hazardous Waste Program. Chairman Elmer called for a vote. Motion carried 2/0. Chairman Elmer signed the documents signature pages that, once all county signatures have been received, will be submitted to the Attorney General. The agreement number is A2014-36 and Resolution number 2014-23.

A motion was made by Zwonitzer and seconded by Elmer to rescind the A2014-12 agreement relating to an interlocal agreement establishing the Northeast Kansas Environmental Services. This was agreement number A2014-34 and resolution number 2014-21.

A motion was made by Zwonitzer and seconded by Elmer to enter into an Interlocal agreement with the counties of Atchison, Brown, Doniphan, and Nemaha, to form the quasi-governmental entity known as the Northeast Kansas Environmental Services, or "NEKES." Chairman Elmer called for a vote. Motion carried 2/0. The agreement number is A2014-35.

A motion was made by Zwonitzer and seconded by Elmer to approve the November 3rd, 2014 minutes as corrected. Motion carried 2/0.

The Commission sent \$50 to the VFW in memory of Phil Kathrens who was a former 1st District Commissioner.

Commissioner Zwonitzer made an agreement with Grasshopper Township of Atchison County concerning maintenance of county line roads. The agreement number is A2014-33.

The meeting adjourned at 4:40 p.m. The next Commission meeting will be Monday, November 17th, 2014.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of November 17th, 2014

The Board of County Commissioners met in regular session on Monday, November 17th, 2014 at 9 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge discussed the following:

Chairman Elmer stated that there is a recliner at 166th and 75 highway. Elmer wants Road and Bridge to pick it up.

Earl is trying to finish the final 1,600 feet of E road.

Eric's crew will work on putting up signs.

Eric can haul 16 semi loads from Jeffery's Energy Center for free

Received a check from the insurance company for \$3,100 for repairs on the truck that hit the cow and calf. It was stated that the amount given was not enough to cover the damages incurred.

Dan Barrow met with the Commission to discuss several issue

Stated the boiler pipe (158 W.3) that was installed years ago should have wing wall like the concrete culvert had before. Dan stated he has stacked rocks on the east side to prevent erosion and he wants the county to do the same on the west side.

Requested that additional rock (166 X.1 be placed at a gate entrance next to a dirt road so he would be able to back out of the gate and not get stuck.

Requested that the County put rock on a bridge (168 X.4) which is Minimum Maintenance that has water pooling on the deck after a rain.

Bridge Manager Terry Mick stated that they ripped the west side of the tube that Dan was talking about and widened the road where there was a washout. Terry discussed with Dan the new fence that was built and how best to make a flood gap next to the tube. Dan suggested welding bars to the pipe. That request was denied. The Commissioners will view the site later today.

Terry stated that KDOT changed the weight limit on the Iron Banister bridge north on the old highway from 13 ton to 9 ton. Terry will put the signs up today. He stated fractured-critical bridges are inspected every year.

Terry requested permission to gets a bid from Husker Steel for the following bridges: 126th and B-3 Road, 134 D.2 and T-3 and 278th so the Commissioners can decide what bridge to build next year.

Mark Grabar from TBS, Emergency Management Director Pat Korte, Mayetta Fire Chief Todd Stauffer, Sheriff Tim Morse, 911 Coordinator Sherri Ladner and Hoyt Fire Chief Ed Kester met with the Commission to discuss the radio communication system. It was stated that the existing system was put in 10 years ago. Between then and now the Federal Government put in a mandate called narrow-banding which affected everyone's communications. If a system was designed to cover a county, the range was cut back 20-30%. This left a lot of areas with no communication. TBS made a proposal for enhancing the system several weeks ago. He stated that there was another federal mandate coming and he would make sure a new system would be capable of change for the new mandate. Sheriff Morse stated that he had a couple occasions a year ago where he couldn't get anybody from TBS to come out over a weekend to do repairs on the communications system. The Commission has approved allowing Ka-Comm to work on the current system but not purchase any equipment without approval. Jackson County does not have a contract with TBS. When asked why the communication problems have not been addressed yet, Sherri claimed she was never told that there were problems that needed fixed. There has been a lack of communication between the Fire Departments and the 911 Coordinator, Sherri. Graber stated that he will submit a proposal to tweak the current system.

Banner Creek Reservoir Manager Larry Holiday brought in the bids for the hay land at Banner Creek Reservoir. The bids included Landon Bagby and John Stous for \$40.25 and John Wayne Gillsford for \$43.00. A motion was made by Kathrens and seconded by Zwonitzer to accept the hay land bid from John Wayne Gillsford at \$43.00/acre. Chairman Elmer called for a vote. Motion carried 3/0.

The Commissioners signed a hay land agreement with Larry Holliday in the amount of \$815.00. The agreement is valid until October 31, 2015.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session with Larry Holliday at 11:25 to discuss personnel for a period of 10 minutes. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.

Dan Robinson met with the Commissioners and informed him he would be shipping out Aluminum and Cardboard this week.

The Commission received the signature page for the Rescission of the Interlocal Cooperation Agreement. It will need to be sent back to the Clerk of Brown County for her to attest the signature.

The Commission signed the 2015 annual budget for the Court Services of Jackson County.

Recessed for lunch at 12:00.

Reconvened at 1:00.

Anna Wilhelm and Carolyn McKee met with the Commission to discuss several events for the Tourism and Chamber of Commerce councils.

A motion was made by Kathrens and seconded by Zwonitzer to appoint Mary Pfeiler to the Tourism Council for a three year term (2015-2017). Chairman Elmer called for a vote. Motion carried 3/0.

A motion was made by Kathrens and seconded by Zwonitzer to give grant money of \$700 for Rock-It Fest, \$500 to Prairie Pickers, and \$1,000 for two barn tours. Chairman Elmer called for a vote. Motion carried 3/0.

A motion was made by Zwonitzer and seconded by Kathrens to approve \$10,000 from Tourism to give to the Chamber. Chairman Elmer called for a vote. Motion carried 3/0.

Carolyn McKee mentioned that Second Saturday's was starting to be an event that people of Holton are looking forward to. She stated that the grant request was sent off to the state of Kansas and she will hear back for a decision sometime in December. If they get the grant, the check will issued by January 1st.

Anna also questioned the Commissioners if they would consider an increase in the bed tax rate. The Commissioners will have County Counselor Alex Morrissey check on the procedure to change the rate.

A motion was made by Kathrens and seconded by Zwonitzer to go into executive session to discuss personnel for a period of 15 minutes at 1:14 with Cheryl Hamlin. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.

Tim Morse and Sherri Ladner met with the Commission to discuss the problems concerning the radio voters and repeaters for communications in the County. Sherri stated that Ka-Com is going to switch out the repeater. The 200 watt amp has to be built, and it will take 3 weeks to get to us. They stated that at

the courthouse and Soldier, the levels were fine. The voter at 158th and K road had to be adjusted ¾ of a turn, which is considered a large adjustment. In Denison at 7th and Central, it had to be turned half a turn. There are no figures yet regarding coax and antennas. It was stated that the antennas are fiberglass, and Ka-Com’s opinion was that we should replace them with aluminum.

Sherri explained that there was a Communication committee years ago when they installed the system. The committee, after working out all the original problems, fell by the wayside. Tim started it up again for procedural issues with the dispatch, not equipment issues.

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes of November 10th as corrected. Motion carried 3/0.

The Commissioners approved the middle of the month expenditures.

The Commissioners left the chambers to view the sites Dan Barrow had discussed. Dan Barrow, Terry Mick and Eric Fritz met the Commissioners at the culvert site. The Commissioners agreed with Terry Mick on the way he fixed the issue. Terry will meet with Dan later concerning the location of the fence. Concerning the request for rock by a field entrance so he can back out onto a dirt road, the Commissioners agreed to one load of rock. The Commissioners saw no issue with the bridge at this time. The County will do some ditch work to keep the water away from the bridge deck.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
CenturyLink	Bury new service line	31/85/16E	14563 U rd Mayetta	11/12/14

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday, November 24th, 2014.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

Minutes of November 24th, 2014

The Board of County Commissioners met in regular session on Monday, November 24th, 2014 at 9 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- The Commissioners presented the Directors with two certificates from the Kansas Association of Counties for successful completion of the requirements for the Certificate in Customer Service Excellence. A tube on 134th and E road is concerned to be too close to the edge of the road.
- Earl stated that they are through hauling rock on E road until spring.

A motion was made by Zwonitzer and seconded by Kathrens to distribute an amount of \$2,500 each to Holton Ball Association, Soldier Ball Association, Whiting Ball Association, Netawaka Ball Association, Delia Ball Association, and Circleville Ball Association, \$1,500 to American Legion #44 and \$5,000 to Royal Valley Recreation Association which includes Mayetta and Hoyt. Chairman Elmer called for a vote. Motion carried 3/0.

The Commissioners looked over and approved the bills.

County Counselor Alex Morrissey met with the Commission to discuss a policy to delegate Essential Personnel for natural disasters. The policy will reflect the decisions of the Commissioners in relating to when they decide to close the courthouse and other county entities that the elected and appointed officials will designate who is essential. The Commissioners did state that they want at least one Road and Bridge office personnel at work. She discussed with the Commissioners about the road change hearing for December 8th, at 1:00 o'clock regarding Gilliland Lane.

Shop Foreman Bryson Bain and Director Eric Fritz met with the Commission to discuss the discrepancy of the \$3,100 insurance check for parts for the wrecked truck. The adjuster had quoted a used hood and bumper. Bryson made an estimate that equals to about \$5,000. Eric is taking the new estimate to Kellerman's.

Tammy Moulden met with the Commission to discuss bill from Nex-Tech, who did some technical work on two computers in her office that had taken in a virus. She was concerned about her technology budget. They advised her to go ahead and pay the bill and if the budget runs short, they will make a budget adjustment.

The Commissioners signed the hay land rental agreement with John Wayne Gilsdorf for 58 acres at \$43/acre. The contract will expire on October 31, 2015.

A motion was made by Zwonitzer and seconded by Kathrens to go into executive session to discuss personnel at 11:39 for a period of 10 minutes. Chairman Elmer called for a vote. Motion carried 3/0. The meeting reopened at 11:48. No decision was made.

Recessed for lunch at 12:00.

Reconvened at 1:00.

Jason Claycamp from the Appraiser's office met with the Commission to discuss a zoning issue. There are some concerns with the zoning regulations on the land off of 150th road on US-75 Highway. There is concern about the large, trailer home-like offices sitting in the middle of the field. It was stated that the field that they are sitting in is only zoned for agricultural purposes and not storage purposes.

It was stated that for all county personnel, when a department head deems one of their employees "Essential" during a disaster or show event, they will be required to come to work the hours required by their department head. They will be compensated for the time they work, but they will not be given additional time off with pay. In the job description this is described as "other duties as assigned."

A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes as corrected.
Motion carried 3/0.

The Commission signed an agreement with Waste Management for \$285.53/month.

Commissioner Zwonitzer left the meeting at 3:00.

County Counselor Alex Morrissey met with the Commission to discuss the dog resolution. It was stated that County Attorney Shawna Miller has been looking over the resolution and has made some suggestions regarding the language. A final copy was requested for next week.

A motion was made by Kathrens and seconded by Elmer to go into executive session with County Counselor Alex Morrissey at 3:21 to discuss personnel for a period of 10 minutes. Chairman Elmer called for a vote. Motion carried 2/0. No decision was made.

The Commissioners signed a 2015 KANZA Mental Health Contract. The services are summed to \$64,974.00. The term of the contract shall commence on January 1, 2015 and terminate on December 31, 2015.

The meeting adjourned at 4:05 p.m. The next Commission meeting will be Monday, December 1st, 2014.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Janet Zwonitzer, 2nd District

Kathy Mick
Jackson County Clerk

William Elmer, 3rd District

