



## Jackson County Planning & Land Office

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Kate Immenschuh, Planning & Zoning Administrator

### APPLICATION FOR PLANNING COMMISSION AND BOARD OF ZONING APPEALS APPOINTMENTS

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Mailing Address: (if different) \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Employment: \_\_\_\_\_

**\*\*\*Please feel free to use additional paper to complete the questions below.\*\*\***

1) Please list areas of experience, accomplishments, or education, which you believe give you the qualification to serve on one of the Jackson County Zoning Boards?

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2) Why are you interested in serving on the Jackson County Planning Commission or Board of Zoning Appeals?

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3) What goals would you like to see accomplished by the Planning Commission or the Board of Zoning Appeals?

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4) List any additional information that may be useful when considering your appointment.

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5) List any other civic or community commissions and/or boards, which you currently serve on.

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6) Have you appeared before a Planning Commission or Zoning Appeals Board at anytime?

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7) Please indicate which position you are interested in.

Planning Commission \_\_\_\_\_

Appeals Board\_\_\_\_\_

Planning Commissioners and the Zoning Appeals board are volunteer citizens dedicated to developing a shared vision for sustainable development in Jackson County. Listed below are the General Functions of each board. Please read and then sign and date to indicate that you have read the General Functions of each board.

### **Planning Commission Functions**

As established by Home Rule Resolution, the primary functions of the Planning Commission include:

- Prepare and update plans showing the physical development of the county and the conservation of natural resources;
- Develop and maintain a Comprehensive Plan for the County;
- Prepare and make recommendations to the County Commission for the adoption of zoning and subdivision regulations and other regulatory tools designed to implement the long-term strategies of the Comprehensive Plan;
- Review all proposals for the subdivision of land within unincorporated Jackson County for conformance to specified standards; and,
- Review all proposals for amendments to the Zoning Regulations and making recommendations to the County Commission.

### **Appeals Board Functions**

As established by the Zoning Regulations, the primary functions of the Appeals Board include:

- To hear and decide on appeals where it is alleged that there is error in any order, requirement, decision, or determination made by an administrative official in the enforcement of these Regulations.
- To interpret the provisions of the Zoning Resolution in such a way as to carry out the intent and purposes of the adopted comprehensive plan, and shown upon the zoning district map fixing the several districts and accompanying and made part of this Resolution, where street layout actually on the ground varies from the street layout as shown on the zoning district map.
- To authorize, in specific cases, a variance from the specific terms of the regulations which will not be contrary to the public interest and where, due to special conditions, a literal enforcement of the provisions of the regulations in an individual case results in unnecessary hardship, and provided that the spirit of the regulations shall be observed, public safety and welfare secured, and substantial justice done. Such variance shall not permit any use not permitted by the zoning regulations in such district.
- To grant exceptions to the provisions of the zoning regulations in those instances where the board is specifically authorized to grant such exceptions and only under the terms of the zoning regulations. In no event shall exceptions to the provisions of the zoning regulations be granted where the use or exception contemplated is not specifically listed as an exception in the zoning regulations. Further, under no conditions shall the board of zoning appeals have the power to grant an exception when conditions of this exemption, as established in the zoning regulations by the Governing Body, are not found to be present.

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Signature

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Date