

Minutes of September 7, 2021

The Board of County Commissioners met in regular session on Tuesday, September 7, 2021 at 9 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

County Counselor Lee Hendricks joined the meeting. Public Works Director Scott Kieffaber submitted fuel bids as follows:

- Haag Oil \$20,800.00
- Knotty Pine \$21,240.00

Commissioner Brenner made a motion to approve the Haag Oil bid for \$20,800.00 and Commissioner Kelly seconded. Motion carried 3/0. Scott submitted salt mix bids as follows:

- Central Salt \$53.32 per ton
- Independent Salt \$56.91 per ton
- Hutchinson Salt \$58.00 per ton

Commissioner Kelly made a motion to approve the Central Salt bid for \$53.32 per ton and Commissioner Brenner seconded. Motion carried 3/0. Scott also submitted a bid from Pro-Tainer for the Commissioners to review with Banner Lake Director Kurt Zibell for use at the campgrounds. Scott reported that crews were working on projects at 126 and Q Roads, K Road, C and 158 Roads tube replacement and prepping for bridge work at A4 and 158 Roads

and 276 and T Roads. Scott submitted a list of unburied utility lines throughout the county. The phone line on 166 Road has been buried so the BOCC approved CenturyLink's ROW requests. Scott informed the Commission that he applied for the cost share program for 254 and K2 Roads bridge. Scott commented that the purchase of the locate machine has been a great investment as they were able to locate several unmarked lines and save money from potential damages. Commissioner Brenner added that with harvest around the corner they need to have the roads ready. Commissioner Kelly stated that it would be greatly appreciated to have the ruts knocked down and to have crews thinking of roads that farmers will be using to access their fields. He also asked that the office staff develop a schedule with the grader operators so they can answer questions about when the grader has been and will be back to a particular road. County Clerk Kathy Mick asked for direction on funding for Road and Bridge expenses. Line item budgets for tubes, dust control, chip seal and rock are currently in the hole \$556,249.00. The Commissioners approved covering the rock budget deficit from the .4% Road and Bridge Sales Tax and the chip seal, tubes and dust control deficits from the Commissioners' Capital Outlay. Rock tickets need to start being paid from the General Rock Capital Outlay fund starting now until the end of the year. The BOCC asked Scott to develop and present a plan for road rock placement for the remaining 2021 year besides 142 Road. Commissioner Kelly made a motion to approve Agreement 2021-25 KDOT Bridge 276 and T Roads and Commissioner Brenner seconded. Motion carried 3/0. Scott informed Commissioners that in 2020 Noxious Weed sold 4,000 ounces of Escort from August to December and in 2021 they sold 4,000 ounces in August only. He expects they will be able to sell the excess inventory before the year ends.

At 10:02 a.m. Commissioner Brenner made a motion to enter into executive session for attorney client privilege to discuss an employee matter for 30 minutes with County Counselor Lee Hendricks and Kate Immenschuh present. Commissioner Kelly seconded and motion carried 3/0. Session reopened at 10:33 a.m. No action taken.

At 10:48 a.m. Commissioner Kelly made a motion to enter into executive session for 20 minutes to discuss non-elected personnel/security with Sheriff Tim Morse, Undersheriff Darrel Chapman and Lee Hendricks. Commissioner Brenner seconded and motion carried 3/0. Session extended until 11:30 a.m. Session reopened at 11:29 a.m. Commissioner Kelly made a motion to approve the Corrections Pay Plan as presented and Commissioner Brenner seconded. Motion carried 3/0. Longevity pay applies after 10 years of service has been achieved.

Commissioner Kelly made a motion to appoint Commissioner Brenner as the 2021 voting delegate for KCAMP and Chairperson Kathrens seconded. Motion carried 3/0. Commissioner Brenner made a motion to appoint Commissioner Kelly as the 2021 KAC voting delegate and Chairperson Kathrens seconded. Motion carried 3/0.

Adjourned for lunch from noon to 1 p.m.

Chamber Director Ashlee York met with the Commissioners to discuss Fall Fest to be held on October 9th. She requested assistance with advertising. The County will be celebrating the 100th anniversary of the courthouse building during Fall Fest. The BOCC agreed to contribute up to \$1,000.00 total for a banner, cake and advertising. The Chamber will work with the Historical Society to plan for the anniversary event.

Commissioner Kelly gave an update on the third floor remodel project. The custom wood working has started, and the construction company is in process of completing the bonding required for the project.

Banner Lake Director Kurt Zibell gave his weekly update. He is waiting for a third bid to be submitted for UTVs. He stated the weekend was busy and they have been prepping for the Holton cross country meet to be held at the lake on Thursday. The Commissioners discussed the Pro-Tainer trailer product submitted from Public Works Director Scott Kieffaber. Commissioner Kelly made a motion to approve the purchase of two trailers for a total cost of \$33,240.00. Commissioner Brenner seconded and motion carried 3/0. These two trailers will replace the trash dumpsters on both sides of the lake, allowing for disposal when needed and more capacity.

Commissioner Kelly made a motion to approve the August 16th, 23rd and 30th minutes as written and Commissioner Brenner seconded. Motion carried 3/0.

Courthouse Custodian Chad Phillips discussed the courthouse tours planned for Fall Fest.

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Banner Lake	6858	Pro-Tainer	2 dump trailers	\$33,240.00

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Sheriff	Carrie Belveal	\$15.30 per hour	\$	Resignation	8/31/2021
Youth Services	Holly Roberts	\$	\$16.25 per hour	Hired FT	9/13/2021

The meeting adjourned at 2:57 p.m. The next Commission meeting will be Monday, September 13, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Attest:

Kathy Mick
Jackson County Clerk