

Minutes of November 8, 2021

The Board of County Commissioners met in regular session on Monday, November 8, 2021 at 9 a.m., Commissioner Kelly and Commissioner Brenner were present. Chairperson Kathrens joined the meeting at 9:55 a.m. Deputy County Clerk Tara Peek recorded the minutes.

County Clerk Kathy Mick joined the meeting. At 9:07 a.m. Commissioner Brenner made a motion to open the election canvass and Commissioner Kelly seconded. Motion carried 2/0. 14 provisional ballots were voted on election day. 7 were determined to not be counted for various reasons like not being registered, expired ID, not providing ID and one person was deceased after they mailed their advance ballot. At 10:45 a.m. Commissioner Kelly made a motion to approve the canvass results and Commissioner Brenner seconded. Motion carried 3/0. Commissioner Kelly made a motion to close the canvass and Commissioner Brenner seconded. Motion carried 3/0.

Received an email request from Beth McManigal for a bench to be placed on the courthouse lawn. She proposed the Holton High School class of 1971 donate \$1,000.00 towards the bench. Courthouse Custodian Chad Phillips joined the meeting. He suggested that the Commissioners allow four benches to be placed on the lawn. He would like to have concrete slabs poured for the placement of the benches. The alcohol tax funded parks and recreation monies would be used to pay for the additional expense for the benches and concrete. Commissioner Brenner made a motion to approve using park and recreation funds to cover the expenses beyond the \$1,000.00 donation and Commissioner Kelly seconded. Motion carried 3/0. Chad reported that the drywall and carpet samples are expected arrive today for the courtroom remodel project.

County Clerk Kathy Mick reviewed the 2020 audit results with the Board.

Banner Lake Director Kurt Zibell reported that he had been requested to locate the reservoir's sewer utility for CenturyLink. He was able to find it near the KDOT parking lot. He will be supplying the measurements and information to One Call for future requests. He reported he has been mowing the west end and brush cutting between an overgrown area between the Sycamore tree rows. This area is accessible for walk on hunting. He has been working with Marketing Concepts to create new signage for the boat docks. He is working with Road and Bridge to get some rock for the lake.

Adjourned for lunch from noon to 1 p.m.

County Counselor Lee Hendricks and Holton Recorder reporter Ali Holcomb joined the meeting. Public Works Director Scott Kieffaber joined the meeting. He submitted two HHW contracts for review. Scott asked for Commissioners' thoughts on stockpiling rock before the price increase in January. Scott provided the Commissioners with a cost report for improvements on 142 Road, R through U Roads. The Board asked him to discuss with the quarries and report next week. Commissioner Kelly made a motion to approve Agreement 2021-30 with Doniphan County to accept their HHW for 2022 and Commissioner Brenner seconded. Motion carried 3/0. Commissioner Kelly made a motion to approve Agreement 2021-31 with Brown County to accept their HHW for 2022 and Commissioner Brenner seconded. Motion carried 3/0.

Reviewed the proposed 2022 Payroll Plan.

Commissioner Brenner asked County Counselor Lee Hendricks and Judge Campbell for input on setting the county up for public defender stipend pay beginning in January. They also discussed how a traffic camera could help with safety concerns.

Tourism board members Suzette McCord Rogers and Ashlee York requested use of their funding for \$1,612.00 for holiday event advertising. Suzette reported that the muralist is waiting on weather for scheduling her painting. Suzette requested that the remaining mural funds of \$7,833.00 be encumbered for next year as 2021 funding. They may wait until March to begin the painting. She reported she submitted a grant request to Kansas Arts Industries Commission for a \$10,000.00 cash match grant. The tourism board will be meeting on November 29th to discuss the lodging establishments' request for renewing the coupon program.

Kellerman Insurance agent Cindy Hower joined the meeting to discuss renewal of the volunteer firefighters' workers compensation policy through Liberty Mutual. She provided the loss run history for the past 2 years. Commissioner Kelly made a motion to approve Agreement 2021-32 with Kellerman Insurance and Commissioner Brenner seconded. Motion carried 3/0.

The Board discussed office space availability within the courthouse to be used for Community Corrections. They would need a secure space with a dedicated bathroom. County Counselor Lee Hendricks added that he will provide a draft of an Interlocal Agreement for the proposed 2nd judicial district community corrections program. Lee also discussed the opioid settlement for the State of Kansas. He is waiting for a memorandum of understanding before taking any further steps.

At 3:02 p.m. Commissioner Kelly made a motion to enter into executive session for attorney client privilege to discuss personnel with Darrel Chapman, Kathy Mick, Tara Peek and Lee Hendricks present. Commissioner Brenner seconded and motion carried 3/0. Session extended 10 minutes and reopened at 3:30 p.m. Commissioner Brenner made a motion to approve the transfer of unused sick leave from Sherri Ladner to the following County employees: Matt McCord, Justin Mauldin, Mark Cole and Caitlyn Renyer for their recent missed time due to COVID and illness. Commissioner Kelly seconded that motion. Motion passed unanimously. The Commissioners then discussed that this was an approach which has been too unclear over recent years, and they felt a firm policy was needed moving forward. They discussed that such a policy can be reached with the draft personnel manual currently being reviewed.

Commissioner Kelly made a motion to approve the October 29th minutes as written and Commissioner Brenner seconded. Motion carried 3/0. Commissioner Kelly made a motion to approve the November 1st minutes as amended and Commissioner Brenner seconded. Motion carried 3/0.

Signed a letter to release information to Energy Solutions Professionals, LLC., allowing them to collect historical utility data for county buildings.

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Courthouse	6822	Networks Plus	Security for PCs	\$470.00
Road and Bridge/CESF Grant	6823	Networks Plus	4- Rugged laptops	\$11,232.00
Road and Bridge	6785	Welborn Sales	36-inch x 50 foot squash pipe	\$3,930.00

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Road and Bridge	Raymond Nioce	\$16.14 per hour	\$16.67 per hour	Introductory Period Complete	

Approved Change Orders 2021-29 and 30.

The meeting adjourned at 4:27 p.m. The next Commission meeting will be Monday, November 15, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Attest:

Kathy Mick
Jackson County Clerk