

2021 Jackson County Commissioners' Minutes

Minutes of January 4, 2021

The Board of County Commissioners met in regular session on Monday, January 4, 2021 at 9 a.m., Chairperson Zwonitzer, Commissioner Elmer and Commissioner Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

Holton Recorder reporter Ali Holcomb, Dan Brenner and Keith Kelly joined the meeting.

County resident Jerry Bueker joined the meeting to give his opinion on the mask mandate no longer in effect. He asked the BOCC if they love their families and to mandate it again today. He stated why wait until it's too late. Commissioner Kathrens stated he felt that those who are going to wear it will and the mandate wasn't enforcing those who did not choose to wear one.

Senne Construction Kenny Hartter informed Commissioners that the attorney's office remodel is ready other than finishing touches and cleaning. They are also waiting for Samco to repair an HVAC unit.

Road and Bridge Director Dan Barnett reported the snow fall received in the southern part of the county. He discussed the cost of adding a salt and sand storage shed in that area. He estimated \$16,000.00 and currently they truck from their stockpile in Holton. He is preparing for the next round of weather coming later in the week possibly. Dan reported that 222 Road is damaged from someone mudding after the snow event. They are working to repair it. Approved a ROW request from Rural Water #3 for 162 and 75 Highway.

Environmental Services and Noxious Weed Director Scott Kieffaber informed Commissioners that he had ordered two Can Am four wheelers with front skid plates and the two old four wheelers are listed on Purple Wave currently.

At 9:48 a.m. Commissioner Elmer made a motion to enter into executive session for matters of personnel with Kathy Mick and Chad Phillips present. Commissioner Kathrens seconded and motion carried 3/0. Session reopened at 10:08 a.m. No action taken.

Left chambers to view the remodel on fourth floor.

Banner Lake Director Lu Griffiths reported that he had one camper left. He is working on cleaning up trees before it gets muddy. He is hoping to hear an update on the building grant this month. The new camp sites have water lines completed.

Received an email from Anna Wilhelm regarding the NEK AAA meeting.

Recessed for lunch from noon-1 p.m.

GAS representative Brett Waggoner gave a weekly update on remaining CARES funds and reporting.

Tourism council members Ashlee York and Suzette McCord Rogers met with Commissioners to discuss their proposed budget for 2021. They are looking to revamp their coupons as well.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Sheriff	Whitney Degenhardt	\$15.01 per hour	\$	Resignation	01/02/2021
Sheriff	Kelsee Mumma	\$16.33 per hour	\$	Resignation	12/31/2020

Received emails from Karen Ford, Stacey Wyant and Carla Nolan stating their concerns for not extending the Public Health Order.

The meeting adjourned at 2:15 p.m. The next Commission meeting will be Monday, January 11, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Janet Zwonitzer, 2nd District

William Elmer, 3rd District

Minutes of January 11, 2021

The Board of County Commissioners met in regular session on Monday, January 11, 2021 at 9 a.m., Chairperson Zwonitzer, Commissioner Elmer and Commissioner Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

Dan Brenner and Keith Kelly joined the meeting.

At 9:00 a.m. Commissioner Elmer made a motion to enter into executive session for attorney client privilege with Kathy Mick and Alex Belveal present. Commissioner Kathrens seconded and motion carried 3/0. Session reopened at 9:10 a.m. No action taken.

Road and Bridge Director Dan Barnett informed Commissioners that his staff have questions about the new health insurance plans so he has arranged for the agent to come on Thursday morning to explain and answer questions. Dan submitted a purchase order for Welborn Sales to purchase pipes.

Commissioner Kathrens asked if he had solicited any bids and Dan replied he had not as Welborn is

located in Topeka and is closest. Commissioner Kathrens asked Dan to get other bids just for comparison. Dan also requested adding a temporary laborer to the 2021 pay schedule for Road and Bridge. Commissioner Kathrens stated he would like to table it until the afternoon.

Environmental Services and Noxious Weed Director Scott Kieffaber informed Commissioners that Dan had asked him for pricing for chemicals to spray roads, brush and weeds. Scott explained that this could cause confusion as to which places have already been treated when Noxious Weed employees start spraying. He added that Johnson grass needs to be mowed rather than sprayed because the chemical used to kill it will also kill crops. Commissioner Kathrens stated he felt it should be left to Noxious Weed and not done by Road and Bridge. Scott reported that they had met a milestone at the landfill in 2020, bringing in over \$100,000.00 in fees and scrap metal. The gas meter has been replaced at the recycling center and Sullivan Construction is on site completing the wall repair and installing 8 posts. At 9:35 a.m. Commissioner Kathrens made a motion to enter into executive session for matters of personnel with Scott Kieffaber and Commissioner Elmer seconded. Motion carried 3/0. Session reopened at 9:44 a.m. and no action taken. Scott submitted a 5 year breakdown of recycled materials.

Tourism council members Ashlee York and Suzette McCord Rogers joined the meeting to discuss the tourism council budget and lodging coupons. Sawan and Bhavisha Patidar, owners of Red Roof Inn joined the meeting. Suzette explained that the council has \$48,207.00 remaining in their checking account and Red Roof Inn has submitted 4,980-\$10 off a night's stay lodging coupons for the 2020 year. Suzette stated she was seeking advice for how to handle this situation. Sawan stated that he does not want to bankrupt the system so he was willing to take half of the payment, \$24,900.00. He explained that the wind farm workers staying really created a great year for his business and they used the coupons. The previous year, 2019, he had submitted 1,205 coupons for \$12,050.00. Chairperson Zwonitzer offered \$15,000.00 to which Sawan replied he would have to ask his bookkeeper. The BOCC asked County Counselor Alex Belveal to negotiate with Sawan and report back to them. Suzette explained that they are working on ways to regulate the coupons so not to have this issue again. The tourism council approved the following grants: \$1500.00 for Chamber of Commerce, \$500.00 for American Legion gun show and \$500.00 for Central Brochure Distribution. Commissioner Kathrens made a motion to approve the tourism grants as presented and Commissioner Elmer seconded. Motion carried 3/0. The tourism council met January 6th and elected the following members:

Chair: Suzette McCord-Rogers

Vice chair: Ashlee York

Secretary: Mike Ford

Lodging position: April Lemon

At large position: Vivian Mosier

Council members: Candi McCrory, Lu Griffiths, Dhiren Chatterji and Sawan Patidar

Commissioner Elmer made a motion to approve the council as presented and Commissioner Kathrens seconded. Motion carried 3/0. Tourism council also submitted a check from Prairie Band Potawatomi Nation for a \$1,000.00 donation. Susan Foster joined the meeting.

County Clerk Kathy Mick discussed end of year transfers for county funds.

Banner Lake Director Lu Griffiths reported that he met with local Boy Scouts about possible Eagle Scout projects at the lake. There is a gazebo project in progress. Lu has been cleaning up trails and planting trees.

GAS representative Brett Waggoner gave his weekly CARES funds report.

Holton Recorder reporter Ali Holcomb joined the meeting.

Sheriff Morse honored Deputy Chad Ballenger with the Life Saving Award and Deputy Travis Spiker for the Medal of Valor.

Sheriff Morse also presented Commissioner Bill Elmer and Commissioner Janet Zwonitzer with certificates of commendation.

Commissioner Kathrens made a motion to approve the December 30th and January 4th minutes as written and Commissioner Elmer seconded. Motion carried 3/0.

Recessed for lunch from noon-1 p.m.

Judge Norbert Marek swore in Sheriff Tim Morse, Attorney Shawna Miller, Register of Deeds Tammy Moulden, County Clerk Kathy Mick, Dan Brenner District 2 Commissioner and Keith Kelly District 3 Commissioner at noon.

Commissioner Kelly made a motion to nominate Ed Kathrens as Chairperson for 2021 and Commissioner Brenner seconded. Motion carried 3/0.

Sheriff Tim Morse and Undersheriff Darrel Chapman gave the Sheriff's Office annual report highlighting some events from 2020. Commissioner Brenner asked the Sheriff about the federal bed contract for the jail and Sheriff Morse explained both the federal and state contracts his office has for prisoner boarding.

Received a letter requesting the reappointment of Scott Foster to the Kanza Mental Health and Guidance Center board. Commissioner Brenner made a motion to reappoint Scott Foster and Commissioner Kelly seconded. Motion carried 3/0.

County Appraiser Kate Immenschuh met with Commissioners to discuss openings on the zoning and appeals boards. Commissioner Kelly made a motion to appoint Doug Fisher to the appeals board and Commissioner Brenner seconded. Motion carried 3/0. Kate informed Commissioners that the current comprehensive plan has expired which opens an opportunity to change zoning regulations.

Commissioner Kelly suggested developing a committee for guidance. He would like to make it easy for people to build homes and open businesses. Kate also discussed enforcement of regulations currently in place.

Commissioner Kelly made a motion to approve \$1,000.00 from the alcohol tax prevention fund for Royal Valley After Prom and Commissioner Brenner seconded. Motion carried 3/0. Commissioner Kelly made a motion to approve \$5,000.00 from the alcohol tax fund for Royal Valley Recreation Association and Commissioner Brenner seconded. Motion carried 3/0.

Commissioner Kelly made a motion to approve Resolution 2021-01 Cash Basis and Commissioner Brenner seconded. Motion carried 3/0.

Commissioner Kelly made a motion to approve Resolution 2021-02 Financial Institutions and Commissioner Brenner seconded. Motion carried 3/0.

Commissioner Kelly made a motion to approve Resolution 2021-03 Official Newspaper and Commissioner Brenner seconded. Motion carried 3/0.

Commissioner Kelly made a motion to approve Resolution 2021-04 Cancelling Warrants and Commissioner Brenner seconded. Motion carried 3/0.

Approved Change Order 2020-37.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Sheriff	Dennis Immenschuh	\$18.92 per hour	\$19.26 per hour	Length of Service Increase	12/25/2020
Sheriff	Teresita Linares	\$15.01 per hour	\$	Resignation	1/05/2021

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Tuesday, January 19, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of January 15, 2021

The Board of County Commissioners met in regular session on Friday, January 15, 2021 at 9 a.m., Chairperson Kathrens, Commissioner Kelly and Commissioner Brenner were present. Deputy County Clerk Tara Peek recorded the minutes.

BOCC discussed the KAC new Commissioner training recently attended by Commissioners Kelly and Brenner.

At 9:30 a.m. Commissioner Brenner made a motion to enter into executive session for attorney client privilege with County Counselor Alex Belveal, Kathy Mick and Tara Peek present and Commissioner Kelly seconded. Motion carried 3/0. Session reopened at 9:40 a.m. No action taken.

Commissioner Kelly made a motion to approve the bills and payroll as presented and Commissioner Brenner seconded. Motion carried 3/0.

Commissioner Brenner made a motion to nominate Commissioner Kelly as Vice Chairperson for 2021 and Chairperson Kathrens seconded. Motion carried 3/0.

At 9:57 a.m. Commissioner Kelly made a motion to enter into executive session for financial matters with Sheriff Tim Morse, Undersheriff Darrel Chapman, Kathy Mick and Tara Peek present. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 10:15 a.m. No action taken. Sheriff Morse and Undersheriff Chapman gave an update on the jail addition.

The meeting adjourned at 11:32 a.m. The next Commission meeting will be Tuesday, January 19, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of January 19, 2021

The Board of County Commissioners met in regular session on Tuesday, January 19, 2021 at 9 a.m., Chairperson Kathrens, Commissioner Kelly and Commissioner Brenner were present. Deputy County Clerk Tara Peek recorded the minutes.

Environmental Services and Noxious Weed Director Scott Kieffaber informed Commissioners that the weekend drop off of recycled materials was overflowing again. He showed them some pictures and asked for guidance. Scott also submitted a list of 2020 projects completed including concrete pads and electric added to the landfill and concrete and drainage work done to the recycling and noxious weed buildings. He would like to have the buildings painted this year.

Holton Recorder reporter Ali Holcomb joined the meeting.

Road and Bridge Director Dan Barnett submitted fuel bids that he approved on Friday. Commissioner Kelly asked Dan about the process for bidding fuel. Dan explained that the fuel bids are done usually

monthly for the fuel storage tanks at the bridge yard. He rotates fuel delivery from Jackson Farmers, Parallel Farms and Knotty Pine for motor graders. Commissioner Kelly wants to look into getting the best price and possibly prepay if that would effect the pricing. Dan submitted rock pricing from all the quarries that the county uses.

Senne Construction representative Kenny Hartter submitted the final close out documents to the BOCC.

Emergency Management Director Pat Korte, Public Health Official Angie Reith and Holton Community Hospital Employee Health, Infection Prevention and Safety Officer Loretta Fitzgerald joined the meeting to discuss cases and vaccine plans for the county. Angie explained that she is using the Incident Command System task force to help set up and organize the administration of vaccine within the county. Her office is still vaccinating health care workers and will move to phase 2 when KDHE permits them to. Angie reported that the county has 66 active cases and 2 hospitalizations. She stated that her office has taken a lot of heat from the backlash of revoking the mask mandate. She has noticed less people wearing them in public places. The county's positivity rate is higher than the state's rate. Angie stated they had tested approximately 1200 people in the last 3 months. Emergency Management Director Pat Korte requested a Commissioner fill a seat on her Local Emergency Planning Committee. Commissioner Brenner volunteered to join her committee. Pat explained they usually meet quarterly but with Covid 19 they have not had as many meetings.

Banner Lake Director Lu Griffiths reported cleaning brush, planting trees and keeping the trails cleaned up. He had no updates on the community building grant. Lu explained that he added 9 spots in campground B last year and is working on adding 12 more to campground C right now.

GAS representative Brett Waggoner gave his weekly CARES funds report. He expects the final CDBG funds to be deposited this week.

Recessed for lunch from noon-1 p.m.

Road and Bridge Director Dan Barnett joined the Commission to discuss temporary seasonal employees and contracts. Commissioner Kelly made a motion to approve adding the wage of \$13.96 per hour for seasonal temporary Road and Bridge employees to the 2021 Payroll Plan and Commissioner Brenner seconded. Motion carried 3/0. Dan asked for clarification on the Hamm quarry contract. He stated that he was told they would possibly be hauling from that location in a couple months. He has not received a quality report yet. County Counselor Alex Belveal reviewed the contract and Dan will contact their representative to get a tube ordered. Dan stated that the post construction survey meeting with NextEra was on December 10th and they have not addressed the issues yet. The Commissioners decided they would like to view the route next week and Alex will send a letter. Mid States Denison Quarry is due for a contract renewal. Commissioner Kelly would like ditch maintenance and road work on the haul route prioritized. Commissioner Kathrens added that the roads were not ready when the quarry opened. Dan explained the difficulties with working on a road like 142 when there is so much traffic and limited ROW in areas. Commissioners Kelly and Brenner shared their thoughts on identifying priorities, creating a plan and completing. Commissioner Kelly added that he views the higher traffic and more populated roads as a higher priority. Dan explained his thoughts on prioritizing FAS routes. At 2:45 p.m. Chairperson Kathrens made a motion to enter into executive session for personnel with Dan Barnett present. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 2:50 p.m. o action taken. Chairperson Kathrens discussed spraying weeds in ROW and County Clerk Kathy Mick

explained that \$10,000.00 is budgeted for Road and Bridge weed maintenance. The BOCC expressed their choice to use those funds for Noxious Weed to treat the areas needed for Road and Bridge.

At 3:10 p.m. Commissioner Brenner made a motion to enter into executive session for attorney client privilege with Alex Belveal, Kathy Mick and Tara Peek present. Commissioner Kelly seconded and motion carried 3/0. Extended and then opened at 3:40 p.m. No action taken.

Commissioner Brenner made a motion to approve the January 11th and January 15th minutes as written and Commissioner Kelly seconded. Motion carried 3/0.

Received and reviewed the 2020 Annual Budget Report from the Jackson County Fair Association.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
Telcom Communication	Bore under T Road to pedestal	12/08/15E	T Road	01/12/2021

Received a letter from Varney and Associates CPAs to request the ability to bid on the county's annual audit.

Approved an Emergency Vehicle Designation Application for Jonathan Edwards.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Sheriff	Nancy Cattrell	\$16.86 per hour	\$17.13 per hour	Length of Service Increase	01/10/2021
Youth Services	Desiree Bowser	\$16.86 per hour	\$17.33 per hour	Length of Service Increase	01/10/2021
Youth Services	Taylor Everhart	\$16.86 per hour	\$17.81 per hour	Length of Service Increase	01/10/2021

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday, January 25, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Attest:

Kathy Mick
Jackson County Clerk

Ed Kathrens, 1st District

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of January 25, 2021

The Board of County Commissioners met in regular session on Monday, January 25, 2021 at 9 a.m., Chairperson Kathrens, Commissioner Kelly and Commissioner Brenner were present. Deputy County Clerk Tara Peek recorded the minutes.

Holton Recorder reporter Ali Holcomb joined the meeting.

Road and Bridge Director Dan Barnett informed Commissioners that he has a 2008 Ford F-450 that needs engine repairs in the range of \$25,000.00. Dan would like to get bids to replace the truck rather than repair it again. This truck is used for a lot of hauling and needs to be capable to tow heavy loads. Commissioner Kelly said he would like to see bids and asked about the maintenance schedules on the equipment. Dan also informed Commissioners that he would be acquiring bids for a motor grader replacement. The machine due to be replaced is a John Deere 770G model.

Judge Marek informed the BOCC of the transition to an upgraded e-filing system used in the court system. He also explained the current practice is that the district court clerk's office has been scanning the documents. He would like to assist the county attorney's office in learning how to e-file their own documents as other counties in the district do. He offered to train and use of their copier. Judge Marek also informed Commissioners that starting February 1st District Court Clerk Jennifer Strathman will begin her role of head clerk in the district. This will limit her ability to continue to do the e-filing in her office. The BOCC will discuss the proposal with County Attorney Shawna Miller.

Environmental Services and Noxious Weed Director Scott Kieffaber submitted a quote for painting of the buildings at the recycling center. Commissioner Kelly stated he would like to see bids that include roof repairs to another building. Scott will get the additional estimates. The wall repair and post installation is now complete. The new truck was picked up on Friday and the auction ends tomorrow for the old equipment.

Doug Holthaus joined the meeting to inform the BOCC that he would like to bid any pest control services the county may have.

At 10:39 a.m. Commissioner Brenner made a motion to enter into executive session for matters of personnel with Dan Barnett and Alex Belveal present. Commissioner Kelly seconded and motion carried 3/0. Session reopened at 11:02 a.m. No action taken.

Banner Lake Director Lu Griffiths reported planting trees and other grounds maintenance projects. Lu requested to change some of the roadway names at the lake. The BOCC agreed and asked to see the changes.

County resident Gary New reported a plugged tube at 11876 262nd Road and also that his tube has been hooked by the blade.

At 11:14 a.m. Commissioner Kelly made a motion to enter into executive session for attorney client privilege with Alex Belveal, Tara Peek, Kathy Mick and Dan Barnett present. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 11:24 a.m. No action taken.

Commissioner Kelly made a motion to approve the January 19th minutes as written and Commissioner Brenner seconded. Motion carried 3/0.

Recessed for lunch from noon-1 p.m.

Commissioner Kelly discussed the Local Technical Assistance Program (LTAP). They provide technical expertise for no cost for guidance on road issues. There is a cost associated with some training classes they offer, both technical and supervisory.

NEK Enterprise Facilitation Initiative Director Teresa McAnerney and board member Mark Aeschliman joined the meeting. Teresa gave an overview of the guidance offered by her non-profit program and how she can assist with future planning, financial planning, preparing for lenders and networking. She serves a five-county area including Atchison, Brown, Doniphan, Jackson and Nemaha. The data presented showed Jackson county had accounted for 1,028 introductions, 271 clients, 56 new, expanded or retained business, 208 jobs created or retained and 40 tune ups to existing businesses. She highlighted offering incentives to existing businesses to allow for growth, agritourism, rural opportunity zones (student loan repayment incentives) and broadband expansion as key areas that facilitate development well. Mark discussed his desire to start a community forum to generate ideas and make economic development progress. Recently the foundation was able to use donations to assist business with Covid relief.

Courthouse Custodian Chad Phillips gave the BOCC a tour of the courthouse. He requested to seek bids for an updated HVAC maintenance contract.

Emergency Management Director Pat Korte submitted an Emergency Vehicle Designation application for Andrew Morris.

At 4 p.m. Commissioner Brenner made a motion to enter into executive session for attorney client privilege with Alex Belveal, Tara Peek and Kathy Mick present. Commissioner Kelly seconded and motion carried 3/0.

Approved Change Orders 2020-38 through 41, 44 and 45.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Sheriff	Jose Martinez	\$16.86 per hour	\$	Resignation	02/03/2021
Sheriff	Mary McAsey	\$	\$16.32 per hour	Transfer	01/21/2021
Attorney	Mary McAsey	\$16.32 per hour	\$	Transfer	01/21/2021
Sheriff	Lucas Ray	\$16.04 per hour	\$16.30 per hour	Length of Service Increase	01/22/2021
Attorney	Kaitlyn Ramirez	\$	\$15.29 per hour	Rehired temporary	01/19/2021

The meeting adjourned at 4:31 p.m. The next Commission meeting will be Monday, February 1, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of January 29, 2021

The Board of County Commissioners met in regular session on Friday, January 29, 2021 at 9 a.m., Chairperson Kathrens, Commissioner Kelly and Commissioner Brenner were present. Deputy County Clerk Tara Peek recorded the minutes.

Approved bills and payroll.

Reviewed a proposal for a window guard from Senne Construction for \$1204.00. No action taken.

Emergency Management Director Pat Korte informed Commissioners that they had a successful drive through vaccine event yesterday. 409 vaccinations were given to people 70 years of age or older with underlying health issues. It was very cold and she would like to acquire some additional heaters before the next event.

Brett Waggoner gave his weekly update on the remaining CARES Act funds. Brett informed Commissioners about other CDBG grant opportunities coming up that his firm can assist the county with if they are interested.

Commissioner Kelly informed the Board of his meeting with Century Business on Wednesday about designing a new county website. He will be setting up a meeting with Civic Plus as well to bid the design.

At 11:10 a.m. Commissioner Kelly made a motion to enter into executive session for matters of personnel and Commissioner Brenner seconded. Motion carried 3/0. At 11:20 a.m. County Clerk Kathy Mick joined and the executive session. At 11:30 a.m. session reopened. No action taken.

County Clerk Kathy Mick discussed the Families First Act that expired in 2020. She asked for guidance on a policy for county employee's Covid leave.

Discussed the easement near the new Dollar General store going up in Mayetta.

The meeting adjourned at 12:06 p.m. The next Commission meeting will be Monday, February 1, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of February 1, 2021

The Board of County Commissioners met in regular session on Monday, February 1, 2021 at 9 a.m., Chairperson Kathrens, Commissioner Kelly and Commissioner Brenner were present. Deputy County Clerk Tara Peek recorded the minutes.

Holton Recorder reporter Ali Holcomb joined the meeting.

Road and Bridge Director Dan Barnett submitted a road map showing roads maintained by the county. Commissioner Kelly requested that Dan seek bids for a reverse osmosis filtration system for drinking water at the Road and Bridge building. Dan submitted culvert pipe bids from Welborn Sales and Metal Culverts Inc. Metal by the Foot Inc. and J&J Drainage Products Co. both declined to submit a bid. Metal Culverts Inc. Sales Representative Brian Testerman was present for the review of the bids. Commissioner Kelly would like to have the culvert pipes rebid to see if they can get a break in price for a bulk purchase. He suggested using last years pipes purchased to generate a list of commonly used sizes that could be ordered and kept in stock. Brian stated that with a specified quantity he could give a better estimate of cost. Dan will get that list together and rebid. No action taken. Chairperson Kathrens stated he had received two calls concerning a pipe that needs replaced on M Road south of Spiker's. It was suggested to ask the USDA technician for assistance in determining the correct sizes needed. Dan reported he had a meeting later today with Capital Electric, a subcontractor for Evergy, in regards to some damages they made by getting stuck when adding braces to a power pole. Dan discussed his list of repairs needed on the NextEra transmission line route.

Commissioner Kelly made a motion to approve the appointment of Ginger Rodvelt to the Planning Commission Board and Commissioner Brenner seconded. Motion carried 3/0. Her term will expire December 2023.

County resident Linda Shupe met with Commissioners to discuss a zoning regulation regarding the placement of a newer single wide mobile home where the current home is on her property. She has filled out the proper special use permit paperwork from the Appraiser's office. Appraiser Kate Immenschuh joined and explained the publication process prior to meetings and why the permit cannot be granted until approved at the next meeting in March. County Counselor Alex Belveal and Kate will research the specific request and let Linda know their findings.

Commissioner Kelly made a motion to approve the January 25th minutes as written and Commissioner Brenner seconded. Motion carried 3/0.

Banner Lake Director Lu Griffiths reported that electrical is going in this week at the new spots at campground C. Commissioner Brenner stated he had drove through the lake over the weekend and it looks really good. Lu informed the Commissioners about the wetlands project that was designed by NRCS and that they will seek bids again this spring.

Received a bid from Hoffman Brothers Welding and Fabrication LLC for a window guard for \$526.07. Commissioner Kelly made a motion to approve the bid and Commissioner Brenner seconded. Motion carried 3/0.

At 10:57 a.m. Commissioner Kelly made a motion to enter into executive session until noon for matters of security with Tim Blevins, Kathy Mick, Tara Peek and Alex Belveal present. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 11:44 a.m. Commissioner Kelly made a motion to approve agreement 2021-01 IT Support Revolutionary Technologies and Commissioner Brenner seconded. Motion carried 3/0.

Recessed for lunch from noon-1 p.m.

County resident Wendy Ewing met with Commissioners to voice her concerns for the inmates at the jail. She stated that there are no programs such as church, treatment or education for the incarcerated. She stated she has purchased and donated books for the jail and they are not rotating the materials. She stated she was concerned about the lack of fresh air and water leaks in the cells causing mold. Wendy stated she has reported her concerns to the Sheriff's office, but no one has returned her calls. The BOCC explained they do not have the authority to supervise the operations of other elected officials and stated they would relay her message to the Sheriff.

At 1:30 p.m. Commissioner Kelly made a motion to enter into executive session until 1:45 p.m. for personnel with Kathy Mick, Alex Belveal and Tara Peek present. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 1:42 p.m. No action taken.

Discussed a Covid leave policy with input from Public Health Official Angie Reith via phone. Angie explained the three scenarios and potential quarantine or isolation timelines for persons who are exposed.

Red Roof Inn owner Sawan Patidar met with Commissioners to discuss the lodging coupons he turned in for the 2020 year. Commissioner Brenner asked how the coupon is offered and Sawan explained that

the coupon is only available from the Chamber website. Sawan stated he didn't want to deplete the budget for tourism. He turned in coupons totaling \$49,800.00. Sawan asked the BOCC to reconsider the \$15,000.00 offer and his preference would be half of the amount he submitted. Commissioner Kelly asked if he ever considered how much these coupons he had collected for a year would total, to which Sawan replied he did and that he had let the tourism council know. Sawan explained the cost of a night's stay at his hotel is \$60-\$70 plus taxes. The transient guest tax is about 5% and after 28 continuous stays they can no longer charge the bed tax unless they check out and back in. The coupons are good for \$10 off a night's stay. Sawan then asked the BOCC to consider matching the payment made to Super 8 for 2020.

Commissioner Kelly made a motion to approve \$14,000.00 payment to Red Roof Inn and Commissioner Brenner seconded. Motion carried 3/0.

Youth Services Director Brooke Smith met with Commissioners to discuss her concern for her staff returning to the office full time. She explained that they are completely set up to work mobile as they travel throughout the 4-county judicial district. Her concern is that they could potentially all be quarantined at the same time and then would not be able to perform the duties of their jobs which are considered essential. Commissioner Kelly asked Brooke how she monitors their work and she explained that she can see when they are logged in to their programs. Brooke explained she has 4 full time staff and 7 part time. She would like to continue to work her full-time staff remotely. The BOCC agreed to allow that considering the circumstances specific to their scope of work.

At 3:24 p.m. Commissioner Kelly made a motion to enter into executive session for attorney client privilege until 3:35 p.m. with Alex Belveal, Tara Peek and Kathy Mick present. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 3:35 p.m. and Commissioner Kelly made a motion to extend until 3:45 p.m. and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 3:45 p.m. Commissioner Kelly made a motion to approve Resolution 2021-05 Covid Pay Policy and Commissioner Brenner seconded. Motion carried 3/0.

Emergency Management Director Pat Korte informed Commissioners that the next vaccine event will be held on Friday morning. They are still working with the list of 70+ year old residents with underlying health conditions. They only have 200 doses to give this week.

Approved the membership to NACO for the year.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Sheriff	Marie Katz	\$16.32 per hour	\$	Retirement	02/02/2021

The meeting adjourned at 4:26 p.m. The next Commission meeting will be Monday, February 8, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Attest:

Ed Kathrens, 1st District

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of February 5, 2021

The Board of County Commissioners met in special session on Friday, February 5, 2021 at 9 a.m., Chairperson Kathrens, Commissioner Kelly and Commissioner Brenner were present. Deputy County Clerk Tara Peek recorded the minutes.

Kenny Blair with Cook, Flatt and Strobel Engineering met with Commissioners to discuss the NextEra wind energy transmission line haul route. The crews have mostly finished up and now the roads need assessed for figuring the cost in damages due to the county. Kenny submitted a photo of a 4-inch rut in the chip seal on 254 Road between S and T. Currently the road has 6 layers of chip seal. Road and Bridge Director Dan Barnett submitted figures for hiring a subcontractor to mill up the old road and have it relayed. Kenny suggested an alternative of patching the bad spots with asphalt and then doing a 2-inch layer of overlay asphalt. This could be done quicker, is cost effective and will last longer than chip seal. The other area of concern is getting the crown back on the gravel roads and rocked.

BOCC discussed the purchase order procedures currently used by the County.

Discussed updating the zoning regulations and how to simplify the process for county residents to build homes and businesses.

Discussed the transmission line haul route repairs with NextEra representative Spencer Jenkins via phone. Commissioner Kelly stated he wanted to negotiate an amount to cover the damages that is fair to both parties. Spencer will review the materials submitted by Dan and discuss again next week with the BOCC.

Commissioner Kelly informed the other Commissioners about a meeting he attended with Civic Plus web design on Wednesday. Civic Plus will follow up with the BOCC at the next meeting.

Discussed a proposal to share in the cost of road rock with a county resident.

At 10:34 a.m. Commissioner Kelly made a motion to enter into executive session for personnel until 10:50 a.m. and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 11:07 a.m. No action taken.

Commissioner Kelly made a motion to offer Red Roof Inn \$15,160.00 for lodging coupon reimbursement and Commissioner Brenner seconded. Motion carried 3/0.

Discussed the recently approved Covid pay policy and how to prorate paid leave for part time employees. Will take action at the next meeting after reviewed by the county counselor.

Left chambers to look at the fourth floor storage space and third floor office space.

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Appraiser	6866	Salina Blueprint and Micrographic Systems	Canon TM-300 Plotter	\$3,045.00

The meeting adjourned at 12:07 p.m. The next Commission meeting will be Monday, February 8, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of February 8, 2021

The Board of County Commissioners met in regular session on Monday, February 8, 2021 at 9 a.m., Chairperson Kathrens, Commissioner Kelly and Commissioner Brenner were present. Deputy County Clerk Tara Peek recorded the minutes.

County resident James Robbins was present. Holton Recorder reporter Ali Holcomb joined the meeting.

Road and Bridge Director Dan Barnett submitted one fuel bid from Haag Oil for \$16,872.00. Commissioner Kelly asked Dan about following up with his questions regarding fuel bidding. Dan had no additional information to provide yet. Commissioner Kelly made a motion to approve the Haag Oil bid for \$16,872.00 and Commissioner Brenner seconded. Motion carried 3/0. Dan stated he had requests from some small cities within the county for assistance with their chip seal streets. Previously the Road and Bridge Department has helped with labor and equipment while the cities supply the materials. County Clerk Kathy Mick added that in the past they had charged for labor and that there is no

agreement to offer this assistance. Commissioner Kelly stated that he felt there was enough to take care of on the county's roads that isn't getting done and if they need to set policy then they should do it. Chairperson Kathrens stated he would hate to take away what the county has been already doing to help the cities. Commissioner Kelly asked if they charged the same rates as a contractor would to which Dan replied he uses FEMA rates to determine hourly rates for equipment and labor. They supply materials at cost. Commissioner Brenner asked how many cities need the county's help in three years or so to which Dan replied maybe once a year. At 9:21 a.m. Commissioner Kelly made a motion to enter into executive session until 9:35 a.m. for personnel with Dan Barnett and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 9:27 a.m. No action taken.

County Counselor Alex Belveal joined the meeting.

Environmental Services and Noxious Weed Director Scott Kieffaber reported selling two ATVs and a truck on PurpleWave for a total of \$11,550.00. Commissioner Kelly asked Scott if he and Dan had worked together in seeking bids for roof repair and building painting. Scott stated he talked to Dan and Dan had acquired a list of contacts who they could seek bids from. Scott will call to setup a meeting with the contractor. At 9:32 a.m. Commissioner Brenner made a motion to enter into executive session with Scott for personnel until 9:45 a.m. and Commissioner Kelly seconded. Motion carried 3/0. Session reopened at 9:45 a.m. No action taken.

At 10 a.m. Commissioner Brenner made a motion to enter into executive session for financial matters with Spencer Jenkins via phone, Tara Peek and Kathy Mick present until 10:20 a.m. and Commissioner Kelly seconded. Motion carried 3/0. Session reopened at 10:09 a.m. No action taken.

Brett Waggoner gave his weekly report on the remaining CARES funds. He stated that March 17th is the reporting deadline for what is left to spend.

Banner Lake Director Lu Griffiths reported that he is pricing signs for the lake. He reached out to Road and Bridge and the City of Holton for leads on where to order from.

Commissioner Kelly discussed information about commission districts he obtained from KAC.

County Clerk Kathy Mick provided the BOCC with a current list of county budgets.

Deb Hundley met with Commissioners to discuss the recent Covid pay policy change.

Recessed for lunch from noon-1 p.m.

Tourism council chair Suzette McCord Rogers informed the BOCC about the meeting they held over the lunch break. The council voted to suspend the lodging coupon until June. They are working to develop a better system. They will have meetings the second Monday of every month at noon. Suzette stated they had a vivid and exciting discussion at the meeting and was feeling good about Commissioner Brenner's involvement. Commissioner Brenner added that the meeting was well organized and had good participation.

Red Roof Inn owner Sawan Patidar joined the meeting to sign an agreement. Commissioner Kelly made a motion to approve Agreement 2021-03 Red Roof Inn for \$15,160.00 in lodging coupon reimbursement for the year 2020. Commissioner Brenner seconded and motion carried 3/0.

Commissioner Kelly made a motion to approve the January 29th minutes as written and Commissioner Brenner seconded. Motion carried 3/0. Commissioner Kelly made a motion to approve the February 1st minutes as amended and Commissioner Brenner seconded. Motion carried 3/0.

The BOCC sent correspondence to Representative Francis Awerkamp vehemently opposing HB 2142 requiring Kansas counties to reimburse businesses for property taxes if they were shut down or limited capacity during the pandemic.

At 1:39 p.m. Commissioner Kelly made a motion to enter into executive session with Kate Immenschuh for personnel until 1:50 p.m. and Commissioner Brenner seconded. Motion carried 3/0. Extended until 2 p.m. Session reopened at 2 p.m. and no action was taken.

Jackson County Fair Association board members Tim Parks and Aaron Allen met with Commissioners. They discussed their plans for the grounds and recent upgrades like adding shade to the concession area. They stated they were appreciative of the funding they receive from the county and they want to continue to have a good working relationship. They discussed the use of the livestock barn for the recent drive through vaccination clinics and the court used their building for their most recent jury trial selection. They requested a schedule of county events for future use so they can plan other events and cleaning accordingly.

District Court Clerk Jennifer Strathman informed Commissioners that as her office transitions to a fully functioning Odyssey case management software program, they will be closing at 2 p.m. on Wednesdays and Fridays for staff training.

At 2:38 p.m. Commissioner Kelly made a motion to enter into executive session for personnel until 2:50 p.m. and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 2:50 p.m. At 2:50 p.m. Commissioner Kelly made a motion to enter into executive session for personnel with Alex Belveal until 3:10 p.m. and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 3:10 p.m. No action taken.

Commissioner Kelly made a motion to adopt Resolution 2021-06 Covid Pay Policy (updated) and Commissioner Brenner seconded. Motion carried 3/0.

Met with Hector Ortega from Civic Plus via zoom meeting to discuss their proposal for a new county website and application. They offered a one time fee of \$29,354.00 and a recurring annual fee of \$7,047.00. Included is an industry standard update every four years. No action taken.

At 4:11 p.m. Commissioner Kelly made a motion to enter into executive session with Dick Lake for attorney client privilege until 4:30 p.m. and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 4:20 p.m. No action taken.

Approved Change Order 2020-46.

Reviewed a memorandum from County Attorney Shawna Miller regarding the upgrading of their cooperating programs used for case management within the court system. The initial cost will be \$38,750.00 and then a recurring annual fee of \$4,500.00. The transition will take a year to complete.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
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					/ /
Sheriff	John Paz	\$18.30 per hour	\$18.92 per hour	Length of service increase	08/10/2020
Sheriff	Bruce Fox	\$17.16 per hour	\$20.60 per hour	Promotion	02/08/2021

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
Dustin and D'Neal Vanwagoner	Install drive entrance		118 Road	02/08/2021

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Tuesday, February 16, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of February 17, 2021

The Board of County Commissioners met in regular session on Wednesday, February 17, 2021 at 9 a.m., Chairperson Kathrens, Commissioner Kelly and Commissioner Brenner were present. Deputy County Clerk Tara Peek recorded the minutes.

Holton Recorder reporter Ali Holcomb joined the meeting.

The BOCC made a phone call to CFS Engineering representative Kenny Blair for an update on the NextEra transmission line haul route conditions.

County Appraiser Kate Immenschuh presented the BOCC with a zoning change. Commissioner Kelly made a motion to approve Resolution 2021-07 Zoning Change A-1 General Agriculture to R-R Rural Residential and Commissioner Brenner seconded. Motion carried 3/0.

At 10 a.m. Commissioner Kelly made a motion to enter into executive session until 10:15 a.m. for financial matters with Spencer Jenkins via phone, Tara Peek and Alex Belveal present. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 10:13 a.m. No action taken.

Environmental Services and Noxious Weed Director Scott Kieffaber discussed his department spraying noxious weeds for Road and Bridge. Scott stated he thought they could work together and his crew could handle the increased workload. Scott submitted his annual eradication progress report from KDHE for noxious weed. He will be attending the spring conference and one of his employees will attend noxious weed training in March. Scott reported that he is waiting on the weather to cooperate so he can get roof bids to combine with the painting bids for the buildings.

County Attorney Shawna Miller joined the meeting. The BOCC asked Shawna if she or her assistant attorney would be available to assume county counselor duties if the position comes available. Shawna declined stating that her office does not have availability to accept additional duties at this time. Shawna also discussed the transition to new software her office is preparing to begin. She will use capital outlay funds to purchase the required program and for additional costs above the budgeted amount for the attorney's office remodel. Commissioner Kelly made a motion to approve the purchase of the Odyssey software mandated by the State of Kansas and Commissioner Brenner seconded. Motion carried 3/0.

At 10:39 a.m. Commissioner Kelly made a motion to enter into executive session until 11 a.m. for financial matters with Spencer Jenkins via phone, Tara Peek and Alex Belveal present. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 10:45 a.m. No action taken.

Banner Lake Director Lu Griffiths explained the procedure for seeking approval from NRCS to make economic development additions to the lake property. Lu discussed his trash service and recycling needs at the lake.

At 11:34 a.m. Commissioner Kelly made a motion to enter into executive session until noon for financial matters with Spencer Jenkins via phone, Tara Peek and Alex Belveal present. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 11:43 a.m. No action taken.

Road and Bridge Director Dan Barnett joined the meeting. The BOCC asked Dan to come back in the afternoon to break down the figures he submitted for the NextEra transmission line haul route repairs. Dan explained that while the transmission line is complete, NextEra will likely have subcontractors working on private land for a couple years to complete reclamation, seeding and planting. Dan stated he did not need an engineer present on a daily basis to monitor the haul route anymore.

Recessed for lunch from noon-1 p.m.

Emergency Management Director Pat Korte submitted a timeline of the grid system with anticipated power outages. She reported the vaccinations have been going well with the health department expecting about 200 doses per week.

Approved Change Order 2020-47.

At 1:30 p.m. Commissioner Kelly made a motion to enter into executive session until 1:45 p.m. for security measures with Sheriff Tim Morse, Undersheriff Darrel Chapman, Tara Peek and Alex Belveal present. Commissioner Brenner seconded and motion carried 3/0. Session extended and reopened at 2:12 p.m. No action taken.

Road and Bridge Director Dan Barnett and Road Foreman Eric Fritz joined the meeting. The BOCC asked them to express their thoughts and opinions on the transmission line haul route and the repairs needed. Eric stated that they have a lot on their plate with maintaining what they have and trying to fix the roads

themselves. They stated they did not have enough personnel to complete everything themselves and would need subcontractor's help. Commissioner Kelly asked for an explanation of FEMA rates. The BOCC stated they would like to come up with a fair rate system to determine an accurate cost to the county for labor and equipment. Dan submitted pipe bids for a bulk order to cover the usual needs of the county annually. The bids were as follows:

- Metal Culverts \$42,984.20
- Welborn Sales \$46,374.20

Commissioner Kelly made a motion to approve the Metal Culverts bid and Commissioner Brenner seconded. Motion carried 3/0. The BOCC asked Dan to discontinue selling old pipes for scrap and they would like to try selling them at auction.

At 3:44 p.m. Commissioner Kelly made a motion to enter into executive session until 4:05 p.m. for personnel and Commissioner Brenner seconded. Motion carried 3/0. Session opened at 4:07 p.m. No action taken.

Commissioner Kelly made a motion to approve the February 5th minutes as written and Commissioner Brenner seconded. Motion carried 3/0.

Received an update from Anna Wilhelm via email regarding the NEK Area Agency on Aging.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Attorney	Denise Sweet	\$16.32 per hour	\$17.39 per hour	Promotion	01/25/2021

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday, February 22, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of February 22, 2021

The Board of County Commissioners met in regular session on Monday, February 22, 2021 at 9 a.m., Chairperson Kathrens, Commissioner Kelly and Commissioner Brenner were present. Deputy County Clerk Tara Peek recorded the minutes.

Holton Recorder reporter Ali Holcomb joined the meeting.

Emergency Management Director Pat Korte requested the BOCC issue a disaster emergency for those effected by the increase of natural gas prices. Commissioner Kelly made a motion to adopt Resolution 2021-08 State of Local Disaster Emergency for Natural Gas Prices and Commissioner Brenner seconded. Motion carried 3/0.

Road and Bridge Director Dan Barnett informed Commissioners that he had received motor grader bids. Chairperson Kathrens asked if the equipment bid has rippers attached to which Dan replied they did not. Dan explained that all the graders have long shank scarifiers on them and only one has a rear ripper. They have shorter bit scarifiers available for every other machine. Chairperson Kathrens stated the scarifiers are only scratching the potholes. Commissioner Kelly suggested that they wait to look at the bids as the BOCC would like to discuss their expectations and decide what they want from the equipment. Commissioner Kelly asked Dan what his process was for rotating or purchasing equipment. Dan explained that there is no trade-in difference between 7,500 and 14,000 hours. He tries to replace equipment around 10,000 hours. Commissioner Kelly stated he would like to be more involved with the equipment dealers. Commissioner Kelly asked if the county is empowering operators to see situations, understand how to fix them and then allow them time to get it done. Chairperson Kathrens added that the crew did a great job on S Road. Dan informed Commissioners that he had not received any bids for a water filtration system at the Road and Bridge shop.

County resident Marje Cochren joined the meeting to ask if the County Attorney would be hosting an open house since they have moved into their new space. The BOCC did not think there would be one and suggested Marje talk with County Attorney Shawna Miller for more information.

Kristina Dietrick, President of HR Partners, met with Commissioners to discuss her firm's human resources services. Kristina offered her firm's support for a \$350.00 monthly retainer. Commissioner Brenner made a motion to approve agreement 2021-04 HR Partners and Commissioner Kelly seconded. motion carried 3/0.

GAS representative Brett Waggoner met with Commissioners to discuss the most recent CARES funding update. The final report is due March 17. The final CDBG funds have been paid out and the project is ready for closeout. The public hearing will be held on March 15th at 10:30 a.m. during the regular scheduled Commission meeting.

Banner Lake Director Lu Griffiths reported the lake had ice fishers recently. The Strader memorial run will be held June 5th. Commissioner Brenner asked Lu about some dirt piles near the horse trail that were reported to him. Lu explained that he is using the dirt for projects and it will be gone from that area once he gets it used up. Commissioner Brenner also asked about the condition of the signage at the horse trails. County Clerk Kathy Mick informed Lu and the BOCC that there was a \$150.00 donation to the county that was to be used for the horse trails if Lu would like to use it for signage.

Recessed for lunch from noon-1 p.m.

Tourism council members Suzette McCord Rogers and Ashlee York met with Commissioners to discuss the grant application and follow up forms they have updated. All of the forms are on the Chamber of Commerce website. Suzette requested to borrow the courthouse photos hanging in the Commissioner chambers for the historical society to use for their window display this summer. The BOCC approved her request.

Commissioner Kelly reported that Century Business has declined to bid the web site upgrade. Commissioner Kelly made a motion to approve the Civic Plus web design bid for \$27,854.00 and Commissioner Brenner seconded. Motion carried 3/0. The \$27,854.00 cost includes the first year's annual recurring fee of \$7,046.55.

At 2:11 p.m. Commissioner Kelly made a motion to enter into executive session until 2:30 p.m. for financial matters with Tara Peek, Alex Belveal and Kathy Mick present. Commissioner Brenner seconded and motion carried 3/0. Session opened at 2:19 p.m. No action taken.

At 2:34 p.m. Commissioner Kelly made a motion to enter into executive session until 3 p.m. for attorney client privilege with Tara Peek, Alex Belveal and Kathy Mick present. Commissioner Brenner seconded and motion carried 3/0. Session opened at 3:27 p.m. No action taken.

Chris York and Kyle Edwards from Giant Communications joined the meeting to discuss their updated internet packages. The county has four departments that have to be upgraded as the service they have now will no longer be offered starting April 1st. The Commissioners agreed to upgrade the service for a \$13.00 monthly increase per department.

At 3:48 p.m. Commissioner Brenner made a motion to enter into executive session for matters of personnel until 4:05 with Tara Peek, Kathy Mick and Alex Belveal present. Commissioner Kelly seconded and motion carried 3/0. Session reopened at 3:54 p.m. No action taken.

Commissioner Kelly made a motion to approve the February 17th minutes as written and Commissioner Brenner seconded. Motion carried 3/0. Commissioner Brenner made a motion to approve the February 8th minutes as written and Commissioner Kelly seconded. Motion carried 3/0.

The meeting adjourned at 4:25 p.m. The next Commission meeting will be Monday, March 1, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Attest:

Kathy Mick
Jackson County Clerk

Ed Kathrens, 1st District

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of February 26, 2021

The Board of County Commissioners met in regular session Friday, February 26, 2021 at 9 a.m., Chairperson Kathrens, Commissioner Kelly and Commissioner Brenner were present. Deputy County Clerk Tara Peek recorded the minutes.

Approved payroll and bills.

At 9:47 a.m. Commissioner Kelly made a motion to enter into executive session until 10 a.m. for personnel and Commissioner Brenner seconded. Motion carried 3/0. Extended 15 minutes and reopened session at 10:15 a.m. No action taken.

At 10:21 a.m. Commissioner Kelly made a motion to enter into executive session until 10:51 a.m. for personnel with Scott Kieffaber and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 11 a.m. No action taken. Scott reported that he has been working with the Prairie Band Potawatomi Tribe to start collecting their HHW to help reduce the oil and waste going into water and ditches.

Courthouse Custodian Chad Phillips reported that the new toilet on the 4th floor stopped flowing properly on Tuesday and he would like the contractors to have a look. He suggested that the 1 inch supply line that was replaced with a ½ inch line is not providing enough volume for flushing all the way out the building. The architect will be contacted regarding the issue. Chad also mentioned the chronic plumbing issues with the employee restroom on the second floor. He stated that the sink has a slow drain and he believes that the original pipes are likely where the problem is.

The meeting adjourned at 11:52 a.m. The next Commission meeting will be Monday, March 1, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of March 1, 2021

The Board of County Commissioners met in regular session on Monday, March 1, 2021 at 9 a.m., Chairperson Kathrens, Commissioner Kelly and Commissioner Brenner were present. Deputy County Clerk Tara Peek recorded the minutes.

Emergency Management Director Pat Korte informed Commissioners that Denison is looking into getting a loan to pay their large gas bill as the emergency declaration approved last week will not substantiate any resources from FEMA. All gas and electric utilities will likely see an increase because of the demand. Pat reported that this week is Severe Weather Awareness week. Sirens will be tested on Tuesday. The next vaccine clinic will be offered on Friday at the fairgrounds. Last Friday they gave 635 vaccinations and approximately 400 of those were second dose vaccines.

At 9:05 a.m. Commissioner Kelly made a motion to enter into executive session until 9:15 a.m. for personnel with Scott Kieffaber and Commissioner Brenner seconded. Motion carried 3/0. Session opened at 9:15 a.m. No action taken. Scott reported that the recycling trailer was filled completely full over the weekend and that he has a bidder coming at 10 a.m. to view the scope of work requested.

Holton Recorder reporter Ali Holcomb joined the meeting. Road and Bridge Director Dan Barnett reported that Circleville City has asked for assistance chipping their roads. The BOCC suggested they use a subcontractor as the Road and Bridge department has no time right now for additional projects. Dan informed Commissioners that he was working with Brett Waggoner to get more information about CDBG grant opportunities for county infrastructure projects. Dan informed the BOCC that he had received notice from KDOT that they will be allocating federal coronavirus funds for the Special City County Highway Fund to restore motor fuel tax revenue losses due to decreased traffic. The county will receive \$47,375.40. Dan is also checking into local project match opportunities through KDOT for purchasing pipes. Dan stated that Royal Valley had asked about getting an old tube from the county to be used at their walking trail. Dan said he had a 15-18 inch, 12 foot long used pipe available. The Commissioners gave approval for the county to donate the tube to Royal Valley rather than scrapping it or selling at auction. Dan submitted motor grader bids for Komatsu, John Deere and Caterpillar. Dan stated that the filters are covered through warranty up to 7500 hours. Dan asked the BOCC why they sent a memo requesting all bids be presented sealed in the public forum as many are sent via email or fax. Commissioner Kelly explained that the only fair way for bidders is to have their bids opened in a public forum. Commissioner Brenner added that transparency is the best policy. Dan stated he would change his cover letters to request sealed bids. Chairperson Kathrens asked Dan why the graders don't have the 2 foot extensions on them to which Dan replied it was the operator's preference. Dan stated that he would like AWD for safety and productivity reasons for the motor grader purchased.

At 9:57 a.m. Commissioner Brenner made a motion to enter into executive session until 10:05 a.m. for personnel with Dan Barnett and Commissioner Brenner seconded. Motion carried 3/0. Session opened at 10:02 a.m. No action taken.

Received an email request from Katie Simmons seeking approval to place decorated rocks around the courthouse grounds. The BOCC forwarded her info to Chad Phillips.

Victims Service Coordinator Lisa Hyten met with the Commissioners. Lisa explained her position and the grant writing she does. Commissioner Brenner asked how long she had been doing this work to which she replied she started in 2015 but had previously done similar work with the YWCA. Lisa stated that she will help whoever she can in order to get additional resources or equipment for law enforcement or fire departments. Lisa asked for the Board's approval for her to amend the budget from the Governor's CESF grant to allow some funds to be moved from supplies to payroll where they could use it more effectively. The BOCC gave their approval.

At 10:57 a.m. Commissioner Brenner made a motion to enter into executive session until 11:15 a.m. for employee and employer negotiations with Lee Hendricks present. Commissioner Kelly seconded and motion carried 3/0. Session opened at 11:30 a.m. No action taken.

Recessed for lunch from noon-1 p.m.

Commissioner Brenner made a motion to approve agreement 2021-05 KANZA Mental Health and Commissioner Kelly seconded. Motion carried 3/0.

At 1 p.m. Commissioner Kelly made a motion to enter into executive session until 1:30 p.m. for personnel with Eric Fritz present and Commissioner Brenner seconded. Motion carried 3/0. Session extended and reopened at 2:40 p.m. No action taken.

At 3 p.m. Commissioner Kelly made a motion to enter into executive session until 3:10 p.m. for attorney client privilege with Alex Belveal present and Commissioner Brenner seconded. Motion carried 3/0. Session opened at 3:10 p.m. No action taken.

Appraiser Kate Immenschuh joined the meeting to present a list of names for potential committee members and specific areas to address in regards to updating the zoning regulations.

At 3:29 p.m. Commissioner Kelly made a motion to enter into executive session until 3:40 p.m. for personnel with Kate Immenschuh present and Commissioner Brenner seconded. Motion carried 3/0. Session opened at 3:37 p.m. No action taken.

Commissioner Brenner made a motion to approve the February 12th and 22nd minutes as written and Commissioner Kelly seconded. Motion carried 3/0.

Commissioner Kelly made a motion to approve \$1,000.00 from the alcohol tax to Jackson Heights Post Prom and Commissioner Brenner seconded. Motion carried 3/0.

Discussed the delayed census results and how that effects the redistricting process.

Received a thank you note from Holton High School Post Prom for the county's donation.

Reviewed three parcels of land that the county owns and discussed what to do with it.

Received a letter from the Kansas Department of Agriculture reminding the county to complete their annual dam inspection.

Approved Change Orders 2020-48 through 50.

Department	Name	From	To	Reason	Date
					/ /

Counselor	Alexandria Belveal	\$29,200.00 annual salary	\$0	Resignation	03/12/2021
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The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday, March 8, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of March 4, 2021

The Board of County Commissioners met in special session on Thursday, March 4, 2021 at 9 a.m., Chairperson Kathrens, Commissioner Kelly and Commissioner Brenner were present. Deputy County Clerk Tara Peek recorded the minutes.

The BOCC met with LTAP Local Field Liaison Mike Perkins to discuss the condition of county roads and for his assessment of areas of concern. Chairperson Kathrens made the comment that he would like to have all weather roads with proper drainage. Commissioner Kelly stated that his expectation would be that the roads have a decent crown and proper ditches and Commissioner Brenner added that he would like to fix the issues rather than cover up. Mike shared a three-pass strategy for grading the roads properly and stated a 3 to 4 inch crown is ideal. He stated there was some rock along the sides that could be recovered. Mike relayed the importance of water when building a road in order to get the rock to bond and stay in place. He also suggested using a rubber tire roller.

The meeting Commissioners returned to chambers at 2:40 p.m. Mike left information regarding the programs available through his program, University of Kansas Transportation Center, and field guides for county roads. He suggested the Local Road Safety Plan for a cost of \$5,000.00. No action taken. The next Commission meeting will be Monday, March 8, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Attest:

Kathy Mick
Jackson County Clerk

Ed Kathrens, 1st District

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of March 8, 2021

The Board of County Commissioners met in regular session on Monday, March 8, 2021 at 9 a.m., Chairperson Kathrens, Commissioner Kelly and Commissioner Brenner were present. Deputy County Clerk Tara Peek recorded the minutes.

Commissioner Kelly made a motion to comply with K.S.A. 19-2687 regarding annual inventory practices and Commissioner Brenner seconded. Motion carried 3/0.

At 9:03 a.m. Commissioner Kelly made a motion to enter into executive session with Dan Barnett for personnel until 9:13 a.m. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 9:10 a.m.

Holton Recorder reporter Ali Holcomb joined the meeting. Commissioner Kelly made a motion to accept the resignation, effective immediately, for Road and Bridge Director Dan Barnett and Commissioner Brenner seconded. Motion carried 3/0. Dan Barnett stated he was very disappointed and would like to have in writing that the BOCC would not contest his unemployment claim. Chairperson Kathrens stated to Dan that he has their word that they would not contest his unemployment and thanked Dan for his service and wished him good luck with his future endeavors.

Emergency Management Director Pat Korte informed the Commissioners that she has hired a temporary employee to assist her. The person has an emergency management background and will work a couple days a week. Thursday and Friday the health department will be giving vaccines. Last Friday they did roughly 500 shots. Pat stated the volunteers have been very helpful and everyone is appreciative.

Commissioner Kelly made a motion to approve the February 26th and March 1st minutes as written and Commissioner Brenner seconded. Motion carried 3/0.

Russell Pugh met with Commissioners to discuss his proposal for drinking water and the Road and Bridge office. Russell stated that the water samples were good but the water is hard which effects the taste. He recommended installing an Everpure filtration system for the offices. Commissioner Brenner made a motion to approve the bid from Pugh Maintenance for \$631.99 and Commissioner Kelly seconded. Motion carried 3/0.

At 10:10 a.m. Commissioner Kelly made a motion to enter into executive session until 10:25 a.m. for personnel with Alex Belveal and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 10:23 a.m. No action taken.

Chamber Director Ashlee York met with Commissioners to discuss the LOIS database for business recruitment. She would like direction on who will handle the upkeep. BOCC will discuss and coordinate with Ashlee after they have time to review.

Banner Lake Director Lu Griffiths reported that a fire had gotten out of hand on the lake property from a resident burning brush and burned down some Evergy power poles. They have crews out behind the dam replacing poles now. Lu stated he plans to have Ray Korte start working around the 22nd of the month and hosts will start April 1st. He still has some work left to complete on the new camping spots but plans to have them ready for the season. He will be requesting a truck from Road and Bridge soon to get his own rock hauled as needed. He has no update on the building grant as Covid has stalled the process. Lu informed Commissioners that he has discussed some of their ideas with Jamie at the NRCS office for cabins and a supply shoppe.

At 11:14 a.m. Commissioner Kelly made a motion to enter into executive session until 11:30 a.m. for personnel and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 11:30 a.m. No action taken.

Victims Service Coordinator Lisa Hyten met with the BOCC to discuss revising the CESF grant funds so the monies could be used for personnel rather than supplies. The Commission gave their approval for her to submit the request. She will let them know if the revisions are approved.

Commissioner Kelly made a motion to approve agreement 2021-06 County Counselor Lee Hendricks and Commissioner Brenner seconded. Motion carried 3/0.

Recessed for lunch from noon-1 p.m.

Tourism council member Suzette McCord Rogers met with Commissioners to seek their approval of a board appointment and advertising grants. Commissioner Kelly made a motion to appoint Raphael Wahwassuck to the at large position on the tourism council and Commissioner Brenner seconded. Motion carried 3/0. Commissioner Brenner made a motion to approve the advertising grants for \$1,000.00 each to Hotel Josephine, Lemon Lofts, Red Roof Inn, Super 8 and Red Rock Ranch. Commissioner Kelly seconded and motion carried 3/0.

Road and Bridge employees Bryson Bain, Eric Fritz, Wade Cormier and Terry Mick joined the meeting along with Environmental Services and Noxious Weed Director Scott Kieffaber. Chairperson Kathrens explained that they were restructuring the Road and Bridge Department in efforts to become more efficient and accountable. The BOCC would like to have more communication and get everyone's input so they can set expectations. The BOCC plans to meet with all Road and Bridge employees tomorrow morning to discuss the changes.

At 1:38 p.m. Commissioner Kelly made a motion to enter into executive session for personnel until 2 p.m. with Bryson Bain, Eric Fritz, Wade Cormier, Terry Mick and Scott Kieffaber. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 2 p.m. No action taken. At 2 p.m. Commissioner Kelly made a motion to enter into executive session for personnel until 3 p.m. with Eric Fritz and Scott

Kieffaber present. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 2:58 p.m. Commissioner Kelly made a motion to approve revisions to the 2021 Payroll Plan and Commissioner Brenner seconded. Motion carried 3/0.

Department	Name	From	To	Reason	Date / /
Emergency Management	Lydia Theurer	\$	\$15.29 per hour	Hired temporary part time	3/9/2021
Sheriff	Carrie Belveal	\$	\$15.30 per hour	Hired full time	03/1/2021
Sheriff	Loren Lossman	\$	\$17.16 per hour	Hired full time	03/21/2021
Road and Bridge	Danial Barnett	\$56,800.00 annual salary	\$0	Resignation	03/8/2021
Road and Bridge	Eric Fritz	\$22.35 per hour	\$26.20 per hour	Promotion	03/8/2021
Road and Bridge	Scott Kieffaber	\$21.87 per hour	\$29.00 per hour	Promotion	03/8/2021
Attorney	Kristina Costlow	\$0	\$15.29 per hour	Hired full time	03/8/2021
Noxious Weed	Darlene Selley	\$16.32 per hour	\$19.32 per hour	Promotion	03/8/2021

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
Monte Havel	New driveway-install culvert		150 th and U Roads	3/8/2021

The meeting adjourned at 4:18 p.m. The next Commission meeting will be Monday, March 15, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Attest:

Kathy Mick
Jackson County Clerk

Ed Kathrens, 1st District

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of March 15, 2021

The Board of County Commissioners met in regular session on Monday, March 15, 2021 at 9 a.m., Chairperson Kathrens, Commissioner Kelly and Commissioner Brenner were present. Deputy County Clerk Tara Peek and County Clerk Kathy Mick recorded the minutes.

Holton Recorder reporter Ali Holcomb joined the meeting.

County Appraiser Kate Immenschuh informed the Commissioners that Royal Valley has requested the fees be waived for their school district. Kate explained there is no expense to the county and so the BOCC approved the request.

At 9:11 a.m. Commissioner Brenner made a motion to enter into executive session until 9:25 a.m. for personnel with Eric Fritz and Scott Kieffaber. Commissioner Kelly seconded and motion carried 3/0. Session extended until 9:45 a.m. Session opened at 9:45 a.m. No action taken. Road and Bridge Superintendent Eric Fritz informed Commissioners that S Road will be done this week. He asked for what procedure the BOCC wants for 142 Road. The area of concern was the first 2 miles east of the highway. The Commissioners would like them to start there and focus on drainage and then reshape the road starting with the first mile off the highway. Commissioner Kelly asked that they keep documentation on the tonnage of Denison quarry rock that goes on the haul route. Commissioner Brenner informed Eric and Scott that there is a plugged tube between the two highways on 198th. County resident Gale Liggatt joined the meeting to say thank you as his road hasn't got this much attention in years. He mentioned the work of former employee Nathan Edwards and the crew now, as well, are doing a great job. Public Works Director Scott Kieffaber reported 1500-2000 gallons of used oil at the Road and Bridge shop. He stated that they have two burners that neither work and wanted BOCC suggestion on disposal or purchasing new burners. Commissioners Kelly and Kathrens stated to first check into servicing the two already at the shop. Scott reported he had Tire Cutters come and dispose of old tires at the shop as he has been working on getting it cleaned up. Scott discussed the interest in forming a safety committee to which the Commissioners gave approval to do so. One fuel bid was received from Haag Oil for \$21,220.00. Commissioner Kelly made a motion to approve the Haag Oil bid for \$21,220.00 and Commissioner Brenner seconded. Motion carried 3/0. Scott suggested landowners using private contractors to install drive entrances. Commissioner Kelly stated he was open to further discussing and Chairperson Kathrens stated he was not in favor. He stated the county had always provided services in our right-of-way and should continue to do so. Scott suggested using just some who qualify by meeting the county's standards. BOCC agreed to discuss later. The BOCC asked to keep the motor grader bids on hold as they want to discuss having a uniform equipment fleet and can discuss options. For the Noxious Weed department Scott provided three sealed bids from the following:

- Nutrien Ag Solutions \$176,098.00
- Sims Fertilizer and Chemical \$216,375.00
- Van Diest Supply Company \$180,053.00

Scott explained his preference for doing business with Van Diest Supply. The BOCC stated they would discuss further with the new County Counselor, Lee Hendricks, in the afternoon before taking action on the chemical bids.

GAS representative Brett Waggoner joined the meeting. At 10:53 a.m. Commissioner Brenner made a motion to open the CDBG-CV Project # 20-CV-34 public hearing and Commissioner Kelly seconded. Motion carried 3/0. At 10:54 a.m. Commissioner Kelly made a motion to close the public hearing and Commissioner Brenner seconded. Motion carried 3/0. Brett explained that he will prepare the closeout packet for this small business grant program. Chairperson Kathrens signed the documents.

Commissioner Brenner asked if there would be more opportunities like this one coming and Brett stated there are leftover monies from this program and he is waiting for further information. Brett Waggoner gave the final weekly report on the 2020 Cares Act funding for Jackson County. The final expenses for the Cares Act will be \$3,000 for the required audit, \$4,015.70 for the final administration fee, \$27,854 for the Civic Plus website and \$299 for Juvenile Intake's iPad. These expenditures will put the Cares fund in the negative (\$28,407.93). At the Commissioners' request, Brett Waggoner instructed the County Clerk to make a transfer due to the overage in the County Attorney's remodel project and the Sheriff's jail addition project to reduce the expenditures by this much to balance the Cares Grant. Brett received advice from the technical assistance provider at the state office and the Clerk is to deduct \$14,203.97 from KBS Constructors' invoice dated 12/18/20 and deduct \$14,203.96 from Senne and Company Inc.'s invoice dated 12/31/20. These two entries will make the Cares Act fund show a balance of \$7,015.70. (Audit \$3,000 plus remaining contracted administration fee of \$4,015.70) These will be billed after audit is completed on June 3, 2021.

County Clerk Kathy Mick was further instructed by the Commission to make two more transfers by the amount that the County Attorneys' remodel project and the Sheriff's jail addition was in the red from their capital outlay funds and transfer that dollar amount to the County General Fund.

Brett Waggoner also discussed the Delia Fire Department and their request for a grant for a new fire station. Brett stated that they qualify for a CDBG grant because they are a taxing entity serving an area of low to moderate income. Brett said the County can apply for multiple CDBG grants; one on behalf of and entity (fire district) and then apply for one on behalf of the county. If the County agreed to apply on behalf of the fire district the County would have to issue three checks each month and be subject to an audit. The contract would be written with the County, but the fire district would provide the matching funds. Fire funds would be put in escrow if the grant is awarded. Brett's company charges \$8,950 for a guaranteed grant award. The guarantee is that for that amount Brett's company will keep applying for the grant until it is awarded.

Lu Griffiths, Banner Creek Reservoir Director, requested a contract increase from \$800 to \$1000 per month from April through November 15th for Diana Levick, the park host for the north side of the reservoir due to the increase in 21 new/additional camping stalls this year. The Commissioners agreed to the increase. Lu stated that he had the funding amount in his budget. Lu will draw up the new contract for review next week.

Lu received 15 loads of gravel last week.

Lisa Hyten inform the Commissioners that she had called about the grant and she can reallocate money for an additional worker at the rate of \$15 per hour and a computer to help at the health department until the end date of November 24, 2021. It was determined that it would be a temporary worker with no benefits. The person will be working at the Health Department entering COVID-19 data under the supervision of the Emergency Management Director Pat Korte. Public Health Official Angie Reith will be responsible for hiring the person.

Commissioner Brenner reported that he had a meeting with the Hamm radio operators and they are interested in moving their equipment to a higher location.

County Clerk Kathy Mick informed the Commissioners that the payroll enhancement that they requested that she check on, that would prevent employees from accidentally being overpaid would cost \$6000 to have the programmer write. Commissioner Kelly requested that she contact Tim Blevins, the county's contracted IT manager to determine if he thought that amount was reasonable.

Recessed for lunch.

Lee Hendricks, the new Jackson County Counselor joined the meeting.

Pete Ritchey, Account Executive for Orion Waste Solutions from Topeka, met to discuss possibly providing trash service to the county's buildings in the future.

Chris Shearer, Delia fire board member, met with the Commissioners to request the County to sponsor the fire department in their effort to obtain a USDA Rural Development Grant for Structure and Grass Fire Suppression Gear for 16 Firefighters in the amount of \$49,812.00. The fire department will be responsible for 25% of this cost if the grant is awarded. County Counselor Lee Hendricks reviewed the document and requested that Chris Shearer make a phone call to the USDA Rural Development Grant Administrators to answer a couple concerns he had. Lee determined that it was okay for the Commissioners to sign the documents beginning the process with the understanding that the County will provide no monetary funding towards this grant, but will be the financial entity that the grant and fire district funding will pass through. More documentation will need to be signed if the grant is awarded.

Register of Deeds employee Mary Savage requested an executive session with the County Commissioners. Commissioner Kelly made the motion to go into an executive session to last until 2:25 p.m. The motion was seconded by Commissioner Brenner. Chairman Kathrens called for a vote. Motion carried 3/ 0. The meeting closed at 2:10 p.m. with Mary Savage and Lee Hendricks attending. The meeting opened at 2:25 p.m. with no decisions being made.

Ed Rostetter, landfill employee met with the Commissioners to request a pay increase for people who had family insurance because of the amount of money that is withheld from an employee's check. Ed provided a copy of his current paystub for a 72 hour pay period showing how much is withheld from his check and what is left to live on. The Commissioners stated they could show no favoritism towards employees that needed family insurance. The Commissioners informed him that they were working on trying to reduce insurance rates.

Appraiser Kate Immenschuh informed the Commissioners of a document she received for a 'Consent to Assignment' due to R & S Digital Services being sold to Surveying and Mapping LLC. The current contract (2016-17) will continue on under the new ownership. The Commissioners authorized Kate to sign the document.

Commissioner Brenner made the motion to reappoint Gary Penrod to the Delia fire board. Commissioner Kelly seconded the motion. Chairman Kathrens called for a vote. Motion carried 3/0.

Commissioner Brenner made the motion to approve the minutes of March 8th as written. Commissioner Kelly seconded the motion. Chairman Kathrens called for a vote. Motion carried 3/0.

The Commissioners approved the expenditures in the amount of \$193,845.18 and payroll in the amount of Salaries \$185,259.55 / Benefits \$166,538.47. County Counselor Lee Hendricks also signed off on the expenditures.

Commissioner Brenner made a motion to approve the Van Diest chemical bid for \$180,053.00 and Commissioner Kelly seconded. Motion carried 3/0.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Youth Services	Sarah Lamberson	\$13.52 per hour	\$13.79 per hour	Length of service increase	02/25/2021
Youth Services	Chelsie Hutchinson	\$13.52 per hour	\$13.79 per hour	Length of service increase	02/25/2021
Youth Services	Shelby Patch	\$13.26 per hour	\$13.52 per hour	Length of service increase	03/10/2021
Road and Bridge	Robert C. Sims	\$	\$16.14 per hour	Hired full time	03/15/2021
Road and Bridge	Jim Brown	\$	\$13.96 per hour	Hired temporary	03/15/2021
Road and Bridge	Dennis Ireland	\$	\$13.96 per hour	Hired temporary	03/15/2021
Appraiser	Jamey Doty	\$	\$15.29 per hour	Hired full time	03/29/2021

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday, March 22, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Attest:

Kathy Mick
Jackson County Clerk

Ed Kathrens, 1st District

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of March 22, 2021

The Board of County Commissioners met in regular session on Monday, March 22, 2021 at 9 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

Public Works Director Scott Kieffaber stated there was some miscommunication with equipment dealers so he will be reaching out to the dealers for more information and he and Eric want to make a decision on purchasing a motor grader soon. Road and Bridge Superintendent Eric Fritz joined the meeting. Chairperson Kathrens and Commissioner Kelly asked about the features and models. Mary Savage and Ali Holcomb joined the meeting. Scott submitted painting bids for the three metal buildings at the Environmental Services department and also included in those bids was some roof repair to the Road and Bridge shop. The Commissioners said they would discuss the bids later in the afternoon. Eric informed the Commissioners that they will be scheduling the patching of chip and seal roads very soon. He is thinking they will need about four to five tons of oil and he will need to get the haydite material. Commissioner Kelly asked how many people would need to be pulled from other areas to perform the chip seal maintenance to which Eric replied, at least four and six would be better. Commissioner Kelly stated he would prefer if no one was pulled from their motor grader to be on that crew. Commissioner Kelly asked Eric how many miles of chip seal would need to be patched to which Eric replied, approximately 25 miles although some areas are worse than others. Commissioner Kelly mentioned a previous discussion about possibly subbing out the work on chip seal roads. Chairperson Kathrens stated that he should reach out and find a price so they can compare the costs and he would like that done the sooner the better. Commissioner Kelly made mention of seeing a motor grader working out in the rain. Eric stated that S Road needed to get done. Eric informed the Commissioners that the Denison quarry ran out of rock and they will continue working on S Road as soon as they can get more rock.

Commissioner Kelly asked if Road and Bridge needed a water truck and that he had noticed the use of the rubber roller. Eric stated they have been using free water (rain), but yes, they will need a water truck to which Commissioner Kelly replied he would like for him to seek bids. Commissioner Kelly suggested they meet again just to discuss the Road and Bridge equipment fleet and the needs. They decided to come in on Thursday for a special meeting to discuss equipment. Commissioner Brenner stated that 222nd Road looks good and parts of L Road too. He had received a request for an area on M Road from a citizen who would like to see a guardrail placed. It was explained that it must meet certain qualifications and cannot just be requested. Commissioner Kelly informed Scott and Eric they would be meeting with Scotwood Industries to discuss dust control options next Monday and invited Eric and Scott to join in the afternoon. Chairperson Kathrens mentioned some potholes north on M Road that are very bad to which Eric replied, that area has a very sandy base and sand is their enemy. Commissioner Kelly reported an area at U and 134th Road where water was pooling. Commissioner Brenner stated he had been getting good compliments and Commissioner Kelly added that people are encouraged. Commissioner Kelly asked if the app developers had come for their meeting yet to which Eric replied, they would be coming back later today. Scott suggested that the current app being used could be modified and the Board of County Commissioners agreed to allow Eric and Scott to compare and decide which way they'd like to go. Public Works Director Scott Kieffaber asked about NextEra Energy and the reimbursement process to which the Commissioners replied, the County Counselor was handling.

Scott reported that in his Noxious Weed Department he had sent an employee to noxious weed school recently, but he was unable to pass the test. Scott will be training Darlene to complete field inspections. Ten sections are picked at random to audit by the State of Kansas Noxious Weed Department. Scott will then train Tylor to sell chemicals and run the computer in the office so Darlene can go out in the field. Commissioner Kelly made a motion to approve the Van Diest chemical bid for \$180,053.00 and Commissioner Brenner seconded. Motion carried 3/0.

Register of Deeds Deputy Mary Savage asked for clarification of the county license to sell chemicals. She asked if Scott was incapacitated for any reason, because he holds the county's commercial applicator's license, then would the county be able to sell the restricted use pesticides since you are the only one who holds a license at our Noxious Weed department. Scott stated that he supervises the spraying the roadsides, but anyone can sell the chemicals under the county license.

Scott reported that the Hoyt strip recently added power and now they would like to get a water line installed. The Commissioners requested more information regarding the needs and how they will be addressed with the addition of water and a storage building for salt and sand mix. He gave an update on the water filtration system being installed at the Road and Bridge building.

At 9:55 a.m. Commissioner Kelly made a motion to enter into executive session for personnel with Scott Kieffaber and County Clerk Kathy Mick for 15 minutes. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 10:29 a.m.

County Clerk Kathy Mick discussed the county's nepotism policy.

County residents Mark and Denise Bowser joined the Commission meeting to discuss a road closure near 174th between A and B Roads. They had attempted to have this done with the last BOCC with no success and would like to try again. County Clerk Kathy Mick explained the procedure involving notification to neighbors and a public hearing. The Commissioners decided they would discuss with County Counselor Lee Hendricks when he arrives in the afternoon.

Courthouse Custodian Chad Phillips joined the meeting to request the Commissioners approval to dispose of items leftover from storage. Chad also reported that the new bathroom in the attorney's office remodel continues to have problems.

Banner Lake Director Lu Griffiths joined the meeting. Lu discussed his recent sales for camping and annual passes. He gave an update on the new camping spots in progress of being installed. Commissioner Brenner asked about any information from NRCS regarding the additions of a marina and store. Lu explained he will look into that after he completes the new camping spots. He has no update on the status of the grant submitted for a community building at the lake. Lu is checking into a grant for repaving the roadways at the lake. Commissioner Brenner and Lu discussed the trail system at the lake.

Commissioner Brenner made a motion to approve the March 4th minutes as written and Commissioner Kelly seconded. Motion carried 3/0.

Adjourned for lunch from noon to 1 p.m.

County Counselor Lee Hendricks joined the meeting. Insurance agent Dana Grauerholz joined the meeting to discuss reviewing the county's contract with Freedom Claims. The contract is renewed annually and had not been signed in January as previously thought. County Counselor Lee Hendricks

stated he would review the contract before returning a signed copy. Dana gave an explanation of benefits to Commissioners Brenner and Kelly.

County Counselor Lee Hendricks informed the Commissioners of his conversation with a NextEra Energy representative, Spencer Jenkins, that he had via email. At 1:52 p.m. Commissioner Kelly made a motion to enter into executive session until 2:15 for attorney client privilege to discuss CARES funding and Commissioner Brenner seconded. Motion carried 3/0. At 2:13 p.m. County Clerk Cathy Mick joined the executive session and it was extended until 2:30 p.m. with Brett Waggoner via phone. The executive session was extended until 2:45 p.m. with Kathy Mick and session reopened at 2:50 p.m. Commissioner Brenner made a motion to rescind the previous decision to transfer capital outlay funds from the Sheriff and the County Attorney offices for overspending CARES funding on the remodel projects and Commissioner Kelly seconded. Motion carried 3/0. Commissioner Kelly made a motion to empower County Counselor Lee Hendricks to discuss reimbursement of \$6434.40 with County Attorney Shawna Miller. Commissioner Brenner seconded and motion carried 3/0. Commissioner Kelly made a motion to empower County Counselor Lee Hendricks to discuss reimbursement of \$21,973.53 with Sheriff Tim Morse and Commissioner Brenner seconded. Motion carried 3/0.

Holton Community Hospital CEO Carrie Saia joined the meeting. Carrie discussed the hospital's health insurance plan and how they decided to move toward a self-funded type after facing Blue Cross Blue Shield increases of about 30% around 2013. This forced them to look at different options available to their group. They are now self-funded within a Captive that was set up by insurance broker Greg Watkins from Kansas City. She stated that to join this you would have to provide the last three years of claims history before the Captive would decide if they would be willing to add an additional group. With this program they do offer prescription rebates and also discounted services if employees choose to use Holton Community Hospital for their medical needs and services. They also offer a lower deductible when using Holton Community Hospital. An HSA is also offered to their employees. Carrie stated that the hospital employs around 130 part-time and full-time people and of those 87-88% do take the coverage offered. Carrie stated she would email the County the rates and options offered to their employees for the County to use as comparison. Carrie also discussed a new program they have started with Johnsonville in Holton where they are providing a nurse practitioner on site. Johnsonville partnered with Holton Community Hospital to drive down medical insurance costs and to also help keep their employees healthy.

Commissioner Kelly made a motion to purchase the Local Road Safety Plan offered through the LTAP program for \$5000.00. Commissioner Brenner seconded and motion carried 3/0. The county only pays \$5,000.00 of a \$45,000.00 engineering study through this program. At 3:29 Commissioner Brenner made a motion to go into executive session to discuss non-elected personnel for matters of employment with County Counselor Lee Hendricks and Commissioner Kelly seconded. Motion carried 3/0. Session reopened at 3:48 p.m.

Public Works Director Scott Kieffaber returned to the meeting to inform the Commissioners that he had confirmed with KDHE that the county holds the business license to sell chemicals and that the county can appoint who they want to as sellers of the chemicals.

Commissioner Brenner made a motion to approve the March 15th minutes as amended and Commissioner Kelly seconded. Motion carried 3/0.

Approved change orders 2020-51 through 2020-86.

The Commissioners discussed the web design process in selecting photos and logos to be used.

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Treasurer	6868	Logan Business Machines	MV printer	\$2,250.00
Treasurer	6867	Logan Business Machines	MV printer	\$2,250.00

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday, March 29, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of March 26, 2021

The Board of County Commissioners met in special session on Friday, March 26, 2021 at 8:30 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

The meeting opened at 8:29 a.m. Appraiser Kate Immenschuh joined the meeting. At 8:35 a.m. Commissioner Kelly made a motion to enter into executive session for matters of attorney client privilege to discuss possible litigation until 9:10 a.m. with Kate Immenschuh present and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 9:00 a.m. Public Works Director Scott Kieffaber and Road and Bridge Superintendent Eric Fritz joined the meeting. Holton Recorder reporter Ali Holcomb joined the meeting. At this time motor grader bids were presented as follows:

- 2021 John Deere 672G \$283,085.00 (Murphy Tractor)
- 2021 Caterpillar 140-13AWL \$284,229.00 (Foley Equipment)

They discussed trading in a 2011 John Deere 770G or keeping it. It has a cash value of \$52,500. The trade in value is less than \$60,000. Commissioner Kelly asked what servicing issues have been in the past with both companies. Eric Fritz stated that Foley Equipment is eager to help right away and John Deere tends to put off getting the work completed. They discussed keeping the backup grader and if the oil samples are passable then doing the rebuild program on it. They would like to set up a phase out plan for the 620s because they're not big enough motor graders. Commissioner Kelly stated his concern for proper equipment rotation. He would like to get the best bang for the buck and trade the machinery off before the warranty ends on all equipment. Chairperson Kathrens stated he would like to see a long-range plan. Scott replied that he will get to that point he just needs some more time. Commissioner Kelly added he would like to look at leasing options as well. Eric Fritz stated that leasing can be effected by the hours used to which Commissioner Kelly replied, that could be negotiable. Chairperson Kathrens stated he prefers Caterpillar as the service is top notch and second to none. Commissioner Kelly requested documentation that justifies to the taxpayer, why the County would choose the higher bid. Currently the County has eleven graders and 11 operators. If they choose to keep the 2011 John Deere, they would have 12 motor graders in their fleet. Commissioner Brenner made a motion to purchase the Caterpillar 140 from Foley Equipment for \$284,229.00. Commissioner Kelly seconded and motion carried 3/0. Commissioner Brenner stated that he likes this proactive approach they are taking. County Clerk Kathy Mick explained the budgeted funds available for purchases at the Road and Bridge Department. Scott informed Commissioners of a used barrel bed dump truck available in Wamego he feels is worth looking at as they have been hard to find. Road and Bridge Superintendent Eric Fritz stated his department needs the salt dome at the Hoyt strip. He said that the trip to Holton back to Hoyt once or twice for snow and ice events really burns up chains on tires and he thinks it would be worth it. Commissioners stated they would consider bids after the size is determined. Commissioner Kelly suggested an incentive program for assigning new trucks and equipment to those employees with no accidents and those who take pride and care of their equipment. He suggested being creative with creating the incentive program. Scott and Eric also mentioned needing a brush crew truck and they will be seeking bids on that as well as dump truck bids. The priority list submitted from Scott and Eric included motor grader, barrel bed dump truck, brush truck to haul the skid loader, a rubber tire backhoe, a medium or heavy-duty dump truck, a water truck and a one-way disc. They're waiting for Bryson, shop mechanic, to complete his priority list. Scott added that at the landfill they need a backhoe and an air compressor. The Commissioners gave their approval for Scott and Bryson to go to Wamego to look at a used water truck and barrel bed at Reeds. At 10:00 a.m. Commissioner Brenner made a motion to enter into executive session for personnel with Scott Kieffaber and Eric Fritz present to discuss disciplinary action for 15 minutes. Commissioner Kelly seconded and motion carried 3/0. Session reopened at 10:15 a.m. No action taken. They discussed the current app being used at Road and Bridge being cancelled and no longer available for the new app developers to view for creating the new app product. Scott reported 39 County employees taking CPR courses at EMS recently. Commissioner Brenner added that he attended a risk management webinar yesterday. Scott sought approval for a crane inspection. The cost is \$550.00 for the 1966 crane. This way Bridge Foreman Terry Mick can train someone to operate it. The Board of County Commissioners gave their approval. Scott reported there was a water leak under the flooring in the bathrooms at the Road and Bridge office and he had them replaced with an epoxy flooring which should be done today. Commissioner Kelly noted that representative Francis Awerkamp wanted to extend a thank you to County Clerk Kathy Mick for her suggestions.

The meeting adjourned at 11:18 a.m. The next Commission meeting will be Monday, March 29, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of March 29, 2021

The Board of County Commissioners met in regular session on Monday, March 29, 2021 at 9 a.m., Chairperson Kathrens, Commissioner Kelly and Commissioner Brenner were present. County Clerk Kathy Mick and Deputy County Clerk Tara Peek recorded the minutes.

Kansas Association of Counties Operations and Finance Director Dornella Leal was present.

Public Works Director Scott Kieffaber discussed the bid sheet of Gary D. Smith Construction of Topeka and Sub Contractor Hooper Roofing of Topeka. The three new roofs at Noxious Weed/HHW Building, Recycling Center and the Shop/Bay area at Road and Bridge will have new 7/16" O.S.B. sheeting screw anchored to existing metal roof. Then a 60 mil Mule-Hide T.P.O. Heat Weld Roof System will be installed. All edges will be secured with a 1" aluminum termination bar. The material comes with a 15-year warranty and the labor a 5-year warranty. The total cost for the three roofs is \$59,850.00. The painting of the Noxious Weed/HHW Building and Recycling Center for a cost of \$6,220. The installation of 2 windows and top flashing for 5 windows at the Road and Bridge Building is \$1,600 plus the cost of the windows that are selected. Commissioner Kelly made the motion to accept this proposal for a total amount of \$67,670. Commissioner Brenner seconded the motion and Chairman Kathrens called for a vote. Motion carried 3/0.

Commissioner Kelly informed Scott that Tim Parks, with the Fair Board would like a skilled operator to work on the inside arena at the Fair Grounds in June sometime and supply some material if needed due to using the arena for the COVID-19 vaccine drive through shot clinics.

Commissioner Brenner stated that a bus driver reported to him that rock is needed at 158th Road between U – V.

Signed a Request and Petition to occupy County Right-of-Way for Telcom Construction for Century Link/Lumen to plow 975 feet of 3pr 24-gauge copper cable, including a bore under V4 Road from pedestal to house.

Received an email from Tom Hoffman requesting an experienced operator to maintain 150th road near C Road. Road and Bridge Superintendent Eric Fritz will call him.

Scott provided the Commissioners with his equipment priority list for 2021. The list includes motor grader, barrel bed dump truck, truck for brush crew, rubber tire backhoe, 2-3 large dump trucks, water truck and one-way disc.

Scott received an email from Soldier Township Board in Shawnee County and they would like to swap county line roads with Jackson County. They would like to swap maintenance of 94th from NE Marple Road to North Topeka Ave in exchange for Jackson County taking over the maintenance of 94th street from NE Indian Creek Road east to the dead end. Both areas are similar lengths, just over 3,000 feet. Scott and Eric will check out the area, but believe they would be receptive to the exchange.

Treasurer Linda Gerhardt met to voice her concerns with the Commissioners decision to give a Noxious Weed employee a new title and a \$3 raise when, in her opinion, she will not be doing any thing different than she was. Scott Kieffaber is still in charge of the departments. Register of Deeds Tammy Moulden joined the meeting and also voiced concerns about the raise.

Register of Deeds Tammy Moulden also questioned if they were allowed to contact the new County Counselor Lee Hendricks. After some discussion it was determined that all Elected and Appointed officials would be allowed to contact Lee concerning their legal issues or visit with him on Monday afternoons when he is present at the Commissioners' meetings. His fees will be charged to the County Counselor's line item and not individual budgets.

Keith would like to improve communications with department heads so he would like to set up a time the 3rd Monday of every month to meet for 15 minutes to hear what is happening in their offices.

At 10:29 a.m. Commissioner Kelly made a motion to enter into executive session until 10:45 a.m. for matters of personnel regarding payroll and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 10:43 a.m. No action taken. Holton Recorder reporter Ali Holcomb joined the meeting.

Banner Lake Director Lu Griffiths joined the meeting. Lu reported that the boring and casing is done so they need to pull wire before it's complete. Lu and Ray Korte have begun working on bathrooms to prepare for the season. They found a frozen split on the swim beach bathroom so he has a plumber coming to repair it. Lu reported the good weather has prompted calls to start coming in to reserve camping spots. Commissioner Kelly asked Lu if he had any interest in an old dump truck when Road and Bridge upgrade to which Lu replied, he would take the old International with the plow attachment. Lu will be removing some trees and setting a pad for a local Eagle Scout project. Evergy has donated the lumber to build the gazebo. No update yet on the community building grant.

Commissioner Brenner reported that he will be going to the Holton City commission meeting to discuss LOIS and the economic development advisory council.

County Clerk Kathy Mick asked about the CDBG grant sponsorship requested by Delia Fire. Commissioner Kelly called GAS representative Brett Waggoner for clarification on the process.

Public Works Director Scott Kieffaber reported that his department was interested in swapping maintenance on the Shawnee County line with Soldier Township. County Clerk Kathy Mick reminded Scott to get a contract to enter into permanent record.

Recessed for lunch from noon-1 p.m.

Doug Pratt, with Scotwood Industries, Inc. estimates that the dust control last 8-9 months if it is applied to a crowned road with ditches. The ideal situation would be 1" aggregate and then apply this product to tie it together. This product should be applied leaving one foot of roadway on the outside because it will seep that far when it rains. If purchased by the semi full the price is \$1.065 per running foot. A semi full will do approximately $\frac{3}{4}$ of a mile. This product is EPA approved. Best time to apply is the latter half of May.

Commissioner Kathrens made the motion to go into executive session until 1:45 to discuss personnel. Commissioner Kelly seconded the motion and Chairman Kathrens called for a vote. Motion carried 3/0. The meeting closed at 1:30p.m. with County Counselor Lee Hendricks present. Extended for 10 minutes until 1:55 p.m. for Attorney Client Privileges.

Commissioner Kelly made the motion to go into executive session until 2:15 for non-elected personnel to discuss payroll. Commissioner Brenner seconded the motion and Chairman Kathrens called for a vote. Motion carried 3/0. The meeting closed at 2:00 p.m. with Lee Hendricks and Scott Kieffaber present.

Commissioner Kelly made the motion to go into executive session until 2:40 for non-elected personnel. Commissioner Brenner seconded the motion and Chairman Kathrens called for a vote. Motion carried 3/0. The meeting closed at 2:23 p.m. with Lee Hendricks, Scott Kieffaber and Darlene Selley present. The meeting extended 10 minutes. Scott and Darlene left the meeting at 2:47p.m. The meeting extended 2 minutes. The meeting opened at 2:51 p.m.

Commissioner Brenner requested that Commissioner meeting dates and times be posted on the County website and that the Holton Recorder be notified.

Giant Communications Representative Kyle Edwards met to renew the County's contract for phone and internet services in the amount of \$3,413.75 monthly. This contract is for 60 months and has a non-appropriation clause. Kyle stated that Giant should have the County switched over to the faster internet by the end of the week.

County Counselor Lee Hendricks informed the Commissioners that it was okay to sign the "Consent to Assignment" which allows the current contract with R&S Digital to continue under Surveying and Mapping, LLC or its affiliate ("SAM"). R&S Digital sold their company to Surveying and Mapping, LLC. Chairman Kathrens signed the document.

Chairman Kathrens signed the Administrative Agreement with Freedom Claims Management, Inc for the year 2021. FCMI is a two-card system that manages health insurance claims up to when the High Deductible Plan from Blue Cross Blue Shield takes over. FMCI charges \$39.00 per employee per month for administration of medical, prescriptions, standard reports, and routine consulting on the Plan Design. Dana Grauerholz receives \$13.00 per employee per month for consulting fees. Payment of claims under this Plan shall be made by check drawn on an account to be maintained by FCMI at

Farmers State Bank & Trust, Great Bend, Kansas and prepared by FCMI as agent for Jackson County. Funds for the payment of claims will be requested by FCMI as claims are process and made ready for payment. Jackson County shall transfer funds necessary to cover claims prior to the release of FMCI of checks for payment of claims.

Keith said last Thursday there was an issue at a Road and Bridge site. No meeting was planned but it just happened that himself and Ed showed up at a worksite at the same time. No decision was made. He asked this morning what was decided on the road.

Upon the advice of County Counselor Lee Hendricks, the Commissioners adopted 2021-09, A Resolution Establishing a Procedure for Payment of Proceeds of Insurance Policies in the Event of Fire or Other Damage Pursuant to K.S.A. 40-3903 and Establishing Procedures for Collection Thereof. This establishes a procedure for payment to the County of not more than fifteen percent of the proceeds of any insurance policy based upon a covered claim payment made for damage or loss to a building or other structure, caused by or arising out of any fire, explosion or windstorm. The enforcing officer for Jackson County shall be the Zoning Administrator. The Zoning Administrator shall send letters to individuals that have property destroyed and with the help of professionals will determine if it is structurally sound.

Scott Kieffaber reported back that it was okay to swap roads with Soldier Township in Shawnee County. Lee is also the Counselor for Soldier Township so he will draw up the contract for Jackson County to sign.

Commissioner Kelly made the motion to go into executive session for Attorney Client privileges to discuss bills until 3:50 p.m. Commissioner Brenner seconded the motion and Chairman Kathrens called for a vote. Motion carried 3/0. The meeting closed at 3:40 p.m. with Lee Hendricks present. Extended 10 minutes.

Commissioner Kelly made the motion to go into executive session for Attorney client privileges to discuss contract until 4:10. Commissioner Brenner seconded the motion and Chairman Kathrens called for a vote. Motion carried 3/0. The meeting closed at 4:00 p.m. with Lee Hendricks present.

Commissioner Brenner made the motion to rescind the creation of the Assistant Noxious Weed Director position effective April 9, 2021. Commissioner Kelly seconded the motion and Chairman Kathrens called for a vote. Motion carried 3/0.

Commissioner Brenner made the motion to pay Darlene Selley \$17.39 beginning April 10, 2021. Commissioner Kelly seconded the motion and Chairman Kathrens called for a vote. Motion carried 3/0.

Approved Change Order 2020-87.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Emergency Management	Janet Zwonitzer	\$	\$15.00 per hour	Temporary until November 24, 2021	03/29/2021
Environmental Services	Darlene Delley	\$19.32 per hour	\$17.39 per hour		04/10/2021
Sheriff	Dolly Simpson	\$16.89 per hour	\$	Resignation	04/02/2021

Road and Bridge	Jessica Ireland	\$	\$15.81 per hour	Hired full time	03/31/2021
Road and Bridge	Caitlyn Renyer	\$	\$16.32 per hour	Hired full time	04/12/2021

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday, April 5, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of March 31, 2021

The Board of County Commissioners met in regular session on Wednesday, March 31, 2021 at 9 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

County Treasurer Linda Gerhardt thanked the Board of County Commissioners for their decision to follow the pay plan and for having an open line of communication.

At 9:04 a.m. Commissioner Kelly made a motion to enter into executive session for personnel to discuss employment with Kathy Mick and Tara Peek present. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 9:16 a.m. No action taken.

Approved payroll and bills.

Chairperson Kathrens made a phone call to Kenny Blair with CFS Engineering to discuss invoices the county receives for the oversight of NextEra Energy. The Commissioners requested that CFS discontinue their services until contacted by the BOCC.

At 10:43 a.m. Commissioner Kelly made a motion enter into executive session until 10:50 a.m. for personnel to discuss employment with Scott Kieffaber and Commissioner Brenner seconded. Motion carried 3/0. Extended and reopened at 11:02 a.m. No action taken.

Scott submitted a quote from Reed Company in Wamego for a 2012 Freightliner 114SD belly dump for \$86,000.00. He stated that he and Bryson Bain went to check it over and would like to purchase it. Commissioner Kelly made a motion to approve the purchase for \$86,000.00 from Reed's and

Commissioner Brenner seconded. Motion carried 3/0. Scott reported that they also looked at a 4,000 gallon water truck but are waiting to get a quote that includes installation of a nozzle sprayer appropriate for watering roads with the correct amount of pressure and volume needed. Scott informed Commissioners that he has asked Summit Trucking to create a spec sheet and quote for a brush crew truck needed for hauling equipment like the skid loader. After reviewing the spec sheet he will distribute it to other dealers so they can submit competitive, sealed bids. He was told that there has been a delay in orders so they may want to entertain offers for what is in stock or used options with variables from the spec sheet. Commissioner Kelly stated he would like to have a demonstration set up to show the BOCC how a carbide toothed scarifier blade works on roads. County Clerk Kathy Mick informed Commissioners of line items in the budget that can be used for purchasing specific Road and Bridge expenses including equipment and rock. The Commissioners requested that the County begin conducting pre-employment drug screening and background checks on all newly hired employees effective immediately.

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Road and Bridge	6853	Reed Company	2012 Freightliner	\$86,000.00

The meeting adjourned at 11:45 a.m. The next Commission meeting will be Monday, April 5, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of April 5, 2021

The Board of County Commissioners met in regular session on Monday, April 5, 2021 at 9 a.m., Chairperson Kathrens, Commissioner Kelly and Commissioner Brenner were present. County Clerk Kathy Mick recorded the minutes.

Commissioner Kelly made the motion to purchase a 1993 Kenmore Spray Truck in the amount of \$17,500 from Reed Company LLC. Commissioner Brenner seconded the motion and Chairman Kathrens called for a vote. Motion carried 3/0.

Public Works Director Scott Kieffaber set up defensive driving and flagging course for Wednesday.

Scott Kieffaber discussed the Hoyt Recycling Trailer and the amount of trash that is placed in it. Scott will meet with the Hoyt City Commission concerning possibly a location with surveillance and a flyer that explains what is recyclable.

The Commissioners plan on experimenting with dust control by applying different thicknesses of loose gravel on a well crowned road and then apply dust control to bind the gravel together. Each time it rains it will reactivate the binding agent and hopefully keep the rock on the road. The Commissioners plan on making a list of high traffic roads to experiment with. One of these roads will be 3 miles of 254th road T to W.

The Commissioners agreed to the purchase of two to three 2-foot grader blade extensions.

Commissioner Kelly made a motion to go into executive session until 9:40 a.m. to discuss personnel job duties. Commissioner Brenner seconded and Chairman Kathrens called for a vote. Motion carried 3/0. The meeting closed at 9:30 a.m. with Scott Kieffaber and Kathy Mick present. The meeting opened at 9:40 a.m.

It was determined that the County Clerk will do Pre-Employment Drug Testing and Background checks for all employees except the Sheriff's department and Scott Kieffaber will be in charge of CDL random Drug testing.

Commissioner Kelly made the motion to award the \$500 Jackson County Van Sweringen Scholarship to Danielle K. Stithem a graduate of Royal Valley High School currently attending Kansas State University.

Commissioner Kelly made the motion to order 25 plat books from Farm and Home Publishers at a cost of \$625. Commissioner Brenner seconded the motion and Chairman Kathrens called for a vote. Motion carried 3/0.

Chairman Kathrens opened up the one sealed bid for the antique judge's chair. The sealed bid was for \$205.00 from Erich Campbell. The Commissioners accepted the bid.

Signed Abatement order 2020-88

Keith discussed road ditch work that needs to be done so water drains into tube on T.4.

Commissioner Kelly made the motion to go into executive session until 11:10 a.m. with Scott Kieffaber to discuss non-elected personnel. Commissioner Brenner seconded and Chairman Kathrens called for a vote. Motion carried 3/0. The meeting closed at 10:55 and opened at 11:10.

Banner Lake Director Lu Griffiths stated that the conduit is in the new camping stalls.

Recessed for lunch from noon-1 p.m.

County Counselor Lee Hendricks joined the meeting.

Jay Armstrong met requesting support of Senate Bill 87. This bill would allow a county to keep all the proceeds of the sales tax collected if a county puts a sales tax question to the vote of the people. Currently if the County adds a special sales tax the cities of the county get a portion of the sales tax proceeds based on 50% valuation and 50% population.

Signed a payroll change notice for Jessica Ireland who resigned.

County Counselor Lee Hendricks provided the Commissioners with an agreement he drew up concerning Luke Cochren (Parallel Farms) purchasing 500 ton of gravel that the county will haul on X Road between 286th and K-9 Highway and the first ¼ mile of 286th east of the intersection of X Road and 286th Road to the entrance to Parallel Farms, Inc. The County then after a reasonable time for that five hundred tons of rock to settle, the County will then place an additional five hundred tons of rock on those same roads.

Lee Hendricks drafted an agreement with Soldier Township in Shawnee County concerning swapping maintenance of a county line road. Jackson County is currently responsible for and maintains 94th Road between NE Marple Road and NW Topeka Boulevard; and Soldier Township is currently responsible for and maintains 94th Road between NE Indian Creek Road and the dead-end of 94th Road. Both parties believe it would be in their best interest, and the best interest of those they serve, if they agreed to swap the duty of maintenance of the roads. Commissioner Kelly made the motion to swap roads. Commissioner Brenner seconded and Chairman Kathrens called for a vote. Motion carried 3/0.

Lee informed the Commission that he has talked to Rich Eckert, Attorney for Bettis Asphalt. They discussed dust control, Jackson County's request for a pile of rock, the 4,000 ton of rock on the haul route and a reduced rate of cost per ton. Jackson County would be willing to prepay for the pile of rock.

Commissioner Kelly made the motion to go into executive session until 3:45 p.m. to discuss the policy manual. Commissioner Brenner seconded and Chairman Kathrens called for a vote. Motion carried 3/0. The meeting closed at 3:25 p.m. and opened at 3:45 p.m.

Commissioner Kelly approved the minutes of March 22, 2021 as corrected. Commissioner Brenner seconded and Chairman Kathrens called for a vote. Motion carried 3/0.

The meeting adjourned at 4:25 p.m. The next Commission meeting will be Monday, April 12, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of April 12, 2021

The Board of County Commissioners met in regular session on Monday, April 12, 2021 at 9 a.m., Chairperson Kathrens, Commissioner Kelly and Commissioner Brenner were present. County Clerk Kathy Mick recorded the minutes.

Chairman Kathrens called the meeting to order at 9:00 a.m. Commissioner Kelly and Commissioner Brenner were also present. County Clerk Kathy Mick recorded the minutes.

Charlie and Katrina Barrow discussed the problems they have with minimum maintenance road located at 166 and X.4. Google maps takes people, UPS trucks and other deliveries down this minimum maintenance road and people get stuck and constantly go to Barrows house for help, or tear up their fields or fences. Katrina has called the Sheriff's Department 7 times so far this year. They would like to see the road gated and allow only the farmers/stockman that have a need to use this minimum maintenance road access. Most of the people that get stuck are from out of county. The Commissioners are going to try putting up signs that say "gravel road ends" first to see if that helps. The next step maybe to put up gates to prevent travel other than the local farmers.

Scott Kieffaber would like to get a larger mower for the shop yard. The Commissioners told him to get bids.

Received a message from Laura Ward concerning 126 West of K Road. This road should be maintained by the Prairie Band Potawatomi Nation Road and Bridge. Commissioner Kelly has talked to Raphael Wahwassuck of the Tribal Council and they will take care of the issue.

Ray Zeller would like to haul off three concrete tubes. The Commissioners said first they would have to determine ownership of the tubes.

Road and Bridge Superintendent Eric Fritz discussed the extension of the cutting blades on the graders that the Commissioners want to purchase. The extensions will cost \$2,700. Commissioner Kelly still wants to experiment with one and see how it works. Ed wants it put on Hundley's machine.

Eric is putting the scarifier teeth on the John Deere grader.

Eric was unable to find a company to patch the "chip and seal" so Jackson County will do their own patching again this year. The Commissioners said he could hire a couple workers from Labor Max and train them for flaggers or use them to rake rock. County needs to check with KCAMP about liability concerns. The Bridge & Brush crews may do the patching.

Commissioner Kelly stated that he encourages all patrons to call the Road and Bridge Department first with road issues. Then if the issue is not taken care of Commissioner Kelly wants to hear about it.

Kevin Wood discussed the condition of 102nd road where it is designated as a minimum maintenance road. He said he uses his personal motor grader to grade this road. Eric informed him not to maintain the road with his personal motor grader or he would call the Sheriff. Eric informed the Commissioners that the road has multiple springs in it so it is wet most of the time. The County will grade the road when it is possible.

Nancy Mercer informed the Commissioners she doesn't want rock on the old missile base road (106 E to G Road) she wants it to be a paved road. The Commissioners said that would not happen.

Nancy Mercer questioned again why Delia Fire has to invite the PBN Tribal fire to assist with a fire, referring to when her house caught fire in 2014. Commissioner Kelly referred her to the Delia Fire Board monthly meeting.

Commissioner Kelly moved to go into executive session to discuss job descriptions until 11:00 a.m. Commissioner Brenner seconded and Chairman Kathrens called for a vote. Motion carried 3/0. County Counselor Lee Hendricks was also present during the executive session. The meeting closed at 10:45 a.m.

Signed Financial Status Report for Kansas Governor's Grants Program for March 2021.

Banner Creek Reservoir Director Lu Griffiths reported that the summer time employees that mow are back to work at Banner Creek.

Ed Kathrens visited with Hamm Quarry Representative and the quarry will not be open until late August or September.

Lu will be opening up the restrooms this week.

Jackson County Health Nurse Angie Reith is resigning the end of the month

Commissioner Brenner reported that the Ham repeater is working better since the Pandora router was unplugged that was setting next to it.

Received notice that Spencer Jenkins no longer works in the Kansas area for NextEra Energy

Recessed for lunch.

Suzette McCord-Rogers, President of the Tourism Committee met with the Commissioners to have two Grants approved. Red Rock Ranch \$1,000 and Lemon Loft \$1,000. Both are for advertising.

Dan Copeland presented a proposal for All American Associates to sell optional insurances to County Employees. The Commissioners agreed to allow him to sell insurance. He will be contacting the County Clerk's office to set up time to meet with departments.

The Clerk's office requested that when new insurance providers sell to employees that they sign up at least 10 employees before it becomes a payroll deduction.

Commissioner Kelly made the motion to give Whiting Ball Club \$2,500 from the Parks & Recreation Fund. Commissioner Brenner seconded and Chairman Kathrens called for a vote. Motion carried 3/0.

Juvenile Intake Director Brooke Smith met with the Commissioner to have Chairman Kathrens sign a line item adjustment for the Juvenile Services FY21 grant.

Commissioner Brenner made the motion to approve the minutes of March 26, March 29, March 31 and April 5th with corrections. Commissioner Kelly seconded and Chairman Kathrens called for a vote. Motion carried 3/0.

Scott Kieffaber discussed the inspection process of the crane and the certification of the crane operator.

Commissioner Kelly is going to check on the specification needed for an Apple TV that will work with the County's devices to view webinars. This device will be mounted on the wall in the Commissioners Chambers.

Appraiser Kate Immenschuh received permission to give Cemeteries 911 addresses in case someone needed assistance at a cemetery. This was at the request of Beth Fenske.

The Commissioners agreed to the request to use the Courthouse Lawn for a Cornhole Tournament put on by the Jackson County Community Foundation/United Way on Saturday June 12th.

Chad Phillips received permission to use extra fence concrete panels as pavers for picnic tables.

Public Notice given for Charles and Anita McKee in the NW/4 of Section 18 T5S, R15E . This is a reissued permit for an existing facility with a maximum capacity of 30 head of cattle weighing more than 700-pound, 25 head of cattle weighing less than 700 pounds, and 60 head of mature dairy cows for total of 131.5 animal units. There has been no change in the permitted animal units from the previous permit. Comments regarding the proposed permit should be sent to KDHE – Livestock Waste Management 785-296-6432 by April 17,2021.

Public Notice given for Kyle Coe in the NE/4 of Section 6 T6S, R13E. This proposed action is to reissue an existing State permit for an existing facility for 289 head of cattle more than 700 pounds. There will be no change in the operation or permitted number of animal units from the previous permit. Comments regarding the proposed permit should be sent to KDHE – Livestock Waste Management 785-296-6432 by April 24, 2021.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Juvenile Intake	Desiree Bowser	17.33	17.81	Length of Service	4/10/21
Road	Linda Shupe	0	15.29	Hired	4/19/21

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
Telcom Construction	102 nd from Ped to House	26/9/13	102nd	04/12/2021
City of Mayetta	158 th Rd			04/12/2021

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Thursday, April 15, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Commissioner Brenner, 2nd District

Commissioner Kelly Kelly, 3rd District

Minutes of April 15, 2021

The Board of County Commissioners met in regular session on Thursday, April 15, 2021 at 9 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

Approved payroll and bills.

Public Works Director Scott Kieffaber requested approval for himself and Bryson Bain to look at dump trucks at Custom Truck One Source in Kansas City. The BOCC approved his request.

The meeting adjourned at 10:17 a.m. The next Commission meeting will be Monday, April 19, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Attest:

Kathy Mick
Jackson County Clerk

Ed Kathrens, 1st District

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of April 19, 2021

The Board of County Commissioners met in regular session on Monday, April 19, 2021 at 9 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

Road and Bridge Director Scott Kieffaber and Road and Bridge Superintendent Eric Fritz joined the meeting for their weekly report. Scott informed Commissioners that he and Bryson had been to Kansas City to look at various dump trucks. He stated that the lot also has rentals available. Scott submitted one fuel bid as follows:

- Haag Oil \$18,860.00

Commissioner Brenner made a motion to approve the bid and Commissioner Kelly seconded. Motion carried 3/0. Scott submitted mower bids as follows:

- Sam's Equipment Service and Sales – Hustler fastrak 54 inch commercial mower with 22 hp Kawasaki \$5,749.00
- Tarwater Farm and Home Supply – Cub Cadet Ultima ZT 54 inch non- commercial mower with 24hp Kohler \$3,199.00
- Tarwater Farm and Home Supply – Grasshopper 52 inch commercial mower with 26 hp 810cc \$6,387.75

Commissioner Kelly made a motion to approve the Sam's Equipment bid for \$5,749.00 and Commissioner Brenner seconded. Motion carried 3/0. Road and Bridge Superintendent Eric Fritz reported that the crews were preparing for the snow which the refreezing of moisture will not be good for working on roads. Chairperson Kathrens stated he would like to see 142 Road get the first mile of the highway started. Eric stated he needed guidance on where the BOCC wanted projects completed first. Commissioner Kelly suggested asking LTAP representative Mike Perkins for his input to get another perspective. Chairperson Kathrens stated to pick one, stick with it and get it done. Eric said it would take baby steps as the weather has not been favorable, causing muddy conditions.

Circleville City council members Leroy Shupe and Mike Hare joined the meeting to request county assistance with 1700 feet of chip and seal overlay. Chairperson Kathrens stated that the BOCC has decided not to offer labor and equipment right now for city projects as the county has not enough manpower to pull from road crews to complete overlays. The county plans to subcontract their own overlays. The council members stated that they had attempted to contact three outfits but there is no interest as their project is too small. Chairperson Kathrens stated that the county was soliciting bids and they could include the Circleville City 5 blocks to their own bid and then be reimbursed by the City of Circleville if they are interested. Mike Hare added that he is concerned with the speeding traffic on the highway through town, noting that fully loaded dump trucks were traveling 60 mph. The BOCC suggested he discuss that concern with the Sheriff to which he replied that he had already talked with deputies. He stated that there are 30 mph signs posted from the west end of the creek to the curve. Chairperson Kathrens stated the BOCC would talk to county employees about abiding by the limits.

Banner Lake Director Lu Griffiths reported that on Thursday the eagle scout project by Daniel Little had begun. They were able to pour the concrete to set the poles. Depending on the weather he has Quail Forever assisting with an event for 4th graders to learn about pollinators at the lake. Commissioner Kelly asked Lu if he had heard back from the NRCS office regarding adding a marina or store to the lake property. Lu explained that there could not be any fuel tanks and because of electrical capacity he

wasn't sure how much more the north side could house. He has plans to add a bathroom to campground C, a couple cabins and the proposed community building. There would likely need to be an upgrade to the power source to hold anything else. Commissioners Kelly and Brenner asked Lu about the Facebook posts from the lake page. Commissioner Kelly suggested using different wording and adding further explanation of how the camping spots and reservations work.

Courthouse Custodian Chad Phillips informed the BOCC that he had ran a hose down the sewer line from the 4th floor in attempt to clear the line and he believes it is flowing again. He wants to have a plumber use a camera scope to check before turning the water back on. Chad submitted a Lawn Use Request for the Holton Band and it was approved.

Received a Thank You from Jackson Heights High School Post Prom for the donation and continued support.

Recessed for lunch from noon-1 p.m.

Watko Benefit Group President Greg Watkins and Account Manager Jessica Hawkins met with Commissioners to discuss their Captive health insurance benefits program. Holton Community hospital CEO Carrie Saia was also present. Watko currently provides benefits to 100 companies in Kansas and Missouri. Jessica explained her role as account manager, providing plan utilizations, evaluating vendors and following trends in the market. Greg explained that the Captive's purpose is to mitigate risks by sharing them amongst a larger pool, creating savings for members. Chairperson Kathrens stated he wanted good coverage and savings that can be passed down to employees. Greg gave his analysis of the county's current plan and offered suggestions of where savings could be found. The county would have to qualify in order to enter their program and that would include evaluating the past few years' claims totals and census information about covered employees and their covered family members.

County Treasurer Linda Gerhardt, County Clerk Kathy Mick, Banner Lake Director Lu Griffiths, Road and Bridge Director Scott Kieffaber, Courthouse Custodian Chad Phillips, ROD Tammy Moulden, Youth Services Director Brooke Smith and Appraiser Kate Immenschuh joined the meeting to discuss what is currently happening in their departments.

Emergency Management Director Pat Korte submitted an Emergency Vehicle Designation for Loren Edwards and the BOCC gave their approval.

At 3:56 p.m. Commissioner Kelly made a motion to enter into executive session for contract negotiations for 10 minutes with Kathy Mick and Tara Peek present. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 4:10 p.m. No action taken.

Received an email from Tom Hoffman thanking Road and Bridge for working on his road concern.

Received an email from Will Watner requesting more road maintenance on 178th and 174th Road east of Highway 63.

Commissioner Brenner made a motion to approve the amended minutes of April 12th and Commissioner Kelly seconded. Motion carried 3/0.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
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					/ /
Sheriff	Dolly Simpson	\$	\$16.89 per hour	Rehired part time	04/15/2021

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday, April 26, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of April 26, 2021

The Board of County Commissioners met in regular session on Monday, April 26, 2021 at 9 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

Road and Bridge Director Scott Kieffaber submitted concrete bids for the landfill transfer station as follows:

- Eisenbath Construction \$5600.00 (24 x 30)
- Excell \$6500.00 (26 x 30)

It was noted that the bids were requested for a 26 x 30 pad and decided to have Eisenbath re-bid the correct size before taking action.

Holton Recorder reporter Ali Holcomb joined the meeting. Commissioner Kelly requested a report of gravel tonnage purchased to date. Scott submitted a proposed 2021 project list with estimated costs, equipment usage and man hours. The BOCC discussed the tube needed for replacement at M Road south of 250th Road. There is currently no tube in that location and the water drainage causes wash outs. Commissioner Kathrens stated he disagreed entirely with the estimates given and wanted Bridge Foreman Terry Mick to reevaluate and submit his opinion. The BOCC decided to table the list of projects until they can get more information. At 9:35 a.m. Commissioner Brenner made a motion to enter into executive session for non-elected personnel to discuss employee issues for 10 minutes and

Commissioner Kelly seconded. Motion carried 3/0. Session reopened at 9:43 a.m. No action taken. Scott submitted photos of some dump trucks he found on Craigslist. He reported that some county residents had thanked Road and Bridge for the work done on M Road. Commissioner Kelly asked Scott to arrange a meeting with him and Eric Fritz to discuss the mileage of motor grader districts and each blade's responsibilities. Commissioner Kathrens mentioned an offer to place drainage tile in a culvert on 238th Road where a contractor is doing some work for Doyle's. He stated he would discuss with Eric Fritz before presenting to the BOCC for approval.

Northeast Kansas Environmental Services Office Manager Martha Smith and Environmental Health Specialist Logan Bausch met with the Commission to present their annual report for 2020. The report listed the following:

- New permits 53 (34 in 2019)
- Completed Systems 42
- Property resale system evaluations 86 (82 in 2019)
- Well screens 8 (5 in 2019)

They also provided a list of nuisance and other activities reported to their office. Martha informed the BOCC that the NEKES office also has a Facebook page to help convey pertinent environmental information to the counties they serve.

County Attorney Shawna Miller submitted a lease agreement for a copier. Commissioner Brenner made a motion to approve Agreement 2021-12 Attorney's Office Copier Lease and Commissioner Kelly seconded. Motion carried 3/0.

Banner Lake Director Lu Griffiths reported that he had replaced a hydrant this morning. He discussed plans to work on the north camp loop trail to maintain ADA compliance. He will use some Strader Memorial funds and wants to apply for a grant to pursue a connecting link with the City of Holton. Lu informed Commissioners that the 12 new spots in campground C are open now. The rafters are up on the gazebo project being built by Daniel Little.

Recessed for lunch from noon-1 p.m.

At 1:03 p.m. Commissioner Kelly made a motion to enter into executive session for attorney client privilege to discuss personnel with County Counselor Lee Hendricks for 30 minutes and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 1:30 p.m. No action taken.

Tourism Board members Suzette Mc-Cord Rogers and Ashlee York discussed the lodging coupon that is published in the Big Kansas Road Trip for \$10 off Jackson County lodging. The Commissioners agreed to honor the original coupons from the Big Kansas Road Trip Book through May.

The Commissioners also stated that they don't want new coupons implemented in the future. They would like the money to be reallocated to other forms of advertising such as radio or television.

Commissioner Brenner made the motion to open the road hearing for vacating 174th Road from A to B. Commissioner Kelly seconded the motion and Chairman Kathrens called for a vote. Motion carried 3/0. No opposition was heard so the hearing was closed.

Commissioner Kelly made a motion to adopt Resolution 2021-10 Regulating Stop Signs at Intersection of 142nd Road and T Road. Commissioner Brenner seconded and motion carried 3/0.

Commissioner Brenner made a motion to adopt Resolution 2021-11 Vacating 174th Road from A Road East to B Road. Commissioner Kelly seconded and motion carried 3/0.

Commissioners Brenner made the motion to go into executive session to discuss personnel until 2:00 p.m. Keith seconded and Chairman Kathrens called for a vote. Motion carried 3/0. The meeting closed with Eric Fritz, Scott Kieffaber and Lee Hendricks present.

Keith Kelly stated that he wants a plan to attack and correct the road concerns. Eric said that is hard to do when it rains 1 to 2 times per week and they have been planning for 6 months and they still don't know what job they are to start on. Keith wants Eric to meet with Mike from LTAP.

Julie Yarmer, President of Freedom Claims Management, Inc and Dana Grauerholz gave the 1st quarter review of the County's Health Insurance.

Youth Services Director Brooke Smith met with Commissioners to request an increase in shift pay for the on call workers. The on call shifts are 12 hours shifts in the evening/overnight hours and weekends. The current rate is \$20.00 per hour if called out and she would like to increase to \$30.00 per hour to be more comparable to surrounding counties' rates. Brooke explained that the funding for the increased shift pay would be funded through her grant just as her entire program is funded. Commissioner Kelly made a motion to approve the increase in shift pay from \$20.00 per hour to \$30.00 per hour and Commissioner Brenner seconded. Motion carried 3/0. Brooke reported that at the JCAB meeting on Friday, the board approved her request for reinvestment funds of approximately \$97,000.00. If she is awarded the grant, she plans to use it to hire a family enrichment program employee and purchase a new vehicle for the position. The board also asked her to trade in her 2018 Ford Fusion and seek bids for two vehicles. The Commissioners requested she bring the sealed bids in for opening when she receives them. Commissioner Kelly and Commissioner Brenner asked how the vehicles are insured and County Clerk Kathy Mick explained that all the vehicles are insured under the county's KCAMP policy. They requested a breakdown of costs for the Youth Services vehicles so they could be paid though the grant as well.

Received a letter from the Kansas Insurance Department stating that Whiting Township Fire Department Firefighter Relief Association financial statements had not been reported for 2019 or 2020.

Received an email from Anna Wilhelm regarding the activity of the Area Agency on Aging.

Commissioner Kelly made a motion to approve the minutes of April 15th and Commissioner Brenner seconded. Motion carried 3/0.

Commissioner Brenner made a motion to approve the minutes of April 19th and Commissioner Kelly seconded. Motion carried 3/0.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
CenturyLink	Replace cable along 270 th Road now that	7/18/6S/16E	270 th Road	04/14/2021

	new bridge has been placed.			
Giant Communications	Build aerial and underground fiber from existing line south on Q Road to and including 206 th Road and Prairie Drive		Q and 206 th , Prairie Drive	04/12/2021

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Road and Bridge	6855	Sam's Equipment	Hustler Fastrak mower	\$5749.00

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Road and Bridge	Robert Sims	\$16.14 per hour	\$	Resignation	04/26/2021

The meeting adjourned at 4:32 p.m. The next Commission meeting will be Monday, May 3, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Attest:

Kathy Mick
Jackson County Clerk

Ed Kathrens, 1st District

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of April 30, 2021

The Board of County Commissioners met in special session on Friday, April 30, 2021 at 9 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

Approved payroll and bills.

Chairperson Kathrens discussed an irrigation pond project presented to him from Parallel Farms.

Holton Recorder reporter Ali Holcomb joined the meeting.

Public Health Officer Angie Reith and Emergency Management Director Pat Korte joined the meeting. Angie reported 4 active COVID-19 cases for the county and no cases of variant. She requested the BOCC appoint Ty Compton as the interim Health Officer for Jackson County. Commissioner Brenner made a motion to appoint Ty Compton as interim Health Officer and Commissioner Kelly seconded. Motion carried 3/0. Ty will begin this role at 12:01 a.m. as Angie's resignation becomes effective. The Commissioners presented Angie with a plaque thanking her for her dedicated service to the county for 21 years.

The BOCC discussed Road and Bridge equipment and projects.

The meeting adjourned at 11:15 a.m. The next Commission meeting will be Monday, May 3, 2021 at 9:00 a.m.

The BOCC joined the Tribal Council for lunch at the Prairie Band Casino and Resort. They discussed working together on highway 75 safety and infrastructure project requests to KDOT, hemp production, green energy and economic development.

Board of County Commissioners
Jackson County, Kansas

Attest:

Kathy Mick
Jackson County Clerk

Ed Kathrens, 1st District

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of May 3, 2021

The Board of County Commissioners met in regular session on Monday, May 3, 2021 at 9 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

Road and Bridge Director Scott Kieffaber reported that the crane cannot pass inspection and he suggested it be scrapped for cash. The Commissioners stated they would like to ask the County Counselor if the county can sell the crane as is on Purple Wave before making a decision. Commissioner Kelly asked about dust control and Scott replied that nothing is ready for applying so far. Foreman Wade Cormier is waiting on locates to be completed before he can proceed with road work and before the dust control can be applied for the year. Commissioner Kelly suggested applying dust control on 142nd Road where Mid States does not so the grader operator doesn't have to skip around to maintain the road. Chairperson Kathrens stated he would support Commissioner Kelly's decision since it was his district. The Commissioners asked if patching was done and what projects the Bridge crew was working on. They suggested utilizing that crew for cleaning ditches and installing tubes. Scott stated that patching was almost complete. The Commissioners discussed subbing out some projects in the future and how they need to work around the farmers schedules with planting and harvesting. County Clerk Kathy Mick explained how federal exchange funding and highway distribution work. Scott reported that truck bids were due on the 30th and he had not received any bids so he called all the vendors and gave them another week to submit. Chairperson Kathrens discussed setting up a time to meet with a landowner on G Road north of Highway 16 where the bank needs sloped so the landowner can place a new fence. Chairperson Kathrens suggested placing the dirt removed back into the base of the road. He stated that it would be a benefit to both the landowner and the county. Scott submitted a corrected concrete bid for the landfill pad from Eisenbarth Construction for \$5,860.00 (26x30). Commissioner Brenner made a motion to approve the bid and Commissioner Kelly seconded. Motion carried 3/0. Scott reported that he had estimated the following totals of tons of rock for January 2021 through current:

- District #1 16,643 tons
- District #2 5,900 tons
- District #3 12,600 tons

Scott also reported that he had attended a weed meeting last Wednesday in Hutchinson. He had learned that HB 2025 passed allowing motor graders to be operated without requiring a CDL. The Commissioners explained they prefer to have CDL drivers as they will likely need to drive other equipment at some point. Commissioner Kelly asked if there was any interest in overtime among Road and Bridge employees so they can work a few more hours to complete a job as needed. Chairperson Kathrens agreed. At 10:02 a.m. Commissioner Kelly made a motion to enter into executive session for non-elected personnel for 10 minutes with Scott Kieffaber and Commissioner Brenner seconded. Motion carried 3/0. Extended until 10:30 a.m. Session reopened at 10:30 a.m. No action taken.

Received an email from Pam Doyle notifying the Commissioner of her resignation from the NEK AAA board. Commissioner Brenner will take her place on the board.

Received an email from Ross Mosteller, District Extension Agent, requesting guidance for the upcoming fair season. The Commissioners gave their approval to move forward as the fair board sees fit.

Banner Lake Director Lu Griffiths reported that the north side was full over the weekend and south side was about half full. Lu discussed the recent pollinators event hosted at the lake for Holton 4th graders,

sponsored by Jackson County Conservation, Kansas Wildlife and Parks, Jackson County and lunch provided by Quail Forever. Lu reported progress on Daniel Little's gazebo project and extension to complete due to weather. Lu informed Commissioners he has been doing regular maintenance and repairing some water issues. He explained the Wildlife and Parks grant that covers stocking fish at the lake and tagged fish for a competition. He is hoping to hear from the grant in September whether the building will be awarded for Friends of Banner Creek Reservoir.

Received an email from Youth Services Director Brooke Smith requesting adding a new position to the pay plan. The Commissioners approved her request.

Recessed for lunch from noon-1 p.m.

Holton Recorder reporter Ali Holcomb joined the meeting.

County Counselor Lee Hendricks gave updates on the NextEra transmission line haul route and Mid States Denison Quarry agreements. At 1:28 p.m. Commissioner Brenner made a motion to enter into executive session for attorney client privilege with Lee Hendricks for 15 minutes and Commissioner Kelly seconded. Motion carried 3/0. Session reopened at 1:46 p.m. No action taken.

County resident Les Crawshaw stopped by the meeting to discuss a WWII plaque donated to be displayed alongside the current memorial in the courthouse. He also mentioned a road concern on 166 Road east of T Road.

District Court Clerk Jennifer Strathman joined the meeting to discuss the Administrative Order set by the Supreme Court of the State of Kansas regarding operating requirements in court settings due to COVID-19. Commissioner Kelly asked if there were any state funds available to cover the expenses for the door monitoring position currently paid by the county. Chairperson Kathrens added that the court should pay for the new position as it is directly required for their department. Jennifer stated that she did not have any funds in her budget to cover the costs, but she would reach out to OJA to research if there is funding available. County Clerk Kathy Mick explained that the District Court employees are paid by the State of Kansas and all other expenses are funded through the county. The position had been covered by CARES funds through December 31, 2020. County Counselor Lee Hendricks suggested that the position may qualify for funding through ARPA when those funds are released. He will research and follow up when more information is made available.

County Clerk Kathy Mick discussed HB13 budget changes and gave an overview of the process to set the county budget in June.

Commissioner Kelly made a motion to adopt Resolution 2021-12 Amending Purchasing Policy (2020-41) and Commissioner Brenner seconded. Motion carried 3/0.

Commissioner Kelly made a motion to approve the minutes of April 26th and Commissioner Brenner seconded. Motion carried 3/0.

County resident Richard Armstrong stopped by the meeting to state he had noticed improvements made on the roads in the county.

The meeting adjourned at 4:07 p.m. The next Commission meeting will be Monday, May 10, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of May 10, 2021

The Board of County Commissioners met in regular session on Monday, May 10, 2021 at 9 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

County resident Corky Cook joined the meeting. Public Works Director Scott Kieffaber reported split seams in a tube that has been sitting waiting for installation. Foreman Terry Mick was working to repair it today. A box bridge on 198th between Q and R has been completed. Scott is still waiting for locates on 142 Road. Scott informed Commissioners that Caterpillar has loaned the county a two-foot extension for the graders to test. Scott was able to make contact with homeowners after hours regarding road work. Holton Recorder reporter Ali Holcomb joined the meeting. Scott asked the BOCC if the county should do any tree clearing in the ROW where landowners have done so in their fence line. Chairperson Kathrens stated he believed they should if the trees pose an issue with the roads. Commissioners Brenner and Kelly asked if the county has the manpower available to do so. Scott stated that he will get locations for further discussion and some of the areas, the trees do cause problems to the road. Commissioner Brenner asked about the tube request for a property on 238th Road near Doyle's. Scott stated that he is waiting for a locate to be extended but they have resolved the issue. County resident Corky Cook reported that the county had done some work a while back on his road and it needs some rock. He also mentioned a narrow portion and the need for ditching. He expressed concerns that the blade hadn't been there in 3 months. Other areas he mentioned were X Road, east to Y and 116 Highway going south to Z Road.

NEKAAA Executive Director Karen Wilson and Transportation Supervisor Justina Cockerham met with Commissioners to discuss their general transportation program operating in Jackson County. Currently they have two vans running full time and are still having to turn down rides. They are renting office space and parking their vans in the KANZA building in Holton. They proposed the idea of applying for grant funds to be used for an expansion of services in Jackson County. They would like to buy or build a facility within one mile of Holton. They estimated that the area could use 4 vans to keep up with transport requests. The BOCC agreed to supply a letter of support for their grant request.

Banner Lake Director Lu Griffiths reported that more work had been completed on the gazebo project. The new spots in C were full along with the north side and the south side was about $\frac{3}{4}$ full. He has seeded and placed signage in the new pollinator area. Campground C has been seeded as well. The swim beach bathroom is scheduled for a repair today. Lu submitted a contract for Grass Roots pest control. The Commissioners asked Lu to seek bids for the pest control from other area businesses. Commissioner Brenner asked about the tagged fish competition. Lu explained that there are 14 fish in the lake that were tagged and if one is caught you submit your information to the web site to retrieve a prize. Lu will be gathering cost estimates for building a bathroom for Campground C. Depending on weather the rental shack will open for kayaks, paddle boards and bikes this weekend. It was noted that the Strader Davies run will be June 5th and the fishing derby June 12th. Lu is waiting for the insurance approval for the memorial run.

County resident Pamela Brown of southwest Delia joined the meeting. She has road concerns for D Road. She brought samples of rock she took from roads in Jackson County to show a comparison of the rock on the roads by where she lives to rock from a rural Hoyt road. Chairperson Kathrens explained that they use rock from the closest quarry and that is why she has two different kinds of rock.

Recessed for lunch from noon-1 p.m.

County Counselor Lee Hendricks joined the meeting. He gave an update on contract negotiations.

Tourism members Suzette McCord-Rogers and April Lemon joined the meeting to request funds to advertise in the Travel Kansas magazine. Commissioner Kelly made a motion to approve the \$3,052.00 purchase to Travel Kansas for a quarter page advertisement and Commissioner Brenner seconded. Motion carried 3/0.

At 1:51 p.m. Commissioner Kelly made a motion to enter into executive session for attorney client privilege for 10 minutes with Lee Hendricks to discuss contracts and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 1:59 p.m. No action taken.

Commissioner Brenner made a motion to approve the minutes of April 30th and May 3rd. Commissioner Kelly seconded and motion carried 3/0.

County Clerk Kathy Mick discussed house bills and legislation involving the tax lid and the implications it will have if removed.

Commissioner Brenner made a motion to appoint Carrie Saia to the NEKES board and Commissioner Kelly seconded. Motion carried 3/0.

Public Works Director Scott Kieffaber and Shop Foreman Bryson Bain joined the meeting. Scott submitted the geotechnical services bids collected by BG Consultants for the T and 276th Road bridge replacement as follows:

- Terracon \$8,000.00
- PSI \$9,595.00
- Braun Intertec \$19,100.00

Commissioner Kelly made a motion to approve the Terracon bid for \$8,000.00 and Commissioner Brenner seconded. Motion carried 3/0.

Public Works Director Scott Kieffaber submitted truck bids as follows:

- 2023 Mack Granite GR42B single axle dump truck \$133,790.00 (Westfall GMC)
- 2023 Mack Granite GR64F tandem axle dump truck \$169,946.00 (Westfall GMC)
- 2022 KWT480 single axle dump truck \$129,000.00 (MHC)
- 2022 KWT480 tandem axle dump truck \$180,921.00 (MHC)
- 2022 HV607-4x2 single axle dump truck \$97,926.00 (Summit)
- 2022 HV513-6x4 tandem axle dump truck \$152,442.00 (Summit)

Commissioner Brenner made a motion to approve the purchase of 1 single axle and 2 tandem axle Mack dump trucks from Westfall GMC and Commissioner Kelly seconded. Motion carried 3/0.

Discussed overtime and compensation pay for Road and Bridge projects.

At 3:48 p.m. Commissioner Kelly made a motion to enter into executive session for non-elected personnel with Lee Hendricks and Scott Kieffaber present for 10 minutes. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 4:05 p.m. Commissioner Kelly made a motion to empower the Chairperson to approve and publish the Environmental Services Superintendent position, internally only, upon County Counselor's approval. Commissioner Brenner seconded and motion carried 3/0.

Approved an Emergency Vehicle Designation application for Joseph D Shasteen.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Road and Bridge	Clinton Burger	\$16.67 per hour	\$	Resignation	05/21/2021
Appraiser	Carol Griffin	\$15.81 per hour	\$	Retirement	04/30/2021
Youth Services	Kellie Hundley	\$17.43 per hour	\$		04/29/2021

The meeting adjourned at 4:24 p.m. The next Commission meeting will be Monday, May 17, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of May 17, 2021

The Board of County Commissioners met in regular session on Monday, May 17, 2021 at 9 a.m., Commissioner Kelly was absent. Commissioner Brenner and Chairperson Kathrens were present. County Clerk Kathy Mick recorded the minutes.

Public Works Director Scott Kieffaber was instructed to reach out to private contractors concerning installation of driveway tubes. The contractors will be expected to install the driveway tubes according to County specifications. The County will approve the installation after installed. Individuals will also be allowed to install entrance tubes, as long as in the end it meets county specifications.

The Commissioners opened bids for a rubber tire backhoe:

Kan Equip	\$113,440
Cat	\$101,331
John Deere	\$ 93,700
Case	\$101,698

Commissioner Kelly made the motion to accept the low bid from John Deere. Commissioner Brenner seconded and Chairman Kathrens called for a vote. Motion carried 3/0.

Commissioner Kelly informed Road and Bridge Superintendent Eric Fritz that Mr. Hubner on 94th Road East of 75 Hwy to O Road would like a 'Minimum Maintenance Road' sign. Eric will check to see if the road has been designated as a minimum maintenance road.

Scott Kieffaber reported that he received notice that the Noxious Weed chemical 24D is increasing 44 cents per gallon more than the price that was bid earlier this year that was to be good for this year. The Commissioners will have County Counselor Lee Hendricks review the contract.

Jackson County will be selling a crane, mower, oil distributor and some older trucks on Purple Wave.

Commissioners Brenner reported that he was at the recycling center on Wednesday and was told that 7 people were turned away from purchasing chemicals. Scott replied that Darlene was on vacation and he was at the landfill so no one was present that is licensed to sell chemicals. Dan questioned why all the other workers are not qualified to sell chemicals. Scott replied that he is trying to get one other person qualified to sell chemicals.

Commissioner Brenner requested a 10 minute executive session to discuss non-elected personnel with Scott Kieffaber and Eric Fritz present. Commissioner Kelly seconded and Chairman Kathrens called for a vote. Motion carried 3/0. The meeting closed until 9:50 a.m.

Commissioner Brenner reported that the Chamber of Commerce asked him to attend their meetings to update them on what is happening at the County. Commissioner Kelly will alternate every other Chamber meeting with Dan.

Commissioner Brenner reported on the sub-committee meeting for Tourism concerning advertising ideas. The motel establishments want the coupons back. The Tourism Council has decided on a quarter page ad in Travel Kansas and they will reach out to all the small cities for input. One idea was possibly a bike ride through Jackson County to each of the small cities. Besides the ad in Travel Kansas they are focusing their advertising on radio, television and the Holton Recorder. They are also thinking about murals on buildings on the highway to draw people downtown.

Received one fuel bid: Haug Oil \$19,508. Commissioner Kelly made the motion to accept the bid from Haug Oil. Commissioner Brenner seconded and Chairman Kathrens called for a vote. Motion carried 3/0.

Belinda Estes, Housing Continuum of Care Coordinator met to inform the Commissioners of the Emergency Solutions Grant for Homelessness. Jackson County is the host Government agency for this grant. Belinda fills out all the documents and the financials. Tara Peek puts the information on County letterhead and presents them for the Commissioners to sign and submits the requests for reimbursements. The grant is for \$33,450 and can support individuals/families experiencing imminent homelessness and domestic violence. The grant covers 7 counties; Jackson, Doniphan, Nemaha, Brown, Atchison, Jefferson & Marshall.

Reno Dry Representatives Don Brown & Michael Clancy met with the Commissioners to receive permission to inspect the Courthouse for moisture damage. They have a way to dry out moisture from rock foundations. After their inspection they will send a finding report with a proposal if moisture is found. The Commissioner requested that Building Supervisor Chad Phillips take them through the building.

Recessed for lunch.

The group Jackson County Communities That Care Coalition met with the Commissioners for their annual budget meeting. Present were students and sponsors from USD 335, USD 336 and USD 337. The students each took a turn telling of something they did, or conference they attended and how they implemented things they learned to involve the student body at each of the schools. This is the one program that the three school districts in Jackson County get together and work on the same cause. Aaric Davis, Royal Valley Superintendent acts as treasurer for the group and reported their current balance at approximately \$19,000 and due to COVID19 last year students were not able to attend conference in person, so they were unable to spend the normal funding. Aaric for 2022 requested \$5,000 in funding because of their balance. Noting that once things are back to normal and students can attend conferences, he will want to go back up to the full funding of \$15,000 per year.

Lee Hendricks reported that he has been in contact with Bettis and discussed dust control and the stock pile of rock. The Commissioners stated that they would like to meet in person with them and discuss these issues. Lee will make those arrangements.

Lee Hendricks reported that he has been in contact with NextEra and they say they are working on the problem.

Commissioner Kelly made the motion to go into executive session for Attorney Client privileges until 2:00 p.m. with County Counselor Lee Hendricks. Commissioner Brenner seconded and Chairman

Kathrens called for a vote. Motion carried 3/0. The meeting closed at 1:46 p.m. and opened at 2:00 p.m.

Clerk of the District Court Jennifer Strathman reported to the Commissioner that the Chief Judge will have a meeting within the next 2 weeks with the Supreme Court and at that time she may have different regulations concerning the need for a person at the Courthouse door checking temperature and limiting who and when people can go to third floor.

Commissioner Kelly made the motion to go into executive session for a period of 10 minutes until 3:00 p.m. for Attorney Client privileges with Lee Hendricks and Kate Immenschuh present. Commissioner Brenner seconded the motion and Chairman Kathrens called for a vote. Motion carried 3/0.

Monthly Department Head Meeting

Appraiser/Zoning Kate Immenschuh reported that she is certifying values this week and working on Zoning Regulations and informed the Commissioner that updating the Comprehensive Plan has cost some counties almost \$70,000.

County Clerk/Election Officer Kathy Mick is receiving values this week from the Appraiser. June 1 she should have State Assessed values. Then she will be busy certifying values and the new requirement of Senate Bill 13 "The Neutral Rate" to all the Cities, Schools, Fire Districts, Cemeteries, and Joint Districts with other counties. June 1 is the deadline for filing for School Board, City Offices and Extension District Offices. The month of June will be very busy doing budgets for the County, Fire Districts and Cemeteries.

County Attorney Shawna Miller reported that the remodel project still has concerns about the bathroom that is unusable because of the drains. The Commissioners instructed Chad Phillips to hire someone to fix the plumbing because the architect is not going to cover the cost of the drain issue even though the water line was reduced in size and a standard household toilet was installed, which reduced the amount of water available to flush a toilet in a large building. The new walls and floor would need to be torn out to install a tankless toilet like the rest of the Courthouse has that has enough pressure to move the water through-out the drainage system. Chad is waiting on John McManigal to install a larger tank from an old toilet first to see if that works before tearing up the walls and floor.

Commissioner Brenner made the motion to go into executive session for 15 minutes beginning at 3:15 for Attorney Client privileges. Commissioner Kelly seconded and Chairman Kathrens called for a vote. Motion carried 3/0. The meeting opened at 3:30.

Elderly Services Director Amanda Spalding met with the Commissioners concerning reopening the meal site. Amanda feels like it is time to re-open the meal site and she would like to start it June 1st. The Commissioners agreed with Amanda. Amanda is still undecided about the transportation part of it. She will let the Commissioner know next week if and or how transportation will be provided.

Amanda informed the Commissioners that she has a milk cooler that is in good working condition, but was replaced because she needed a larger one. The old one needs to be sold on Purple Wave. The Commissioners told her to contact Scott Kieffaber to put it on Purple Wave.

Kate Immenschuh reported back that she received an estimate to update Jackson County's Comprehensive Plan and it should cost approximately \$5,000-\$6,000.

Kate Immenschuh informed the Commissioners that the 2011 Escape is beginning to have repair issues and she would like to replace it next year. The Commissioners agreed that she could replace the vehicle this year if she has the funding.

Signed Emergency Vehicle Designation Application for Robert Lynch.

Signed Neighborhood Revitalization Plan, Application for Rebate for Larry Fugate TR, John & April Lemon.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Sheriff	Brian Folds	\$	\$	Resignation	2021
Sheriff	Damien Rubanick	\$16.30 per hour	\$16.58 per hour	Length of service increase	2021

The meeting adjourned at 4:30 p.m. The next meeting will be May 24, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of May 24, 2021

The Board of County Commissioners met in regular session on Monday, May 24, 2021 at 9 a.m., Commissioner Kelly was absent. Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

Public Works Director Scott Kieffaber reported 142 Road from U east 2 miles and T Road from 142 through 158 was almost ready for dust control. The crews have been rockin areas needed so dust control can be applied. They will return to filling in potholes when finished. The guard rail on 254 Road has been replaced. Scott is still waiting for locates on 142 Road. Chairperson Kathrens reported that 166 Road from Highway 75 east is treacherous and he has received numerous complaints. Chairperson Kathrens also asked if the locate had been completed yet for G Road, north of Highway 16. Scott stated he would check into both. Scott reported that since he had not received any applicants for the truck

driver positions, he had reached out to White Lines CDL training school in Topeka. He was informed that they offer a 4-week class at the cost of \$4,000.00 which can be financed or possibly funded through grants if the applicant qualifies. He then contacted the local high schools and was able to get five contacts from Royal Valley to pursue. Scott stated he would like to start a training program within Road and Bridge. Westfall reps met with Scott and Bryson to discuss the details of the dump trucks recently purchased. Scott reported that they had completed the rock hauling and blading requested at Banner Lake and Prairie Lake Road. There was a request for a donation of rock from the county to Delia Cemetery. Chairperson Kathrens said the county does not provide rock to cemeteries. Scott asked for clarification on the backhoe being purchased from Murphy Tractor, whether they wanted to have the thumb attachment included. Chairperson Kathrens agreed that they should get the thumb making the purchase total \$104,500.00 instead of the \$100,800.00. Scott reported that he had settled on the pricing for chemicals with Van Diest and has ordered more 2, 4-D. Received a thank you card from Dick and Jane Elliot of Delia for the road work done in their area.

Holton Recorder reporter Ali Holcomb joined the meeting.

Greg Tanking met with Commissioners to discuss the fundraiser event to be held at Banner Lake on June 12th for the family of Lu Griffiths. Greg requested approval for Quail Forever to purchase and place a bench in memory of Lu, to be placed in the pollinator area of Campground C. The BOCC approved his request.

Public Works Director Scott Kieffaber discussed an issue with county policy regarding the installation of drive entrance tubes. He also reported that KWORCC had been to both public works buildings to perform inspections. He will share the reports when he gets them.

Commissioner Brenner made a motion to approve the Grass Roots Pest Control contract for Banner Lake at a fee of \$95.00 per month and Chairperson Kathrens seconded. Motion carried 2/0.

Courthouse Custodian Chad Phillips submitted the Renodry inspection report. Chairperson Kathrens stated that the county is not interested in pursuing at this time.

Recessed for lunch from 11:28 a.m.-1 p.m.

NEK Multi County Health Department Chief Operations Officer Kristina Romine met with Commissioners to discuss her request for funds for the 2022 budget. She requested the same funding, \$79,000.00.

County Counselor Lee Hendricks gave updates on the Mid States Denison Quarry, NEK-CAP and Van Diest chemical agreements. He also discussed the upcoming tax sale and provided a copy of the letter he drafted to County Attorney Shawna Miller on behalf of the Commission.

Commissioner Brenner made a motion to appropriate \$500.00 from the alcohol tax fund for Hoyt Fire to purchase fireworks and Chairperson Kathrens seconded. Motion carried 2/0.

Chairperson Kathrens made a motion to appoint Dan Brenner to the NEK-CAP board and Commissioner Brenner seconded. Motion carried 2/0.

Courthouse Custodian Chad Phillips discussed lighting issues at the senior center and health department building. He stated he would get a bid from Riley Electric to switch out the panels to LED for the entire building.

Approved Change Orders 2020-89 through 92.

Left chambers at 2:37 p.m. to look at road conditions at 142 and 166 Roads east of Highway 75 and surrounding areas. Returned at 4:10 p.m.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Sheriff	Chris Scheidegger	\$15.58 per hour	\$16.04 per hour	Length of service increase	05/19/2021
Sheriff	Michael Klenk	\$	\$18.92 per hour	Hired full time	06/01/2021

The meeting adjourned at 4:10 p.m. The next Commission meeting will be Tuesday, June 1, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of May 28, 2021

The Board of County Commissioners met in regular session on Friday, May 28, 2021 at 9 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes. County Clerk Kathy Mick was present.

Approved payroll and bills.

Commissioner Kelly shared that he had received compliments on U4 Road. Chairperson Kathrens told Commissioner Kelly about the roads he and Commissioner Brenner looked at during last week's meeting when Kelly was absent.

KSNT News reporter James Ryan joined the meeting to interview Commissioner Brenner.

Public Works Director Scott Kieffaber discussed overtime and compensation pay for Road and Bridge employees. Commissioner Kelly made a motion to hire Darlene Selley as Noxious Weed Superintendent and Commissioner Brenner seconded. Motion carried 3/0. Scott discussed ordering a new chemical, Vastlan and testing it's results. County Clerk Kathy Mick explained the budgets available for Road and Bridge purchases. Scott discussed a proposed plan for spending the .4% special use sales tax. Chairperson Kathrens stated that the county is playing catch up so it's hard to make a plan until they can get caught up. Commissioner Brenner added that the roads have been neglected and they need a plan of attack instead of applying band-aids to the issues. Scott submitted a list of low water crossings created by Bridge Foreman Terry Mick that need to be addressed at some point. The Commissioners discussed a road concern on K Road near Albright's property that they would like to address. Scott reported that the locates are still not complete on 142 Road and the BOCC stated they would have the county counselor look into the matter. Scott stated that Terry had submitted a sign order for \$9,666.00 for various signage needed throughout the county. Scott mentioned that the forklift needs replaced at the shop and Shop Foreman Bryson Bain suggests a skid steer would be more useful. Scott would like to get bids for a new skid steer for the brush crew and keep the old one for the shop. Scott requested approval to get bids for a mini excavator. Chairperson Kathrens stated that the county has 3 backhoes (2 big and 1 small) and does not need one.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Environmental Services	Darlene Selley	\$17.39 per hour	\$19.00 per hour	Promotion	06/10/2021

The meeting adjourned at 11:45 a.m. The next Commission meeting will be Tuesday, June 1, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of June 1, 2021

The Board of County Commissioners met in regular session on Tuesday, June 1, 2021 at 9 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

Public Works Director Scott Kieffaber submitted a sample contractor agreement from another county to be used for drive entrance installations. Scott reported that Vance Brothers and Bettis have been contacted for bids for chip seal. Chairperson Kathrens asked Scott to seek a bid from Hall brothers as well. Scott stated that dust control should take place next week as they are still hauling rock to mud holes. He reported a resident's concern for a concrete tube at 262 and Q4 Roads where an abutment wall had been bumped. He reported that after inspecting it, it was determined that it did not require replacement. Scott stated that 142 Road locates are not done but that G Road did get completed. Purple Wave auction representative will be out this week to take photos of the items to be listed for the county. Commissioner Kelly suggested the BOCC draft a letter to the governor suggesting the State offer the additional \$300.00 unemployment benefit to those currently unemployed for a period of time if they return to employment. He suggested this would incentivize the unemployed to go back to work. Chairperson Kathrens did not agree.

Commissioner Kelly made a motion to approve the May 10th, 17th and 24th minutes as written and Commissioner Brenner seconded. Motion carried 3/0.

Holton Recorder reporter Ali Holcomb joined the meeting.

Received a phone call from county resident Neil Harding with a road concern.

Jeri Cole, County Clerk Kathy Mick and County Counselor Lee Hendricks joined the meeting. WIBW News reporters Kimberley Donahue and Eric Ives joined the meeting. Korey Sawyer, Jeffrey Morrow, Lisa Hyten, Dick Lake and KSNT News Cassie Nichols joined the meeting. Victims Services Coordinator Lisa Hyten joined the meeting. She explained that she was contacted by a victim's family in reference to some recent media coverage and articles about the Jackson County Board of Commissioners' letter to County Attorney Shawna Miller requesting to recoup some legal fees associated with a special prosecutor from 2017. She asked if the BOCC was requesting fees to be returned for all of the cases or just specific ones that Special Prosecutor Jacqie Spradling tried for the county. Commissioner Brenner stated that they were unaware that there were multiple cases and that they understood it to be just one case. Lisa asked what amount of the total \$80,000.00 paid to Spradling would be a more accurate representation of what the Commission was requesting. Commissioner Brenner stated that they would need to review and discuss first. He also wanted to clarify that there was never a press release as stated on the agenda appointment and that the letter was drafted in an open meeting. Commissioner Brenner further explained that they sent the letter because they are stewards of the county and thinking on behalf of the citizens of the county. Lisa asked if it was their contention that the citizens of the county are very concerned with recouping this money back, to which Commissioner Kelly replied, that is correct, and Chairperson Kathrens agreed that multiple residents have approached them asking to do so. Lisa asked what part of the contract was violated and Commissioner Brenner replied that the reason they asked the County Attorney to look into it, was that she is the one with a contract, not the county. Lisa asked the Board if they have reviewed or seen the contract. Commissioner Brenner stated they had not seen it yet and County Counselor Lee Hendricks added that the Board asked him if they could recoup any fees and he advised them they could draft a request to Shawna Miller and ask. Lisa asked what day to look for in the minutes to find the meeting where they discussed the request for funds in an open

meeting. County Counselor Lee Hendricks explained he spoke with Shawna in person, letting her know the letter would be coming the meeting prior to the date on the letter. She also asked if the minutes reflected times where citizens came into the meeting to voice their concerns. It was explained that all the concerns brought to the Commissioners were done so outside of the meetings, to them as individuals. Lisa asked for clarification on the concerns about conduct expressed by the Commission that was mentioned in the letter. Commissioner Kelly stated that the concern was to just look into it and see if there was anything done or not followed through with that would allow for them to recoup any fees. County Counselor Lee Hendricks expressed the broad inquiry, stating that the questions were very general, citizens read about ethics complaints in news articles and then passed on their concerns to Commissioners. Lisa asked what ethics complaints the Commissioners were concerned with specifically as mentioned in the letter. Commissioner Kelly stated that they wrote the letter to gather that information. Lisa asked who was provided a copy of the letter other than Shawna Miller. Commissioner Brenner stated he gave it to local media including Holton Recorder, KNZA, WIBW and KSNT. The Clerk's Office also received one open records request for the letter. Lee stated they are waiting to hear back from their inquiry to Shawna Miller before taking any further steps.

County Counselor Lee Hendricks and County Clerk Kathy Mick discussed Senate Bill 13 and the removal of the tax lid.

Banner Lake Administrative Assistant Susan Rollins discussed having a community service workday at the lake grounds which was suggested to her by patrons. She stated this could include painting the restroom, trimming trees and maintaining trails. The BOCC stated they would like to hold off until they can advertise and hire a new director. County Counselor Lee Hendricks is reviewing the job description. Commissioner Brenner stated he had been out to the lake and complimented the staff saying it looked great over the weekend. Les Little called to ask for direction on the gazebo fire pit his son is building as his Eagle Scout project. County Clerk Kathy Mick called Holton Fire Chief Kevin Ingels for guidance and he suggested adding a dome cage screen to go over the fire but thought the 13'6 clearance with a vented metal roof would be sufficient.

Commissioner Brenner made a motion to appropriate \$2,500.00 from the alcohol tax funded parks and recreation fund for Circleville Recreation Club and Commissioner Kelly seconded. Motion carried 3/0.

Commissioner Kelly made a motion to appropriate \$7,000.00 from the alcohol tax funded parks and recreation fund for the City of Netawaka park improvements and Commissioner Brenner seconded. Motion carried 3/0.

Pride of Hoyt member Kim Clements requested funds to assist with the annual event to be held August 21st. She stated that they plan to have sand volleyball, cornhole and softball tournaments, inflatables, food and vendors. Commissioner Kelly made a motion to approve \$2,000.00 from the alcohol tax funded parks and recreation fund for Pride of Hoyt and Commissioner Brenner seconded. Motion carried 3/0.

Recessed for lunch from noon-1 p.m.

Chamber Director Ashlee York and EMP Shield Vice President Rowdy Meyer joined the meeting. Rowdy discussed expanding his business and looking for sites within Jackson County. He stated that his product was voted the "Coolest Thing Made in Kansas 2020". He currently has a facility in Burlington and is

looking to potentially expand closer to Holton, needing approximately 23,000 square feet plus a parking lot.

Public works Director Scott Kieffaber stated he would be advertising an open position at the environmental services department and training a current employee to be able to sell chemicals. Scott stated that the bridge crew is paid hazard pay when operating the crane and Commissioner Kelly suggested they have HR Partners look into the pay plan used by the county. The BOCC submitted photos dropped off by Kerwin McKee displaying road issues in the 238 and O Roads area.

NEK Multi County Health Department Chief Operations Officer Kristina Romine and Elderly Services Director Amanda Spalding joined the meeting to discuss upgrading the lighting in their shared building to LED panels. They are waiting on a bid from Riley Electric. Commissioner Kelly suggested they include all other facilities that need LED in the bid as well. Amanda reported they had opened the dining room today and had 33 people. They are still doing carry out and delivery meals as well. She asked for approval to reopen for rentals too and the Commissioners gave her the okay. Chairperson Kathrens stated he would contact Byron Riley.

Appraiser Kate Immenschuh discussed the property valuation procedures used by her office.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Sheriff	Chad Ballenger	\$16.57 per hour	\$18.29 per hour	Length of service increase	04/22/2021
Road and Bridge	Eric Fritz	\$26.20 per hour	\$27.20 per hour	Introductory period complete	06/10/2021
Emergency Management	Lydia Ackmann	\$15.29 per hour	\$	Resignation	05/31/2021
Emergency Management	Angela Reith	\$	\$15.29 per hour	Hired temp. part time	06/01/2021
Public Works	Scott Kieffaber	\$29.00 per hour	\$30.00 per hour	Introductory period complete	06/10/2021

The meeting adjourned at 4:28 p.m. The next Commission meeting will be Monday, June 7, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Attest:

Kathy Mick
Jackson County Clerk

Ed Kathrens, 1st District

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of June 7, 2021

The Board of County Commissioners met in regular session on Monday, June 7, 2021 at 9 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

Public Works Director Scott Kieffaber reported that dust control for residents is scheduled to be done this week. The county will also be applying dust control on 142 from U to W, T from 142 to 158 and one mile on Spring Road. They are doing so to test how well the road rock stays in place when treated with the calcium chlorate. Chairperson Kathrens commented that G Road looks good and Commissioner Kelly complimented the work done to 142 Road saying he was impressed. Scott reported that he is still waiting on chip seal bids. In the Noxious Weed department Scott reported he and Leon had sprayed some of the new chemical in the area of J and 246 Roads. This chemical only requires one application instead of two. Scott submitted a quote for a used lift for the new motor grader. The Commissioners asked Scott to review the spec sheet and wondered why it would not be a standard option. The 142 Road locates are not complete yet. Holton Recorder reporter Ali Holcomb joined the meeting. Scott submitted the minutes from his annual landfill meeting for approval. He informed Commissioners that they will have someone conducting boring for bridge work to be done at 276 Road. While the engineers are here, they plan to have them look at another bridge that needs replaced. Scott reported that a minimum maintenance road has been barricaded with a pile of dirt by an unknown subject. This road is the same place that a vehicle was stuck a couple weeks ago. County Clerk Kathy Mick reported that Bruce Dick from Adrian Township reported that a driveway tube that was placed last fall is causing his fence to fall over in the area of 174 and E Roads. Road and Bridge will look into the matter.

Commissioners Brenner and Kathrens submitted road concerns for M Road, 238 north of P Road and Z Road south of Larkinburg. Scott will be going to Lyon County on Wednesday to attend a weed meeting.

County Clerk Kathy Mick discussed the ARPA funding. Discussed the Rural Opportunity Zone program.

Sheriff Tim Morse and Undersheriff Darrel Chapman met with Commissioners to discuss their annual budget report. The Sheriff stated that he has a good work environment in his office with employees who are capable and skilled. He has had difficulty keeping dispatchers employed as the pay and benefits are more competitive elsewhere. He urged the Commissioners to be more competitive and invest in their people to keep them here. The Sheriff requested a minimum of 3% and stated that \$2.00 per hour raises would help. Commissioner Kelly asked Sheriff Morse to provide a letter to justify the need for raises. Sheriff Morse stated that they have a 24/7 work schedule and the pay is not attractive. He stated his office is already maximizing grant fund opportunities to purchase equipment. Commissioner Kelly asked about what can be done when minimum maintenance roads are tore up from ATVs. Sheriff explained that they can issue citations if caught and that his office typically doesn't when someone gets stuck because they got lost using map applications.

Greg Tanking joined the meeting to update the Commissioners on the benefit for Lu Griffiths' family.

District Court Clerk Jennifer Strathman submitted her budget request. She stated that OJA is giving the Chief Judges in the District the authority to work with their local health offices to determine COVID 19

protocol for their court offices. The judges have not met yet to decide their procedures for Jackson County.

Recessed for lunch from noon-1 p.m.

County Counselor Lee Hendricks joined the meeting. KANZA Mental Health and Guidance Center CFO Jenny Knudson and The Guidance Center Executive Director Keith Rickard met with Commissioners to discuss a proposed Crisis Stabilization Unit located in Leavenworth. They explained that Leavenworth County was given the hospital facility and \$150,000.00. They want to open a new facility for mental health services as there is not enough hospital beds to meet the growing demand. The proposed facility would be mostly a 23-hour holding facility for voluntary patients where providers can assess and identify alternative resources needed. They are proposing about 8 long term beds and 8 sobering beds, although they will not be providing medical detox. They plan to open in late 2021 or early 2022. They have and will be requesting funds from other Northeast Kansas counties at a rate of \$1.84 per county citizen. That figure for Jackson County would be around \$24,400.00. They submitted a preliminary agreement for the Commissioners to review. No decision was made.

At 1:35 p.m. Commissioner Brenner made a motion to enter into executive session for attorney client privilege for 15 minutes to discuss ongoing litigation with County Counselor Lee Hendricks present. Commissioner Kelly seconded and motion carried 3/0. Session reopened at 1:50 p.m. No action taken.

Holton Recorder reporter Ali Holcomb rejoined the meeting. Kathy Mick, Lisa Hyten, Susan Foster, Korey Sawyer and Shawna Miller joined the meeting. County Attorney Shawna Miller responded to the Commission's letter concerning recouping special prosecutor fees from Jacqie Spradling. Shawna explained that it was not within her job duties to pursue civil matters as she prosecutes criminal cases and submitted a copy of the letter of engagement, hiring Jacqie Spradling. She stated that the Board could consult a civil attorney to seek remedies. She stated the concerns voiced by taxpayers are likely based off of a huge amount of misinformation. She extended an open invitation to discuss actual facts of the cases. She stated she felt it could have been handled differently and that she hopes the BOCC understands the negative impact this had on people, due to media involvement. Shawna stated that at least 8 young women involved in these cases have been tortured by the media and public and this did not help. Chairperson Kathrens replied that it was not their intention to do so. Commissioner Kelly reiterated that Spradling failed to do what she was hired to do. Shawna stated Spradling convicted a sex offender and the defendant plead in 4 of 7 cases. Commissioner Kelly stated that cases were overturned because of Spradling. Shawna defended that the defendant plead and there was no retrial. County Counselor Lee Hendricks stated that the average person with no legal background sees what the media reports and they want to know if their tax money can be returned, if the simple answer is no, then so be it, they had the duty to ask. Shawna stated she was not pleased with the media involvement when they could have made the inquiry face to face. Chairperson Kathrens reiterated that they did their job by inquiring. Shawna stated she wants to have open dialogue on any concerns in the future. Discussed annual budget for 2022. Shawna was asked to fill out the budget worksheet form and submit in addition with letter she had already submitted.

Commissioner Kelly made a motion to approve the May 28th minutes as written and Commissioner Brenner seconded. Motion carried 3/0.

Mid States Materials representatives Chad Gerhardt, Cole Anderson and Rich Eckert joined the meeting to discuss the Denison Quarry. Chairperson Kathrens requested that they stock a pile of rock for Jackson County only as the county is the largest buyer and the quarry runs out of rock, stalling some road work. Chad stated that they would like to be able to do that for the county and maybe this winter they could get ahead on the crushing and do so. Kathrens added that the county could pay half up front for a designated pile of rock. They discussed a new dust control product that they would like to experiment with as it could be a more affordable option. It is a granular flake that they said could be applied with a salt spreader and water truck. Mid States offered to drop a tote off for the county to try. It was reported that Road and Bridge Superintendent Eric Fritz said he would try it on one mile of 134 Road. In discussion of the contract negotiations, Mid States stated they would take the requests from the county and submit them at their next meeting.

Elderly Services Director Amanda Spalding submitted her annual budget request.

County resident Tony Rieschick joined the meeting to ask why he has received letters from the county in the past when he has put a hot wire up in the county's ROW and he sees other residents farming crops in the county's ROW. Chairperson Kathrens explained that other landowners get letters too, some just don't follow the rules. Rieschick argued that he shouldn't have to abide by the rules if others were going to ignore them. Commissioner Kathrens thanked him for taking the fence down and also explained the safety concern of having horses up against the road in the county's ROW as opposed to corn growing in county ROW. Kathrens stated they are working on addressing the ROW issues.

The meeting adjourned at 4:21 p.m. The next Commission meeting will be Monday, June 14, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of June 14, 2021

The Board of County Commissioners met in regular session on Monday, June 14, 2021 at 9 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

Road and Bridge Superintendent Eric Fritz submitted one fuel bid as follows:

- Haag Oil \$20,074.00

Commissioner Kelly made a motion to approve the Haag Oil bid and Commissioner Brenner seconded. Motion carried 3/0. Eric reported that they are loosening up the roads in preparation for the dust control to be applied on Wednesday. Last week the residential dust control was applied in two passes. Eric reported that crews are continuing to work on 142 Road and they are having difficulty with the first two miles as the ROW is narrow there. He will need to meet with some landowners to make arrangements. Commissioner Brenner asked if there was any patching left to be done on chip and seal roads. Eric stated that patching is done until September. Commissioner Kelly shared that at the recent Farm Bureau meeting the general consensus was that people were providing positive feedback in regards to road work being done.

At 9:45 a.m. Commissioner Kelly made a motion to enter into executive session until 10:10 a.m. to discuss landfill personnel and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 9:55 a.m. No action taken.

Holton Recorder reporter Ali Holcomb joined the meeting. Chamber Director Ashlee York met with Commissioners to discuss July Jubilee to be held on July 3rd. She reported that there would be live music, sand volleyball and disc golf tournaments, vendors, first responders' recognition ceremony and fireworks. She requested assistance with purchasing the fireworks. Commissioner Brenner made a motion to approve \$500.00 for fireworks and Commissioner Kelly seconded. Motion carried 3/0.

Colonial Life Insurance representative Nikki Schmidt met with Commissioners to discuss whole life, cancer, accident and short-term disability policies offered through her agency with no health questions, all guaranteed issued. She stated that her agency was offering a free \$10,000.00 accidental death and dismemberment policy for all county employees for one year.

Commissioner Kelly made a motion to approve the June 1st minutes and Commissioner Brenner seconded. Motion carried 3/0.

Recessed for lunch from noon-1 p.m.

County Counselor Lee Hendricks joined the meeting.

Tourism Council member Suzette McCord Rogers reported that Chris Abernathy was appointed to the board. The board approved payment of the second half of the Chamber's \$3,000.00 grant and have assigned a subcommittee to plan murals within the county. Suzette stated that they are ordering more rack cards from Marketing Concepts and will likely do a redesign for next year. The board granted \$750.00 for Banner Lake to purchase brochures. She discussed some plans for a redesign and the Commissioners asked her to get some of the current brochures printed now for the season and that they would like to wait on redesigning at this time. Suzette also reported that they had received a \$1,000.00 donation from Prairie Band Potawatomi Nation, have funded five ads in the Travel Kansas magazine and are planning to add the 100 year anniversary of the courthouse building to the Fall Fest scheduled for October 9th.

Holton Recorder reporter Ali Holcomb rejoined the meeting. City of Mayetta mayor Jonathan Wimer and Darrel Chapman joined the meeting. Jonathan proposed annexing land into the City of Mayetta where the City's pump station and lagoons are located.

Undersheriff Darrel Chapman explained the issues police officers deal with, in connection with mental health needs in the community. He spoke in favor of the Crisis Stabilization Unit proposed in Leavenworth.

Road and Bridge Superintendent Eric Fritz rejoined the meeting to present chip and seal bids as follows:

- Vance Brothers \$236,544.00
- Harbour Construction, Inc. \$232,320.00

This would be for overlay on Q Road from 190 to 228 Road and Q4 Road from 236 to 286 Road. No action taken.

Byron Riley submitted bids for LED lighting as follows:

- Senior Center new panels \$7,680.00
- Senior Center retrofit panels \$5,780.00
- Health Department new panels \$4,793.00
- Health department retrofit panels \$3,608.00

No action taken.

County Counselor Lee Hendricks explained that because Jackson County is not the defendant in the cases prosecuted by Jacqie Spradling, hired by County attorney Shawna Miller, prosecutorial immunity is not applicable in this instance. He also explained that a letter of engagement rather than a contractual agreement outlining terms is typical in the field.

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Road and Bridge	6764	Foley Equipment	Used lift group	\$3,850.00

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Sheriff	Danielle Fletcher	\$16.58 per hour	\$	Resignation	06/13/2021

The meeting adjourned at 4:29 p.m. The next Commission meeting will be Monday, June 21, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick

Dan Brenner, 2nd District

Minutes of June 21, 2021

The Board of County Commissioners met in regular session on Monday, June 21, 2021 at 9 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes. Holton Recorder reporter Ali Holcomb joined the meeting. County resident Roger Jameson joined the meeting.

Public Works Director Scott Kieffaber and Road and Bridge Superintendent Eric Fritz joined the meeting. They wanted to let the Commissioners know that they are focusing on 142 Road and other road concerns will be dealt with in time. They ask for the community to please have patience with them while they try to get this accomplished. They are keeping a log of issues and continue to take calls for concerns and will address them as needed until they are done with 142 Road. Roger Jameson stated that he lives on 238 Road and last year the county did some ditch work but did not complete it. He stated that when it dried up, he would appreciate getting the culvert cleared out. Commissioner Kelly asked Eric about the need for a mini excavator in the department. Eric responded that it would be very helpful and that they appreciate any tools they can get. He added that it did not need to be brand new. Submitted skid steer bids as follows:

- White Star Machinery Bobcat \$60,407.88
- VLP/Equipmentshare Case \$70,676.00
- Murphy Tractor John Deere \$66,550.00
- Foley Equipment Caterpillar \$72,786.00

Commissioner Brenner made a motion to approve the White Star Bobcat low bid of \$60,407.88 and Commissioner Kelly seconded. Motion carried 3/0.

Appraiser Kate Immenschuh submitted a proposed contract for her position as her contract ends this month. She discussed change orders and the reasoning that can lead to making changes.

Commissioner Brenner discussed starting a high school work study program for potential county employees with Highland Community College.

Emergency Management Director Pat Korte joined the meeting. She suggested that the county's emergency declaration be rescinded. Commissioner Kelly made a motion to rescind the COVID 19 Public Health Emergency Declaration (originally Resolution 2020-07) and Commissioner Brenner seconded. Motion carried 3/0.

Youth Services Director Brooke Smith submitted vehicle bids as follows:

- Foster Ford 2021 Escape FWD \$10,872.00 (this includes a trade in value of \$12,500.00)
- Foster Ford 2021 Escape AWD \$13,497.00 (this includes a trade in value of \$12,500.00)

- Doug Richert 2021 Chevrolet Equinox FWD \$14,279.00 (this includes a trade in value of \$13,500.00)
- Doug Richert 2021 Chevrolet Equinox AWD \$15,809.00 (this includes a trade in value of \$13,500.00)
- Doug Richert 2020 Buick Encore FWD \$10,530.00 (this includes a trade in value of \$13,500.00)
- Doug Richert 2020 Chevrolet Trex FWD \$8,254.00 (this includes a trade in value of \$13,500.00)

Commissioner Brenner made a motion to approve the purchase of the Foster Ford 2021 AWD Ford Escape for \$13,497.00 and Commissioner Kelly seconded. Motion carried 3/0. Brooke explained that there is an \$18,300.00 cap on her vehicle purchasing budget. This is the maximum amount she can spend per vehicle. She is planning to hire a new position and will need to purchase a vehicle for that person as well. Since the bids submitted were over the budget allowed per vehicle (without trade in), she was approved to seek additional bids within her judicial district if there is a need for a second new vehicle.

Recessed for lunch from noon-1 p.m.

County Counselor Lee Hendricks joined the meeting. Holton Recorder reporter Ali Holcomb rejoined the meeting. GAS representative Brett Waggoner joined the meeting to discuss final payments for the CDBG and CARES funding. He also discussed the ARPA funding that the county is eligible to apply for and its purposes.

County resident Mark Murnahan and family joined the meeting to discuss the mask mandate in Holton schools. Simon Murnahan, Norm and Karen Craft, Roger Jameson, Bob Davies, Joe May, Chris Kroll, Rhett Totten, Bob McBroom, Gale Liggatt, Jennifer Shaw, Robyn Jones, Rick and Cindy Bottle and Hopeck family also joined the meeting. Mark Murnahan stated that he wanted to address the Board to allow them to be attentive to their constituency. He informed them that he had been in communication with Holton Public Schools regarding their mask policy. He stated that although there is no state or county mask mandate the school continues to require their use when there are no active cases in the county. Mark added that he has utilized SB40 and asked for a hearing with the school and hasn't decided yet if he will be filing court paperwork. He provided the Commissioners with articles of evidence he believes prove masks to be harmful rather than helpful in assisting with the spread of the COVID 19 virus in children. He requested that the BOCC make a statement, possibly by resolution or provide guidance on the matter. The Board stated that they have done so by not mandating masks in the county since December. Mark stated that he wanted to be proactive as the variants will come and he suggested being prepared by doing research on the harmful effects to children by wearing masks and that it is largely a matter of politics. Commissioner Brenner stated that these are unprecedented times to which Mark replied that we know more now and have vast knowledge about the virus. County Counselor Lee Hendricks suggested the Board accept the request under advisement. County resident Roger Jameson stated that he believes Dr. Fauci perpetuated a lie onto the American people, casing the economy to shut down and make President Trump look bad, all for political purposes. County resident Jennifer Shaw asked when they could expect action from the Board. Chairperson Kathrens stated they would not be taking any action as they have no mask mandate. Commissioner Kelly added that the BOCC has no authority over the courts. Landowner Chris Kroll stated that he noticed that Jackson County was ahead of the times when they lifted the mask mandate before Nemaha or Brown counties. He asked if was within the Commission's scope of power to mandate that requiring masks in publicly funded facilities be illegal. Chairperson Kathrens replied by stating that school boards are elected officials and that the BOCC would not intervene in their affairs. County Counselor Lee Hendricks added that schools, municipalities

and judicial systems have authority to make their own decisions. Commissioner Kelly stated that his personal belief was that each citizen has the right to make their own choice to wear or not wear masks and businesses can choose their own position as well. Chris Kroll asked if the Board's position is to stay out of all policy making in reference to the schools and only play a role as the tax collector on their behalf. The Board agreed with this. County resident Norm Craft asked if the Governor gave schools total control in this policy making to which County resident Joe May replied he believed that the State Board of Education gave the authority to school superintendents to make alongside with the county health department's guidance. Norm stated that to change they must elect new members to the school boards.

County Counselor Lee Hendricks discussed Rural Opportunity Zones, NextEra Energy payments and Mid States Quarry negotiations. At 2:17 p.m. Commissioner Kelly made a motion to enter into executive session for 10 minutes to discuss non-elected personnel benefits with Lee Hendricks and Kathy Mick present. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 2:29 p.m. No action taken.

Elderly Services Director Amanda Spalding, Appraiser Kate Immenschuh, County Attorney Shawna Miller and County Clerk Kathy Mick were present for the monthly department head meeting.

Public Works Director Scott Kieffaber, Road and Bridge Superintendent Eric Fritz and Bridge and Special projects Foreman Terry Mick joined the meeting via phone to discuss tubes on X Road where a county resident wants to hire a contractor to raise the road. The BOCC stated they would set up an appointment for the next meeting to discuss further.

Commissioner Kelly made a motion to adopt Resolution 2021-13 ROZ and Commissioner Brenner seconded. Motion carried 3/0.

At 3:17 p.m. Commissioner Kelly made a motion to enter into executive session for 10 minutes to discuss personnel discipline with Lee Hendricks and Scott Kieffaber present. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 3:25 p.m. No action taken.

Commissioner Kelly informed the Board that Joe Montgomery will be submitting a bid for the lighting upgrade at the Senior Center/Health Department building.

Commissioner Kelly made a motion to approve the amended June 7th minutes and Commissioner Brenner seconded. Motion carried 3/0.

Commissioner Kelly made a motion to approve the June 14th minutes as written and Commissioner Brenner seconded. Motion carried 3/0.

Approved Change Orders 2020-93 through 112.

Received an invitation from Jackson Amateur Radio Club open house on June 26th.

The meeting adjourned at 4:27 p.m. The next Commission meeting will be Monday, June 28, 2021 at 9:00 a.m.

Attest:

Ed Kathrens, 1st District

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of June 28, 2021

The Board of County Commissioners met in regular session on Monday, June 28, 2021 at 9 a.m.., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

Public Works Director Scott Kieffaber reported that they are getting what rock they can from Pollock's land. The bridge crew is assisting with the rebuild on 142 Road, installing pipes. Commissioner Kelly asked Road and Bridge Superintendent Eric Fritz about the mowing the county does in the summer. Eric explained that it needs to be knocked down so when snow season comes there is less issues with drifting. Scott reported that the rock budget is down to about \$100,000.00. Commissioner Kelly asked them to discuss why the purchase of a used mini excavator would be helpful to their department. Eric stated that while it would not be used daily, it would be another useful tool. The mini excavator would be easier to haul and work better than a skid steer. Commissioner Kelly stated that he trusts their input and the funding is available, so he is in favor of purchasing the used one. Commissioner Brenner agreed and Chairperson Kathrens stated he didn't think it was necessary. Scott reported he would be attending the summer noxious weed conference July 20-22. Chairperson Kathrens asked why Scott was going rather than Environmental Services Superintendent Darlene Selley. Scott explained that Darlene has not been certified for 6 and 9A yet and he is also serving as secretary for the weed board so he will have to attend. Don Dillner is also training to be certified in chemical sales. At 9:12 a.m. Commissioner Kelly made a motion to enter into executive session for 10 minutes to discuss personnel with Scott Kieffaber and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 9:23 a.m. No action taken. Holton Recorder reporter Ali Holcomb joined the meeting.

Received a bid from Montgomery Electric for \$14,394.38 for LED lighting (senior center and health department). Commissioner Kelly made a motion to accept the Riley Electric low bid for new LED lighting at the senior center and health department for \$12,473.00 and Commissioner Brenner seconded. Motion carried 3/0.

Judge Norbert Marek and District Court Clerk Jennifer Strathman met with Commissioners to discuss the renovation of the courtroom. He explained that they have saved up funds for capital improvements and also want to keep some back for unexpected costs. Judge stated the most important renovations would be soundproofing the north wall and refurbishing it to match the other walls, replace the carpeting with electrical components available through the flooring and enlarging the witness box making it more

accessible. He would eventually like to see a new drop ceiling that is raised to show the decorative molding original to the courthouse, re-stained seating, new blinds and improved acoustics. He also presented some plans for renovating the current District Court Clerk's office to be the smaller courtroom with additional office and or meeting room spaces. His plans would include renovating and placing the current clerk's staff offices where the small courtroom is. Upon request Judge Marek also discussed how mental health services play a role in the court system. He stated that there are lots of reasons to have services in our area, not all involve the courts. He explained that currently KANZA gives the assessments. Some criminal defendants require competency evaluations and can be waiting months in jail before the facility in Larned can evaluate them. More common is the need for anger management, domestic violence and drug and/or alcohol evaluations. He stated that many times defendants seek these services in Topeka as many live there. Judge noted that of the 4 counties in our judicial district, Jackson County has the most criminal cases filed, even more than Pottawatomie which is a much larger county. He attributes this to the highway 75 corridor and the gambling establishments on the highway route. He stated that a large number of those incarcerated have preexisting mental health conditions. He explained the State is divided between the Larned and Osawatomie facilities. Commissioner Kelly asked what options are available for people to seek in the Jackson County area and Judge replied that in addition to KANZA there is Stormont Vail and Valeo in Topeka.

Recessed for lunch from noon-1 p.m.

Jackson County Conservation Board members Shane New, Dan Pollock, William Conley, George Phillips and Jarred Bowser joined the meeting. Jackson County Conservation District Manager Brian Boeckman gave an annual update on their projects and Commissioner Brenner made a motion to approve the appropriation to the JCCD for 2022 in the amount of \$62,000.00 and Commissioner Kelly seconded. Motion carried 3/0. The amount is the same as last year.

BOCC approved the transfer of funds from Banner Creek to Friends of Banner Creek Reservoir in the amount of \$3,000.00. Commissioner Kelly made the motion to transfer and Commissioner Brenner seconded. Motion carried 3/0.

County resident Luke Cochren joined the meeting to discuss a road project he would like to complete. He is requesting approval to hire private contractors to build a road up another 6 feet so he can put an irrigation pond south of the road. This would be just east on 286 Road by X Road. There are two tubes in the road that will likely need replaced once they have been dug out. The plan is to use them again and if not, they will prorate the cost of new with what life was left in the old ones. County Counselor Lee Hendricks will draw up an agreement with terms of liability.

Public Works Director Scott Kieffaber and Road and Bridge Superintendent Eric Fritz presented the warranty to go with the chip seal bid received from Harbour Construction. Commissioner Kelly made a motion to approve the bid of \$232,320.00 from Harbour and Commissioner Brenner seconded. Motion carried 3/0. They reported they are getting bids for a new thumb attachment for the new Cat excavator. County Counselor Lee Hendricks will review the agreement for the new oil barrels.

Sheriff Tim Morse and Undersheriff Darrel Chapman met with the BOCC to discuss budget. Commissioner Kelly asked if they were on board with offering a higher raise to the positions that are the hardest to fill such as dispatch and corrections. He explained that they would like to offer across the board raises as well but are just discussing ideas at this point. Sheriff Morse stated that he must have

competent people and would like to revisit merit pay too. He stated that health insurance and benefits are another way to draw and keep good employees.

Elderly Services Director Amanda Spalding and Health Department CFO Kristina Romine joined the meeting to discuss repairs needed at their facility. They stated that the asphalt parking lot could use some patching and the building could use some paint.

Developmental Services of Jackson County Executive Director Laura Golden and Day Program Supervisor Jennifer Hall met with Commissioners and Public Works Director Scott Kieffaber to discuss renewing the employment contract for the recycling center.

Commissioner Kelly made a motion to adopt agreement 2021-17 hiring Kate Immenschuh as Appraiser and Commissioner Brenner seconded. Motion carried 3/0. Commissioner Kelly made a motion to adopt resolution 2021-14 appointing Kate Immenschuh as Appraiser and Commissioner Brenner seconded. Motion carried 3/0. At 3:35 p.m. Commissioner Kelly made a motion to enter into executive session for 10 minutes to discuss personnel/compensation with Kate Immenschuh, Tara Peek and Lee Hendricks present. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 3:46 p.m. County Counselor Lee Hendricks advised the BOCC he was in agreement to allow Jamey Doty to work remotely for the time being under the current circumstances, including written doctor verification, verification from County Appraiser Kate Immenschuh of her productivity and continued verification that she remains productive during the term of the remote work environment.

At 3:49 p.m. Commissioner Kelly made a motion to enter into executive session for attorney client privilege for 5 minutes with Lee Hendricks and Tara Peek present. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 3:55 p.m. No action taken. At 3:55 p.m. Commissioner Kelly made a motion to enter into executive session for potential employment/review of applicants with Tara Peek present and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 4:15 p.m. No action taken.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Road and Bridge	Mark Cole	\$	\$16.14 per hour	Hired full time	07/06/2021

The meeting adjourned at 4:35 p.m. The next Commission meeting will be Tuesday, July 6, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Attest:

Ed Kathrens, 1st District

Dan Brenner, 2nd District

Kathy Mick
Jackson County Clerk

Keith Kelly, 3rd District

Minutes of June 30, 2021

The Board of County Commissioners met in regular session on Wednesday, June 30, 2021 at 8 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

At 8:20 a.m. Chairperson Kathrens made a motion to enter into executive session for 30 minutes to discuss potential employment and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 9:00 a.m. No action taken.

Approved payroll and bills.

Discussed budget with County Clerk Kathy Mick.

Commissioner Kelly made a motion to approve the use of shared leave until the new employee handbook is adopted and Commissioner Brenner seconded. Motion carried 3/0.

At 11:45 a.m. Commissioner Kelly made a motion to enter into executive session for personnel/discipline with Scott Kieffaber and Kathy Mick present. Commissioner Brenner seconded and motion carried 3/0. Session reopened at noon. No action taken.

The meeting adjourned at 12 p.m. The next Commission meeting will be Tuesday, July 6, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Attest:

Kathy Mick
Jackson County Clerk

Ed Kathrens, 1st District

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of July 6, 2021

The Board of County Commissioners met in regular session on Tuesday, July 6, 2021 at 9 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes. Holton Recorder reporter Ali Holcomb joined the meeting. County Counselor Lee Hendricks joined the meeting.

Public Works Director Scott Kieffaber submitted ROW petitions for approval. Scott reported that 82,442.4 tons of rock have been hauled so far this year of all sizes. Scott discussed a road concern at 123 Lane outside Hoyt and the maintenance within the subdivision. Scott suggested using a bridge package that is in the bridge yard for a bridge replacement at A4 and 158 Roads. He had an estimate for \$49,800.00 to have the beams set and pilings placed. The bridge crew would complete the decking. The BOCC stated they would discuss and would like another bid as well. Scott informed Commissioners that according to state statute, chemicals for noxious weed must be sold at 50-75% of county cost when the mill levy is below 1.5. If the mill levy is 1.5 or higher than the county must sell at 75-100% of cost. Commissioner Kelly asked if the state has any cost share program to help offset the difference and Scott replied that they did not.

Commissioner Brenner made a motion to empower the Chairperson to approve agreement 2021-18 Luke Cochren 286 Road Raising Project upon County Counselor's approval. Commissioner Kelly seconded and motion carried 3/0.

County resident Brian Roush joined the meeting to discuss the policy at Banner Lake regarding UTVs. He suggested allowing them to be tagged and used to make additional revenue. The BOCC stated that it would be difficult to enforce and a hassle for the staff. They agreed to update the policy language so it is more clear and would review other lakes' regulations.

Recessed for lunch from noon-1 p.m.

Les, Joan and Daniel Little joined the meeting. Daniel Little shared a book of pictures with the BOCC showing the process he went through to complete a fire pit gazebo area at the lake. He constructed this project to submit for his Eagle Scout rank. He explained that the idea originated from Pinterest and then he met with Lu Griffiths. He sought donations to cover expenses. The lumber was provided by Evergy and the tin roof was supplied by Chris Gross Construction. Lamberson Construction recently completed the stamped concrete. Daniel stated that the weather put off the project and he had to get an extension. The concrete has to cure for 30 days before the fire pit and benches can be used. Les Little stated that Lu was a tremendous help with the project. The BOCC gave approval for the project completion paperwork.

Appraiser Kate Immenschuh discussed how agreements are made when subdivisions are built within the county. Kate explained that the developer makes the maintenance agreements and that the zoning commission has minimum standards for roads. She stated that the Sunrise Acres subdivision was platted with a 1,305 foot roadway and beyond that is not platted at all. Platted with a ROW gives the county the right to go in and maintain. Preliminary plats that are submitted to the Appraiser's office go to the planning commission and then the BOCC for final approval. It was suggested that a new subdivision

could form a homeowner's association and pay for maintenance themselves. At 1:52 p.m. Commissioner Kelly made a motion to enter into executive session to discuss personnel/wages with Kate Immenschuh present. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 1:59 p.m. No action taken.

Jackson County Rural Water District #3 General Manager Brenda Adkins and Certified Water Operator Jerry Bowser joined the meeting. Brenda explained that she had done some research on the ARPA funding the county can apply for and submitted a list of projects that they could use funds for if awarded. Brenda stated that they have 1,967 meters and approximately 11,500 customers. The BOCC explained that they are waiting to see how other counties use their funding before they make decisions on how to spend it.

Commissioner Brenner discussed the KAC legislative forum and what topics they Board could give input on. Commissioner Kelly suggested SB13 and Brenner expressed interest in allowing Commissions to make decisions on hiring involving special prosecution cases.

Workplace Benefits Keith Olberding introduced USI Senior Vice President Aaron Wells and Vice President Trent Nichols to the BOCC. Aaron and Trent discussed the services they offer through their consultation and advisement for employee benefits and health insurance options. They stated that they represent the entire market and make a fee agreement or earn commissions as payment for their services.

Approved a courthouse lawn use request from Johnsonville for August 16th, 11-1:30 p.m. for "Bratsgiving", a free will donation lunch fundraiser.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Appraiser	Janell Buck	\$15.81 per hour	\$16.32 per hour	Promotion	07/10/2021
Elderly Services	Linda Jo Porter	\$	\$13.33 per hour	Hired PT	07/01/2021

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
Evergy	Install culvert for maintenance access	30/8S/16E	15549 NW 158 th	01/01/2021

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Road and Bridge	6765	Whitestar Machinery	T770 T4 Bobcat Track Loader	\$60,407.88
Road and Bridge	6766	Welborn Sales	tubes	\$17,855.00

The meeting adjourned at 4:26 p.m. The next Commission meeting will be Monday, July 12, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of July 8, 2021

The Board of County Commissioners met in regular session on Thursday, July 8, 2021 at 9 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

At 9:25 a.m. Commissioner Kelly made a motion to enter into executive session for 30 minutes to discuss potential employment and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 10:00 a.m. No action taken.

At 10:20 a.m. Commissioner Kelly made a motion to enter into executive session for 30 minutes to discuss potential employment and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 10:50 a.m. No action taken.

Discussed budget with County Clerk Kathy Mick.

At 12:40 p.m. Commissioner Kelly made a motion to enter into executive session for personnel and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 12:42 p.m. Commissioner Kelly made a motion to hire Kurt Zibell as Banner Lake Director and Commissioner Brenner seconded. Motion carried 3/0.

The meeting adjourned at 12:45 p.m. The next Commission meeting will be Monday, July 12, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of July 12, 2021

The Board of County Commissioners met in regular session on Monday, July 12, 2021 at 9 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

Holton Recorder reporter Ai Holcomb joined the meeting. Public Works Director Scott Kieffaber joined the meeting. Chairperson Kathrens asked Scott about the fees at the landfill. Scott explained that they multiply the length, width and height and then divide to determine the amount of cost per load. Chairperson Kathrens stated they had discussed increasing the dumping fees to cover expenses during their budget meetings in response to Scott's request for an additional \$9,200.00 for the landfill budget. Scott stated that he was okay with the pricing where it is currently. The BOCC approved Road and Bridge employees to work 4-10 hour shifts while completing projects like 142 Road. Commissioner Kelly asked about ditch cleaning and where they take the material. Chairperson Kathrens stated that Hamm has given the county permission to stockpile the dirt there. Commissioner Kelly stated he would like to entertain purchasing a Bobcat mini excavator. Chairperson Kathrens stated that they already have 3 hoes and 1 with a smaller ditching bucket. He does not feel the purchase is justifiable for the amount of use it will get. Commissioner Kelly stated he thinks it would be more efficient to load it up and take to projects. Scott stated that 142 Road should have the base rock completed this week. The bridge crew is helping with the 142 Road project. He reported that all locates have been completed other than one on 126 Road. The BOCC decided not to approve any ROW petitions from the phone company until they complete the locates. Commissioner Kelly asked Scott to provide the BOCC with their long-range planning goals for late summer and fall. Scott reported a discrepancy in the tonnage figures between his staff and the STAR program. He believes this is due to the amount still sitting in stockpiles at the yard. Scott reported that the positions have been filled at Road and Bridge, but he is still taking applications for a position at recycling. Scott informed the BOCC that he will be out spraying and inspecting noxious weeds. Chairperson Kathrens asked about the new chemical he experimented with on J Road. Scott stated that he did not think it was worth the extra cost and will return to using the Pasture Guard. Commissioner Kelly asked about the progress on the roofing and painting projects. Scott stated that the bid was still good and they were behind schedule because of materials shortages.

Youth Services Director Brooke Smith met with Commissioners for approval on her newly awarded reinvestment grant. She informed the BOCC that she was able to purchase a 2019 Chevy Malibu with low mileage from Doug Richert Chevrolet Buick in Holton and within her \$18,300.00 budget limit. She will be posting job openings soon. Commissioner Brenner asked for Brooke's input on how the county can reduce spending on defense fees for youth court cases. Brooke explained the programs already in use to keep kids from entering the court system. She gave an overview of the juvenile detention options available in the area and discussed the importance of identifying barriers and strengthening within the family unit.

Commissioner Brenner made a motion to approve the June 21, June 28, June 30, July 6 and July 8 minutes as written. Commissioner Kelly seconded and motion carried 3/0.

Adjourned for lunch from noon to 1 p.m.

Tourism council members Suzette McCord Rogers and Ashlee York met to seek approval for grants. Commissioner Brenner made a motion to approve \$500.00 grants each for Jackson County Arts, Pride of Hoyt and Kansas Archaeological Society. Commissioner Kelly seconded and motion carried 3/0.

Approved a courthouse lawn use request for the Jackson County Livestock Association for July 21st.

Left chambers to view the 142 Road project, Parallel Farms 286 Road project and other county roads. Returned at 4:15 p.m.

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Register of Deeds	6870	Salina Blueprint	6-Tip Touch Binders and 6-Linen Ledger Paper	\$1502.57

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Road and Bridge	Stephen Wagner	\$16.67 per hour	\$	Resignation	7/02/2021

The meeting adjourned at 4:19 p.m. The next Commission meeting will be Monday, July 19, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of July 19, 2021

The Board of County Commissioners met in regular session on Monday, July 19, 2021 at 9 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

Public Works Director Scott Kieffaber submitted fuel bids as follows:

- Haag Oil \$20,418.00
- Knotty Pine \$20,540.00

Commissioner Kelly made a motion to approve the low bid from Haag Oil and Commissioner Brenner seconded. Motion carried 3/0. Road and Bridge Superintendent Eric Fritz informed Commissioners that the tubes on the Parallel Farms project are rusted out and will need replaced. He would like to get them ordered immediately as the prices are expected to jump. Holton Recorder reporter Ai Holcomb joined the meeting. Eric reported that on 142 Road from R to S all rock has been laid. They will continue to water and roll the roadway. The tubes are in and they expect to be done with that portion by Wednesday. Bridge Foreman Terry Mick will have his crew placing 3 crossroad pipes, including one extension. They are continuing to clear ditches. Eric explained that working around the phone lines is challenging and Commissioner Kelly agreed it is tedious work. Chairperson Kathrens asked why there was not a representative from the phone company there to assist as they do not want the added expense of damaging the lines. Eric stated that he and Foreman Wade Cormier are supervising as the phone company does not have the manpower or time to be on site. Scott suggested the county purchase a locator. Eric informed Commissioners that they will be starting on the haul route for the Soldier Hamm Quarry once they have a loader available. Scott reported that he has been getting calls from Jerry Green regarding the condition of a minimum maintenance road he lives on. The BOCC suggested that Scott have Jerry make an appointment to meet at a commission meeting to discuss his concerns. Scott reported that this week is the annual weed conference and he will attend later in the week if staffing allows. Scott shared an alternate bridge option he received from BG Consultants engineering. The BOCC asked for more information about the concrete option similar to a low water crossing. At 9:46 a.m. Commissioner Kelly made a motion to enter into executive session for personnel performance for 15 minutes with Scott Kieffaber and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 10:01 a.m. No action taken. Discussed the bridge replacement project for 276 and T area.

Received a letter from the Mayetta Fire board requesting reappointment of Don Smith. Commissioner Kelly made a motion to reappoint Don Smith to the Mayetta Fire board and Commissioner Brenner seconded. Motion carried 3/0.

County Clerk Kathy Mick discussed the 2022 budget. She explained that she needed to discuss the raises proposed by the Commission with department heads who have grant funded positions. Kathy explained that Evergy has a revision that will cause a \$1 million drop in valuation. She asked to schedule the budget hearing on October 25th at 7 p.m. The BOCC approved the date and time.

Adjourned for lunch from noon to 1 p.m.

County Counselor Lee Hendricks joined the meeting. Lee gave an update on the NextEra transmission line haul route payment and Mid States Quarry negotiations. He also discussed the DSJC agreement and proposed subdivision road maintenance procedures.

Commissioner Brenner made a motion to adopt Resolution 2021-15 KCAMP and Commissioner Kelly seconded. Motion carried 3/0. Commissioner Kelly made a motion to approve agreement 2021-20 KCAMP and Commissioner Brenner seconded. Motion carried 3/0.

GAS Representative Brett Waggoner joined the meeting to discuss ARPA funding. Brett explained that the main approved spending areas are water and broadband. He stated many counties are waiting to see what other counties decide to do with the funds. Most cities are using theirs for water treatment or sewer projects. Brett explained that the county can partner with others to complete projects. The county can choose to do another small business grant program as they did with CARES funds or expansion of testing facilities.

The following joined the monthly department head and elected official meeting: Register of Deeds Tammy Moulden, Sheriff Tim Morse and Undersheriff Darrel Chapman, Youth Services Director Brooke Smith, Appraiser Kate Immenschuh, Elderly Services Director Amanda Spalding, Judge Erich Campbell and County Clerk Kathy Mick. Tammy reported that she is waiting to have some books rebound. Brooke informed the BOCC she has two positions that will be advertised this week. Judge Campbell and Sheriff Morse discussed the need for qualified staff in law enforcement. The BOCC discussed their efforts to seek more affordable healthcare for county employees.

At 3:32 p.m. Commissioner Kelly made a motion to enter into executive session for 8 minutes with Lee Hendricks to discuss personnel and Commissioner Brenner seconded. Motion carried 3/0. Session reopened at 3:40 p.m. No action taken.

Commissioner Kelly made a motion to approve the July 12th minutes as written and Commissioner Brenner seconded. Motion carried 3/0.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Sheriff	Justin Cooper	\$16.58 per hour	\$	Resignation	7/30/2021

Elderly Services	Michelle Will	\$13.96 per hour	\$13.96 per hour	Part time to substitute	7/06/2021
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The meeting adjourned at 4:16 p.m. The next Commission meeting will be Monday, July 26, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of July 26, 2021

The Board of County Commissioners met in regular session on Monday, July 26, 2021 at 9 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes. Kurt Zibell joined the meeting.

Kurt Zibell joined the meeting. Public Works Director Scott Kieffaber and Road and Bridge Superintendent Eric Fritz joined the meeting. Eric reported they are working in front of Jim Bailey's and the southside is done to T Road. This week's goal is to get 3-inch rock laid when the road is ready. Commissioner Brenner asked when the end date is projected to be, and Eric stated he was hoping the end of August. He reported that a crossroads box was failing, and the wing wall fell off on 278 Road east of W Road. Eric also reported that an FAS route needs a 7-foot tube replacement. The estimated expense was \$314.50 per foot. Commissioner Kelly asked them to get a cost estimate for the precast concrete option like used in Shawnee County. Eric stated that the crews are working as fast as they can to complete the 142 Road project. Commissioner Kelly asked why the crews were not working 4, ten-hour days to get the work done quicker. Eric explained that many have children and they want to attend their activities. Commissioner Kelly stated that they can demand the change in the work schedule and suggested they get a steady crew who is willing to work the project in a four-day work week. Eric reported that a minimum maintenance sign was installed on 94th and O4 Roads where the pavement ends. Commissioner Brenner added that M and 214 Roads look good and he has received no complaints. Eric discussed the difficulties with balancing two projects while also trying to get regular maintenance done. Scott added that the chip and seal they have contracted out with Harbour Construction is scheduled for middle of August. Scott also stated that Road and Bridge had borrowed a locate machine

from Dave Peters last week and it worked very well and was very accurate. He stated that he would sell it for \$4,000.00. Commissioner Kelly made a motion to purchase the locate machine for \$4,000.00 and Commissioner Brenner seconded. Motion carried 3/0. Scott reported that the scarifiers needed will take about three months to be made by Hoffman Brothers for an estimated cost of \$4,000.00 plus bar and tips. The Commissioners asked him to get a quote from Foley and look on PurpleWave. Scott informed Commissioners that KDHE will be conducting water testing on the wells at the landfill this week. He also reported that some landscaping projects were completed at the recycling area by the department staff. Scott was able to attend two days of the weed conference last week. He reported that Teasel is likely to become a noxious weed. Commissioner Kelly asked if Scott had sent out the letters about Sericea to which Scott replied he had. Scott stated that the county can spray the ROW without the landowners' approval where needed. Eric suggested a one mile rebuild on 166 Road west.

Kurt Zibell discussed adding signage before the lake entrance on the highway to help drivers locate the turn. He stated he would contact KDOT to get information. He also asked about adding a vending machine area, ready-made ice and wood sales at the lake. Kurt will start his new position as Banner Lake Director on August 1.

Adjourned for lunch from noon to 1 p.m.

County Counselor Lee Hendricks joined the meeting. Holton Recorder reporter Ali Holcomb joined the meeting. County Attorney Shawna Miller presented salary information of other counties with similar case loads for the BOCC to review. Shawna explained that she has been working on call 24/7 since January 2009 and regularly works 60-80 hours per week. She requested an increase in salary be considered for her position. The BOCC asked about how they can lower the expense of defense the county pays. Shawna explained that Jefferson, Atchison and Pottawatomie Counties all do a flat fee for their defense attorneys. She explained that the judge would be responsible for making changes to how the defense counsel is determined and paid. Shawna explained that her office has been operating with a vacant position, but she is hoping to fill it soon. At 1:37 p.m. Commissioner Kelly made a motion to enter into executive session for attorney client privilege to discuss salaries with County Counselor Lee Hendricks. Commissioner Brenner seconded and motion carried 3/0. Session reopened at 1:52 p.m. No action taken.

County Counselor Lee Hendricks gave an update on the Mid States Quarry negotiations.

Public Works Director Scott Kieffaber returned to the meeting. He stated that Foreman Terry Mick had called Shawnee County to get information about the vendor they use for their concrete tubes and found out they prefer to build their own but did give information on where to purchase precast types. Scott discussed the proposed driveway entrance permit.

Commissioner Kelly made a motion to approve the July 19th minutes as written and Commissioner Brenner seconded. Motion carried 3/0. Commissioner Brenner made a motion to approve Agreement 2021-21 DSJC and Recycling Center and Commissioner Kelly seconded. Motion carried 3/0.

Received a Certificate of Completion for the CDBG 20-CV-034 grant project.

Received the Meadowlark Extension Response newsletter.

Received a letter requesting an increase in the Undersheriff salary, to be paid with funds generated from the county jail.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Sheriff	Darrel Chapman	\$56,800.00 annual salary	\$61,800.00 annual salary	Length of Service Increase	7/25/2021
Sheriff	Cory Lusk	\$18.92 per hour	\$22.05 per hour	Promotion	7/25/2021

The meeting adjourned at 3:43 p.m. The next Commission meeting will be Monday, August 2, 2021 at 9:00 a.m.

Board of County Commissioners
Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District

Minutes of July 30, 2021

The Board of County Commissioners met in regular session on Friday, July 30, 2021 at 9 a.m., Commissioner Kelly, Commissioner Brenner and Chairperson Kathrens were present. Deputy County Clerk Tara Peek recorded the minutes.

Approved payroll and bills.

Returned a phone call to Mr. Flemming regarding the maintenance of 123 Lane.

The meeting adjourned at 9:33 a.m. The next Commission meeting will be Monday, August 2, 2021 at 9:00 a.m.

Board of County Commissioners

Jackson County, Kansas

Ed Kathrens, 1st District

Attest:

Kathy Mick
Jackson County Clerk

Dan Brenner, 2nd District

Keith Kelly, 3rd District