



STATE OF KANSAS, JACKSON COUNTY

Tammy Moulden, Register of Deeds

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**ORIGINAL**

**RESOLUTION NO. 2023-14**

**THE ADOPTION OF AN UPDATED NEIGHBORHOOD REVITALIZATION PLAN**

The Board of County Commissioners of Jackson County, Kansas, (also referred to herein as "Governing Body") pursuant to the Kansas Neighborhood Revitalization Plan, K.S.A. 12-17,114 et seq. (herein referred to as the "Plan") for the County of Jackson as follows:

**Findings**

1. Jackson County (hereafter also referred to as the "County") cities currently suffer from poor economic conditions as evidenced by the following:

A) According to data from the last census gathered, 9.8 percent of persons in Jackson County live below the poverty level; In 2021 there were 5583 housing units in Jackson County; In 2021 75.5 percent of housing units were owner occupied in Jackson County, whereas In Jefferson County 84.3 percent of houses were owner occupied, Nemaha County had 75.8 percent of houses were owner occupied, Pottawatomie County had 78.8 percent of houses were owner occupied. The median value of owner occupied houses between 2017 and 2021 was \$152,800 In Jackson County. However, In Jefferson County the median value of owner occupied houses was \$169,900, Shawnee County was \$140,100 and Pottawatomie was \$188,500.

2. Notice of hearing on this Plan has been given pursuant to K.S.A. 12-17, 117(c) by publication in the Holton Recorder, official county newspaper and proof of such publication has been filed in the office of the County Clerk of Jackson County. This plan shall become effective as of the date of signature below.

3. By reason of the findings made in paragraph 1 above, the Governing Body further finds that a majority of the conditions as described in subsection (b) of K.S.A. 12-17, 115 exist in the cities of Jackson County as well as the unincorporated portions of Jackson County, Kansas as a single unit or area eligible for designation under the Kansas Neighborhood Revitalization Act and that the rehabilitation, conservation, and redevelopment thereof is necessary to protect the public health, safety, and welfare of the residents of Jackson County as well as the cities within Jackson County.

**Disclaimer**

In the event the County experiences a natural disaster, as determined by the Governing Body, this Plan shall utilize the value of the property on January 1 prior to said disaster for the appraised value prior to revitalization efforts.

Eligibility for rebates is subject to the adoption and approval of this Plan by each taxing district. See the County Clerk to determine which taxing districts have adopted the Neighborhood Revitalization Plan. In the event a property is located within city limits and that city has not adopted the Plan, the applicant may still receive rebates from other participating districts, including the County.

**Attachments: Content of Application for Rebate**

- The form attached hereto as Exhibit "A" and entitled "Application to Qualify and to Participate" is hereby approved and adopted for use in completing an Application pursuant to Section 7.
- The content of an "Application for Rebate" as authorized under K.S.A. 12-17,118 is as set forth in the document which is attached hereto as Exhibit "B" and adopted as a part of the Plan by reference.
- The form attached hereto as Exhibit "C" is titled "Fee Schedule" and shall determine the fees paid by applicants.

**Plan****Section 1. Legal Description of Area in Plan**

- A) A legal description of the real estate forming the boundaries of the area included within the Plan is that description of the legal boundaries of Jackson County, Kansas as set forth in K.S.A. 18-143 and such statute is adopted herein by reference. Also included in this plan are the entire municipal boundaries of the cities of Holton, Hoyt, Netawaka, Whiting, Circleville, Soldier, Delia, Mayetta, and Denison, Kansas as set forth in the records filed and recorded in the offices of the County Clerk and County Appraiser of Jackson County, Kansas and such descriptions are adopted and made a part of this plan by reference.
- B) Maps depicting the existing parcels of real estate covered by this Plan have been prepared and are on file in the office of the County Appraiser of Jackson County, Kansas and the same are adopted as part of the Plan by reference.

**Section 2. Assessed Valuation**

The existing (i.e. 2023) assessed valuation of the real estate included in the Plan, listing land and building values separately, is as follows:

Land	\$47,105,842
Building	\$82,806,480
Total	\$129,912,322

**Section 3. Names and Addresses of Owners**

A list of the names and addresses of the Owners of record of the real estate included within the Plan constitutes a part of the records in the office of the County Appraiser of Jackson County, and such list is adopted in and made a part of this Plan by reference.

**Section 4. Zoning Classifications**

The existing zoning classifications, zoning district boundaries and the existing land uses within the area included in the Plan (exclusive of those cities within Jackson County which have not adopted zoning plans

and ordinances) are set forth in the official zoning maps, records, resolutions and ordinances of Jackson County and all participating entities.

#### **Section 5. Municipal Services**

The Plan does not include any proposals for improving or expanding municipal services as described in K.S.A. 12-17, 117 (a)(5) and, if any proposals for any such improvements or expansions of municipal services are hereafter proposed by the Governing Body, then any such proposal will be prepared and considered independently of this Plan.

#### **Section 6. Real Property Eligible**

This Plan shall allow for two types of eligibility:

1. Revitalization Properties - Properties located within the corporate limits of a city within Jackson County which by their very nature are deemed a "Revitalization Area Property", and properties located in the unincorporated County which meet one or more of the following conditions:
  - A) In an area in which there is a predominance of buildings or improvements which by reason of dilapidation, deterioration, obsolescence, inadequate provision for ventilation, light, air, sanitation, or open spaces, high density of population and overcrowding, the existence of conditions which endanger life or property by fire and other causes or a combination of such factors, is conducive to ill health, transmission of disease, infant mortality, juvenile delinquency or crime and which is detrimental to the public health, safety or welfare; or
  - B) In an area which by reason of the presence of a substantial number of deteriorated or deteriorating structures, defective or inadequate streets, incompatible land use relationships, faulty lot layout in relation to size, adequacy, accessibility or usefulness, unsanitary or unsafe conditions, deterioration of site or other improvements, diversity of ownership, tax or special assessment delinquency exceeding the actual value of the land, defective or unusual conditions of title, or the existence of conditions which endanger life or property by fire and other causes, or a combination of such factors, substantially impairs or arrests the sound growth of a municipality, retards the provision of housing accommodations or constitutes an economic or social liability and is detrimental to the public health, safety or welfare in its present condition and use; or
  - C) In an area in which there is a predominance of buildings or improvements which by reason of age, history, architecture or significance should be preserved or restored to productive use; or
  - D) A dilapidated structure if the structure satisfies the conditions set forth in subsection (a) of K.S.A. 12-17,115.
2. New Construction in Unincorporated County – construction of new structure(s) outside the boundaries of an incorporated city in Jackson County.

**Section 7. Criteria for Eligibility: Appraiser's Office/Zoning Office**

- A) The Owner(s) of commercial or industrial property eligible for Property Tax Increment Rebates under any adopted Neighborhood Revitalization Plan and, also, eligible for property tax exemption under K.S.A. 70-201 or any other existing ad valorem tax exemption law will be eligible to secure relief under only one such Plan or law, as the Owner shall elect.
- B) The criteria to be used by the Appraisers/Zoning Office and subsequently the Governing Body to determine what specific real property is eligible for the Plan is as follows:
  - 1. Meet the criteria in Section 6 above.
  - 2. Secure a building permit prior to filing an Application to Qualify and to Participate (Exhibit "A").
  - 3. Prior to commencement of construction, complete all parts of Part I of the Application to Qualify and to Participate (Exhibit "A"), sign and date the Application to Qualify and to Participate, and file all copies thereof in the office of the County Appraiser.
  - 4. Concurrently with filing the Application to Qualify and to Participate (Exhibit "A") with the County appraiser, the Applicant shall pay to the County Appraiser an Application Fee. The Application Fee shall be annually determined by the Governing Body as described in Exhibit "C" and any amendments thereto.
  - 5. Within approximately thirty (30) working days following filing of the Application to Qualify and to Participate (Exhibit "A"), the County Appraiser will complete Part II. Immediately following the completion of Part II, the County Appraiser shall deliver a true and correct photocopy of completed Parts I and II of the Application to Qualify and to Participate to the Owner(s) via U.S. Mail.
  - 6. The Application Fee is non-refundable. If the Application to Qualify and to Participate is denied, a copy of Parts I and Part II and a Denial letter will be sent within fifteen (15) working days following the decision.
  - 7. If the Owner(s)'s application is denied in a manner that may be remedied, the Owner(s) may complete such remedial action, as necessary to secure the required approval of the County Appraiser. If the Owner cannot secure such approval, and wishes to appeal the determination of County Appraiser, the Owner(s) may appeal the County Appraiser's decision to the Governing Body.

8. Construction of an Improvement must have begun on or after the effective date of this Updated Plan. Those Improvements which have been stayed by the Governing Body during the approval of this Updated Plan may also be allowed to proceed.
9. Construction must be completed and such fact reported to the County Appraiser no later than the second January 1<sup>st</sup> following the date on which the County Appraiser and the Governing Body conditionally approved the Application to Qualify and to Participate (Exhibit "A") under Part II; otherwise the Conditional Approval will become null and void and the Improvements, if any, theretofore completed will not be eligible to participate in the Plan and Rebate program.
10. Must have a minimum appraised value increase of \$15,000 directly resulting from a qualified Improvement on a residential, agricultural, recreational, commercial and/or industrial real estate parcel. Improvements to existing or construction of new structures used for public utility or railroad purposes may not be eligible.
11. Sufficient written documentation (copies of invoices, spreadsheet listing expenses, bids, etc.) must be provided to establish the expenditure of a minimum required investment of \$15,000.00. Such report shall be submitted by January 15<sup>th</sup> following January 1<sup>st</sup>.
12. All new construction and all improvements to existing property must be and remain in compliance with all city and county zoning and building codes, rules, and regulations in effect at the time the improvements are made. Failure to comply with such codes, rules and regulations will result in the property no longer being eligible to participate in the Plan and Rebate program.
13. As to any Improvement which is only partially completed as of the January 1<sup>st</sup> immediately following the County Appraiser and Governing Body's conditional approval under Part II of the Application to Qualify and to Participate (Exhibit "A"), the Owner(s) shall report such fact to the County Appraiser and shall complete Part III (a) of the Application to Qualify and to Participate. Such report shall be submitted by January 15<sup>th</sup> following January 1<sup>st</sup>. Failure to do so will result in the property no longer being eligible to participate in the Plan and Rebate program.
14. As to any Improvement which is reported by the Owner(s) pursuant to "13" above as being only partially completed, the County Appraiser shall view, value and appraise such partially completed Improvement as of January 1<sup>st</sup> immediately following the County Appraiser's conditional approval under Part II of the Application to Qualify and to Participate (Exhibit "A") and such partially completed Improvement shall have taxes levied, assessed, and collected thereon in the usual and customary manner and the same shall not be eligible in the year of such levy and assessment as a partially completed Improvement for a Rebate under the Plan.

15. Multiple qualified Improvements to the same Parcel completed within one calendar year shall be treated as one Improvement. In the event of multiple qualified Improvements made to the same Parcel in different or succeeding years, which meet the minimum requirements in any given year, and, therefore, create a separate qualification for a separate eligible Rebate period. The total Rebate in any succeeding year will be calculated and determined after the initial qualified appraised value is determined and will be based upon the additional increase in the appraised value directly resulting from the succeeding qualified Improvement.
16. An Owner(s) cannot have multiple applications involving the same property open at the same time. One application must be completed before another is filed.
17. The Owner(s) shall complete Part III (b) of the Application to Qualify and to Participate (Exhibit "A") and file with the County Appraiser. The County Appraiser shall conduct an on-site inspection of the Improvement completed on the Real Estate Parcel described in the Application to Qualify and to Participate and shall determine the actual out of pocket expenditures incurred by the Owner in completing such Improvement. In addition, the County Appraiser shall determine the increase in the appraised value of the Real Estate Parcel described in the Application to Qualify and to Participate which is directly attributable to the Improvement described in Parts I, II and III of the Application to Qualify and to Participate. Following which, the County Appraiser shall complete Part IV of the Application to Qualify and to Participate.
18. Within fifteen (15) working days following the County Appraiser's compliance with "15" above, the County Appraiser shall deliver a true and correct photocopy of the fully completed Application to Qualify and to Participate (Exhibit "A") (i.e. Parts I, II, III and IV are all completed) to the Owner(s) via U.S. Mail.
19. In addition to complying with "17" if Part IV is approved by the County Appraiser, the County Appraiser shall also forthwith deliver a true and correct copy of the fully completed, fully approved Application to Qualify and to Participate (Exhibit "A") to the County Clerk thereby certifying that the Application and the Improvement completed pursuant thereto are now qualified to participate in the Rebate program pursuant to the Plan.
20. A) On each November 1<sup>st</sup> hereafter, concurrently with the mailing of annual real estate tax statements, the County Appraiser will mail the Owner(s) of each Real Estate Parcel approved for the Plan an Application for Rebate (Exhibit "B").  
 B) Should any approved Owner(s), for whatsoever reason, fail to receive an Application for Rebate (Exhibit "B") pursuant to "20A" above, then such Owner(s) may secure an Application for Rebate form from the County Appraiser's office. County Appraiser shall have met her/his requirement by mailing the Application for Rebate, not by the Owner(s) receiving it.

**Section 8. Criteria for Eligibility: Clerk's Office**

- A) The Owner of commercial or industrial property eligible for Property Tax Increment Rebates under any adopted Neighborhood Revitalization Plan and, also, eligible for property tax exemption under K.S.A. 70-201 or any other existing ad valorem tax exemption law will be eligible to secure relief under only one such Plan or law, as the Owner shall elect.
- B) The criteria to be used by the Clerk's Office to determine what specific real property is eligible for the Plan and Property Tax Increment Rebates is as follows:
  - 1. Meet the criteria in Section 6 above.
  - 2. If the County Appraiser approves the Owner's Application for Rebate (Exhibit "B"), then the Owner shall file such Application for Rebate with the County Clerk.
  - 3. The Application for Rebate (Exhibit "B") must be filed on or before the May 10<sup>th</sup> deadline for the payment of all taxes for which the Rebate is sought.
    - a) Failure to Return Application for Rebate (Exhibit "B") by May 10<sup>th</sup> any qualifying year will result in a forfeiture of any and all Plan benefits for the remainder of the applicable Plan term. Plan benefits forfeited will not be reinstated.
  - 4. The Taxpayer will complete the Application for Rebate (Exhibit "B"), with assistance from the County Appraiser and/or County Clerk where necessary, and upon completion thereof shall submit the same to the County Clerk for their consideration and approval.
  - 5. The Application for Rebate (Exhibit "B") provided for in this Section 8 shall be submitted by the Taxpayer or the Taxpayer's agent or attorney via U.S. Mail or in person.
  - 6. Upon the County Clerk's receipt of a completed Application for Rebate (Exhibit "B"), the County Clerk shall determine whether or not such Application for Rebate meets all of the criteria to qualify for a Rebate under Section 7 of the Plan.
  - 7. Following the filing of an approved Application for Rebate (Exhibit B) in the office of the County Clerk, the County Clerk shall thereupon proceed to process such Application as a Claim in the manner authorized and provided in K.S.A. 12-105a and 12-105b.
  - 8. If the County Clerk disapproves the Application for Rebate (Exhibit "B"), then the Owner may appeal the County Clerk's decision to the Governing Body in the manner provided for the filing of appeals by Taxpayers in K.S.A. 79-1606(a) and (b). On the

filing of any such appeal, the same shall be heard by the Governing Body within thirty (30) days of the filing of any such appeal. If the Governing Body likewise disapproves such Application for Rebate, the Taxpayer may appeal to the District Court in the manner authorized in K.S.A. 19-223.

9. Eligibility for Rebates is subject to the adoption and approval of a Plan by each taxing district. See County Clerk for taxing districts who have adopted a Neighborhood Revitalization Plan.

10. Maximum Tax Rebateable: Years of Eligibility

- a) The amount of the Rebate is the resulting increase in the ad valorem tax, if any, which is directly attributable to the Improvement to the qualified Parcel and to the increase in assessed valuation directly resulting therefrom, in any given year during the period of eligibility, calculated in accordance with the applicable percentage amounts as set forth in the following table(s):

Years of Eligibility	<b>Residential Property</b>	Percentage of Property Tax Increment Rebateable *
	<b>Percentage of Property Tax Increment Rebateable *</b>	
	<b>REVITALIZATION</b>	<b>New Construction in Unincorporated County</b>
<b>1</b>	<b>95%</b>	<b>50%</b>
<b>2</b>	<b>95%</b>	<b>30%</b>
<b>3</b>	<b>75%</b>	<b>20%</b>
<b>4</b>	<b>75%</b>	<b>20%</b>
<b>5</b>	<b>55%</b>	<b>10%</b>
<b>6</b>	<b>35%</b>	<b>--</b>
<b>7</b>	<b>35%</b>	<b>--</b>

Years of Eligibility	<b>Commercial Property</b>	Percentage of Property Tax Increment Rebateable *
	<b>Percentage of Property Tax Increment Rebateable *</b>	
	<b>REVITALIZATION</b>	<b>New Construction in Unincorporated County</b>
<b>1</b>	<b>100%</b>	<b>100%</b>
<b>2</b>	<b>90%</b>	<b>90%</b>
<b>3</b>	<b>80%</b>	<b>80%</b>
<b>4</b>	<b>70%</b>	<b>70%</b>
<b>5</b>	<b>60%</b>	<b>60%</b>
<b>6</b>	<b>50%</b>	<b>50%</b>
<b>7</b>	<b>50%</b>	<b>50%</b>



**\*Percentage rebatable is of the increase in the amount of ad valorem property tax (tax increment) directly resulting from the qualified Improvement.**

b)

i) There shall be no portion retained by Jackson County for services rendered in connection with administration of this Plan.

ii) Property Tax Increment not Rebated to the Taxpayer in accordance with the table set forth in a) above shall be distributed to the Taxing District for whom the Increment was collected.

c) A parcel determined to be qualified for Rebates shall be entitled to such Rebates in decreasing percentage amounts for a period of seven (7) years for residential property or seven (7) years for commercial property provided the property declared qualified shall continuously maintain such qualification. Failure to return Application for Rebate (Exhibit "B") by May 10<sup>th</sup> each qualifying year will result in a forfeiture of any and all Plan benefits for the remainder of the applicable Plan Term. Plan benefits so forfeited will not be reinstated.

d) The full amount of the tax due, including the increase in the ad valorem tax (property tax increment) resulting from the qualified Improvement shall be paid over to the Neighborhood Revitalization Fund in accordance with the provisions of the NRA to be distributed as provided by law and this Plan.

**Section 9. Criteria for Eligibility: Treasurer's Office**

A) The Owner of commercial or industrial property eligible for Property Tax Increment Rebates under any adopted Neighborhood Revitalization Plan and, also, eligible for property tax exemption under K.S.A. 70-201 or any other existing ad valorem tax exemption law will be eligible to secure relief under only one such Plan or law, as the Owner shall elect.

B) The criteria to be used by the Treasurer's Office to determine what specific real property is eligible for the Plan and Property Tax Increment Rebates is as follows:

1. Rebates shall be payable only after Application for Rebate (Exhibit "B") therefore pursuant to Sections 7 and 8 of the Plan. Rebates approved for payment shall be made on one of the distribution dates provided in K.S.A. 12-1678a next following approval for payment of the Rebate.
2. An Application for Rebate (Exhibit B) provided for in Section 8 shall be submitted by the Taxpayer or the Taxpayer's agent or attorney via U.S. Mail or in person.

3. The Plan requires that participating taxpayers pay all taxes promptly when due on or before December 20 and May 10 in each year. Such taxes include ad valorem property taxes on real property and on tangible and intangible personal property as well as special assessments levied by taxing subdivisions in the County to pay the costs of public improvements. A taxpayer's failure to pay any taxes when due will result in a forfeiture of any and all Plan benefits for the remainder of the applicable Plan Term. Plan benefits so forfeited will not be reinstated even if such taxes eventually are paid. Payments under protest will not stay this deadline and such payments must be made during the protest period.

**Section 10. Duration of Plan, Continuation of Rebates on qualified Property: Governing Body**

- A) Unless hereafter repealed prior thereto, this Plan shall remain in full force and effect for a period of fifteen (15) years from and after October 10, 2023. The Plan may also be extended by the Governing Body for additional periods of time.
- B) Unless otherwise provided by any law of the State of Kansas hereafter enacted, any and all real property which shall have qualified for Revitalization and Rebates prior to the final termination date of the Plan as provided in a) and b) above shall continue to be and remain qualified for Rebates pursuant to Sections 7, 8, and 9 of the Plan notwithstanding the fact that other real property described in paragraph 1 above which has not theretofore qualified for participation under the Plan will no longer be eligible to do so.

**Section 11. Definitions**

- A) When the words "Applicant", "Applicant for Rebate", "Owner" and "Taxpayer" are used and referred to in the Plan, the same, where applicable, include the plural as well as the singular.
- B) As used in this Plan:
1. "Applicant" means and refers to each and every person filing an Application pursuant to Section 7 of this Plan. Such word also means and refers to "Owner" and "Taxpayer" as defined in this Plan.
  2. "Application" means and refers to each and all Applications which shall be filed pursuant to Section 7 of this Plan.
  3. "Application for Rebate" means and refers to Applications filed pursuant to Section 8 of this Plan.
  4. "Board" means and refers to the Board of County Commissioners of Jackson County, Kansas.

5. "Improvement" means and refers to rehabilitation of and additions to existing buildings or new construction, or both, which are completed and qualified under the Plan.
6. "County Appraiser" means and refers to the County Appraiser of Jackson County, Kansas.
7. "County Clerk" means and refers to the County Clerk of Jackson County, Kansas.
8. "County Treasurer" means and refers to the County Treasurer of Jackson County, Kansas.
9. "District Court" means and refers to the District Court of Jackson County, Kansas.
10. "Governing Body" means and refers to the Board of County Commissioners of Jackson County, Kansas.
11. "Increment" means and refers to that amount of ad valorem taxes collected from the Parcel qualified under the Plan which is in excess of the amount which was produced from such Parcel and was attributable to the assessed valuation of such Parcel prior to the qualification of the Parcel under the Plan and which is directly attributable to that part of the assessed valuation of the Parcel directly resulting from Revitalization of the Parcel under the Plan.
12. "Property Tax Increment", where used in the Plan, is synonymous with the word "Increment" as defined herein.
13. "NRA" means and refers to the Kansas Neighborhood Revitalization Act as set forth in K.S.A. 12-17,114 et seq.
14. "Owner(s)" means the Owner(s) of real estate which is described in an Application and in an Application for Rebate when filed pursuant to the Plan. Owner(s) also means and refers to "Applicant" and "Taxpayer" as defined in this Plan.
15. "Parcel" means and refers to the tract or piece or parcel of real estate which is described by County Appraiser parcel number and by legal description in the Application and in the Application for Rebate.
16. "Plan" means and refers to this Revitalization Plan adopted pursuant to the NRA.
17. "Rebate" means and refers to that part of the ad valorem property tax paid by a Taxpayer on a Parcel qualified under the Plan that is attributable to the increase in the assessed valuation of the Parcel which is directly attributable to Revitalization and which is refundable to the Taxpayer by a taxing district which has adopted a plan under the NRA.

18. "Revitalization" means and refers to all Improvements completed on a Parcel which is qualified under the Plan.
19. "Taxpayer" means and refers to the Owner of a qualified Parcel who pays the ad valorem property taxes levied and assessed thereon.
20. "Taxing District" means and refers to the County of Jackson and any and every other unit of local government within the County of Jackson which shall have adopted an NRA Plan and for whose use and purposes any Property Tax Increment shall be hereafter levied and collected.

**Section 12. Amendment or Repeal**

- A) This Plan may at any time hereafter, in whole or in part, be amended, supplemented or repealed using the procedures set forth in subparagraph B) of this section.
- B) Prior to amending, supplementing or repealing this Plan, or any part thereof, the Governing Body shall first conduct a public hearing upon the feasibility of any such amendment or repeal after first publishing notice of any such hearing at least once each week for two (2) consecutive weeks in a newspaper of general circulation within Jackson County. Such notice shall set forth the specific change or changes proposed, or a supplement, amendment or repeal shall be heard.

APPROVED AND ADOPTED by the Board of County Commissioners of Jackson County, Kansas on the 10<sup>th</sup> day of October, 2023.

COUNTY OF JACKSON, STATE OF KANSAS

BY: THE BOARD OF COUNTY COMMISSIONERS

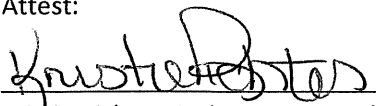


  
Keith Kelly, Chairman

  
Dan Brenner, Member

  
Mark Pruett, Member

Attest:

  
Kristie Richter, Jackson County Clerk

# APPLICATION TO QUALIFY AND TO PARTICIPATE NEIGHBORHOOD REVITALIZATION PLAN JACKSON COUNTY, KANSAS

## Part I

1. Owner Name \_\_\_\_\_ Parcel ID \_\_\_\_\_ QR \_\_\_\_\_
2. Mailing Address \_\_\_\_\_
3. City/State/Zip \_\_\_\_\_
4. Phone No. (Home) \_\_\_\_\_  
(Cell) \_\_\_\_\_
5. Property Address (if different than #2) \_\_\_\_\_
6. Building Permit? ☐ Yes ☐ No  
Jurisdiction \_\_\_\_\_  
Number \_\_\_\_\_
7. Improvement Best Described As:  
☐ Residential ☐ Commercial  
☐ Industrial ☐ Agricultural  
☐ Recreational  
☐ Other \_\_\_\_\_
8. Is the Improvement:  
☐ New ☐ Rehabilitation  
☐ Rental ☐ Owner-Occupied
9. Other Improvements Razed (removed) \_\_\_\_\_
10. Indicate Addenda Pages (as applicable)  
☐ Site Plan ☐ Bldg. Permit  
☐ Bid Sheets ☐ Constr. Plans  
☐ Deed ☐ Other \_\_\_\_\_
11. Estimated Completion Date \_\_\_\_\_
12. Estimated Improvement Cost \$ \_\_\_\_\_ Materials  
\$ \_\_\_\_\_ Labor  
\$ \_\_\_\_\_ Total
13. Application Fee \$ \_\_\_\_\_

### Applicant agrees and acknowledges that:

- A) Applicant has received, read and understands the criteria for qualification **and**  
B) Applicant will follow all required procedures **and**  
C) Within 15 days after project completion, will report same to the County Appraiser's Office **and**  
D) If construction is not completed on January 1<sup>st</sup> following approval of this application, will report the same to the County Appraiser's Office by January 15<sup>th</sup> next following **and**  
E) Any conditional approval issued pursuant to this application becomes null and void one year from date of conditional approval if construction has not substantially commenced **and**  
F) If construction is not completed on the second January 1<sup>st</sup> following the County Appraiser's conditional approval under Part II, such approval becomes null and void and all construction completed, if any, will not be eligible to participate in the Neighborhood Revitalization Plan.

**UNDER PENALTY OF PERJURY, I HEREBY STATE THAT ALL INFORMATION CONTAINED IN THE  
ABOVE APPLICATION IS TRUE AND CORRECT.**

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

## Part II (To be completed by Appraiser's Office)

Subject to meeting the minimum expenditure requirement of \$15,000 (Fifteen Thousand Dollars) **and**  
meeting the minimum increase in appraised value directly attributable to the improvement requirement of \$15,000  
(Fifteen Thousand Dollars), the above Application is hereby:

☐ **CONDITIONALLY APPROVED**

☐ **DENIED**

\_\_\_\_\_  
County Appraiser

\_\_\_\_\_  
Date

**APPLICATION TO QUALIFY AND TO PARTICIPATE  
NEIGHBORHOOD REVITALIZATION PLAN  
JACKSON COUNTY, KANSAS**

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**Part III**

Owner's Report(s) of Construction Status

**(a) To be used only if construction is not completed on the January 1<sup>st</sup> following the County Appraiser's Conditional Approval under Part II**

Construction and Improvement was not completed on the January 1<sup>st</sup> next following the date of the County Appraiser's Conditional Approval under Part II. Estimated completion date is: \_\_\_\_\_

\_\_\_\_\_  
Owner's Signature Date

**(b) To be used only when construction is completed.**

All Improvements described in Part I of the Application were completed on \_\_\_\_\_.

Actual out-of-pocket costs incurred in completing such Construction and Improvement were in the total amount of \_\_\_\_\_ and written documents evidencing such expenditures are submitted with this Report.

\_\_\_\_\_  
Owner's Signature Date

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**Part IV**

Based upon the Owner's Report under Part III (b) above and an on-site inspection by the undersigned County Appraiser and/or a Deputy County Appraiser of the real estate parcel described in the Application, the County Appraiser FINDS and ORDERS the following action on the Application:

(a) The Application is finally approved and it is determined that the Improvements completed pursuant to the Application involved actual out-of-pocket expenditures by the Owner of \$ \_\_\_\_\_ and an increase in the appraised value of the real estate parcel described in the Application which is directly attributable to such Improvement in the amount of \$ \_\_\_\_\_.

**OR**

(b) The Application is finally rejected and denied for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
County Appraiser's Signature Date





**FEE SCHEDULE**  
**NEIGHBORHOOD REVITALIZATION PLAN**  
**JACKSON COUNTY, KANSAS**

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Concurrently with filing the **Application to Qualify and to Participate** with the County Appraiser, the Applicant shall pay a non-refundable Application Fee according to the following table:

<b>Estimated Increase In Valuation</b>	<b>Application Fee</b>
\$15,000 – 50,000	\$50.00
\$50,001 – 150,000	\$100.00
\$150,001 – 300,000	\$150.00
\$300,001 – 500,000	\$250.00
\$500,001 – 1,000,000	\$400.00
\$1,000,000 – 5,000,000	\$600.00
\$5,000,001 +	\$1000.00